



Administrative Memorandum Board Meeting Minutes

Date: Wednesday, April 24, 2024
Time: 6:30 pm Open Public Hearing on Budget
7:30 pm Regular Board Meeting
Location: Multi Purpose Room (MPR)

1. **Call to order**

The meeting was called to order by the Board President at **6:37 pm** in the Multi Purpose Room (MPR) of the Rumson School District, Rumson, NJ.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

| | | | | | |
|---------------|---------|-------------|----------------|-------------|----------------|
| Mr. Brown | Present | Mrs. Finney | Present | Mrs. Sahadi | Present |
| Mrs. DeSena | Present | Mr. McManus | Arrived 7:15pm | Mrs. Scoble | Present |
| Mrs. Esposito | Present | Mr. Roberto | Present | Mrs. Swain | Arrived 6:45pm |

5. **Welcome Visitors**

6. **Open Public Hearing 24-25 Budget Presentation** - The Superintendent and School Business Administrator will publicly report on the 2024-2025 Budget.

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We will address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **2024- 2025 Budget**

Approved the following consent agenda items (a-b), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Finney

Roll Call: AYES: 8 Absent: Mr. McManus

a. **Adoption of the Budget for FY 2024-2025**

WHEREAS, the Rumson Board of Education adopted a tentative budget on March 13, 2024 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 1, 2024 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 19, 2024 and

WHEREAS, the final budget was presented to the public during a hearing held in the Multi Purpose Room (MPR) of the Rumson School District on April 24, 2024.

| | General Fund | Special Revenues | Debt Service | TOTAL |
|-------------------------------------|---------------------|------------------|--------------------|---------------------|
| 2024-2025 Total Expenditures | \$22,475,199 | \$769,370 | \$1,551,326 | \$24,795,895 |
| Less: Anticipated Revenues | \$3,701,573 | \$769,370 | \$448,425 | \$4,919,368 |
| Taxes to be Raised | \$18,773,626 | — | \$1,102,901 | \$19,876,527 |

Capital Reserve Withdrawal - Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 600 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of **\$440,000** for other capital projects costs of **\$440,000**. The total cost of these projects is **\$440,000** which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a **\$70,000** withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expenses Reimbursements

WHEREAS, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Rumson Board of Education established **\$34,775** as the maximum travel amount for the current school year and has expended **\$17,733** as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of **\$37,816** the 2024-2025 school year.

Adjustment for Health Care Costs

BE IT RESOLVED that the Rumson Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of **\$180,357**. The additional funds will be used to pay for the additional increases in health benefit premiums.

Adjustment for Enrollment

BE IT RESOLVED that the Rumson Board of Education includes in the final budget the adjustment for enrollment in the amount of **\$129,588**. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

A4F Tax Levy Certification Form A

BE IT RESOLVED, that the amount required for school purposes in the school district of Rumson, County of Monmouth for the 2024-2025 school year is required to be levied for local school district purposes.

b. Adopt Tax Levy Schedule

BE IT RESOLVED, that the Board of Education adopt the following tax levy schedule for the 2024-2025 fiscal year and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

| | General Fund | Debt Service | Total |
|------------------|----------------|--------------|----------------|
| Boro | | | |
| 2024 | | | |
| July | \$4,366,224.49 | \$937,466.00 | \$5,303,690.49 |
| | | | |
| September | \$4,366,224.50 | 0 | \$4,366,224.50 |
| | | | |
| November | \$4,366,224.50 | 0 | \$4,366,224.50 |
| 2025 | | | |
| January | \$1,891,650.83 | \$165,435.00 | \$2,057,085.93 |
| | | | |
| March | \$1,891,650.84 | 0 | \$1,891,650.84 |
| | | | |
| May | \$1,891,650.84 | 0 | \$1,891,650.84 |

9. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

March 13, 2024 - Regular meeting minutes and closed session minutes

Moved: Mrs. Swain Seconded: Mrs. DeSena

All in Favor: AYES: 8 Absent: Mr. McManua

10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **Faculty Recognitions**

To recognize the following staff members as listed:

1. **Mr. Keith Laviola**, recipient of Alfred Lerner Scholarship Award to attend The Jewish Foundation for the Righteous (JFR) 2024 Summer Institute for Teachers
2. **Dr. Matthew Miranda** - presentation to MC3 on retaining teachers
3. **Mrs. Jennifer Gibbons & Dr. Michael Snyder** - presentation to HMH Consortium Summit on SEL/Counseling Services

- **School Suspensions for the period of 3/13/2024 - 4/24/2024**

| Deane-Porter | Forrestdale | District |
|--------------|-------------|----------|
| 0 | 0 | 0 |

- **Enrollment - as of April 24, 2024**

| Deane-Porter | Forrestdale | District |
|--------------|-------------|----------|
| 399 | 527 | 926 |

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Mar. 14, 2024 - April 24, 2024

| Incidents | Forrestdale | Deane-Porter | District | Incidents |
|---|-------------|--------------|----------|--------------------------|
| # of total SSDS Incidents | 0 | 0 | 0 | NA |
| # of HIB Investigations | 2 | 0 | 2 | FD 2324-05 FD 2324-06 |
| # of HIB Incidents determined | 0 | 0 | 0 | NA |
| # of Principal Determinations not resulting in an HIB Investigation | 0 | 0 | 0 | NA |

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for March 14, 2024 thru April 24, 2024

| School | Type of Drill | Occupants Involved | Date and Time |
|--------|----------------------|----------------------|-------------------|
| DP/FD | Severe Weather Drill | All Staff & Students | 3/23/24 @ 2:15 pm |
| DP/FD | Blocked Fire Drill | All Staff & Students | 4/23/24 @ 2:15 pm |

Approved the following consent agenda item (a), to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Sahadi

Roll Call: AYES: 8 Absent: Mr. McManus

a. SSDS REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for Feb. 19, 2024 - Mar. 13, 2024

| Incidents | Forrestdale | Deane-Porter | District | Incidents |
|---|-------------|--------------|----------|-----------|
| # of total SSDS Incidents | 0 | 0 | 0 | NA |
| # of HIB Investigations | 1 | 0 | 1 | FD2324-04 |
| # of HIB Incidents determined | 0 | 0 | 0 | NA |
| # of Principal Determinations not resulting in an HIB Investigation | 0 | 0 | 0 | NA |

11. Education Committee

- **Report of Meetings**
- **Approved the following consent agenda items (a - f) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Sahadi

Roll Call: AYES: 8 Absent: Mr. McManus

a. Donation Acceptance

1. Approved accepting the generous donations from the **Rumson PTO Innovation Fund** to support the following approved projects:
 - **Grade 2 Guided Math Project: \$2,099.98**
 - **Bulldogs Unleashed: Building STEM Leaders with FLL Challenge - \$2,500**
2. Approved the generous donation from the **Rumson PTO** for the purchase of **Eclipse Glasses** at the cost of \$728.40.

b. Tuition Student Additions:

Approved the following Tuition Students:

| Student Grade | School Year | Tuition | Description |
|---------------|-------------|---------------------|-----------------------------------|
| Grade 5 | 23-24 | \$12,000 (Prorated) | Non-Resident - Start date 5/13/24 |
| Grade 2 | 24-25 | \$12,000 | Future Resident |

c. Comprehensive Equity Plan (CEP) Extension

Approved and submit the Statement of Assurance (SOA) for 2019-2022 Comprehensive Equity Plan (CEP) extension to 23-24.

d. FieldTrips

Approved the following field trips:

| Class | Staff Attending | Purpose of Trip | Location of Trip | Cost to Student |
|--------------|---|-----------------------------|------------------|-----------------|
| Gr. 7-8 NJHS | S. VanDeBoe K. Downs K. Laviola J. Brown Parents: (driving students) Marlena Redling Kara Kraman Dawn Rancitelli Tracy Baker | Beach Cleanup at Sandy Hook | Sandy Hook, NJ | NA |

| | | | | |
|-------|---|---------------------------------------|---|--|
| | Janine Heath Amy-Beth Martin Danon Robinson Cynda Kliewe Kelly Russo Elizabeth Stover Romy Weine Adam Harris Heather Banchi Jason Kliewe Anna Sharkey Ann Gaus | | | |
| JET | M. Gordon J. Jensen (sub nurse) <u>Parents:</u> Mrs. Haverstick Mrs. Esposito Mr. Robinson | Mock Trial 5/7/24, 11:00 - 3:00 pm | State Law Center One Constitution Square, New Brunswick | N/A Shore Consortium |
| Gr. 8 | <u>STAFF:</u> D.Dallas S. Deegan L. Eldridge B. Henning L. Holmes K. Laviola DJ Martino S. Mauri S. VanDeBoe T. Zifchak K. Masina (Nurse) <u>SUB NURSE:</u> M.J. O'Neill <u>ADMINS:</u> J. Gibbons M. Snyder <u>POLICE:</u> B. Dougherty M. Berger | 5/16/2024 5 17/2024 | Washington DC Overnight Chaperones 6:00 am - 9:00 pm | \$800/student |
| Gr 8 | K. Sullivan C. DeWyngaert D.J Martino S. Davidson S. Mauri S. Deegan D. Dallas L. Eldridge J. Novellino C. Tagliareni L. Little J. Jenson (Sub. Nurse) | 5/15/24 CHHANGE Colloquium | CHHANGE Center Brookdale College | No cost to student \$10 per ticket, covered by Title IV, bus covered by district |

| | | | | |
|------|---|---------|---------------------------|--------------|
| Gr 5 | A. Humbert M. Kain A. O'Neill D. Feehery M. Gallagher K. Eagles B. Bruno A. Copman J. Johnson Rumson PD K Masina (Nurse) <u>*Parents -</u> Mrs. Silverstein Mrs. Magarro Mrs. Raynolds Mrs. Bachstetter Mrs. Walling Mrs. Anarde Mrs. Daszkowski Mrs. Farina Mrs. Wark Mrs. Rauen Mrs. Olivo Mrs. Dopp Mrs. O'Dea Mrs. Bruno <hr/> Mrs. Thomas (driving) | 5/31/24 | Camden Adventure Aquarium | \$65/student |
|------|---|---------|---------------------------|--------------|

e. **Summer 2024 Programs/Events Schedule**

Approved the following Summer 2024 Programs/Events Schedule:

| Program | Funding | Days/Dates | Times |
|---|-----------------------------|---|--------------------|
| Kindergarten Jumpstart | BOE | July 19-August 15 Monday-Thursday | 9:00 am - 12:00 pm |
| Math Transition Course Virtual | BOE | July 9-August 15 Tuesday and Thursday | 9:00 am - 11:00 am |
| Math Grade 6 PA Summer Course Virtual | BOE | July 09-August 15 Tuesday and Thursday | 9:00 am - 11:00 am |
| Summer Theater/STEAM Advisor | Parent fee \$325/student | July 9 - Aug. 1, 2024 Tuesday, Wednesday, Thursday. | 9:00 am - 12:00 pm |
| Extended School Year (ESY) | BOE | July 8 - Aug. 8 Monday - Thursday | 8:30 am - 12:30 pm |

f. Schedule of Summer Assessments

Approved the following Schedule of Summer Assessments:

| Assessment | Dates |
|---|--|
| DIAL IV Assessment Current Pk students | June 6, 2024 |
| DIAL IV - New K Students | June 7, 2024, June 10, 2024 |
| DIAL IV - New Students Registered after July 10, 2024 | August 15, 2024 |
| DIAL IV - Team Results Review | June 14, 2024; July 17, 2024; Aug. 21, 2024 |
| Incoming grade 1 & 2 Assessment | July 9, 2024, July 30, 2024 |
| Incoming grades 3-8 Assessment | July 9 or August 14, 2024 |

12. Personnel Committee

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a -k) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. McManus (arrived at 7:15 pm)

Roll Call Vote: AYES: 9

a. Superintendent Authorization

Resolved: The Rumson Board of Education authorizes the Superintendent to hire staff, issue a contract, and bring back to the Board retroactively for notification.

b. Retirement Notices

1. To accept, with regret, the retirement notice from **Shari Feeney**, Principal Deane-Porter School effective on July 1, 2024.
2. To accept, with regret, the retirement notice from **Kelly McGowan**, Teacher Forrestdale School effective on June 30, 2024.

c. Rescinded Appointment

Approved rescinding the appointment of **Stacey Sakariassen** as P/T Custodian.

d. Appointments

1. ESY Instructional Aide

Approved the appointment of **Andrew Betz**, as an Extended School Year (ESY) Instructional Aide starting on July 8, 2024 through August 8, 2024, Monday to Thursday, pending Criminal History, Pre-Employment Medical and Child Protective Measures review approval.

2. Cafeteria/Recess Aide

Retroactively approved the appointment of **Meghan O'Connor** as Cafeteria/Recess Aide for the 23-24 School Year at a salary of \$18.53/hour, 2.5 hours/day, 5 days/week, 182 days/year beginning on/or about April 15, 2024, pending criminal history review, pre-employment medical, and Child Protective Measures approval.

3. Substitute Custodian

Approved the appointment of **Stacey Sakariassen** as a substitute custodian at the rate of \$20/hour from April 29, 2024 to June 30, 2024.

4. Supervisor of Building & Grounds

Approved the appointment of **Patrick M. Sullivan** as Supervisor of Building & Grounds at an annual salary of \$116,000 to begin on/or about July 1, 2024 through June 30, 2025, pending Criminal History Review approval, Pre-Employment Medical, and Child Protective Measures approval.

e. Home Instruction

1. Retroactively approved **Kristen Greeley** for Home Instruction for Student ID #6161701565, for up to 10 hours per week at \$53/hour beginning on 3/26/24 until further notice.
2. Retroactively approved the following staff for Home Instruction for Student ID #4047055814, for up to the number of hours listed per week beginning on 3/18/24 until 4/11/24:

| Staff Member | Subject | Hours / Amount Paid |
|--------------|---------|----------------------------|
| S. VanDeBoe | Math | Up to 3 hrs/week @ \$53/hr |
| K. Downs | ELA | Up to 3 hrs/week @ \$53/hr |

3. Retroactively approved **LearnWell** for Home Instruction for Student ID #4047055814, for up to 10 hours per week at \$52.75/hour beginning on 4/11/24 until further notice.

f. Medical Leave of Absence

1. Retroactively approved the intermittent leave of absence request for **staff ID #100560**, to be using accumulated sick days from 4/17/24 through 4/29/04, followed by unpaid days from 4/30/24 through 6/12/24.
2. Retroactively approved the medical leave of absence request from **Maureen Gordon**, G&T Teacher, to be using accumulated sick days from 4/15/24 through 4/26/24 and expected return to work on/or about 4/29/24.
3. Approved the maternity leave of absence request from **Deanna Kostecki**, in accordance with NJFLA to commence on/or about 9/03/24 and end 11/22/24, intending to return to work on/or about 11/25/24.
4. Approved the medical leave of absence request from **Janice Lake**, Spanish Teacher, to be using 3 personal days and 19 sick days commencing on May 16, 2024 and ending on June 18, 2024.

g. Personal Day Less Sub Pay / Unpaid Day Request

Approved the following personal day / unpaid day request: (*retroactive approval)

| Staff Member | Date(s) Requested | Personal Days Less Sub Pay/ Unpaid days |
|------------------|--|--|
| Virginia Critton | 3/18/24* 3/25/24* - 4/12/24* | Unpaid Day 9 Unpaid Days |
| Robert VanDeBoe | 3/28/24* | Personal Day less sub pay \$151.80 |
| Karin Masina | 3/28/24* | Personal Day less sub pay \$151.80 |
| Hyren Rosenberg | 4/16/24* - 4/17/24* 4/18/24* - 4/19/24* | 4 Unpaid Days |
| Noel Tyminski | 4/8/24* - 4/12/24* 4/26/24 6/03/24 | 5 Unpaid Days Unpaid Half-Day Unpaid Day |

| | | |
|--------------------------|---|------------------------------------|
| Moira Barrett | 4/18/24*- 4/19/24* | 2 Unpaid Days |
| Cheryl Miller-Fitzgerald | 4/15/24*, 4/16/24, 4/17/24* 5/17/24* & 5/20/24* | 3 Unpaid Days 2 Unpaid Days |
| Eileen Applegate | 5/17/24* | Unpaid Day |
| Amanda Fahy | 4/19/24 | Unpaid Half-Day |
| Erin Haluska | 5/24/24, 5/31/24 | RESCINDED 2 Unpaid Days |
| Donna Chaknis | 6/18/14 | Personal Day less sub pay \$151.80 |

h. Additional Compensation

Approved the following additional compensation (*retroactive approval):

| Staff Member(s) | Date(s) | Event / Duty / Location | Paid/Hour /Amount Paid |
|--|---------------------------|---|---|
| C. DeWyngaert K.Sullivan M. Kain | 4/23/2024 6:30-7:30 pm | Virtual Parent Academy "Artificial Intelligence and Education" Presenters | Up to 5 hrs @ \$40/hr = \$200 each |
| A.Copman S. Pignataro C. Obszarny <u>Substitutes</u> <u>As Needed:</u> B. Henning M. Gallagher B. Bruno T. Zifchak | 4/18/24 | Forrestdale Follies Chaperones | 6:00- 9:00 PM Up to 3 hrs each @ \$53.00/ hr |
| M. Dunn | 2/24/24 3/02/24 | Forrestdale Play additional soundboard hours | 7.5 hours total @ salary rate |
| <u>STAFF</u> D.Dallas S. Deegan L. Eldridge B. Henning L. Holmes K. Laviola DJ Martino S. Mauri S. VanDeBoe T. Zifchak K. Masina (Nurse) <u>SUB NURSE:</u> M.J. O'Neill <u>ADMINS:</u> J. Gibbons M. Snyder | 5/16/2024 5/17/2024 | Washington DC Overnight Chaperones 6:00 am - 9:00 pm | Staff: 2 nights @ \$180/night each Admins: Hourly overnight salary rate each Sub Nurse: Paid by ESS 2 nights @ \$180/night |

i. Student Teacher/Observer Placement

Approved the following placement:

| Student Name | College | Degree | Placement | Term |
|--------------|-----------------|---------------------------|--------------------|-----------|
| Meghan Clark | Kean University | Speech Language Pathology | Dr. Ursula Glackin | Fall 2024 |

j. Outside Contractor 2024 Summer Work

Approved the following outside contractor for summer work:

| Summer Work- | Description | Rate | # of People | # of Hours Each | Staff Member |
|--------------------|-------------------------------|-----------------|-------------|-----------------|--------------|
| Physical Therapist | Summer work/evals/orientation | Contracted Rate | 1 | 21 hours | Sibel Zentai |
| Physical Therapist | ESY | Contracted Rate | 1 | 31 hours | Sibel Zentai |

k. Summer Assignments 2024

Approved the following 2024 summer assignments:

| Summer Assessment Work | Description | Rate | # of People | # of Hours Each | Staff Member |
|--|--|--|-------------|-----------------|--|
| In Person Placement Testing- Math 5-8 New Students | In Person Placement Testing new students- Math 5-8 All necessary work including but not limited to editing, assessment set up, administration , grading, item analysis, reporting Pre meeting with Admin | \$53.00/hr. student contact /\$40.00 non-student contact | 2 | 13/10 | Heather Mutto Meghan Gallagher |
| In Person Placement Testing- ELA 5-8 New Students | In Person Placement Testing new students- ELA 5-8 all necessary work including but not limited to editing assessment, set up, administration , grading item analysis, reporting , pre meeting with admin | \$53.00/hr. student contact /\$40.00/hr. non-student contact | 4 | 13/10 | Meghan Gallagher, Kim O'Connor Keith Laviola Kristen Sweeny |
| Assessment of New Students grade 2-4 New Students | In Person Testing new students- ELA and Math all necessary work including but not limited to editing assessment, set up, administration , grading item analysis, reporting , Pre meeting with admin | \$53.00/hr. student contact /\$40.00/hr. non-student contact | 2 | 18/4 | Sara Kubala Meg Kain |
| Assessment of New Students grade 1 | In Person 1:1 Testing- ELA and Math all necessary work including but not limited to editing assessment, set up, administration , grading item analysis, reporting , pre meeting with admin | \$53.00/hr. student contact /\$40.00/hr. non-student contact | 2 | 18/5 | Carissa Berger Jennie Lucci |
| DIAL4 Kindergarten Screening | DIAL4 Kindergarten Screening - All necessary work including but not limited to site set up, assessment, recording, | \$53.00 student contact | 10 | 14 | Gina Strack Jess Piernik Carissa Berger Amanda Davenport Jennie Lucci Brooke Huff |

| | | | | | |
|--|--|-------------|--------------------|----------------------|---|
| | reporting, clean up, pre meeting with admin | | | | Jodi Cocchiola Joanna Minnis Jen O'Connell Jamie Caruso |
| DIAL4 Q global data entry, data reporting, analysis, as well as lead and participate in data meeting | DIAL4 Q global data entry, data reporting, analysis, as well as lead and participate in data meeting appropriate credentials to access platform required, pre meeting with admin | \$40.00/hr | 1 | 10 | Ursula Glackin |
| Dial 4 Kindergarten Results Meeting Review | Dial 4 Kindergarten Results Meeting Review, pre meeting with admin | \$40.00/hr | 4 | 3 | Jess Piernik, Brooke Huff, Jodi Cocchiola Jamie Caruso |
| Summer PD Work | Description | | # of People | # of Hrs Each | Staff Member |
| Gr. 3 Foundations Training | Grade 3 Foundations PD | \$40.00/hrs | 7 | 12 | Kim O'Connor, Alyse Newman, Deanna Kostecki, Meg Siclaire Sue Schoenfeld Clara Rosato Katie Gregory |
| Gr. 4 Cursive Without Tears Training | Cursive Without Tears PD Virtual and Curriculum Integration | \$40.00/hrs | 9 | 6 | Kim O'Connor Emily Bagnell Pam Mannion Sandy Pignataro Emily Kenlay Loreen Haldane Meg Rady Kristen Sweeny Jolene Berardi |
| Summer Curriculum Work | Description | Rate | # of People | # of Hrs Each | Staff Member |
| STEAM 4-5 | STEAM 4-5 Curriculum Revision | \$40.00/hrs | 1 | 20 | Rachel Walton |
| K ELA Curriculum Writing/RC | K Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks, Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Brooke Huff Sara Stanzola |
| Grade 1 ELA Curriculum Writing/RC | Gr. 1 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Jennie Lucci Lori Finnerty |
| Grade 2 ELA Curriculum Writing/RC | Gr. 2 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Sara Kubala Rebecca McMahon |
| Grade 3 ELA Curriculum Writing/RC | Gr. 3 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin Pre and Mid meetings with admin | \$40.00/hrs | 1 | 15 | Clara Rosato Katie Gregory |

| | | | | | |
|-------------------------------------|--|-------------|---|----|--------------------------------------|
| Grade 4 ELA Curriculum Writing/RC | Gr. 4 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Pam Mannion Emily Kenlay |
| Grade 5 ELA Curriculum Writing | Gr. 5 Teachers revise ELA to 2023 standards/any changes to literary non-fiction unit, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Aimee Humbert Megan Gallagher |
| Grade 6 ELA Curriculum Writing | Gr. 6 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin Pre and Mid meetings with admin | \$40.00/hrs | 2 | 10 | Chloe Grady Jen Brown |
| Grade 7 ELA Curriculum Writing | Gr. 7 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 10 | Kristen Downs Jennifer Brown |
| Grade 8 ELA Curriculum Writing | Gr. 8 Teachers revise ELA to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 10 | Caroline DeWyngaert Kate Sullivan |
| K Math Curriculum Writing/RC | K Teachers revise Math to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Brooke Huff Sara Stanzlola |
| Grade 1 Math Curriculum Writing/RC | Gr. 1 Teachers revise Math to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 1 | 15 | Jennie Lucci |
| Grade 2 Math Curriculum Writing/RC | Gr. 2 Teachers revise Math to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Aimee Dougherty Abby McConnell |
| Grade 3 Math Curriculum Writing/RC | Gr. 3 Teachers revise Math to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Alyse Newmann, Meg Siclaire |
| Grade 4 Math Curriculum Writing/RC | Gr. 4 Teachers revise Math to 2023 standards/any changes to RC, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 15 | Pam Mannion Emily Kenlay |
| Grade 5 Math Curriculum Writing | Gr. 5 Teachers revise Math to 2023 standards, Materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 2 | 5 | Meg Kain Amanda O'Neill |
| Grade 6-8 Math Curriculum Writing | Gr. 6-8 Teachers revise Math to 2023 standards, materials, Crosswalks Pre and Mid meetings with admin | \$40.00/hrs | 1 | 23 | Heather Mutto |
| Grade 6-7-8 ELA Companion Standards | Gr. 6-8 Teachers revise ELA to 2023 standards, materials, | \$40.00/hrs | 2 | 2 | Kristen Downs Jen Brown |

| | | | | | |
|---|--|---|--------------------|----------------------|--|
| | Crosswalks Pre and Mid meetings with admin | | | | |
| Grade K-3 Science Revision | Gr. K-3 to revisescience units of study K-3 and any materials, Crosswalks | \$40.00/hrs | 1 | 6 | Donna Chaknis |
| Grade 7-8 Election Units | Gr. 7 and 8 SS teachers to develop Election 2024 unit and activities | \$40.00/hrs | 2 | 2 | Keith Laviola Dave Dallas |
| Middle School STEM | Revision of STEM MS curriculum | \$40.00/hrs | 2 | 10 | Jesse Johnson Rachel Walton |
| STEM and 4/5 Science | Alignment of Units of study | \$40.00/hrs | 2 | 10 | Jesse Johnson Rachel Walton |
| Summer Instructional Work | Description | Rate | # of People | # of Hrs Each | Staff Member |
| Nurse- Non ESY Programs | Nurse- Non ESY Programs | Salary Rate | 1 | 26.5 hrs | Krisanne Zajac Karin Masina (sub) |
| Virtual Teacher of Summer 6 Pre Alg course Extension | Virtual Teacher of Summer 6 Pre Alg course Extension Includes 6 hours for in person office hours | \$53.00/\$40.00 | 1 | 35 hrs/ 10 hrs | Joe Novolino |
| Virtual Teacher Summer Math Middle School Transition Course | Virtual Teacher Summer Math Middle School Transition Course | \$53.00/\$40.00 | 1 | 29 hrs/ 10 hrs | Heather Mutto |
| Kindergarten Jump Start Program Teachers | Kindergarten Jump Start Program Teachers | \$53.00/\$40.00 Partially Paid by ESSER | 1 | 40 hrs/ 6 hrs | Jennie Lucci |
| Transitional K Teacher | Transitional K Teacher (transition from preK to K) | Salary Rate Parent Paid Program | 1 | 51 hours | Jen O'Connell |
| Summer Theater / STEAM Program | Self-Funded Summer Program providing students rising Gr. 3-5 students with an immersive theater experience with a STEAM twist July 9 - August 1, 2024 T,W,F 9:00 am - 12:00 pm | \$53.00/\$40.00 Parent Paid Program | 3 | 36/12 | Kat Benny Haley Scott Liz Waters |
| ESY | Description | Rate | # of People | # of Hrs Each | Staff Member |
| PreK Self-Contained Teacher | ESY | Salary Rate | 1 | 51 hours | Amanda O'Rourke |
| PreK Para (1:1) | ESY | Salary Rate | 1 | 41 hours | Joya Thompson-Scimeca |
| Elementary K-1 Teacher | ESY | Salary Rate | 1 | 51 hours | Nancy Kelly |
| Elementary K-1 Para (2:1) | ESY | Salary Rate | 1 | 41 hours | Meghan O'Connor |
| Elementary 2-3 Teacher AM | ESY | Salary Rate | 1 | 51 hours | Katie Gregory |
| Elementary 2-3 Para (2:1) AM | ESY | Salary Rate | 1 | 41 hours | Suzanne Parton |
| Elementary 4-5 ELA Teacher AM | ESY | Salary Rate | 1 | 51 hours | Sandy Pignataro |
| Elementary 4-5 | ESY | Salary Rate | 1 | 41 hours | Denise Walker |

| | | | | | |
|----------------------------------|-------------------------------|-------------|--------------------|------------------------|---|
| ELA Para AM | | | | | |
| Elementary 4-5 Math Teacher PM | ESY | Salary Rate | 1 | 51 hours | Jesse Johnson |
| Elementary 4-5 Math Para AM | ESY | Salary Rate | 1 | 41 hours | Andrew Betz |
| Secondary 6-8 Math Teacher AM | ESY | Salary Rate | 1 | 51 hours | Jesse Johnson |
| Secondary 6-8 ELA Teacher PM | ESY | Salary Rate | 1 | 51 hours | Cathy Obszarny |
| Secondary 6-8 Math Para AM | ESY | Salary Rate | 1 | 41 hours | Andrew Betz |
| Secondary 6-8 ELA Para PM | ESY | Salary Rate | 1 | 41 hours | Denise Walker |
| Secondary 6-8 Math Para (1:1) PM | ESY | Salary Rate | 1 | 41 hours | Suzanne Parton |
| Wilson Teacher | ESY | Salary Rate | 1 | 50 hours | Moirra Barrett |
| OT | ESY | Salary Rate | 1 | 51 hours | Stephanie Valdeon |
| School Nurse | ESY | Salary Rate | 1 | 81 hours | Krisanne Zajac |
| BCBA | ESY | Salary Rate | 1 | 46 hours | Durie Leidner |
| Speech | ESY | Salary Rate | 1 | 76 hours | Jamie Caruso |
| ESY SUB Coverage | ESY | Salary Rate | TBD | As Needed | Meg Gallagher Eileen Applegate Jessica Piernik Nancy Kelly Maria Lapsis Cathy Obszarny Karin Masina Moirra Barret Sandy Pignataro Andrew Betz |
| Additional Summer Work | Description | Rate | # of People | # of Hours Each | Staff Member |
| OT | Summer work/evals/orientation | Salary Rate | 1 | 31 hours | Stephanie Valdeon |
| BCBA | Summer work/evals/orientation | Salary Rate | 1 | 21 hours | Durie Leidner |
| Speech | Summer work/evals/orientation | Salary Rate | 2 | 26 hours | Jamie Caruso |
| IEP Meeting participants | Summer IEP Meetings | Salary Rate | TBD | As needed | Kristen Sweeny, Amanda O'Rourke, S. VanDeBoe, Meg Gallagher, Eileen Applegate, Heather Mutto, Sandy Pignataro, Jennie Lucci, Aimee Dougherty, Jenn Crow, Colleen Henrikson, Suzanne Deegan, Lindsey Schoch, Jess Piernik, Katie Gregory, Matt Miranda, |

| | | | | | Nancy Kelly, Lisa Eldridge, Emily Bagnell, Cathy Obszarny, Moira Barrett, Joanna Minnis, Kim O'Connor, Loreen Haldane |
|----------|-------------------------|-----------------------------------|----------|---|--|
| Position | Description | Rate | # People | # of Hours Each | |
| Guidance | Summer Responsibilities | Salary Rate, \$40, Salary Rate | 1 | Guidance/Orient 90 hrs, Summer Groups 12 hrs, Curriculum 10 hrs | Jessica Piernik |
| Guidance | Summer Responsibilities | Salary Rate, \$40, Salary Rate | 1 | Guidance/Orient 90 hrs, Summer Groups 12 hrs, Curriculum 10 hrs | Allie Copman |
| Guidance | Summer Responsibilities | Salary Rate, \$40, Salary Rate | 1 | Guidance/Orient 90 hrs, Summer Groups 12 hrs, Curriculum 15 hrs | Amanda Fahy |
| Nurse | Summer Responsibilities | Salary Rate | 1 | 46 hrs (incl orientations) | Krisanne Zajac |
| Nurse | Summer Responsibilities | Salary Rate | 1 | 51 hrs (incl orientations) | Karin Masina |

13. Finance and Facilities Committee

- **Report of Meeting**
- **Approved the following consent agenda items (a -l) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. DeSena

Roll Call Vote: AYES: 9

a. **Bills & Claims**

1. Approved the April 24, 2024 bills presented for payment as per the attached Bills & Claims and hand check list.

| | |
|----------------|----------------------|
| Fund 11 | \$ 641,098.22 |
| Fund 20 | \$ 158,721.48 |
| Fund 30 | \$ 1,221.88 |
| Fund 60 | \$ 77,751.70 |
| Fund 61 | \$ 365.54 |
| Total | \$ 879,158.82 |

2. Approved the following gross payroll expenses:

| | |
|-----------------------|----------------------|
| March 30, 2024 | \$ 572,695.58 |
| April 15, 2024 | \$ 579,019.91 |
| April 30, 2024 | \$ 564,837.09 |

b. **Board Secretary's Report**

Accepted the Board Secretary's Report to the Board of Education for the month ending March 31, 2024, including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2023-2024 budget.

d. Board Secretary's Monthly Certification

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of March 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of March 31, 2024 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. 2024 MOCSIFF Safety Grant

Approved the submission of a grant application for the **2024 Safety Grant Program** through the New Jersey Schools Insurance Group's MOCSSIF sub fund in the amount of \$4,429.

g. Simplified Culinary Services Renewal for 2024-2025

Approved the renewal of the Contract for Food Services between Simplified Culinary Services, Inc. and the Rumson School District for the 2024-2025 school year at a management fee of \$15,000; school lunch prices to be set at \$5.95 for Forrestdale and \$5.45 for Deane Porter.

h. Service Contracts 2024-2025

The Superintendent approved the following service contract for mental and behavioral health evaluations:

1. **Preferred Behavioral Health Agreement**, April 10, 2024 thru June 30, 2025
2. **Hackensack Meridian Health CMO Services Agreement**, July 1, 2024 thru June 30, 2025

i. Travel and Related Expenses / Professional Development (*retroactive approval)

Approved the following travel and related expenses / Professional Development:

| Name | Date(s) | Event / Location | Cost | R/T Mileage |
|----------------|-------------|---|---------|-------------|
| Matt Miranda | 4/12/ 2024* | Monmouth County Curriculum Consortium Conference Monmouth University NJ | N/A | N/A |
| Jennifer Wargo | 3/28/2024* | Google Level 1 & 2 Recertification Exams Online | \$37.32 | N/A |

j. Facility Use

Approved the following facility use:

| Organization | Use Request | Date(s) /Time(s) | Location Requested | Fees |
|------------------|------------------|-------------------------------|------------------------|-----------------------|
| PTO | Community Picnic | 6/01/24 11:00 am - 3:00 pm | DP/FD Fields / Grounds | Custodial Fees TBD |
| RFH Cheerleading | Spring Clinic | 5/8/24; 5/22/24; | DP Gym | NA |

| | | | | |
|--|-------------------|---------|--|--|
| | (Additional days) | 6/05/24 | | |
|--|-------------------|---------|--|--|

k. Hunterdon County Educational Services Commission

Approved participation in the Hunterdon County Educational Services Commission's Cooperative Pricing Consortium.

14. Planning Committee

- **Report of Meeting - No meeting held.**

15. Policy Committee

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. DeSena

Roll Call Vote: AYES: 9

a. Second Reading and adoption of the following policies & regulations

Approved the second reading and adoption of the following new and revised policies and regulations:

- P 1140 - Educational Equity Policies Affirmative Action - Revised
- P 1523 - Comprehensive Equity Plan - Revised
- P 1530 - Equal Employment Opportunities - Revised
- R 1530 - Equal Opportunity Complaint Procedure - Revised
- P 1550 - Equal Employment Anti-Discrimination Practices - Revised
- R 2200 - Curriculum Content - Revised
- P 2260 - Equity in School and Classroom Practices - Revised
- R 2260 - Equity in School and Classroom Practices Complaint Procedure - Revised
- P 2411 - Guidance Counseling - Revised
- P&R 2423 - Bilingual Education - Revised
- P&R 2431.4 - Prevention and Treatment of Sports-Related Concussion and Head Injuries - Revised
- P 3211 - Code of Ethics - Revised
- P 5570 - Sportsmanship - Revised
- P 5841 - Secret Societies - Revised
- P 5842 - Equal Access of Student Organizations - Revised
- R 7510 - Use of School Facilities - Revised
- P&R 7610 - Vandalism - Revised
- P 9323 - Notification of Juvenile Offender Case Disposition- Revised

16. New Business

- **PTO Liaison report**
- **REF Liaison report**
- **Superintendent Evaluation Timeline**

17. Communications

Permitted the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We will address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. Executive Session

RECOMMENDATION

Approved the following resolution at 7:27 p.m.:

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

● **Personnel**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mr. Roberto

All in Favor: AYES: 9

19. Roll Call upon return to public session at 8:16 p.m.

| | | | | | |
|---------------|---------|-------------|---------|-------------|---------|
| Mr. Brown | Present | Mrs. Finney | Present | Mrs. Sahadi | Present |
| Mrs. DeSena | Present | Mr. McManus | Present | Mrs. Scoble | Present |
| Mrs. Esposito | Present | Mr. Roberto | Present | Mrs. Swain | Present |

20. Adjournment

The meeting adjourned at 8:16 p.m.

Moved: Mrs. Swain Seconded: Mrs. De Sena

Roll Call: AYES: 9