



Restart Plan Quick Reference Guide

Refer to the [Restart Policy Plan](#) and [Restart Operational Plan](#) for Details

1. Arrival to School

- a. Students and employees required to complete CDC Questionnaire via app prior to school daily and must stay home if signaled to do so.
- b. Students and employees required to complete thermal scan at the three different entry points to each school and required to report to a quarantine/isolation room if signaled to do so.
- c. Those who have not completed the questionnaire, report to school when signaled not to, and/or have a raised temperature will not be granted entry to school and parents will be contacted.
- d. There will be no rolling car line for PreKindergarten and Kindergarten students.
- e. Students will be supervised during entry to maintain social distancing, ensure hand sanitizing and ensure masks are worn.

2. Bus Transportation to and From School

- a. Buses will operate at reduced capacity due to cohorting and families that opt out of transportation and in-person instruction.
- b. Masks must be worn on the bus at all times.
- c. Students will sanitize hands when loading and off-loading the bus
- d. Assigned seats will be given and families seated together.
- e. A bus aide will supervise procedures on the bus.

3. Dismissal from School

- a. Students will be escorted out designated entrances to maintain social distancing and ensure masks are worn.

4. Extracurricular Activities, Sports, and Aftercare

- a. These activities will be considered no sooner than October 15th.
- b. Some activities will be cancelled and some will occur virtually.
- c. No in-person activities will be held before or after school except aftercare and academic support programs at a date to be determined after October 15th.

5. Student Schedules & Academic Programs

- a. Schedules were explained in the July 24th letter to parents [linked here](#).
- b. Cores subject instruction will occur on in-person days.
- c. Special subject instruction will occur on virtual days at designated times.

- d. Mondays are virtual for both Cohort A and B and will consist of core subject instruction on a designated schedule with opportunities for enrichment, extra support, counseling, intervention, and JET services provided.
- e. From 1:40-2:30 each day students on virtual days will have access to their classroom teachers through a shared schedule, including whole class and small group sessions.
- f. Virtual days will include two hours of instruction with teachers through virtual sessions and two hours of independent work that is an extension of what they learned on the in-person day.
- g. Students will bring chromebooks home each day, but virtual work will include the use of digital resources and “pen-and-paper” resources they bring home from their in-person days.

6. Social Distancing, Health Hygiene, PPE

- a. Classrooms are organized to maximize space and increase distancing between students.
- b. Individual workspace plexiglass barriers will be used by each student at their desks.
- c. Minimal small group instruction will occur and when it does face shields and barriers will be used between individuals.
- d. Face masks, issued by the district, will be worn at all times by students and staff with breaks scheduled in.
- e. Students will remain in classrooms to the greatest extent possible with minimal transitions.
- f. Handwashing and hand sanitizing will occur frequently.
- g. Materials will not be shared unless sanitized between uses.
- h. Students personal items will be held in a district issued clear backpack and not stored in desks or lockers.
- i. Students and staff will bring their own face masks, however, district issued masks will be available as needed.
- j. Staff will be trained and students will be educated in protocols in these areas.

7. Sanitizing

- a. Buildings and classrooms, including furniture, will be sanitized following CDC guidelines each day beginning at 1:00pm.
- b. Bathrooms will be sanitized frequently during the school day.
- c. Ventilations systems will be maintained to ensure filter changes and appropriate fresh air flow.
- d. Hand sanitizer, soap and water, and sanitizing wipes will be available in classrooms, hallways, bathrooms, and entrances/exits.
- e. Furniture and area rugs difficult to sanitize will be removed from rooms.
- f. Staff will be trained and students will be educated in protocols in this area.

8. Full-Time Remote Option for Students

- a. Procedures are outlined in the district protocol [linked here](#).

9. Quarantining/Isolation/Contact Tracing

- a. Positive, probable, and possible COVID-19 cases reported and identified by the district will follow the School Community Containment Guidelines currently being developed in collaboration with the Monmouth County Health Commission # 1 and our local Pandemic Response Team, composed of health professionals.
- b. Responses, based on the circumstances surrounding the case, may prompt quarantining of individuals on buses, in classrooms, in grade levels, in wings of the building, in schools, or in the full district. There is no single response to all scenarios.
- c. Responses, based on circumstances surrounding the case, may prompt short term or long-term building closures and a transition to Mode C-Full Virtual Instruction. There is no single response to all scenarios.
- d. Parent and staff notification, with confidentiality for individuals, will occur as part of the contact tracing process.

10. Parent Support

- a. Parent Academy sessions surrounding a variety of topics will be provided to support parents with health, social-emotional, academic, and technological topics related to COVID-19 and the procedures surrounding participation in school during a pandemic.