



## Board Meeting Minutes

**Date:** Wednesday, January 24, 2024  
**Time:** 7:30 pm Board Training  
**Regular Board Meeting to follow**  
**Location:** Multi-Purpose Room (MPR)

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**1. Call to order**

The meeting was called to order by the Board President at **7:32 p.m.**, in the Multi-Purpose Room (MPR) of the Forrestdale School, Rumson, New Jersey.

**2. Pledge of Allegiance**

**3. Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times. An Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

**4. Roll Call**

Mr. Brown	Present	Mrs. Finney	Present	Mrs. Sahadi	Present
Mrs. DeSena	Present	Mr. McManus	Present	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Present

**5. Board Training**

- **Annual Board of Education Ethics Training** for Board Members by Cornell, Merlino, McKeever & Osborne, LLC
- **Annual Harassment, Intimidation, and Bullying (HIB) Board of Education Training** by Cornell, Merlino, McKeever & Osborne, LLC

**6. Welcome of Visitors**

**7. Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

**8. Correspondence**

9. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

- December 13, 2023 Meeting Minutes
- January 3, 2024 Reorganization Meeting Minutes

**Moved:** Mrs. Swain      **Seconded:** Mrs. Finney

**Roll Call:** AYES: 6      **Abstained:** Mrs. Esposito, Mr. Brown, Mr. Roberto

10. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

● **SSDS Period 1 Report**

Presentation by the Superintendent of the **Period 1 Report SSDS 9/01/2023 - 12/31/2023** Incident, Trainings & Programs

● **Recognitions**

1. Recognized **Jesse Johnson** for being appointed to the NJSLA Elementary School Science Advisory Committee.
2. Recognized **Suzanne Deegan** for being appointed to the NJSLA Middle School Science Advisory Committee.

● **School Suspensions for the period of Dec. 14, 2023 - Jan. 24, 2024**

Deane-Porter	Forrestdale	District
0	5	5

● **Enrollment – As of January 24, 2024**

Deane-Porter	Forrestdale	District
397	526	923

● **SSDS Report Presentation**

Presented the Student Safety Data System (SSDS) report for Dec. 14, 2023 - January 24, 2024

Incidents	Forrestdale	Deane-Porter	District	Incidents
<b># of total SSDS Incidents</b>	0	0	0	0
<b># of HIB Investigations</b>	0	1	1	DP2324-03
<b># of HIB Incidents determined</b>	0	0	0	0
<b># of Principal Determinations not resulting in an HIB Investigation</b>	1	0	0	FD2324-03

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for December 14, 2023 through January 24, 2024

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Fire Drill	All Staff & Students	12/14/23 @ 1:30 am
DP/FD	Active Shooter Drill Internal Lockdown	All Staff & Students	12/18/23 @ 9:15 am
DP/FD	Fire Drill	All Staff & Students	1/11/24 @ 10:15 am
DP/FD	Shelter in Place Drill	All Staff & Students	1/23/24 @ 2:00 pm

Approved the following consent agenda item (a), to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain                      Seconded: Mrs. Finney

Roll Call: AYES: 6    Abstained: Mrs. Esposito, Mr. Brown, Mr. Roberto

a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for November 15, 2023 - December 13, 2023

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	1	0	1	FD2324-01
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	2	2	DP2324-01 DP2324-02

11. **Education Committee**

- **Report of Meeting**

- **Approved the following consent agenda items (a-i) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain                      Seconded: Mrs. Finney

Roll Call: AYES: 9

a. **24-25 School Calendar**

Approved the 24-25 School Calendar.

b. **Donations Accepted**

1. Approved accepting the generous donation of \$7,129.10 from **Rumson PTO for the Innovation Fund.**
2. Approved accepting the generous donation of \$128,533.06 from **Rumson Education Foundation (REF) for Grants.**

c. **Memorandum of Agreement (MOA) between Education and Law Enforcement Officials and Live Streaming Memorandum of Understanding**

Approved submission of the 2023-2024 Memorandum of Agreement (MOA) between Education and Law Enforcement Officials and the 2023-2024 Live Streaming Memorandum of Understanding.

**d. School Fundraisers**

Approved the following School Fundraisers:

Class / Group	Event / Location	Date(s)
SGA Tricia Zifchak	Collection of Coats, hats, gloves benefiting Family Promise	1/25/24 - 2/15/24
Grade 8	Cups and Cakes Valentine Fundraiser 20% of proceeds to go toward the Gr. 8 DC trip	1/25/24 - 2/05/24

**e. Field Trips**

Approved the following field trips:

Class / Staff	Location of Trip	Cost to Parent
<b><u>Grade 7 Field Trip- Staff</u></b> Keith Laviola Jen Brown Kristen Downs Lindsey Schoch	CHHANGE Museum Brookdale College	NA
<b><u>Gr. 3 Field Trip - Staff</u></b> Clara Rosato Sue Schoenfeld Meg Siclare Deanna Kostecki Katie Gregory Amanda O'Rourke Alyse Newman Lisa Taddeo Ed Downey Krisanne Zajac	Statue of Liberty & Ellis Island	\$50/student

**f. Annual Tuition Rates**

Approved the **2024-2025 annual tuition rates** as follows:

- Preschool \$ 5,000 - (Resident)
- Preschool \$ 7,000 - (Non-resident)
- Gr. K - 5 \$12,000 - (Non-resident)
- Gr. 6 - 8 \$13,000 - (Non-resident)

**g. Extra Curricular Fees 24-25**

Approved the **2024-2025 Extra-Curricular Fees** as follows:

- Registration Fee \$125
- Athletics Fee \$200
- Clubs Fee \$ 50

**h. Neuropsychological Evaluation**

Approved using the services of **Dr. Greco** to conduct a Neuropsychological evaluation, at the rate of \$1,600.00, for student ID # 242848.

**i. Neurology Consultant Approval**

Approved **Noah Gilson Neurology Consultant PA**, as an independent contractor added to our list of approved outside providers/evaluators.

12. **Personnel Committee**

- **Report of Meeting**
- **Approved the following consent agenda items ( a-i) being presented for approval, upon the recommendation of the Superintendent:**

**Moved:** Mrs. Swain      **Seconded:** Mr. Brown

**Roll Call:** AYES: 9

**a. Appointments**

**1. Acting Dean of Students**

Retroactively approved **Dan Morrone** as **Acting Dean of Students** starting on January 8, 2024 to a time to be determined at his base salary plus 2 hrs/day at \$53.00/hr during time serving as Acting Dean of Students and reverting back to base pay only after time assigned as Acting Dean of Students.

**b. Leave Replacements**

1. Retroactively approved **Kelly Tambora** who is being independently contracted from and to be paid by ESS at the rate of \$240/day as the **Grade 6 ICR leave replacement**, to start on/or about 1/08/24 during the 2023-2024 school year. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.
2. Retroactively approved **Melissa Hubbard** who is being independently contracted from and to be paid by ESS at the rate of \$200/day as the **Grade 6 Social Studies leave replacement**, to start on/or about 1/08/24 during the 2023-2024 school year. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.

**c. Maternity Leave Extension**

Approved the Maternity leave extended recovery time for **Nancy Kegelman** using 14 additional sick days through January 23, 2024. Immediately following these additional 14 sick days to begin 8 weeks of NJFLA. Following completion of NJFLA on/or about 3/19/24 to continue on unpaid FMLA and planning to return to work on/or about 5/15/24.

**d. Personal / Unpaid Day Request**

Approved the following personal / unpaid day request: (\*Retroactive approval)

<b>Staff Member</b>	<b>Date(s) Requested</b>	<b>Personal Day Less Sub Pay / Unpaid Day</b>
Carol Tagliareni	<b>RESCINDED</b> 2/14/24	<b>RESCINDED</b> Personal Day less sub pay
Carol Tagliareni	3/05/24; 3/06/24 6/12/24, 6/13/24, 6/14/24, 6/17/24, 6/18/24	Unpaid Days
Bridget Albrizio	2/09/23 - Half-day PM	Personal Day less sub pay of \$75.90
Jenn Crow	3/28/24	Personal Day less sub pay of \$151.80

**e. Permanent Substitutes**

**1. Rescind the following Permanent Substitutes**

- a. Approved rescinding **Annette Tedesco, Permanent Substitute** effective 12/19/23.
- b. Approved rescinding **Angelo Tedesco, Permanent Substitute** effective 12/19/23.
- c. Approved rescinding **Rocco Nannarello, Permanent Substitute** effective 11/28/23

**2. Appoint the following Permanent Substitutes**

- a. Approved the retroactive appointment of **Andrew Betz, Permanent Substitute**, independently contracted from and will be paid by ESS at the rate of \$150/day as a permanent substitute teacher during the 23-24 school year to begin on January 2, 2024. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.
  
- b. Approved the retroactive appointment of **Sophia Wiener, Permanent Substitute**, independently contracted from and will be paid by ESS at the rate of \$150/day as a permanent substitute teacher during the 23-24 school year to begin on January 16, 2024. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.

**f. Additional Compensation**

Approved the following additional compensation/rescission of compensation (\*retroactive approval)

Staff Member	Date(s)	Event/Duty/Location	Hours/Amount Paid
Richie DeRusso	1/01/24 - 6/30/24	Pesticide License	\$1,600

**g. Student Teacher Observer**

Retroactively approved the following student teacher / observer:

Student	University	Placement	Term
Caitlin Sadowski	Georgian Court University	Aimee Dougherty - Gen Ed Gr. 2 Abigail McConnell - Sp Ed 2 ICR	175 Hours 1/16/24 - 5/4/24 FT Student teaching 9/3/24 - 12/17/24
Amanah Zahra Qureshi	Monmouth University	Nicole Nolan - Social Work	224 hours 1/16/24

**h. New Staff Bulldog Buddy**

Approved the following new staff Bulldog Buddy:

POSITION	NEW STAFF	BULLDOG BUDDY	AMOUNT PAID
Gr. 6 ICR Teacher	Kelly Tambaro	John Bellavance	NA

**i. 23-24 Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff - January 2024 Submission**

Approved submission of the January 2023 ParaProfessional SOA for Paraprofessional staff as listed:

Location	First Name	Last Name	Certification(s)
Deane-Porter School	Noel	Tyminski	Associate's Degree
Deane-Porter School	Jennifer	O'Connell	CEAS – Elem. School Teacher
Deane-Porter School	Nancy	Petrucelli	ParaPro Assessment
Deane-Porter School	Denise	Walker	ParaPro Assessment
Forrestdale School	Collette	Gifford	Associate's Degree

Forrestdale School	Edward	Downey	CEAS - Teacher of Social Studies
Forrestdale School	Samantha	Widmer	Bachelor's Degree
Forrestdale School	Lauren	Krystopowicz	Standard - Elem. School Teacher
Forrestdale School	Carol	Low	ParaPro Assessment
Forrestdale School	Lisa	Taddeo	Standard - Elem. School Teacher
Forrestdale School	Maria	Laspis	Associate's Degree
Forrestdale School	Maureen	Stasinopoulos	Bachelor's Degree

**13. Finance and Facilities Committee**

- **Report of Meeting**
- **Approved the following consent agenda items (a -k) being presented for approval, upon the recommendation of the Superintendent:**

**Moved:** Mrs. Swain      **Seconded:** Mrs. Finney

**Roll Call:** AYES: 9

**a. Bills & Claims**

1. Approved the January 2024 bills presented for payment as per the attached Bills & Claims and hand check list.

<b>Fund 11</b>	<b>\$ 604,175.65</b>
<b>Fund 12</b>	<b>\$ 3,640.00</b>
<b>Fund 20</b>	<b>\$ 43,017.82</b>
<b>Fund 60</b>	<b>\$ 74,092.22</b>
<b>Fund 61</b>	<b>\$ 544.81</b>
<b>Total</b>	<b>\$ 725,470.50</b>

2. Approved the following gross payroll expenses:

<b>December 22, 2023</b>	<b>\$ 573,432.60</b>
<b>January 12, 2023</b>	<b>\$ 584,293.00</b>
<b>January 30,2024</b>	<b>\$ 573,104.57</b>

**b. Board Secretary's Report**

Accepted the Board Secretary's Report to the Board of Education for the month ending December 31, 2023 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled to PANDA, LLC Reconciliation Service.

**c. Transfers**

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2023- 2024 budget. See attached.

**d. Board Secretary's Monthly Certification**

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of December 31, 2023 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Request for Special Education Medicaid Initiative (SEMI) Waiver**

Approved the following request for **SEMI Waiver**:

**Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-25, and

**Whereas**, the Rumson Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2024-25 school year, now therefore be it

**Resolved**, that the Rumson Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2024-25 school year.

**g. Travel and Related Expenses / Professional Development**

Approved the following Travel and related expenses / Professional Development: (\*Retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T/M /Total
Elizabeth Waters	3/05/2024	Media Literacy Skills, online	\$279.00	N/A
Karin Masina Krisanne Zajac Lu Holmes	4/09/2024	Stop the Bleed, Train the Trainer, Freehold, NJ	N/A	<b>KM</b> - 32.6 rtm @ \$0.47/mi = \$15.32 <b>KZ</b> - N/A <b>LH</b> - N/A
Keri Lecorchick Maureen Gordon	2/02/2024 (half-day PM)	NJ Shore G&T Consortium, Spring Lake, NJ	N/A	N/A
Keith Laviola Kristen Downs	1/26/2024	Annual Counsel of Holocaust Educators Conference, Brookdale CC Lincroft NJ	\$60.00 each	<b>KL</b> - 11 rtm @ \$0.47/mi = \$5.17 <b>KD</b> - N/A
Jamie O’Brien Jay Bellavance	3/18/24 - 3/20/24	NJSBGA Expo & Conference, Harrah’s Atlantic City, NJ	NA	<b>JO</b> - 81.5 rtm @ \$0.47/mi = \$38.31 Tolls: \$6.06 Parking \$60 Hotel \$300 M&IE \$206.50 <hr/> <b>JB</b> - 177 rtm @ \$0.47/mi = \$83.19 Tolls \$8.08 Parking \$60 Hotel \$300 M&IE \$206.50



**h. Facility Use**

Approved the following facility use request: (\*retroactive use)

Organization	Use Request	Date(s) /Time(s)	Location	Fees
Kick Performing Arts Janet Piven	Performing Arts Class performing "Matilda"	Wed., 5/29/2024 3:30 - 6:30 pm	MPR, Lobby, Green Room, Dressing Room	Facility Use \$1,700 Tech Fee Custodian Fee

**i. Amending the 23-24 IDEA Basic and Preschool Grants and ESEA Title 1**

1. Approved amending the **23-24 IDEA Basic Grant** to include carryover from the 22-23 IDEA Basic Grant in the amount of \$ 11,776. This amount represents the stipend paid to MOESC to administer services to Holy Cross Academy.
2. Approved amending the **23-24 IDEA Preschool Handicapped Grant** to include carryover from the 22-23 IDEA Preschool Grant in the amount of \$ 12,527. This amount will be used to offset the cost of a one to one aide in the Preschool Handicapped program.
3. Approved amending the **23-24 ESEA Title I Grant**.

**j. Participation in the Educational Services Commission of NJ (ESCNJ)**

Approved participation in the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Consortium for the 23-24 and 24-25 fiscal years.

**k. Resolution to approve the Withdrawal of Funds from the Maintenance Reserve Account**

RESOLVED, upon recommendation of the Superintendent of Schools, that per N.J.A.C. 6A:23A-14.2, the Board of Education approved the withdrawal of funds in the amount of \$150,000 from the Maintenance Reserve Account to be used in General Fund Account 11-000-261-420 for the purpose of renovating classrooms

**14. Planning Committee**

- **Report of Meeting**

**15. Policy Committee**

- **Report of Meeting - No meeting held**

**16. New Business - None**

**17. Communications**

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**18. Executive Session - None**

**19. Adjournment**

The meeting was adjourned at **8:32 pm**.

**Motion:** Mrs. Swain      **Seconded:** Mrs. Finney

**All in favor: AYES: 9**

**Respectfully submitted by:**

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**Denise McCarthy, SBA/BS**

**Dated: 1/25/24**