
COMMUNITY COMPLAINTS AND INQUIRIES

The board of education welcomes inquiries about and constructive criticism of the district's programs, equipment, operations, and personnel.

The superintendent shall develop procedures to investigate and solve problems promptly, and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

The board shall advise the public that the proper channeling of complaints involving instruction, discipline, or learning materials is as follows:

Teacher
Principal
Superintendent
Board of Education

When a board member is confronted with an issue, he/she will withhold comment, commitment, and/or opinion and refer the complaint or inquiry to the superintendent.

Only in those cases where satisfactory adjustment cannot be made by the superintendent and the staff shall communications and complaints be referred to the board of education for resolution.

All signed complaints shall be acknowledged promptly.

Date: February 11, 2004

Legal References:

<u>N.J.S.A.</u>	10:4-6 et seq	Open Public Meeting Act
<u>N.J.S.A.</u>	18A:11-1	General mandatory powers and duties
<u>N.J.S.A.</u>	18A:54-20	Powers of board (county vocational schools)
<u>N.J.S.A.</u>	47:1A-1 et seq	Examination and copies of public records ("Open Public Records Act")

Possible Cross References:

1120

Board of education meetings

3570	District records and reports
4112.6	Personnel records
4116	Evaluation
4212.6	Personnel records
4248	Employee protection
5145.6	Pupil grievance procedure
6114	Emergency and Disaster Preparedness
6161.1	Guidelines for evaluation and selection of instructional materials
6161.2	Complaints regarding instructional materials
6163.1	Media center/library
9010	Role of the member
9020	Public statements
9123	Appointment of board secretary