



BOARD MEETING MINUTES

Date: Wednesday, February 23, 2022
Time: 7:30 pm - Regular Board Meeting
Location: Forrestdale Cafeteria in the Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 7:30 p.m., in the Cafeteria of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times and an agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D’Uva	Present	Mrs. Markiewicz	Absent	Mrs. Smith	Present
Mrs. Izzo	Present	Mr. McManus	Present	Mrs. Swain	Present

5. Welcome of Visitors

6. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. Correspondence

The Board accepted the following correspondence, to the extent known:

- Rumson FH Parent Choice Freedom Re: Mask Optional Email 2/8/22
- Melissa McCue- Leave Replacement Re: Email 2/3/22

8. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

- January 26, 2022 Meeting Minutes

Moved: Mrs. Swain

Seconded: Mrs. Smith

Roll Call: AYES: 8

Absent: Mrs. Markiewicz

9. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspensions for the period of Jan. 26, 2022 to Feb. 22, 2022**

Deane-Porter	Forrestdale	District
0	2	2

- Enrollment - as of February 23, 2022

Deane-Porter	Forrestdale	District
363	548	911

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Jan. 26, 2022 - Feb. 22, 2022

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	3	0	3
# of HIB Incidents determined	2	0	2

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for January 26, 2022 thru February 22, 2022

School	Type of Drill	Occupants Involved	Date and Time
DP FD	Internal Lock-Down Drill - 911 Inform	All Staff & Students	1/28/22 @ 3:30 pm
DP	Internal Active Shooter Lockdown Drill - 911 Inform	All Staff & Students	2/09/22 @ 1:30 pm
FD	Internal Active Shooter Lockdown Drill - 911 Inform	All Staff & Students	2/09/22 @ 2:00 pm
DP FD	Afterschool Fire Drill	All Afterschool Staff & Students	2/16/22 @ 3:45 pm

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Smith

Seconded: Mrs. D’Uva

Roll Call: AYES: 8

Absent: Mrs. Markiewicz

a. SSDS REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for Dec. 15, 2021 - January 25, 2022

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

10. Education Committee

- Report of Meeting - Dr. Bormann reported on the meeting held on 2/09/22.
- Approved the following consent agenda items (a- i) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mrs. Scoble

Seconded: Mrs. D’Uva

Roll Call: AYES: 8

Absent: Mrs. Markiewicz

a. Donation Acceptance

Accepted the generous donation from the **Rumson Education Foundation (REF)** of \$150,000 towards the 2022 Grant request for flexible furniture for Grades 1, 3, and 4.

b. 22-23 Non-Resident Tuition Students

Approved Non-Resident tuition students for the 22-23 school year as follows:

22-23 Grade	# of students	Tuition
Pre-K	2 (Staff)	\$3,500
K	1 New 1 (Staff) New	\$10,000 \$ 5,000
1	2 1 (Staff)	\$20,000 \$ 5,000
2	1	\$10,000
3	2	\$20,000
4	N/A	N/A
5	1	\$10,000
6	N/A	N/A
7	1 1 (Staff)	\$11,000 \$ 5,500
8	1 (RFH Staff)	\$ 5,500
TOTAL	14	\$105,500

c. School Fundraisers / Events

Approved the following school fundraisers / events:

Class / Group	Fundraiser	Date / Time
Grade 8	Holy Cross Game @ RFH	3/15/22 - 6:00 - 9:30 pm

d. Class Trips

Approved the following class trips:

Class	Staff Attending	Location of Trip	Date(s)	Cost to Student
Grade 5 JET	Maureen Gordon Keri Lecorchick	Virtual Space Convocation offered by the G&T Shore Consortium	4/07/22	NA
Gr. 6-8 Ski Trips	Tricia Zifchak Chris Macioch Keith Laviola Sommer VanDeBoe Dara Burke	Elk Mountain, NY Windham Mountain, NY	3/05/22 3/12/22	Approx cost/student: \$152/ (covers transportation)

e. 2022 Summer Assessments

Approved the following Summer 2022 assessments

- ELA and Math appeal testing rising grades 6-8 on July 21 and 28, 2022
- New Student testing on August 8 and 22, 2022
- DIAL IV Kindergarten screening for incoming KG students on July 12, 14, 16 and August 11, 2022

f. Assistive Tech Evaluation

Approved Adam Krass, from Adam Krass Consulting, to attend a CST meeting to review an assistive tech evaluation, for Student ID # 243377, at the rate of \$85.00.

g. Family ID Athletic Online Form Subscription Software

Approved the purchase of **Family ID**, Athletic form subscription software, for the period of 3/01/22 - 2/28/23 at the cost of \$1,445.

h. 22-23 Extra-Curricular Fees

Approved the updated Extra-Curricular fees for the 2022-2023 school year at the following rates:

- Registration \$100
- Clubs \$ 35
- Athletics \$110

i. 22-23 ELA & Math Placement Rubrics

Approved the following revised rubrics for use in placement for the 2022-2023 school year:

- Grade 5 into 6 ELA
- Grade 5 into 6 Math
- Grade 6 into 7 ELA
- Grade 6 into 7 Math
- Grade 7 into 8 ELA
- Grade 7 into 8 Math

11. Personnel Committee

- Report of Meeting - Mrs. Izzo reported on the meeting held on 2/09/2022.
- Approved the following consent agenda items (a - f) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mrs. Scoble Seconded: Mrs. D’Uva
Roll Call: AYES: 8 Absent: Mrs. Markiewicz

a. **Rescinded Appointment**

Approved rescinding the appointment of **Melissa Fahoury**, as the Gr. 8 Social Studies Leave Replacement for David Dallas.

b. **Leave of Absence**

Approved the family leave request from **Clara Rosato** to be placed on the NJ Family Leave Act beginning on September 1, 2022 and ending on or about November 24, 2022 planning to return on or about November 28, 2022 as long as no unforeseen complications occur during pregnancy.

c. **Appointments**

1. **Supplemental Teacher**

Approved the retroactive appointment of **Kelly Jackwicz**, as a Supplemental Teacher hired at Masters + 30 Step 7-8 (7) - \$63,270 prorated at FTE (.55) \$34,798.50, of the negotiated collective bargaining agreement for the 22-23 school year beginning on/or about February 21, 2022 through June 30, 2022 pending Pre-Employment Medical approval.

2. **Grade 8 Social Studies Leave Replacement**

Retroactively approved the temporary position and salary adjustment for **Edward Downey** from Instructional Aide to Gr. 8 Social Studies Leave Replacement Teacher effective January 31, 2022 to on/or about February 22, 2022 at the additional daily rate of \$77.21.

3. **Literacy Intervention Leave Replacement**

Approved the appointment of **Natalie Nowrocki**, Literacy Intervention Leave Replacement for Bridget Albrizio, starting on/or about March 7, 2022 through June 24, 2022 hired and paid through ESS at the rate of \$240/day.

4. **Lunch/Recess Aide**

Approved the appointment of **Kelly McCusker**, as Lunch/Recess Aide, at the pro-rated salary of \$17.34/hr Monday - Friday for 2.5 hrs/day, 182 days per year starting on/or about March 1, 2022 through June 30, 2022, pending criminal history, pre-employment medical and Child Protective Measures approval.

d. **Substitute Rate of Pay 2021-2022**

Retroactively approved the updated **Substitute Rate of Pay** for leave replacement substitute (partial year) at \$200/day effective January 26, 2022.

e. **Personal Day Less Sub Pay / Unpaid Day Request**

Approved the following personal day/unpaid day request: (*retroactive approval)

Staff Member	Date(s) Requested	Less Sub Pay / Unpaid Day (s)
Keri Lecorchick	*2/11/2022	Less sub pay of \$120/day
Kate Sullivan	2/11/2022 (Rescinded)	Rescinded Day Off
Suzanne Mauri	4/15/2022	Less sub pay of \$120/day (If school is not closed)
Holly Nixon	*2/16, 17, 18/2022	Unpaid Days
Shelly Miller	*2/16, 17, 18/2022	Unpaid Days

f. Additional Compensation

Approved the following additional compensation (*retroactive approval):

Name	Date(s)	Event / Duty / Location	Hours/Amount paid
Allie Copman, Liza Little	AS NEEDED	HW Club Sub Teacher	1 hour @ \$50.33/hr
Dan Morrone	AS NEEDED	Central Detention Moderator	1 hour @ \$50.33/hr

12. Facilities and Finance Committee

- **Report of Meeting**
- **Approved the following consent agenda items (a - j) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Scoble
 Roll Call: AYES: 8 Absent: Mrs. Markiewicz

a. Bills & Claims

1. Approved the February 2022 bills presented for payment as per the Bills & Claims report and hand check list.

Fund 11	\$ 530,974.01
Fund 12	\$ 9,085.00
Fund 20	\$ 152,009.42
Fund 30	\$ 608,529.17
Fund 60	\$ 61,988.45
Fund 61	\$ <u>125.67</u>
TOTAL	\$1,362,711.72

2. Approved the following gross payroll expenses:

February 15, 2022	\$ 538,304.87
February 28, 2022	\$ 516,965.60

b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending January 31, 2022 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 21-22 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 23, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

 Board Secretary

 Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of February 23, 2022 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Professional Development/Travel and Related Expenses

Approved the following Professional Development/Travel and related expenses: (*Retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T Mileage /Total
Vera Ridoux	3/3/2022	NJPSA Best Practices in Gifted Education/Virtual	\$75.00	N/A
Brittaney Flynn	3/30/2022	SACT Training/Hyatt Regency New Brunswick NJ	Sub fee reimbursed by NJDOE	N/A
Keri Lecorchick	2/4/2022*	NJ Gifted & Talented Shore Consortium	N/A	N/A
Nancy Kelly	2/23-25/2022	Wilson Language Training/Virtual	\$649.00	N/A
John Bellavance Sr	3/21/2022	NJBGA Expo/Atlantic City, NJ	N/A	Mileage: 166 mi = \$58.10 Tolls - \$8 Parking - \$25 Total = \$91.10
Michael Snyder Nancy Pearson	3/16-/2022	Conference for School Based Occupational Therapists	\$289.00 each	N/A
Jamie O'Brien	3/21 - 3/23/2022	NJSBGA annual conference / Harrahs, Atlantic City NJ	N/A	Mileage: 145.2 mi = \$50.82 Tolls: \$10.50 Parking: \$25.00 Hotel: \$279.00 <u>Meals: \$206.50</u> Total = \$571.82

g. Change Orders

Approved the following change orders to **G&P Parlamas** in the total amount of **\$44,410**, as follows:

PCO #	Description	Amount
53	Interchangeable signage	\$714
54	Door hardware retrofit and MPR intercom connection	\$35,253
55	Replacement water heaters and mesh panels for exterior letter mounting	\$8,443

h. Facility Use

Approved the following facility use request:

Organization	Use Request	Date(s) /Time(s)	Location
PTO	PTO Book Fair	5/6 & 9/22 - Setup/Preview 5/10-13/22 Book Fair 5/14/22 - Family Day	New Auditorium
Rumson Recreation Charlie Hoffman	Summer Basketball Camp	Mon, 7/11 - Thurs. 7/14/22 Mon. 8/8 - Thurs. 8/11/22 8:30 am - 12:30 pm	FD Gym

i. Long Range Facilities Plan (LRFP)

BE IT RESOLVED, by the Rumson Borough Board of Education Approved the minor amendment of the 2019 Long Range Facilities Plan to be consistent with proposed school facilities projects. Further, the Board authorizes Spiegle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

j. Municipal Capital Finance Lease Purchase Agreement

Approved a five-year **Lease Purchase Agreement with Municipal Capital Finance** for copiers/printers effective Sept. 1, 2022, and purchased under State Contract #A 40467 for the following copiers:

1. Four Savin IM 9000 unit in the following locations:

- FD School Faculty Room \$294.45/month
- FD School Room 103 \$294.45/month
- DP copy room 1 \$294.45/month
- DP copy room 2 \$294.45/month

2. Three Savin IM 4000 units in the following locations:

- District CST office \$184.06/month
- FD Main office \$184.06/month
- FD Prof. Development Suite \$184.06/month

3. One Savin IM C4500 unit in the following location:

- BOE Administration Office \$250.14/month

13. Planning Committee

- **Report of Meeting - Mrs. Scoble reported on the meeting held on 2-21-22.**

14. Policy Committee

- **Report of Meeting - Mrs. D’Uva reported on the meeting held on 2-09-22.**
- **Approved the following consent agenda items (a -b) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Scoble

Roll Call: AYES: 8 Absent: Mrs. Markiewicz

a. First Reading and Adoption After Waiver

Approved adopting the following new policy with waiver of a second reading:

- **P 5541 - Anti-Hazing (New)**

b. First Reading of the following New/Revised Policies and Regulations

Approved the first reading of the following New/Revised Policies and Regulations:

- **P 2415.05** - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (Revised)
- **P 9560** - Administration of School Surveys (Revised)
- **P&R 2431.4** - Prevention and Treatment of Sport-Related Concussions and Head Injuries (Revised)
- **R 2460.30** - Additonal/Compensatory Special Education and Related Services (New)
- **P 2622** - Student Assessment (Revised)
- **R 2622** - Student Assessment (New)
- **P 3233** - Political Activities (Revised)
- **P&R 8465** - Bias Crimes and Bias-Related Acts (Revised)

15. New Business - None

16. Communications

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

17. Executive Session

RECOMMENDATION

Approved the following resolution at 7:57 pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- **Health & Safety**
- **Personnel**

Action will be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain **Seconded:** Mrs. D’Uva
All in Favor: **AYES: 8** **Absent:** Mrs. Markiewicz

18. Roll Call upon return to public session at 9:02 p.m.

Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D’Uva	Present	Mrs. Markiewicz	Absent	Mrs. Smith	Present
Mrs. Izzo	Present	Mr. McManus	Present	Mrs. Swain	Present

19. Adjournment

Motion to adjourn the meeting at 9:03 p.m.

All in Favor: AYES: 8

Respectfully submitted by:

Denise McCarthy, SBA/BS
Dated: 2/23/2022