



## Board Meeting Minutes

**Date:** Wednesday, September 27, 2023

**Time:** 7:30 pm Regular Board Meeting

**Location:** Multi-Purpose Auditorium

1. **Call to order**

The meeting was called to order by the Board Vice President at **7:33pm**, in the Multi-Purpose Auditorium of the Rumson School District, Rumson, NJ.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mrs. DeSena	Present	Mrs. Markiewicz	Absent	Mrs. Scoble	Present
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Absent (arrived 7:36pm)	Mrs. Sahadi	Present	Mrs. Swain	Present

Also Present: Dr. John E. Bormann, Superintendent; Mrs. Denise McCarthy, SBA/BS; and the public.

5. **Welcome Visitors**

6. **Communications**

To permit the fair and orderly expression of comments on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence - None**

8. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

August 23, 2023 - Regular meeting minutes and closed session minutes

**Moved:** Mrs. Scoble **Seconded:** Mr. McManus

**All in Favor:** AYES: 8 **Absent:** Mrs. Markiewicz

9. **Report of the Superintendent**

The Superintendent will report on the following activities and events:

- **School Suspension List**

Presented the School Suspension report for August 24, 2023 - September 27, 2023.

School	Suspensions
DP	0
FD	0

- **Enrollment**

Presented school enrollment as of September 27, 2023.

Deane-Porter	Forrestdale	District
394	525	919

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Drill Report for August 24, 2023 to September 27, 2023

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Fire Drill	All staff and students	9/19/23 @ 1:45 pm
DP/FD	External Non-Emergent Lockdown (actual incident)	All staff and students	9/21/23 @ 10:55 am

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for August 24, 2023 - Sept. 27, 2023

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA

Approved the following consent agenda item (a) upon the recommendation of the Superintendent:

Moved: Mrs. Scoble      Seconded: Mr. McManus  
 All in Favor: AYES: 8      Absent: Mrs. Markiewicz

a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for July 27, 2023 - August 23, 2023

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA

**10. Education Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a-h) upon the recommendation of the Superintendent:**

**Moved:** Mrs. Swain      **Seconded:** Mrs. Scoble  
**All in Favor:** AYES: 8      **Absent:** Mrs. Markiewicz

**a. Internship Agreement**

Approved the **Agreement for Social Work Internships** between Monmouth University and Rumson School District (PreK-8) commencing on 8/24/23 and continuing until 8/24/28.

**b. SSIS Administration**

Approved the **Social Skills Improvement System (SSIS) Survey Administration** for students in Grades 3-8 from 10/16/23 - 10/30/23.

**c. Outside Providers/Evaluators Approval**

Approved the following therapists to our list of approved outside providers/evaluators for the 2023-2024 yr. (Documentation on file in the Special Services office)

Name	Profession	License / Exp Date Insurance Status
Dr. Miriam Bechit	Child & Adolescent Psychiatrist	6/30/2025
Graham Behavior Services	ABA Therapy	6/30/2025

**d. Parent Academy**

Approved **Impact Parents** to provide onsite training sessions with staff and an evening Parent Academy for the community on “Challenges are the Key to Success”, on October 10, 2023, at the cost of \$1,500.00.

**e. Rumson After School Academy (R.A.S.A.) Retroactive Rate Change**

Retroactively approved the rate change for **Rumson After School Academy (RASA)** substitutes to the first day of school on 9/07/23 as follows:

DAILY RATE FROM	DAILY RATE TO
\$60.00/day	\$65.00/day

**f. Assessment Calendar 23-24**

Approved the amendment to the NJSLA Science in the Assessment Calendar for the District 2023-2024

Assessment / Subject Area	Grades Covered	From	To	Results Available
NJSLA Science Regular and paper-based administration	Gr. 5 & 8	5/13-14/2024	4/29-30/2024	Late Summer

**g. Field Trips, Events, Fundraisers**

Approved the following:

Event / Trip / Fundraiser	Staff Member	Dates / Time / Location	Cost (if applicable)
Music in the Parks (Gr 6-8 Band & Choir)	J. Lebitsch	5/03/24 8:00am - 7:00 pm	\$85 per student (with Season Pass)  \$125 per student (w/out Season Pass)
Grade 8 Fund Car Wash	T Zifchak	9/30/23	\$10 per car

		(Rain Date - 10/02/23)	
SGA Food Drive for Lunch Break	T Zifchak	10/25/23 - 10/27/23	NA
SGA Elf Movie Night, Gr K - 5 & canned food drive for Lunch Break	T. Zifchak	12/7/23	\$10 per student
Gr. 8 Fund Pancake Breakfast	T. Zifchak	2/24/24	\$10 per person \$8 per senior citizen
SGA Boomer Fund Bingo	T. Zifchak	2/16/24	\$5 per card per student
Gr 8 Fund Halloween Dance	Katie Pascuscci Amber Herr Alana Zerillo	10/27/23	\$25 per student
Forrestdale Athletics Team Sports Apparel	Jenni Lucci	9/26/23 - 4/05/24	Cost of merchandise purchased

**h. Extra-Curricular Change**

Approved the following change:

FROM	TO
AV/Media Club	AV Club
	Sports Broadcasting Club

**11. Personnel Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a- n) upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. Scoble**

**All in Favor: AYES: 8      Absent: Mrs. Markiewicz**

**a. Maternity Leave Approval**

Approved accepting the maternity leave request from **Nancy Kegelman** to commence on/or about 10/25/23 using 20 sick days from 10/25/23 to 11/27/23. Requesting 20 sick days following the birth of her child through on/or about 1/02/24, to then begin 8 weeks of maternity disability leave. Following completion of maternity disability leave requesting unpaid leave of absence in accordance with FMLA. This leave will commence one day immediately after maternity disability leave, tentatively 2/28/24 and continue for 12 weeks. FMLA will conclude on/or about 5/21/24 planning to return to work on/or about 5/22/24.

**b. Resignation Notice**

Retroactively approved accepting the resignation notice from **Amanda Torres**, Special Education Teacher, effective September 21, 2023.

**c. Permanent Substitute Approval**

Approved **Rocco Nannarello** to be independently contracted from and will be paid by ESS at the rate of \$150/day as a permanent substitute teacher during the 23-24 school year. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.

**d. School Administrator Residency Program Approval**

Approved **Dr. Michael Snyder**, Director of Student Services, for the School Administrator Residency Program through the New Jersey Association of School Administrators (NJASA) for the 23-24 school year at a cost of \$1,750 for enrollment and \$2,500 for residency program.

**e. Rescind Head Night Custodian Extra Pay**

Retroactively approved rescinding the extra pay of \$2,800 for **Mark Manginelli**, Head Night Custodian prorated from 10/01/23 to 6/30/24.

**f. Substitute Head Night Custodian extension**

Approved extending **Franklin Moreno's** assignment as **Substitute Head Night Custodian** from 9/01/23 to 6/30/24, at an annual extra-pay rate of \$2,800 to be pro-rated for the time serving in the position.

**g. P/T Substitute Custodian**

Retroactively approved **Stacy Sakariassen, P/T Substitute Custodian** to 9/11/2023 at the rate of \$20/hr up to 17 hours/week, hired to a date to be determined.

**h. Tenure Status Granted 2023**

Retroactively approved the following tenure status:

Staff Member	Tenure Date
Aimee Dougherty	9/02/23
Haley Scott	9/02/23
Amanda Cowan	9/02/23

**i. Personal Day Request**

Approved the following leave day requests: (\*retroactive approval)

Staff Member	Date Requested	Unpaid / Less Sub pay
Lindsey Schoch	9/22/23* 9/26/23*	Personal Day less sub pay of \$151.80 Personal Day less sub pay of \$151.80
Eileen Applegate	9/22/23*	Personal Day less sub pay of \$151.80
Lisa Jacobowitz	11/08/23 11/13/23	Personal Day less sub pay of \$151.80 Personal Day less sub pay of \$151.80
Natalie Carroll	11/08/23 11/13/23	Personal Day less sub pay of \$151.80 Personal Day less sub pay of \$151.80
Sue Schoenfeld	11/08/23	Personal Day less sub pay of \$151.80
Jenn Crow	11/08/23	Unpaid day.
Krisanne Zajac	11/13/23	Personal Day less sub pay of \$151.80
Rebecca McMahon	02/09/24	Personal Day less sub pay of \$151.80

**j. SOA Regarding Use of Paraprofessional Staff**

Approved the submission of the Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff for the 2023-2024 school year to the County office, as listed:

Location	First Name	Last Name	Certification(s)
Deane-Porter School	Jennifer	O'Connell	CEAS – Elem. School Teacher
Deane-Porter School	Noel	Tyminski	Associates Degree
Deane-Porter School	Denise	Walker	Para Pro Assessment
Forrestdale School	Edward	Downey	CEAS - Teacher of Social Studies

Forrestdale School	Colette	Gifford	Associates Degree
Forrestdale School	Lauren	Krystopowicz	Standard - Elementary School Teacher
Forrestdale School	Maria	Laspis	Associates Degree
Forrestdale School	Carol	Low	Para Pro Assessment
Forrestdale School	Nancy	Petrucelli	Para Pro Assessment
Forrestdale School	Lisa	Taddeo	Standard - Elementary School Teacher
Forrestdale School	Samantha	Widmer	Bachelor's Degree

k. **23-24 Extra/Co-Curricular Appointments**

Approved the following 23-24 Extra-Curricular Appointments:

DUTY	TIME	RATE	# Needed	Staff Member
FD Rolling Car Line	8:20-8:30 (Payment for 8:20-8:25 am)	\$53.00/hr	1	Samantha Johnson
FD Gr. 8 Door by MPR	8:20 - 8:30 am (Payment for 8:20-8:25 am)	\$53.00/hr	1	Lu Holmes
SUBS AM Duty	AS NEEDED	\$53.00/hr	AS NEEDED	Sandy Pignataro Dan Morrone Maria Laspis Meghan Kain
Gr. 3 Team Leader	<b>RESCINDED</b> 23-24 SY	\$2,000/yr	1	<b>RESCINDED</b> Sue Schoenfeld (Approved on 5/24/23)
Gr. 3 Team Leader	23-24 SY	\$2,000/yr	1	Clara Rosato
DP KDG/Pre-K door	<b>RESCINDED</b> 8:20 - 8:30 am (Payment for 8:20-8:25 am)	\$53.00/hr	1	<b>RESCINDED</b> Lauren Krystopowicz (Approved 8/23/23)
DP KDG / PreK Door	8:20 - 8:30 am (Payment for 8:20-8:25 am)	\$53.00/hr	1	Louise Conover

l. **Additional Compensation**

Approved the following additional compensation: (\*retroactive)

Staff Member	Assignment / Date	Hours / Amount Paid
Cara Abarno	8/29/23 Summer Receptionist Hours	Up to 3 hrs @ \$18.53/hr = \$55.59
Donna Chaknis	Report Card Rubric Revision	Up to 6 hrs @ \$40/hr = \$240
Brooke Huff	Report Card Rubric Revision	Up to 7 hrs @ \$40/hr = \$280
Pam Mannion Clara Rosato	Report Card Rubric Revision	Up to 9 hrs @ \$40/hr ea. = \$360 ea
Lu Holmes Robin Gordon	Integration of Tick Education Mandate 3-8 Health and PE Curriculum	Up to 3 hrs @ \$40/hr ea. = \$120 ea

Joe Sernal		
Theresa Azaceta	Summer Program Receptionist Additional Hours <i>(original approval April 26, 2023)</i>	Up to 2 hrs @ \$18.53/hr = \$37.04
Kristen Sweeney	Math Problem Solving Curriculum, Additional Hours <i>(original approval April 26, 2023)</i>	Up to 5 hrs @ \$40/hr = \$200
Laura Randazzo Amanda O'Rourke Durie Leidner Karly Toto (ESS)	Substitute bus aides as needed	\$45.00/day each AS NEEDED
Sandy Pignataro Bridget Albrizio	2nd evaluator for soccer tryouts	Up to 6 hrs @ \$53/hr = \$318 each
Lauren Smith	Gr. 7 Fall Camp Bernie - Advisor Planning Stipend	Up to 30 hrs @ \$53/hr = \$1,590

**m. Extra-Curricular Advisor Change**

Approved the following change:

FROM	TO
Jennie Lucci Maureen Gordon Co-Advisors of the AV/Media Club at a split stipend of \$4,107.50 <i>(Original approval 6/15/23 Agenda)</i>	<b>Maureen Gordon</b> - Advisor of the AV Club at a stipend of \$2,053.75
	<b>Jennie Lucci</b> - Advisor of Sports Broadcasting Club at a stipend of \$2,053.75

**n. New Staff Bulldog Buddy Revision**

Approved the following change:

Position	New Staff Member	Bull Dog Buddy
Gr. 4-5 Science	Jesse Johnson	<b>RESCINDED</b> Lauren Smith
Gr. 4-5 Science	Jesse Johnson	Donna Chaknis

**12. Finance and Facilities Committee**

• **Report of Meeting**

• **Approved the following consent agenda items (a-h) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain      Seconded: Mrs. Scoble

All in Favor: AYES: 8      Absent: Mrs. Markiewicz

**a. Bills & Claims**

1. Approved the September 27, 2023 bills presented for payment as per the attached Bills & Claims and handcheck list.

<b>Fund 11</b>	<b>\$ 1,248,513.37</b>
<b>Fund 12</b>	<b>\$ 342,593.76</b>
<b>Fund 20</b>	<b>\$ 322,019.48</b>
<b>Fund 30</b>	<b>\$ 10,766.00</b>
<b>Fund 60</b>	<b>\$ 20,555.00</b>
<b>Fund 61</b>	<b>\$ 283.01</b>
<b>Total</b>	<b>\$ 1,944,730.62</b>

2. Approved the following gross payroll expenses:

- **September 15, 2023** \$ 601,062.98
- **September 30, 2023** \$ 568,261.47

**b. Board Secretary’s and Treasurer’s Reports**

Accepted the Board Secretary’s Report to the Board of Education for the months ending July 31, 2023 and August 31, 2023 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the reports have been reconciled with PANDA, LLC Reconciliation Service.

**c. Transfers**

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2023-2024 budget.

**d. Board Secretary’s Monthly Certification**

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of August 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of August 31, 2023 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Sale of Surplus Property**

**WHEREAS**, the Rumson Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Rumson Board of Education approves the disposal of the following surplus property, Student Tables, Chairs and Desks; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties prior to disposing of said property on GovDeals.

**g. Facility Use**

Approved the following Facility Use requests: (\*retroactive approval)

Organization	Use Request	Dates(s) /Time(s)	Location	Fees
Monmouth Ballet Foundation	Spring Rehearsals & Performance	6/06/24 - 6/07/24 (4:30-6:30 pm) 6/08/24 (10:00-3:00 pm) 6/09/24 (9:30-4:00 pm)	MPR	\$150 App. Fee \$1,700 Class IV Fee + custodial / technical fees



RFH AYF Cheerleaders	Practices	Mondays & Tuesdays 9/11*-12*; 9/18*-19*; 10/2-3, 10/9, 10, 12; 10/16, 17, 19 (5:30-7:30 pm)	DP Gym	\$150 App Fee
RFH AYF Cheerleaders	Practices	Wednesdays 9/13*; 9/20*, 10/11, 10/18 (6:30 - 8:30 pm) 9/27 & 10/04 - (DP Gym only)	DP & FD Gyms	
Rumson Travel Basketball (Mid-Monmouth)	Basketball Practices & Games	Mon - Tues 9/21-12/21(6-9 pm) Sundays: 11/19,12/03, 12/10, 12/17/23 (11:00-5:00 pm)	FD Gym	\$150 App. Fee + custodial fees
Rumson PTO	School Events	2023-2024 School Year	As needed	NA
Rumson REF	School Events	2023-2024 School Year	As Needed	NA
Rumson Men's League	Basketball Practices & Games	Thurs (7:00-9:00 pm) 9/28-12/21/23 Sundays (9:00 - 11:00 am) 10/01-12/17/23	FD Gym	\$150 App Fee

**h. Travel and Related Expenses / Professional Development**

Approved the following travel and related expenses/ professional development expenses: (\*retroactive approval)

Name	Date	Event/Location	Cost	R/T Mileage
John Bormann	10/23-26/2023	NJSBA Workshop 2023, Atlantic City, NJ	Std Workshop Group Rate Hotel Exp: \$354	Mileage Cost: 162.6 r/t/m @ \$0.47/mi. = \$76.42 Tolls: \$5.99 Parking.\$30.00
Denise McCarthy	10/23-26/2023	NJSBA Workshop 2023, Atlantic City, NJ	Std Workshop Group Rate Hotel Exp: \$400	Mileage Cost: 83.6 r/t/m @ \$0.47/mi. = \$39.29 Tolls: \$5.99 Parking. \$30.00
Vera Ridoux	10/23-26/2023	NJSBA Workshop 2023, Atlantic City, NJ	Std Workshop Group Rate Hotel Exp: \$70	Mileage Cost: 92 r/t/m @ \$0.47/mi. = \$43.24 Tolls: \$4.50
Jamie O'Brien	10/24/2023	NJSBA Workshop 2023, Atlantic City, NJ	Std Workshop Group Rate	Mileage Cost: 76 r/t/m @ \$0.47/mi = \$35.72 Tolls: \$8.76 Parking: \$10.00
Jay Bellavance	10/24-25/2023	NJSBA Workshop 2023, Atlantic City, NJ	Std Workshop Group Rate	Mileage Cost: 166.6 r/t/m @ \$0.47/mi = \$78.30 Tolls: \$12.80 Parking: \$20.00
Louis Pelissier	10/24-25/2023	NJSBA Workshop 2023, Atlantic City, NJ	Std Workshop Group Rate	Mileage Cost: 146 r/t/m @ \$0.47/mi = \$68.62 Tolls: \$ Parking: \$20.00
Maureen Gordon Keri Lecorchick	9/22/2023*	Shore Consortium Mtg Oceanport, NJ	NA	NA
Maureen Gordon Keri Lecorchick	10/10/2023	NJ Gifted Teacher October Sharefest, TCNJ, Ewing,NJ	\$20.00 each	<b>MG</b> - Mileage - 49.9 r/t/m @ \$0.47/mi = \$23.31 <b>KL</b> - Mileage - 55.8 rtm @ \$0.47/mi = \$26.23
Brittany Flynn	10/04/2023	HIB Training Program,	\$145	Mileage: 60 r/t/m @

		Strauss Esmay Assoc OCC, Toms River		\$0.47/mi = \$28.20 Tolls: \$1.40
Allie Copman Jessica Piernik	10/19/2023	Trauma Sensitive Schools NJ Law Center, New Brunswick, NJ	NA	AC - Mileage - 4.4 r/t/m @ \$0.47/mi = \$2.07 JP - Mileage - 14 rtm @ \$0.47/mi = \$6.58
Kathryn Benny	11/2, 11/3, 11/16, 11/17 23 and 12/7, 12/8/23	MBSR Teacher Advancement Intensive (Virtual)	NA	NA

**13. Planning Committee**

- **Report of Meeting** - No meeting held

**14. Policy Committee**

- **Report of Meeting** - No meeting held

**15. New Business**

- **PTO Liaison report**
- **REF Liaison report**

**16. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**17. Executive Session - Not needed.**

**18. Roll Call upon return to public session - Not needed.**

**19. Adjournment**

Motion to adjourn the meeting at 7:52 p.m.

**Moved:** Mrs. Swain      **Seconded:** Mrs. Scoble

**Roll Call:** AYES: 8      **Absent:** Mrs. Markiewicz

Respectfully submitted by,

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**Mrs. Denise McCarthy, SBA/BS**

**Dated: September 28, 2023**