

TUITION REIMBURSEMENT FOR ADMINISTRATORS

The board of education will reimburse tuition for administrators for credits at the prevailing rate of tuition at the State University.

Such application for approval for reimbursement in the case of principals, supervisor, and director, shall be made through the superintendent, who must approve the courses to be taken. In the case of the superintendent, application for reimbursement and approval of courses shall be made directly to the board of education.

There will be limit on the number of credits reimbursed within a given year, provided that prior approval has been secured for courses to be taken. Reimbursement will be made upon presentation of a receipted cashier's bill.

Reimbursement is contingent upon successful completion of the courses as indicated by a passing grade. Should a course not be completed or if the course is failed, any funds paid in advance must be returned immediately to the board.

Date: October 1986