



Board Meeting Minutes

Date: Wednesday, October 16, 2024
Time: 7:30 pm - Regular Board Meeting to follow
Location: Multi-Purpose Auditorium

1. **Call to order**

The meeting was called to order by the Board President at 7:32 p.m., in the Multi-Purpose Auditorium, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mr. Brown	Absent	Mrs. Finney	Present	Mrs. Sahadi	Present
Mrs. DeSena	Absent	Mr. McManus	Present	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Present

5. **BOE Professional Development - 2023-2024 NJSLA** - Presented by Mrs. Vera Ridoux, Supervisor of Curriculum, Assessment, & Instruction & Dr. John Bormann, Superintendent

6. **Welcome Visitors**

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence** - None

9. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

September 25, 2024 - Regular meeting minutes

Moved: Mrs. Swain **Seconded:** Mr. McManus
All in Favor: AYES: 7 **Absent:** Mr. Brown; Mrs. DeSena

10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List-** for the period of September 26, 2024-October 16, 2024

Deane-Porter	Forrestdale	District
0	0	0

- **Enrollment -** as of October 16, 2024

Deane-Porter	Forrestdale	District
411	498	909

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Drill Report for September 26, 2024 to October 16, 2024

School	Type of Drill	Occupants Involved	Date and Time
FD	Non-Emergent Internal Lockdown (Incident)	All Staff and Students	10/08/24 @ 12:30pm
DP/FD	Fire Drill	All Staff and Students	10/10/24 @ 1:30 pm
DP/FD	Active Shooter Lockdown Drill	All Staff and Students	10/15/24 @ 2:15 pm
DP	Bus Evacuation Drill	All Staff & Students	10/16/24 @ 11:45 am
FD	Bus Evacuation Drill	All Staff & Students	10/16/24 @ 11:00 am

- **SSDS/HIB Report Presentation**

Presented the School Safety Data System (SSDS) report for Sept. 26, 2024 - Oct. 16, 2024

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	NA

Approved the following consent agenda item (a), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. McManus

All in Favor: AYES: 7 Absent: Mr. Brown; Mrs. DeSena

a. SSDS /HIB Report Approval

Approved the Student Safety Data System (SSDS) report for August 29, 2024 - Sept. 25, 2024

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	1	0	1	FD 24-25 #01

11. Education Committee

• Report of Meeting

• Approved the following consent agenda items (a-g), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. McManus

All in Favor: AYES: 7 Absent: Mr. Brown; Mrs. DeSena

a. Donation Acceptance

Approved accepting the Dunikowski Music donation of \$1,250 from the Rumson Education Foundation (REF) for the district music department.

b. School Safety and Security Plan Annual Review SOA 24-25

Approved submission of the 24-25 School Safety and Security Plan Annual Review SOA to the NJ Dept. of Education, Monmouth County Office.

c. NJQSAC 24-25 Committees

Approved the **24-25 NJQSAC Committee members**, as listed:

- | | |
|---------------------------------------|---------------------------|
| - Chief School Administrator: | John E. Bormann, Ed. D. |
| - District Administrative Staff: | Mrs. Brittany Flynn-Berry |
| - Teacher: | Matthew Miranda, Ed. D. |
| - School Business Administrator: | Mrs. Denise McCarthy |
| - Curriculum & Instruction Rep: | Mrs. Vera Ridoux |
| - Local Collective Bargaining Rep: | Ms. Krisanne Zajac |
| - District Board of Education Member: | Mrs. Curran Scoble |
| - Director of Special Services: | Michael Snyder, Ed. D. |

d. NJQSAC DPR Submission

Approved submission of **NJQSAC District Performance Review (DPR)** for the 2024-2025 school year.

e. School Events / Fundraisers

Approved the following school events/fundraisers: (retroactive*)

Grade / Teacher	Event / Fundraiser	Date(s)	Location
<u>SGA</u> T. Zifchak, J. Berardi	K-8 Fundraiser - Collection of canned food items for donation to Lunch Break, Red Bank, NJ	10/18/24 to 11/01/24	Lunch Break Food Truck will be on Black Point Rd & collection bags in each homeroom
<u>SGA</u> T. Zifchak J. Berardi	K-6 Fundraiser - Polar Express movie (\$5.00/student for SGA) and coat drive for Lunch Break	12/12/24	Movie shown in the MPR.
<u>SGA</u> T. Zifchak J. Berardi	K-8 Fundraiser - Clothing drive for donation to help Planet Aide (SGA receives \$0.05/pound)	11/01/24 - 11/01/25	Yellow Bin for clothing drive located outside FD
<u>Grade 3</u> Leadership Club/SGA J. Lucci	K-8 Fundraiser - "Jersey Cares" Candy drive for the troops	11/01/24 11/07/24	Drop off boxes will be in the main lobbies of DP & FD.

f. Field Trips

Approved the following field trips/chaperones:

Class / Staff	Location of Trip	Cost (if applicable)
<u>Grade 1</u> L.Finnerty - Gr 1 Team Leader + staff chaperones + nurse/sub-nurse + parent chaperones	Historic Village at Allaire, Farmingdale, NJ	\$34.00/student
<u>Grade 8 - Teachers</u> D. Dallas - Gr 8 Social Studies Teacher + staff chaperones + nurse/sub-nurse	US History - Human & Civil Rights Marlpit Hall, Middletown, NJ	<u>REVISED</u> From: \$25/student To: \$30/student
<u>Grade 3 - Teachers</u> C. Rosato - Gr 3 Team Leader + staff chaperones + nurse/sub-nurse + parent chaperones	Liberty Science Center Jersey City, NJ	\$70.00/student
<u>Grade 8 - SGA</u> T. Zifchak & J. Berardi - SGA Advisors	Walking trip to Victory Park. Rumson, NJ - Boro Veterans Day Ceremony	NA

g. Home Instruction

1. Approved home instruction with **Learn Well** for SID #244022 for up to 10 hours per week at \$58.00/hour effective 10/09/24 to 11/09/24.
2. Approved home instruction with **Kristin Greeley** for SID #243118 for up to 10 hours per week at \$53.00/hour effective 10/15/24 to 11/01/24.

12. Personnel Committee

- **Report of Meeting - Mrs. Swain reported on the Personnel Committee meeting held on 10/09/24.**
- **Approved the following consent agenda items (a- f), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. McManus

All in Favor: AYES: 7 **Absent:** Mr. Brown; Mrs. DeSena

a. Resignation

1. Accepted the resignation of **Madeline Barbeito**, Cafeteria/Recess Aide, effective October 18, 2024.

b. 25-26 Horizontal Movement On-Guide

Approved the **Rebecca Roberts** Horizontal Movement On-Guide from Masters to Masters+30 in the 2025-2026 school year.

c. Leave of Absence Update

To extend the leave of absence for **Staff ID #100288**. to on/or about 10/30/24.

d. Change of Position Title

Approved changing the title of **Brittaney Flynn-Berry's** position from District-Wide Assistant Principal/Supervisor of Science & STEM, to District-Wide Assistant Principal at a salary of \$105,000 per the negotiated agreement between the Rumson Board of Education and the Rumson Administrative Association, to begin on/or about July 1, 2024, to align with the responsibilities outlined in the District-Wide Assistant Principal job description approved on May 29, 2024.

e. Sidebar Agreement

Approved the Sidebar Agreement between the Rumson Board of Education (RBOE) and the Rumson Education Association (REA) effective November 1, 2024 through June 30, 2025 re: position of Administrative Assistant to the Director of Student Services.

f. Personal Day / Unpaid Day Request

Approved the following personal day / unpaid day request:

Staff Member	Date(s) Requested	Unpaid / Less Sub pay
Joanna Minnis	10/04/24	Personal Day less sub pay of \$207
Kathryn Eagles	RESCINDED 10/04/24	RESCINDED Personal Day less sub pay of \$207 (Approved on 9/25/24 agenda)
Jesse Johnson	10/04/24 4/11/25	Personal Day less sub pay of \$207 Personal Day less sub pay of \$207

13. **Finance and Facilities Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a-h), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Finney

All in Favor: AYES: 7 Absent: Mr. Brown; Mrs. DeSena

a. Bills & Claims

1. Approved the October 16, 2024 bills presented for payment as per the attached Bills & Claims and hand check list.

October 17, 2024 (Part 1)

Fund 11 \$ 44,715.85

October 15, 2024 (Part 2)

Fund 11 \$ 542,997.81

Fund 12 \$ 262.08

Fund 20 \$ 24,231.96

Fund 60 \$ 75,935.98

Fund 61 \$ 853.02

TOTAL: \$ 644,280.85

2. Approved the following gross payroll expenses:

October 15, 2024 \$ 612,551.35

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending September 30, 2024 including a report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2024-2025 budget.

d. Board Secretary's Monthly Certification

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of September 30, 2024 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Comprehensive Maintenance Plan /Form M-1

Approved the submission of the Comprehensive Maintenance Plan and Form M-1 for the Rumson School District to the Monmouth County Superintendent's office in compliance with the Department of Education's requirements.

g. Travel and Related Expenses / Professional Development

Approved the travel and related expenses/Professional Development, as follows: (*retroactive approval)

Name	Date	Event / Location	Cost	R/T mileage cost
Ursula Glackin	10/09/24*	NJDOE Speech-Language Community of Practice	N/A	N/A
Carol Tagliarini ----- Kim O'Connor	10/22/24	McGraw Hill Literacy Symposium, Chateau Grande Hotel, East Brunswick NJ	N/A	CT - RTM: 37.4 @ \$0.47/mi = \$17.58 ----- KO - RTM 43.8 @ \$0.47 = \$20.59
Maureen Gordon	10/08/24*	Law Fair / Law Adventure for Teachers (Gr 3-8) Workshop NJ Law Center, New Brunswick NJ	N/A	N/A
John E. Bormann	11/07/24; 11/08/24; 11/09/24	National Blue Ribbon Ceremony Omni Shoreham Hotel 2500 Calvert St., NW, Washington DC	Hotel: \$454.52 M&IE: \$138	RTM: 416 @ \$0.47/mi = \$195.52 Tolls: \$40
Jennifer Gibbons	11/07/24; 11/08/24; 11/09/24	National Blue Ribbon Ceremony Omni Shoreham Hotel 2500 Calvert St. N.W., Washington DC	Hotel: \$454.52 M&IE: \$138	RTM: 426 @ \$0.47/mi = \$200.22 Tolls: \$40
Vera Ridoux	11/07/24; 11/08/24; 11/09/24	National Blue Ribbon Ceremony Omni Shoreham Hotel 2500 Calvert St. N.W., Washington DC	Hotel: \$454.52 M&IE: \$138	Train: \$170 Taxi: \$50
Erin O'Connell	10/15/24*	Gang Awareness Training Monmouth Cty Prosecutor's Office Freehold, NJ 9:00 am to 11:00 am	N/A	N/A
Patrick Sullivan	10/15/24* 10/29/24 11/04/24	School Safety Specialist Academy, Stockton University SRI & ETTC, Galloway, NJ	N/A	RTM: for 10/29 & 11/04 each 31 @ \$0.47/mi = \$14.57 Tolls: \$4.18
Suzanne Mauri Scott Davidson Jen Gibbons	10/29/24 AM only	RFH Math Articulation	N/A	N/A

h. Facility Use

Approved the following facility use requests: (*retroactive approval)

Organization / Name	Use Request	Date(s) /Time (s)	Location	Fees
Natalie Carroll	Paris trip parent meeting	Wednesday: 10/16/24 5:00 pm - 6:00 pm	FD Rm 406	NA
Premiere Theatre Co.	Theatrical Production	11/22, 11/25, 11/26, 11/27 12/02, 12/03, 12/04, 12/05, 12/06/2024 5:00 pm - 11:00 pm <hr/> 11/23, 11/24, 11/30, 12/01, 12/07, 12/08/2024 9:00 am - 10:00 pm	MPR	Class IV Fee: \$4,000 Custodial Fees:TBD
Monmouth Academy of Ballet	Spring Rehearsals <hr/> Performance	5/27, 5/28, 5/29, 5/30/2025 4:00 pm - 7:30 pm <hr/> Saturday: 5/31/25 8:30am - 4:30pm	MPR/ Music Room	Class IV Fee: \$2,025 Custodial Fees TBD Tech Fees: TBD
Rumson Travel Basketball Dorothy Whitehouse	Rumson Travel Games	Mondays 10/21 - 2/25/25 Tuesdays 10/22 - 12/17/24 6:15 pm - 9:30 pm	FD Gym	NA
RFH Youth Cheer Heather Olivio	RFH Youth Cheer practice	10/15*, 10/17, 10/18/2024 5:30 pm - 8:30 pm	DP Gym	\$225.00
Rumson Men's Basketball Mike McGuire	Rumson Men's Basketball	Thursdays 7:00-9:00 pm Sundays 8:00-10:00 am 10/24/24 to 6/12/25	FD Gym	Custodial Fees: TBD
Rumson Cub Scouts Pack 11 Abraham Ouano, Cub Master	Monthly Cub Scout Pack meetings	Thursdays - 6:00-8:00 pm 11/14/25, 12/12/24, 1/09/25, 3/13/25, 5/08/25	FD Cafeteria	NA

14. Planning Committee

- Report of Meeting - No meeting held

15. Policy Committee

- Report of Meeting - No meeting held

16. New Business**17. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

18. **Executive Session** - Not needed.

19. **Roll Call upon return to public session** - Not needed.

20. **Adjournment**

Motion to adjourn the meeting at 8:37 p.m.

Moved: **Mrs. Swain** **Seconded: Mr. McManus**

All in Favor: **AYES: 7** **Absent: Mr. Brown; Mrs. DeSena**

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