

### 4216 CONDUCT AND DRESS

The Board retains the authority to specify the following dress and grooming guidelines for staff, within law, that will prevent such matters from having an adverse impact on the educational process. All staff members shall, when assigned to district duty:

1. The clothing and appearance of all support staff members shall be clean and neat;
2. No clothing may be worn that constitutes a danger to health or safety to the wearer or to others.
3. Dresses/shirts shall extend at least to the end of the shoulder. Clothing may be worn that is reflective of, and conducive to, their assignment. Active-wear is not considered appropriate. Pants must be neat and acceptable in a professional setting. Casual days may be designated by an administrator.
4. A support staff member may request a waiver of this dress code for the performance of particular duties; such waivers may be granted by the Building Principal; and
5. The Building Principal or the support staff member's supervisor, as appropriate, shall determine whether a violation of this dress code has occurred and shall discuss the violation with the teaching staff member concerned. Where a single violation so warrants or violations recur, the Principal or supervisor may enter a reprimand in the teaching staff member's file and may recommend more stringent disciplinary measures.

Adopted: 17 June 2014  
Revised: 25 March 2015

