



Board Meeting Minutes

Date: Wednesday, February 22, 2023
Time: 7:00 pm - Regular Board Meeting
Location: Multi-Purpose Room

1. Call to order

The meeting was called to order by the Board President at 7:07 p.m., in the Multi-Purpose Room of the Rumson School District, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times and an agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mrs. DeSena	Absent	Mrs. Markiewicz	Present	Mrs. Scoble	Present
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Present	Mrs. Sahadi	Present	Mrs. Swain	Present

5. Welcome of Visitors

6. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. Correspondence - None

8. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

- January 24, 2023 Meeting Minutes

Moved: Mrs. Swain **Seconded:** Mrs. Scoble
Roll Call: AYES: 8 **Absent:** Mrs. DeSena

9. Report of the Superintendent

The Superintendent reported on the following activities and events:

- School Suspensions for the period of Jan. 25, 2023 to Feb. 22, 2023**

Presented the following school suspensions:

Deane-Porter	Forrestdale	District
0	0	0

- Enrollment - as of February 22, 2023**

Presented the following enrollment:

Deane-Porter	Forrestdale	District
390	521	911

- SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Jan. 25, 2023 - Feb. 22, 2023

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA

- Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for January 25, 2023 thru February 22, 2023

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Afterschool Non-Emergent Internal Lockdown	All Afterschool Staff & Students	1/27/23 @ 3:30 pm
DP/FD	Afterschool Fire Drill	All Afterschool Staff & Students	2/07/23 @ 3:30 pm
DP/FD	Fire Drill	All Staff & Students	2/09/23 @ 1:45 pm
DP/FD	Active Shooter External Lock Down	All Staff & Students	2/17/23 @ 10:15 am

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain **Seconded:** Mrs. Scoble
Roll Call: AYES: 8 **Absent:** Mrs. DeSena

- **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Dec. 15, 2022 - January 24, 2023

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	0
# of HIB Investigations	1	1	2	FD 22-23-05 DP 22-23-01
# of HIB Incidents determined	0	0	0	0

10. Education Committee

- **Report of Meeting - Mrs. Markiewicz reported on the meeting held on 2/08/23.**
- **Approved the following consent agenda items (a-j) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Markiewicz
Roll Call: AYES: 8 Absent: Mrs. DeSena

a. 23-24 School Calendar Revision

Approved the revised 23-24 School Calendar.

b. 23-24 Tuition Rates

Approved the 23-24 Tuition Rates for Non-resident, Future-resident, and Resident PreK students:

Grade	Non-Resident Rates	Rumson / RFH Staff Rates
Pre-School	Non-Resident - \$6,500 Resident Rate - \$4,500	50% of the rate at the time of initial enrollment
Grades K-5	\$11,500	50% of the rate at the time of initial enrollment
Grades 6-8	\$12,500	50% of the rate at the time of initial enrollment

c. 23-24 PreK-8 Non-Resident Tuition Students

Approved PreK-8 Non-Resident Tuition Students for the 23-24 school year as follows:

23-24 Grade	# of Students	Non-Resident Tuition Student Tuition
PreK	4 (3 - NEW)	4 @ \$6,500 ea
Kdg	4 - NEW	2 @ \$11,500 ea 2 @ \$5,750 (Staff)
1	3 (1 - NEW)	3 @ \$11,500 ea
2	5	3 @ \$11,500 ea 2 @ \$5,000 ea (Staff)

3	2	2 @ \$11,500 ea
4	2	2 @ \$11,500 ea
5	1	1 @ \$11,500
6	2	2 @ \$12,500 ea
7	1	1 @ \$12,500
8	2	1 @ \$12,500 1 @ \$6,250 (Staff)
TOTAL	26	

d. 23-24 Preschool Non-Resident Additional Service Fees

Approved the additional service fees to be paid by the parents, for Preschool Non-Resident student #243800 in the amount of \$7,931.04.

e. 23-24 Extra-Curricular Fees

Approved the following revised 23-24 Extra-Curricular Fees as follows:

- **Participation Fee** **\$125**
- **Club Fee** **\$ 50**
- **Athletic Fee** **\$120**

f. RFH Student Volunteers for Art Club

Retroactively approved the following RFH Student Volunteers for Art Club to begin 1/31/23:

Lilly Wisley	Chloe Fanning
Abigail Rosenthal	Connor Olson
Celia Dalvise	Paige Cecil
Molly Newbury	Caroline Flinn
Charlie Heinle	Graeme Martin
Dagny Robinson	Evin McCormick
Annika Szalkowski	Ellery Donaldson
Sophia Palmen	Harry Haligun
Emerson Fry	Shay Mevorach
Vivian Bracciand	Ava Amoribile
Logan Rettino	

g. Student Teacher/Observer Field Experience

Approved the following student teacher/observer:

Student	Staff Member	Grade/Subject	Time Period
Erin Coughlin	Dr. Ursula Glackin	Speech Pathology	Fall 2023 - Sept 23 - Dec. 23

h. School Fundraisers

Approved the following school fundraisers: (*retroactive approval)

Class / Group	Event	Date / Time	Cost
Gr 3 Leadership Club	Nicholas Creamery Ice Cream Contest/Rumson Flavor	3/1/23-3/19/23	NA

i. Class Trips

Approved the following class trips:

Class	Staff Attending	Location of Trip	Cost / Student
Gr. 1	L. Finnerty J. Olsen A. Davenport C. Berger J. Minnis L. Krystopowicz H. Nixon K. Zajac	Historic Village at Allaire Farmingdale, NJ	\$25/student
Gr. 5 ELA JET	M. Gordon K. Masina	Space Convocation - Liberty Science Center, Jersey City, NJ	\$85/student
Gr.7-8 JET	M. Gordon K. Masina	Mock Trial - NJ Law Center New Brunswick, NJ *Parents responsible for transportation	NA
Ski Club	T.. Zifchak C. Macioch K. Laviola	Elk Mt. Uniondale, PA	\$200/student
Ski Club	T.. Zifchak C. Macioch K. Laviola	Bellayre Mt New York	\$200/student

j. Outside Evaluator

Approved **Dr. Carly Fanslau of Monarch Educational Consulting LLC** for Psychological Educational evaluations as needed for the Rumson School District. All Licenses and Liability Insurance Certificates are up to date and on file in the Special Services office.

11. Personnel Committee

- **Report of Meeting - Mrs. Swain reported on the meeting held on 2/08/23.**
- **Approved the following consent agenda items (a-h) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain

Seconded: Mrs. Markiewicz

Roll Call: AYES: 8

Absent: Mrs. DeSena

a. Retirement Notices

1. Accepted with regret, the retirement notice from **Barbara Leutz**, Music/Drama Teacher at Forrestdale effective at the end of the 2022-2023 school year.
2. Accepted with regret, the retirement notice from **Jim Schnappauf**, Gr. 4-8 Physical Education Teacher at Forrestdale, effective on October 1, 2023.

b. Maternity Leave Notice

Approved the maternity leave notice from **Amanda Sibilio** to commence on 5/04/23 using 14 sick days from 5/04/23 through 5/23/23. Following birth to be placed on 6 weeks of paid Family Medical Leave from 5/24/23 through 6/30/23. Finally taking 12 weeks of FMLA from 9/05/23 to 11/22/23 with an expected return to work date to be 11/27/23.

c. Substitute SLEO Class III Officer

Retroactively approved the appointment of **Michael Leahy** as a substitute Class III Officer, as needed, at the rate of \$40/hr, under the Shared Service Agreement with the Borough of Rumson, to begin on/or about February 20, 2023.

d. Extra-curricular Appointment Changes

Approved the following Extra-curricular appointment changes:

Sport	Amount Paid	Coaches	Staff Member
Forrestdale Tennis	\$1,761.55 each	1-2	N. Carroll - RESCINDED <i>(From 5/25/22 Agenda)</i>

e. Home Instruction

Approved home instruction for student ID #9515418308 as follows:

Name	Date(s)	Event/Duty/Location	Hours/Amount paid
ELA - C. DeWyngaert (up to 3 hrs/week)	2/6/23* - TBD Up to 6-8 weeks	Home Instruction for Student #9515418308	Up to 3 hrs/week @ \$50.33/hr for ELA & Math
Math - S. Mauri (up to 3 hrs/wk)			Up to 2 hrs/week @ \$50.33/hr for SS & Sci
Social Studies - D. Dallas (up to 2 hrs/week)			
Science - S. Deegan (up to 2 hrs/wk)			

f. Personal Day Less Sub Pay / Unpaid Day Request

Approved the following personal day/unpaid day request: (*retroactive approval)

Staff Member	Date(s) Requested	Less Sub Pay / Unpaid Day (s)
E. Applegate	4/06/2023	Personal Day less sub pay of \$151.80.
A.O'Rourke	2/10/2023*	One-half personal day less sub pay of \$75.90.

g. Additional Compensation

Approved the following additional compensation (*retroactive approval):

Name	Date(s)	Event/Duty/Location	Hours/Amount paid
A.Davenport L.Haldane B.Flynn	3/2/23	Drama Club - Play Chaperone	Up to 3 hrs each @ \$50.33/hr (Paid by Student Activities/Drama Club)
L.Krystopowicz S.Pignataro T.Zifchak	3/3/23	Drama Club - Play Chaperone	Up to 3 hrs each @ \$50.33/hr (Paid by Student Activities/Drama Club)
T. Zifchak S. Deegan C. Rosato	3/4/23	Drama Club - Play Chaperone	Up to 3 hrs each @ \$50.33/hr (Paid by Student Activities/Drama Club)
J. Lebitsch	2/27/23 - 3/4/23	Tech Week & Play - Sound	Up to 30 hrs @ \$40.00/hr - Paid

			by Student Activities/ Drama Club
H. Scott	2/27/23 - 3/3/23	Tech Week Light programming	Up to 15 hrs @ \$40.00/hr - Paid by Student Activities/ Drama Club
M. Dunn	3/2,3,4,/2023	Lights/Sound for Musical	Up to 4 hrs each day at salary rate at time and a half - Paid by Student Activities/ Drama Club
D. Dallas	2/6/2023*	Faculty Meeting Articulation Facilitation	1hr @ \$40.00/hr
B. Henning	2/6/2023*	Faculty Meeting Articulation Facilitation	1hr @ \$40.00/hr
T. Zifchak S. Pignataro	3/12/23	Rumson Parade Chaperone for Boys & Girls Basketball Team	Up to 4 hrs @ \$50.33/hr each

h. Certification Salary Adjustment

To prorate the National Board Certification compensation for **Janet Scratchley** from \$2,800 to \$840 for the 2022-2023 school year.

12. Facilities and Finance Committee

- **Report of Meeting - Mr. McManus reported on the meeting held on 2/20/23.**
- **Approved the following consent agenda items (a-i) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. Markiewicz

Roll Call: AYES: 8 **Absent:** Mrs. DeSena

a. Bills & Claims

1. Approved the February 2023 bills presented for payment as per the Bills & Claims report and hand check list.

Fund 11	\$ 619,759.74
Fund 20	\$ 113,456.69
Fund 60	\$ 81,846.61
Fund 61	\$ <u>502.72</u>
TOTAL	\$ 815,565.76

2. Approved the following gross payroll expenses:

January 30, 2023	\$ 560,399.31
February 15, 2023	\$ 576,552.11
February 28, 2023	\$ 559,085.21

b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending January 31, 2023 including a report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 22-23 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

To accept The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of January 31, 2023 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Professional Development

Approved the following Professional Development: (*Retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T/M
M. Gordon K. Lecorchik	2/24/2023	Shore G&T Consortium Convocation Spring Lake Heights School	N/A	N/A
J. Brown	3/15/2023	NJAMLE Annual State Conference Brookdale CC, Lincroft NJ	N/A	N/A
B. Flynn	1/20/23* RESCINDED Date <i>(1/24/23 BOE Mtg)</i> REPLACED with 2/01/23*	NJSLAS SAC Training Mtg, Princeton Marriott, Princeton, NJ	Sub Costs covered by NJDOE	N/A
Liza Little Eileen Applegate Emily Kenlay Kathryn Gregory Amanda O’Rourke	To be completed online between 4/15/23 and 6/30/23	ASDEC Multisensory Math Training	\$925/person = \$4,625 Total	N/A
Vera Ridoux	3/09/23	NJPSA Gifted Education Committee Mtg, Monroe, NJ	N/A	N/A

g. Facility Use

Approved the following facility use requests:

Organization	Use Request	Date(s) /Time(s)	Location	Fees
RFH AYF Cheerleading Vanessa Schanen	Cheerleading Practice	3/01/23 - 6/07/23 Wednesdays 5:45 - 7:30pm	DP Gym	\$150 Appl Fee
Dance Plus Academy of Dance Joede Persson	End-of-year production	6/03/23 10:00 am - 4:00 pm	MPR/Auditorium w/Concession & Ticket Area	\$150 Appl Fee \$1,700 Class IV Fees Plus add’l fees for technology/custodians

h. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION 2023 - 2028

Resolved, that the Rumson Board of Education approve the Coordinated Transportation Services Agreements with Monmouth-Ocean Educational Services Commission (MOESC) to coordinate where feasible the transportation of special education and non-public students through June 30, 2028.

i. RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

Resolved that the Rumson Board of Education enter into a Cooperative Pricing System with Monmouth-Ocean Educational Services Commission (MOESC) for the provision and performance of goods and services.

13. Planning Committee

- **Report of Meeting - Mrs. Scoble reported on the meeting held on 2/20/23.**

14. Policy Committee

- **Report of Meeting- No meeting held.**
- **Approved the following consent agenda item (a) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Scoble

Roll Call: AYES: 8 Absent: Mrs. DeSena

a. Second Reading and adoption of the following New/Revised Policies and Regulations

Approved the second reading and adoption of the following New/Revised Policies and Regulations:

- P0152 Board Officers (Revised)
- P0161 Call, Adjournment, and Cancellation (Revised)
- P0162 Notice of Board Meetings (Revised)
- P&R2423 Bilingual and ESL Education (M) (Revised)
- P2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P&R5200 Attendance (M) (Revised)
- P5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P8140 Student Enrollment (M) (Revised)
- R8140 Enrollment Accounting (M) (Revised)
- P&R8330 Student Records (M) (Revised)
- R8420.2 Bomb Threats (M) (Revised)
- R8420.7 Lockdown Procedures (M) (Revised)
- R8420.10 Active Shooter (M) (Revised)

15. New Business

- **PTO Liaison report**
- **REF Liaison report**

16. Communications

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

17. Executive Session

RECOMMENDATION

Approved the following resolution at 7:57pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- **Personnel**
- **Superintendent’s Contract**

Action will not be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain **Seconded:** Mrs. Markiewicz

Roll Call: AYES: 8 **Absent:** Mrs. DeSena

18. Roll Call upon return to public session at 8:50 p.m.

Mrs. DeSena	Absent	Mrs. Markiewicz	Present	Mrs. Scoble	Present
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Present	Mrs. Sahadi	Present	Mrs. Swain	Present

19. Adjournment

The meeting was adjourned at 8:51p.m.

All in Favor: AYES: 8

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: February 23, 2023