

R 2510 ADOPTION OF TEXTBOOKS

Guidelines for Evaluation and Selection of Instructional Materials

The criteria for the selection of materials are determined by a study of the characteristics of the school's instructional program and the needs of the pupils as follows:

Needs of the individual school program based on knowledge of the curriculum and on requests from administrators and teachers.

Needs of the individual pupils based on knowledge of children and requests by parent(s) or legal guardian(s) and pupils.

These needs will require a range of quality instructional materials on all levels of difficulty, with a diversity of appeal, and with a presentation of differing points of view; ethnic, political, religious, and cultural.

In order that each recommendation be a responsible selection, it should be based upon the following:

1. Recommendations will be made by a teacher, librarian, or school administrator who has previewed the material or whose recommendation is based on approved review sources.
2. Recommendations will reflect awareness of the grade level and interest level at which the materials will be utilized and consonant with the needs of the curriculum and the interests of the teacher and the pupils.
3. Recommendations will be from one or more of the recognized professional medial or approved lists such as book selection aids, basic materials lists, current general subject lists, special bibliographies for reference materials and subject fields, and book reviewing journals. No one course need determine the selection.
4. Recommendations will be based upon the basic attributes of truth and art. Factual accuracy, authoritativeness, balance, and integrity coupled with stimulating presentation, imagination, visual creativeness, style appropriate to the idea, vitality, and distinction are eloquent testimonials to the validity of a recommendation.



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Books or materials meeting the above standards and principles will be considered for selection. Books or materials of an obscene nature, those which rely unnecessarily upon a shock syndrome, those advocating overthrow of the government of the United States by force or revolution, and those with obvious sexist overtones either in the written work or in the illustrations will not be recommended for purchase.

Consideration of objections to materials in question will be given objectively, unemotionally, and as an important routine action.

Materials Selection

The following procedures are established to allow for differences of opinion and to allow an opportunity for consideration of objections to materials by staff, pupils, and community.

1. A criticism of materials will be presented in writing to the Building Principal who will forward a copy to the Superintendent of Schools.
2. The material in question will be reviewed and discussed by the Materials Review Committee which will be convened by the Chairperson of the Review Committee upon notification of a specific request for reconsideration of materials through the office of the Superintendent of Schools.
3. The decision of the Review Committee will be reported in writing to the complainant and to the Superintendent of Schools.
4. If the complaint is not satisfied with the decision of the Review Committee, the complainant may appeal to the Education Committee, the complainant may appeal to the Education Committee through the office of the Superintendent of Schools.
5. If the complainant is not satisfied with the decision of the Education Committee, the complainant may appeal to the Board of Education through the office of the Superintendent of Schools.



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Members of the Review Committee shall be:

Member of the Education Committee of the Board of Education
Principal of school where complaint originated
Supervisor of Curriculum Instruction & Assessments
Teacher utilizing material
P.T.O.-A. representative
Librarian in the school where complaint originated

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