



Board Meeting Minutes

Date: Wednesday, June 12, 2024
Time: 7:30 pm Regular Board Meeting
Location: Multi-Purpose Auditorium

1. Call to order

The meeting was called to order by the Board President at 7:30 p.m., in the Multi-Purpose Auditorium of the Rumson School District, Black Point Rd., Rumson, NJ

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mr. Brown	Present	Mrs. Finney	Present	Mrs. Sahadi	Absent
Mrs. DeSena	Absent	Mr. McManus	Absent	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Absent

5. Welcome Visitors

6. Correspondence - None

7. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

May 22, 2024 - Regular meeting minutes and closed session minutes

May 29, 2024 - Special Board Meeting minutes

Moved: Mr. Brown **Seconded:** Mrs. Finney

All in Favor: AYES: 5 **Absent:** Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

9. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List - May 23, 2024 - June 12, 2024**

Deane-Porter	Forrestdale	District
0	1	1

- **Enrollment - as of June 12, 2024**

Deane-Porter	Forrestdale	District
399	528	927

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for May 23, 2024 - June 12, 2024

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	NA

Approved the following consent agenda item (a) upon the recommendation of the Superintendent:

Moved: Mr. Brown Seconded: Mrs. Finney

All in Favor: AYES: 5 Absent: Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for April 25, 2024 - May 22, 2024

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	NA

10. Education Committee

- **Report of Meeting - No Meeting Held**
- **Approved the following consent agenda items (a-c), upon the recommendation of the Superintendent:**

Moved: Mr. Brown Seconded: Mr. Roberto

All in Favor: AYES: 5 Absent: Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

a. **23-24 School Security Drill SOA**

Approved submission of the 23-24 School Security Drill Statement of Assurance to the Monmouth County Office

b. 2024 Summer Orientations

Approved the 2024 Summer Orientation dates and staff:

Summer Orientation	Date / Time	Amount Paid	Hours	Staff Member
Grade 6	8/30/24	NA	10:00-11:00 am	Administration

c. Out-of-District Placement

Approved an agreement to the ESY Phase 1 plan with Somerset Hills Learning Institute for student ID #242624.

The combined cost for both staff members is \$4,860 for the six weeks of ESY, with an additional \$371.79 allocated for taxes, totalling \$5,231.79.

11. Personnel Committee

• Report of Meeting - No Meeting Held

• Approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:

Moved: Mr. Brown **Seconded:** Mr. Roberto

All in Favor: AYES: 5 **Absent:** Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

a. Position Change

Approved the following position change:

Staff Member	Current Position	New Position
Dana Feehery	Grade 5 Teacher	Grade 6 ELA Teacher
Carol Tagliarini	Interventionist	Gr. 7 ELA Teacher / Interventionist
Sommer Vandebroe	Grade 7 Math	Grade 6 Math
Rebecca Roberts	Grade 6 Math	Grade 7 Math

b. Salary Adjustment

Approved the following salary adjustment:

Staff Member	Position	Current 24-25 Salary	Adjusted 24-25 Salary
Jennifer Wargo	District Data Coordinator	\$93,848 (Approved at 5/22/24 agenda)	\$95,847

c. Stipend Adjustment

Approved the following stipend adjustment:

Staff Member	Position	Current 24-25 Stipend	Adjusted 24-25 Stipend
Jennie Lucci	Coordinator of Athletics	\$6,500 (Approved at 5/22/24 agenda)	\$6,800

d. Resignation

Accepted the resignation from **Allyson Daly, Library Aide**, effective June 30, 2024.

e. Appointments

1. Approved **Erin O'Connell, Ed. D.** and **Jennifer Gibbons**, Enforcement of Drug Free School Zone & Liaisons with Law Enforcement Agencies

2. Approved the following administrators as **attendance officers**:

Jennifer Gibbons, Principal Forrestdale School
Erin O'Connell Ed. D., Principal Deane-Porter School

3. **Grade 3 Leave Replacement**

Approved **Kristina Mendez**, being independently contracted from and will be paid by ESS at the rate of \$200/day as a Grade 3 Leave Replacement teacher from 9/03/24 to 11/22/24 and additionally paid for August 12, 13, 14, & 15, 2024 for orientation at \$110/day. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.

4. **Grade 5 Teacher**

Approved the appointment of **Alecsa Unrath, Grade 5 Teacher**, in the Forrestdale School at Step M 4 at \$63,360 of the negotiated agreement between the Rumson Board of Education and the Rumson Education Association, to begin on/or about September 1, 2024, pending Criminal History Review, Pre-employment medical, and Child Protective Measures approval.

5. **Grade 8 ELA Teacher**

Approved the appointment of **Elizabeth Sernal**, Grade 8 ELA Teacher, in the Forrestdale School at Step M 1, \$62,160 of the negotiated agreement between the Rumson Board of Education and the Rumson Education Association, to begin on/or about September 1, 2024, pending Criminal History Review, Pre-employment medical, and Child Protective Measures approval.

f. **New Staff Bulldog Buddies / Mentor**

Approved the following new staff Bulldog Buddies/Mentor:

Position	New Staff Member	Bulldog Buddy	Hours/ Rate of Pay for Bulldog Buddy
Grade 3 Leave Replacement	Kristina Mendez	Katie Gregory	Up to 12 hrs @ \$40/hr
Grade 5 Teacher (Change from 5/29/24)	Meg DeMaria	Amanda O'Neill	Up to 12 hrs @ \$40/hr
Grade 5 Teacher	Alecsa Unrath	Aimee Humbert	Up to 12 hrs @ \$40/hr
Grade 8 ELA	Elizabeth Sernal	Kate Sullivan	Up to 12 hrs @ \$40/hr

g. **Additional Compensation**

Approved the following additional compensation (*retroactive approval):

Staff Member	Date(s)	Event/Duty - Location	Paid/Hr. / Amount Paid
Jennie Lucci Amanda Davenport	Summer 2024	Robotics Training	5 hrs. @ \$40/hr each (paid from PTO Grant)
RESCINDED Jennifer Gibbons (Approved 5/22/24 agenda)	6/5/24, 6/6/24 & 6/7/24	Camp Bernie Admin Overnight Chaperone	RESCINDED (hourly overnight salary rate)
Dana Feehery	Summer 2024	Gr. 6 ELA Curriculum Writing, to revise ELA standards, materials crosswalks, Pre & Mid meetings with admins	10 hrs @ \$40/hr

Dana Feehery	Summer 2024	Curriculum review, instructional planning Gr. 6	15 hrs @ \$40/hr
Bridget Albrizio Jodi Cocchiola	Summer 2024	Bridge Professional Development for Gr. 2	5 hrs @ \$40/hr ea.
Elizabeth Sernal	Summer 2024	Revise Gr. 8 ELA to the 2023 standards/any changes including materials, crosswalks, pre and mid meetings with admins	10 hrs @ \$40/hr
Sommer Vandeboe	Summer 2024	Grade 6 Math Curriculum Review	10 hrs @ \$40/hr
Rebecca Roberts	Summer 2024	Grade 7 Math Curriculum Review	10 hrs @ \$40/hr
Rebecca Schneider	Summer 2024	Gr. 3 Foundations Training 2 days during summer.	12 hrs @ \$40/hr

h. Personal Day Less Sub Pay / Unpaid Day Request

Approved the following personal day / unpaid day request: (*retroactive approval)

Staff Member	Date(s) Requested	Personal Days Less Sub Pay/ Unpaid days
Amanda Fahy	5/29/24; 5/30/24	2 Unpaid Days

i. 24-25 Extra Curricular Appointments

Approved the following 2024-2025 **Extra-Curricular** appointments:

Club Name	Rate of Pay	# Advisors	Staff Member
Garden Club Gr. 3	\$1,060.00	1 split	Sue Schoenfeld
Math Club Gr. 1	\$1,060	1 split	RESCINDED Amanda Davenport (Approved 5/22/24)
Math Club Gr. 1	\$1,060	1 split	Amanda O'Rourke
Yearbook Advisor Gr. 6-8	\$3,180	1 split	Meghan Kain
Ski Club Coordinator	\$40.00 per trip/ \$53.00 /hr	1 each	Tricia Zifchak
RASA Substitutes	\$65.00/day	1+ each	Joha Thompson-Scimeca Leigh Carleu Edward Downey
Grade 6 Lead Teacher	\$2,000	1 split	Sommer VanDeBoe

12. Finance and Facilities Committee

- **Report of Meeting - No Meeting Held**
- **Approved the following consent agenda items (a-s) upon the recommendation of the Superintendent:**

Moved: Mr. Brown **Seconded:** Mr. Roberto

All in Favor: AYES: 5 **Absent:** Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

a. **Bills & Claims**

1. Approved the June 12, 2024 bills presented for payment as per the attached Bills & Claims and hand check list. Furthermore, resolved: the Rumson Board of Education authorizes the Business Administrator to pay all accounts payable for FY2022 after consultation with the CSA and Finance Committee and in compliance with Policy 6470.

Fund 11	\$ 306,177.06
Fund 20	\$ 36,226.65
Fund 60	\$ 93,231.96
Fund 61	\$ 389.80
Total	\$ 436,025.47

2. Approved the following gross payroll expenses:

May 30, 2024	\$ 579,610.67
June 15, 2024	\$ 641,591.57

b. **Payment of bills and transfers**

Approved authorizing a payment of bills and transfers dated June 30, 2024 to be approved at the regular July 2024 board meeting.

c. **Board Secretary's Report**

Accepted the Board Secretary's Report to the Board of Education for the month ending May 31, 2024 including a report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

d. **Transfers**

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2024-2025 budget. See attached.

e. **Board Secretary's Monthly Certification**

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of May 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

f. **Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of May 31, 2024 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

g. Professional Development / Travel and Related Expenses

Approved the following Professional Development/Travel and related expenses: (*retroactive approval)

Name	Date(s)	Event / Location	Cost	Funding	R/T Mileage /Total
Vera Ridoux	8/06/24	Artificial Intelligence, Schools and the Law, NJPSA/FEA 12 Center Dr., Monroe, NJ	\$100.00	NA	NA
Vera Ridoux	7/18/24	AI Unveiled:Current Trends and Future Insights Ocean Place Resort, Long Branch, NJ	NA	NA	NA
Maureen Gordon	6/07/24*	Shore Consortium Gifted and Talented Meeting, Manasquan Elementary School.	NA	NA	NA

h. Transfer to Reserve Accounts

- 1. Capital Reserve Account** Approved the following motion to transfer excess surplus into the capital reserve account as of June 30, 2024:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rumson Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end, and

WHEREAS, the Rumson Board of Education has determined that an amount up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Rumson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 2. Maintenance Reserve Account** Approved the following motion to transfer excess surplus into the Maintenance Reserve Account as of June 30, 2024:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rumson Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and **WHEREAS**, the Rumson Board of Education has determined that up to \$300,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Rumson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

i. Reconciliation Service

Renewed the contract with Panda Services, LLC as Reconciliation Service for the 2024-2025 school year at a cost of \$360/per month for reconciliation services and \$ 25/per month for a cash flow analysis for a total of \$ 4,620.

j. New Jersey Schools Insurance Group

Renewed the membership in the New Jersey Schools Insurance Group Monmouth Ocean County Shared Services Insurance Fund.

k. Zumu Website Hosting

Renewed the agreement with Zumu Software for Website Hosting for the period of July 1, 2024 through June 30, 2025 in the amount of \$2,400.

l. Finalsight Notification Service

Approved renewal and upgrade of Finalsight Mass Notification Service for the period of 7/01/24 through 6/30/25.

m. Genesis Student Information Service

Approved renewal of Genesis Student Information Service, Genesis Staff Management Service for the period of 7/01/2024 through 6/30/2025.

n. Health Benefits

1. Authorized the Business Administrator to enter into a contract with Horizon Blue Cross to provide health care coverage for the 2024-2025 school year as provided by the negotiated agreement with the Rumson Education Association at the following rates for **PPO coverage**:

Single	\$ 1,530.35
2 Adults	\$ 3,337.65
Family	\$ 3,901.39
Parent & Child	\$ 2,232.75

2. Authorized the Business Administrator to enter into a contract with Horizon Blue Cross to provide health care coverage for the 2024-2025 school year at the following rates for **Horizon Omnia**:

Single	\$ 1,116.39
2 Adults	\$ 2,434.86
Family	\$ 2,846.11
Parent & Child	\$ 1,628.80

3. Authorized the Business Administrator to enter into a contract with Horizon Blue Cross to provide health care coverage for the 2024-2025 school year at the following rates for **Horizon Direct Access EHP**:

Single	\$ 1,423.56
2 Adults	\$ 3,104.75
Family	\$ 3,629.16
Parent & Child	\$ 2,076.95

4. Authorized the Business Administrator to enter into a contract with Horizon Blue Cross to provide health care coverage for the 2024-2025 school year at the following rates for **Garden State Health Plan**:

Single	\$ 1,363.78
2 Adults	\$ 2,974.35
Family	\$ 3,476.74
Parent & Child	\$ 1,989.71

o. Prescription Benefits

Authorized the Business Administrator to enter into a contract with Benecard Trust and Benecard Trust EHP to provide prescription coverage for the 2024-2025 school year as provided by the negotiated agreement with the Rumson Education Association at the following rates for **PPO coverage**.

	<u>Benecard Trust</u>	<u>Benecard Trust EHP</u>	<u>Benecard Trust GSHP</u>
Single	\$ 267.62	\$ 257.09	\$ 257.09
2 Adults	\$ 627.50	\$ 602.82	\$ 602.82
Family	\$ 633.85	\$ 608.91	\$ 608.91
Parent & Child	\$ 357.33	\$ 343.28	\$ 343.28

p. Dental Benefits

Authorized the Business Administrator to enter into a contract with Delta Dental to provide dental coverage for the 2024-2025 school year as provided by the negotiated agreement with the Rumson Education Association at the following rates for coverage:

One Party	\$ 43.17
Two party	\$ 75.26
Family(Three Party)	\$129.83
Parent/Child (Three Party)	\$129.82

q. Property and Casualty Insurance Programs

Approved the renewal of our property and casualty insurance programs with the insurance companies listed below through Boynton & Boynton of Red Bank for the 2024-2025 school year:

• Package*	\$124,282
• Umbrella*	Included in Pkg
• Automobile*	Included in Pkg
• Workers Compensation *	\$122,633
• Errors & Omissions	\$ 34,810
• Student Accident**	\$ 14,249
• Flood Insurance***	\$ 1,546
• Bonds***	\$ 560
• Cyber-Evolve	\$ 14,650

* NJ School Insurance Group (NJSIG)

** BMI

*** Selective

r. Gente Cobra Administration Agreement for Dental Insurance

Approved *Gente* to administer Cobra services for dental insurance at a cost of \$ 0.75 per month per benefit eligible employee, with a \$50 monthly minimum.

s. Remaining ESIP (Energy Savings Improvement Program) money

Approved the transfer of \$33,405 which represents the balance left over from the ESIP project from Fund 30(Capital Projects Fund) to Fund 10 (General Fund). This money will be used to offset the principal and interest payments of the capital lease which was used to finance the purchase of the solar panels.

13. Planning Committee

- **Report of Meeting - No Meeting Held**

14. Policy Committee

- **Report of Meeting - No meeting held**

15. New Business

- **PTO Liaison report**
- **REF Liaison report**
- **Summer BOE Mtg Calendar**

16. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
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The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

17. Executive Session

RECOMMENDATION

Approved the following resolution at **7:52 pm.**

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- **Superintendent Evaluation**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Esposito Seconded: Mr. Brown

All in Favor: AYES: 5 Absent: Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

18. Roll Call upon return to public session at 8:30 pm

Mr. Brown	Present	Mrs. Finney	Present	Mrs. Sahadi	Absent
Mrs. DeSena	Absent	Mr. McManus	Absent	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Absent

19. Adjournment

Motion to adjourn the meeting at **8:31 p.m.**

Moved: Mr. Brown Seconded: Mrs. Finney

Roll Call: AYES: 5 Absent: Mrs. Sahadi, Mrs. DeSena, Mr. McManus, Mrs Swain

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: 6/12/24