



Board Meeting Minutes

Date: Wednesday, October 19, 2022
Time: 7:00 pm - BOE Presentations
7:30 pm Regular Board Meeting
Location: Multi-Purpose Auditorium

1. **Call to order**

The meeting was called to order by the Board President at 7:07 p.m., in the Cafeteria of the Multi-Purpose Auditorium, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

| | | | | | |
|--------------|---------|-----------------|---------|-------------|---------|
| Mr. Caldwell | Present | Dr. Jones | Present | Mrs. Scoble | Present |
| Mrs. D'Uva | Present | Mrs. Markiewicz | Present | Mrs. Smith | Present |
| Mrs. Izzo | Present | Mr. McManus | Present | Mrs. Swain | Present |

5. **BOE Professional Development**

- 2021-2022 NJSLA & 2022-2023 Start Strong Presentation - Mrs. Vera Ridoux & Dr. John Bormann

6. **Welcome Visitors**

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence - None**

9. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

September 28, 2022 - Regular meeting minutes

Moved: Mrs. Swain **Seconded:** Mrs. D'Uva

All in Favor: AYES: 9

10. Report of the Superintendent

The Superintendent will reported on the following activities and events:

- **Presentation of the 21-22 Anti-Bullying Bill of Rights Act Self-Assessment**
- **School Suspension List for the period of September 29, 2022-October 19, 2022**

| School | Sept 2022 | Oct 2022 |
|--------|-----------|----------|
| DP | 0 | 0 |
| FD | 0 | 0 |

- **Enrollment - as of October 19, 2022**

| Deane-Porter | Forrestdale | District |
|--------------|-------------|----------|
| 384 | 525 | 909 |

- **SSDS/HIB Report Presentation**

Presented the School Safety Data System (SSDS) report for (Sept. 28, 2022 - Oct. 19, 2022)

| Incidents | Forrestdale | Deane-Porter | District | Incident # |
|-------------------------------|-------------|--------------|----------|------------|
| # of total SSDS Incidents | 0 | 0 | 0 | NA |
| # of HIB Investigations | 0 | 0 | 0 | NA |
| # of HIB Incidents determined | 0 | 0 | 0 | NA |

Approved the following consent agenda items (a - b), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. D’Uva

All in favor: AYES: 9

a. SSDS /HIB Report Approval

Approved the Student Safety Data System (SSDS) report for August 24, 2022 - Sept. 27, 2021

| Incidents | Forrestdale | Deane-Porter | District | Incident # |
|-------------------------------|-------------|--------------|----------|------------|
| # of total SSDS Incidents | 0 | 0 | 0 | NA |
| # of HIB Investigations | 0 | 0 | 0 | NA |
| # of HIB Incidents determined | 0 | 0 | 0 | NA |

b. Memorandum of Agreement with Law Enforcement and Live Streaming Memorandum of Understanding

Approved submission of the 2022-2023 Memorandum of Agreement (MOA) and Live Streaming Memorandum of Understanding (MOU) by and between the Rumson Board of Education and the Rumson Police Department, to the Monmouth County Department of Education.

11. Education Committee

- **Report of Meeting - No Meeting Held**
- **Approved the following consent agenda items (a- f), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. D’Uva

Roll Call Vote: AYES: 9

a. School Safety and Security Plan Annual Review SOA

Approved the School Safety and Security Plan Annual Review SOA

b. 21-22 Anti-Bullying Bill of Rights Act Self-Assessment

Approved submission of the 21-22 Anti-Bullying Bill of Rights Act Self-Assessment for the Rumson School District, Forrestdale School and Deane-Porter School.

c. School Events / Fundraisers

Approved the following school events / fundraisers:

| Grade / Teacher | Event / Fundraiser | Date(s) | Location |
|---|---------------------------------------|------------|--------------|
| SGA Fundraiser, Grades K-8 Tricia Zifchak | SGA Book Drive for Bridge of Books | Nov. 14-18 | FD Lobby |
| Gr. 8 Fundraiser Tricia Zifchak | Cups & Cakes Pie Sale | Nov. 1-18 | Cups & Cakes |

d. NJQSAC DPR Submission

Approved submission of **NJQSAC District Performance Review (DPR)** for the 2022-2023 school year.

e. Class Trips

Approved the following class trips:

| Class / Staff | Location of Trip | Date / Time | Parent Paid Cost |
|--|--|--------------------------------|---|
| Grade 6 L. Smith Gr. 6 Team | Trout Release & Fire Ecology Jackson, NJ | 5/16/2023 9:00 am - 2:00 pm | NA |
| Kindergarten G. Strack B. Huff N. Kelly S. Stanziola S. Miller K. Newman K. Zajac | NJ Sea Grant Consortium, Fort Hancock, NJ | 5/24/2023 9:20 am - 1:30 pm | \$25.00/student |
| Grade 6 L. Smith T. Dietz 8 more TBD | Camp Bernie Port Murray, NJ | 6/7-9/2023 | \$400/student includes Transportation |
| Grades 6-8 | Ski Trip Elk Mountain Ski Resort, Union Dale, PA | 1/14/23 and 1/28/23 | \$100 - \$150/student based on ski rental needs |

f. K-8 Pilot Program Approval

Approved a **Silas Digital Program** in the K-8 World Language Classrooms for the 2022-2023 school year

12. Personnel Committee

- **Report of Meeting - No Meeting Held**
- **Approved the following consent agenda items (a-g), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. D’Uva

Roll Call Vote: **AYES: 9**

a. Resignation

1. Drama Club Director

Approved accepting the resignation of **Vincent Sabatino**, Drama Club Director for the 2022-2023 school year effective immediately.

2. Cafeteria / Recess Aide

Approved accepting the resignation of **Christine Rich**, Cafeteria/Recess Aide effective October 28, 2022

b. Appointment

1. Girls Basketball Coach

Approved appointing **Steven Heath** as the Forrestdale Girl's Basketball Coach for the 22-23 season at the rate of \$4,530/season beginning on/about November 15, 2022, pending criminal history review, pre-employment medical, and Child Protective Measures approval.

c. Personal / Unpaid Day Request

Approved the following unpaid day request:

| Staff Member | Date(s) Requested | Unpaid / Less Sub pay |
|------------------|-------------------|------------------------------------|
| Carol Tagliareni | 11/09/22 | Personal Day less sub pay \$151.80 |
| Karen Newman | 2/15/23 | Personal Day less sub pay \$151.80 |
| Jenn Crow | 12/23/22 | Personal Day less sub pay \$151.80 |

d. Extra Curricular Payment Change

Approved the following extra curricular payment change:

| Club | Old Amount Paid | New Amount Paid | Staff Member |
|----------|---|---|--------------|
| Art Club | FROM: 1 session/week \$1,006 annual (Approved 6/15/22 agenda) | TO: 2 sessions/week \$2,012 annual | M. Miranda |

e. Extra A.M. Duty

Approved the following Extra A.M.Duty:

| Duty | Time | Rate | Staff Member |
|------------------------------------|---|------------|-----------------|
| FD Media Center Sub - AS NEEDED | 7:45 - 8:30 am (Payment for 7:45 - 8:25 am) | \$50.33/hr | Brittaney Flynn |
| FD Media Center | 7:45 - 8:30 am Correction: (Payment for 7:45 - 8:25 am) (from 8/24/22 Agenda) | \$50.33/hr | Liz Waters |

f. Change of Position

Approved the following staff position change:

| Staff Member | Old Position | New Position |
|--------------|---|--|
| Maria Laspis | FROM: Gr. 7 - 1:1 Instructional Aide (Approved 7/25/22 Agenda) | TO: Gr. 2 - 1:1 Instructional Aide |

g. 22-23 NJQSAC District Committee

Approved the following **NJQSAC Committee for 22-23**:

- Dr. John E. Bormann, Superintendent
- Mrs. Denise McCarthy, School Business Administrator
- Mr. Michael Snyder, Supervisor of Special Education
- Mrs. Vera Ridoux, Supervisor of Curriculum, Instruction, and Assessments
- Mrs. Krisanne Zajac, REA Member
- Mrs. Robin Yaeger, Teacher
- Dr. Charles H. Jones, III, Board of Education Member

13. Finance and Facilities Committee

● **Report of Meeting - No Meeting Held**

● **Approved the following consent agenda items (a-j), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. D’Uva

Roll Call Vote: AYES: 9

a. Bills & Claims

1. Approved the October 19, 2022 bills presented for payment as per the attached Bills & Claims and hand check list.

| | |
|----------------|-------------------------|
| Fund 11 | \$ 482,710.27 |
| Fund 12 | \$ 3,600.00 |
| Fund 20 | \$ 65,055.71 |
| Fund 30 | \$ 3,013.00 |
| Fund 60 | \$ 2,789.00 |
| Fund 61 | \$ <u>555.04</u> |
| Total | \$ 557,723.02 |

2. Approved the following gross payroll expenses:

October 15, 2022 \$ 563,043.33

b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending September 30, 2022 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2022-2023 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of September 30, 2022 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses / Professional Development

Approved the travel and related expenses/Professional Development, as follows: (*retroactive approval)

| Name | Date | Event / Location | Cost | R/T mileage cost |
|---|-----------------|---|------|---|
| C. DeWyngaert K. Sullivan | Oct. 10, 2022* | T. Thomas Fortune Cultural Center, Red Bank, William Count Basie Walking Tour. PD with Dana Howell, Monmouth County Historical Association, Marlpit Hall, Middletown, NJ. | N/A | N/A |
| D. Dallas K. Laviola D. Morrone C. DeWyngaert K. Sullivan | Oct. 10, 2022* | PD with Dana Howell, Digital Education Archivist Monmouth County Historical Association, Marlpit Hall, Middletown NJ | N/A | N/A |
| D. Dallas M. Miranda | Oct 14, 2022* | Chhange Center Orientation | N/A | N/A |
| B. Flynn | Oct 24-28, 2022 | NJSLA Science Revision, Princeton Marriott, Princeton, NJ | N/A | \$120/day for sub reimbursement and transportation from NJDOE |
| K. Lecorchick | Nov 4, 2022 | NJ G&T Consortium, Maple Place School, Oceanport NJ | N/A | N/A |

g. Facility Use Date Change

Approved the following facility use request date change:

| Organization | Use Request | Date(s) /Time (s) | Location | Fees to be paid |
|----------------------|------------------------------|--|----------|--|
| Kick Performing Arts | Kick Company Live Dance Show | FROM: 2/25/23 9:00 am - 5:00 pm TO: 2/04/23 9:00 am - 5:00 pm | MPR | \$150 Appl. Fee \$1,500 Facility Fee Custodial Fee/Lighting Tech Fees to follow |

h. Facility Use

Approved the following facility use requests:

| Organization | Use Request | Date(s) /Time (s) | Location | Fees to be paid |
|---|---|--|-------------------|--|
| Men's Basketball League Mike Maguire | Men's Basketball | Sundays - starting on: 10/23/22 Thursdays - starting on: 10/27/22 | FD Gym | \$150 Application Fee due |
| Natalie Carroll | Paris Parents Mtg | 10/25/22 / 6:00-7:00 pm | Room 406 | \$150 App.Fee, and Certificate of Liability Insurance Waived |
| Rumson Recreation Charlie Hoffman | After School Art & Broadcasting Classes | 11/2, 11/9, 11/16/22 3:15 - 4:15 pm | DP 201 FD Cafe | NA |

| | | | | |
|--------------------------------------|---|--|-------------------------|---|
| Rumson Recreation Charlie Hoffman | Youth Basketball | 1/03 - 3/18/2023 M/W/F - 6:00-9:00pm Tuesdays - 6:00-7:30pm Saturdays - 8:30-4:00pm Sundays - 12:00-5:00pm | FD Gym | NA |
| Rumson Recreation Charlie Hoffman | Youth Basketball | 1/07 - 3/11/23 Saturdays - 8:15-11:45am | DP Gym | NA |
| The Premier Theatre Co. | Scrooge! Theatrical Performance | 11/23/22 - 12/11/22 | MPR+Aud+ Concessiion | \$150 App. Fee \$4,800 Class IV Fee Custodial Fees: TBD |
| The Premier Theatre Co. | 2 Theatrical Productions in Summer 2023 | 6/16-25, 2023 8/4-20, 2023 | MPR+Aud+ Concession | \$150 App Fee \$4,800 Class IV Fee Custodial Fees: TBD |

i. Comprehensive Maintenance Plan / M-1

Approved the submission of the **Comprehensive Maintenance Plan and M-1** form for the Rumson School District in compliance with the Department of Education Requirements.

j. Donation of Chromebook Carts

Approved accepting the donation of 14 Chromebook carts from Rumson-Fair Haven High School at an approximate value of \$9,772.

14. Planning Committee

- **Report of Meeting - Mrs. Scoble reported on the meeting held on 10/18/22.**

15. Policy Committee

- **Report of Meeting - No Meeting Held**
- **Approved the following consent agenda items (a-b), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. D’Uva

Roll Call Vote: AYES: 9

a. 1st Reading on revised policy 5512

Approved the first reading on the following revised policy:

- P5512 - Harassment, Intimidation, or Bullying - revised

b. 2nd Reading and Adoption

Approved the 2nd Reading and adoption of the following Policies and Regulations:

- P&R 2425 - Emergency Virtual or Remote Instruction Program
- R 2361 - Student Chromebook Acceptable Use

16. New Business

- **PTO Liaison report - Fall Festival Friday, Oct. 21, 2022**

17. Communications

Permitted the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

18. **Executive Session** - No Executive Session needed.

19. **Adjournment**

The meeting adjourned at 8:46 p.m.

Moved: Mrs. Swain **Seconded:** Mrs. D'Uva

Roll Call: **AYES:** 9

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: October 19, 2022