



BOARD MEETING MINUTES

Date: Wednesday, September 24, 2025

Time: 7:30 pm - Regular Board Meeting

Location: Multi-Purpose Room (MPR)

1. **Call to order**

The meeting was called to order by the Board President at 7:36 pm, in the Multi-Purpose Room (MPR) of the Rumson School District, Rumson, NJ.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mr. Brown	Present	Mrs. Finney	Present	Mrs. Sahadi	Present
Mrs. DeSena	Present	Mr. McManus	Absent	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Present

Also present: Dr. John E. Bormann, Superintendent; Mrs. Denise McCarthy, SBA/BS, and the public.

5. **Welcome Visitors**

6. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for all questions.

7. **Correspondence - None**

8. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

August 27, 2025 - Regular meeting minutes and closed session minutes

Moved: Mrs. Swain **Seconded:** Mr. Brown

All in Favor: AYES: 8 **Absent:** Mr. McManus

9. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

- **School Suspension List**

Presented the School Suspension report for September 4, 2025 - September 24, 2025.

School	Suspensions
DP	0
FD	2

- **Enrollment**

Presented school enrollment as of September 24, 2025

Deane-Porter	Forrestdale	District
431	497	928

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Drill Report for August 27, 2025 to September 24, 2025

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Fire Drill	All Staff and Students	9/16/25 @ 2:00 pm
DP/FD	Non-emergent Lock Down	All Staff and Students	9/24/25 @ 9:45 am

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for August 28, 2025 - Sept. 24, 2025

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	2	0	2	FD 9-101112 FD 9-24
# of HIB Investigations	0	0	0	0
# of HIB Incidents determined	0	0	0	0
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	0

Approved the following consent agenda item (a) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. Brown
All in Favor: AYES: 8 Absent: Mr. McManus

a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for July 31, 2025 - August 27, 2025

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	0
# of HIB Investigations	0	0	0	0
# of HIB Incidents determined	0	0	0	0
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	0

10. **Education Committee**

- **Report of Meeting-** No meeting held
- **Approved the following consent agenda items (a-d) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mr. Brown
All in Favor: AYES: 8 Absent: Mr. McManus

a. **25-26 Outside Evaluators**

Approved the following list of outside evaluators for the 25-26 school year. All Licenses/Certifications, and Liability Insurance Certificates are on file in the Department of Student Services Office.

NAME/AGENCY
Dr. Steven Greco (NRS) Neuropsychology Rehabilitation Services
Arlene Siegwarth TECH Connection @ Family Resource Associates
Vivian Attanasio, BCBA
Dr. Ankur A. Desai, MD Child & Adolescent Psychiatry
Kara Zlotnick, PhD Compass Psychological Services, LLC
Dr. Dryden Watner, PhD Compass Psychological Services, LLC
Dr. David Diamant, PhD
Dr. Brian Burgess, PhD
Dr. Denise Wegeman, CSW
Dr. Christine Tintorer Beech Tree Psychiatric Services
Susan Kelly (Gailbreath), LDTC
Dr. Noah R. Gilson, MD Noah Gilson Neurology Consultant PA
Dr. Melissa S. DeLuca, Psy.D. Comprehensive Assessment Center
Michael T. Welter, M.S. Shore Orientation & Mobility LLC
Cecille Augusta Augusta Pediatric Physical Therapy
Vanessa Lombardo Judy Nigl-Dept. Admin. Advancing Opportunities - Assistive Technology

Adam Krass Consulting
Dr. Carly Fanslau Monarch Educational Consulting, LLC
June Zarra J. Zarra Associates, LLC
Sandra Lewis, MSS, MLSP Dr. Ronald Barabas, MD NeurAbilities Healthcare
Alexander Iofin, MD Advanced Psychiatric Care, P.A
Jilian DeTiberis - Clinical Director Kate Harvey Graham Behavior Services
Anthony Albanese East Bay Educational Testing Agency
Nicole Nolan Iain Ro Associates, LLC
Dr. Neha Naqvi Kolli Psychiatric & Associates
Gabrielle Siano, BCBA
Lindsay Keker Positive Pathways Behavior Services

b. Substitute Nurse Agreement

Approved entering into a **Substitute Nurse Agreement** with BAYADA for Substitute Nurse services at the rate of \$70/hr per day and \$80/hr per overnight for the 25-26 school year.

c. School Events / Fundraisers

Approved the following as noted:

School Events / Fundraisers	Staff Member(s) / Group	Dates / Times / Location	Cost (if applicable)
Disabled American Veterans Flag Purchases Fundraiser	Tricia Zifchak Jolene Berardi SGA	Start: 10/15/25 End: 10/22/25	Purchase of flags through online website- flags on display for Veterans Day
Malibu Media Online Gifts Fundraiser	Tricia Zifchak Dara Burke Class of 2026	Start: 9/30/25 End: 10/15/25	Online gift catalogue - 40% of profits go to the 8th Grade Trip
Sports Equipment Collection	Heather Robinson Rumson Environmental Commission	Start: 9/22/25 End: 9/26/25	Collection of Sports Equipment items for donation

d. Field Trips

Approved the following field trips as noted: (*retroactive approval)

Trips / Fundraisers	Staff Member(s) / Group	Cost (if applicable)
2nd Grade Class Trip	Sarah Kubala +staff chaperones +sub-nurse +parent chaperones	\$40.00 per student
Music in Parks Festival Band/Chorus Members	John Lebitsch Kyle Sheehan +staff chaperones + sub-nurse	\$125.00 per student

11. Personnel Committee

- **Report of Meeting-** No meeting held
- **Approved the following consent agenda items (a- g) upon the recommendation of the Superintendent:**
Moved: Mrs. Swain Seconded: Mr. Brown
Roll Call: AYES: 8 Absent: Mr. McManus

a. Appointments

1. Cafeteria/Lunch Aide

Retroactively approved the appointment of **Monica Mulheren**, as Cafeteria/Recess Aide, at the rate of \$20.12/hour for 2.5 hours/day, 182 days/year, to begin on/or about September 19, 2025 to June 18, 2026 pending Child Protective Measures approval.

b. Medical Leave Approval

Retroactively approved the Medical Leave request from **Nory Martinez**, Cafeteria Aide, using PTO time and sick time beginning on 9/02/25 to 9/16/25.

c. Tenure Status Granted 2025

Retroactively approve the following tenure status:

Staff Member	Tenure Date
Amanda Davenport	9/03/25
David Dallas	9/03/25
Basil Henning	9/03/25
Karin Masina	9/03/25
Brianna Merriman	9/03/25
Rebecca Roberts	9/03/25

d. Personal DayLess Sub Pay / Unpaid Day Request

Approved the following personal day less sub pay or unpaid day requests: (*retroactive approval)

Staff Member	Date Requested	Unpaid / Less Sub pay
Liz Waters	2/11/25	Personal Day Less Sub Pay of \$207.00
Rachel Walton	10/03/25	Personal Day Less Sub Pay of \$207.00
Jesse Johnson	10/03/25	Personal Day Less Sub Pay of \$207.00
Rachel Hayes	9/22/25*	Personal Day Less Sub Pay of \$207.00
Joanna Homan	10/03/25	Half Personal Day Less Sub Pay of \$103.50

e. SOA Regarding Use of Paraprofessional Staff

Approved the bi-annual submission of the Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff for the 2025-2026 school year to the County office, as listed:

Location	First Name	Last Name	Certification(s)
Deane-Porter School	Madelaine	Barbeito	Bachelor's Degree
Deane-Porter School	Denise	Walker	Para Pro Assessment
Deane-Porter School	Jennifer	Drach	STD Elementary Teacher Cert
Deane-Porter School	Amy	Powell	Bachelor's Degree
Deane-Porter School	Megan	Ferrone	Master's Degree
Forrestdale School	Jenna	Byrne	Bachelor's Degree
Forrestdale School	Edward	Downey	CEAS - Teacher of Social Studies
Forrestdale School	Colette	Gifford	Associates Degree
Forrestdale School	Maria	Laspis	Associates Degree
Forrestdale School	Carol	Low	Para Pro Assessment
Forrestdale School	Maria	Stasinopoulos	Elementary Ed Standard Cert Early Childhood Standard Cert
Forrestdale School	Lisa	Taddeo	Standard - Elementary School Teacher

f. Additional Compensation

Approved the following additional compensation: (*retroactive)

Staff Member	Assignment / Date	Hours / Amount Paid
Aimee Humbert Jesse Johnson Loreen Haldane	Intermittent home instruction for the 25-26 school year for SID#4633703280	Up to 10 hrs/week @ \$53.00/hr
Justine Otero	8/27/25 Locker Orientation	Up to 2 hrs at Contract rate
Mike Dugan	Peer Leader Advisor (addition to 5/21/25)	\$1,590.00

Jenna Byrne	FD AM Duty - 8:20 AM	\$53.00/hr
Robin Gordon	FD AM Duty Sub (Gym- 8:20 am & Library- 7:45 am)	\$53.00/hr
Alecsa Unrath	Cross Country Coach (addition to 5/21/25)	\$2,862.00
Jenn Crow	Girls Soccer Evaluator	Up to 4 hrs @ \$53.00/ hr
Sandy Pignataro	Girls Soccer Evaluator	Up to 2 hrs @ \$53.00/hr
Mark Panas	Boys Soccer Evaluator	Up to 2 hrs @ \$53.00/hr
Robin Gordon	Boys Soccer Evaluator	Up to 4 hrs @ \$53.00/hr
Kristen-Ann Cauterucci	Sub FD AM Duty as needed	\$53.00/hr

g. Intern Observation

To approve **Juliana Hedin**, MA/CAGS School Psychology program of Georgian Court University, for a one-day observation with Spencer Austin, School Psychologist, pending confidentiality sign-off.

12. Finance and Facilities Committee

• **Report of Meeting**

• **Approved the following consent agenda items (a-f) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. Brown

Roll Call: AYES: 8 **Absent:** Mr. McManus

a. Board Secretary's Monthly Certification

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of August 31, 2025 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

b. Bills & Claims

1. Approved the September 24, 2025 bills presented for payment as per the attached Bills & Claims and handcheck list.

Fund 11	\$ 638,085.36
Fund 12	\$ 272,406.26
Fund 20	\$ 214,143.51
Fund 60	\$ 21,943.51
Total	\$1,146,578.98

2. Approved the following gross payroll expenses:

September 15, 2025 \$ 632,883.13

c. Board Secretary's Report / Monthly Reconciliation Report

Accepted the Board Secretary's Report to the Board of Education for the months ending August 31, 2025 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the reports have been reconciled with PANDA, LLC Reconciliation Service.

Accepted the Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of August 31, 2025 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

d. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2025-2026 budget.

e. Facility Use

Approved the following Facility Use requests: (*retroactive approval)

Organization	Use Request	Dates(s) /Time(s)	Location	Fees
The Dance House Jaclyn Spittler	Dance Recital	6/07/26 9:30 am - 4:30 pm	MPR	Class IV Fee: \$2,000 Custodial Fees Technology Fees
Premier Theater Group Kitty Clearly	December Musical	Fri. 11/21/25; Mon. 11/24/25; Tues. 11/25/25 Mon.12/01/25; Tues.12/02/25; Wed. 12/03/25 4:00 pm - 10:00 pm Sat. 11/29/25; Sun.11/30/25; 9:00 am - 4:00 pm Sat 12/6/25; Sun 12/7/25 11:00 am - 11:00 pm Thurs 12/4/25; Fri. 12/5/25 4:00 - 11:00 pm	MPR	Class IV Fee: \$6,000 Custodial Fees
Premier Theater Group Kitty Clearly	June Musical	Sat 6/20/26; Sun 6/21/26 9:00 am - 5:00 pm Mon 6/22; Tues 6/23; Wed 6/24; Thur 6/25 4:00 pm - 10:00 pm Fri 6/26/26; 4:00 pm - 11:00 pm Sat 6/27/26; Sun 6/28/26 11:00 am - 11:00 pm	MPR	Class IV Fee: \$4,000 Custodial Fees
Premier Theater Group Kitty Clearly	August Musical	Fri 7/31/26; 4:00-10:00pm Sat 8/1/26; Sun 8/2/26 9:00 am - 5:00 pm Mon 8/3/26; Tues 8/4/26; Wed 8/5/26; Thurs 8/6/26	MPR	Class IV Fee: \$6,000 Custodial Fees

		4:00 pm - 10:00 pm Fri. 8/7/26; Sat 8/8/26; Fri 8/14/26; Sat 8/15/26; 4:00 - 11:00 pm 8/9/26; 8/16/26 11:00 - 11:00 pm		
Parent Meeting Natalie Carroll	Paris Trip Meeting	10/07/25 5:00 - 6:00 pm	Classroom	Fees & Certificate of Liability Insurance Waived
RFH Youth Cheer Deanna Adamo	Cheerleading Practice	10/17/25 5:30 pm - 8:00 pm	DP Gym	\$25/hr x 2.5 hrs. = \$62.50

f. Travel and Related Expenses / Professional Development

Approved the following Professional Development expenses: (*retroactive approval)

Name	Date	Event/Location	Cost	R/T Mileage
Michael Dunn	9/19/25* 8:00 am - 1:00 pm	North/Central Cybersecurity Workshop - NJCCIC/CISA- Kean University	NA	42 rtm @ \$0.47/mile = \$19.74
Keith Laviola David Dallas	10/16/2025	From Artifacts to AI: Teaching History in the Age of ChatGPT - Monmouth U/MOESC/ MHCA	NA	NA
Daniel Morrone	10/16/2025	From Artifacts to AI: Teaching History in the Age of ChatGPT - Monmouth U/MOESC/MCHA	N/A	16 rtm @ \$0.47/mile = \$7.52
Jessica Piernik	9/26/2025	Systems That Care: A Guide to Youth Services- Monmouth County Agriculture Building	N/A	N/A
Keri Lecorchick Maureen Gordon	9/26/25	G&T Shore Consortium Hazlet Middle School	NA	NA
Keri Lecorchick Maureen Gordon	12/19/25	G&T Shore Consortium Spring Lake Heights Elementary School	NA	NA
Keri Lecorchick	2/25/26	G&T Shore Consortium Beers Street School, Hazlet	NA	NA
Keri Lecorchick Maureen Gordon	6/05/26	G&T Shore Consortium Bradley Beach Elementary School	NA	NA
Maureen Gordon Keri Lecorchick	10/13/25	NJAGC Sharefest Kean University	\$30.00 each	N/A

13. Planning Committee - No meeting held

14. Policy Committee No meeting held

- **Report of Meeting**
- **Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. Brown

All in Favor: AYES: 8 **Absent:** Mr. McManus

a. Second Reading and adoption on New/Revised Policies and Regulations

Approved the second reading and adoption of the following revised/new policies and regulations:

1. P 0173 Duties of the Public School Accountant
2. P 0174 Legal Services
3. P 0177 Professional Services
4. P & R 1570 Internal Controls
5. P 1620 Administrative Employment Contracts
6. P & R 6111 Special Education Medicaid Initiative (SEMI) Program
7. P & R 6220 Budget Preparation
8. P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities
9. P 2422 Statutory Curricular Requirements
10. P5339.01 Student Sun Protection

15. New Business - None

16. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions

17. Executive Session - Not needed

18. Roll Call upon return to public session - Not needed

19. Adjournment

The meeting adjourned at 7:49 p.m.

Moved: Mrs. Swain **Seconded:** Mr. Brown

All in Favor: AYES: 8 **Absent:** Mr. McManus

Respectfully submitted by,

Denise McCarthy, SBA/Bs

Dated: _____