

RUMSON BOARD OF EDUCATION
Rumson, New Jersey

Board Meeting Minutes
September 30, 2015

Date: Wednesday, September 30, 2015
Time: 7:30 p.m.
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:40 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Absent	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

Other present: Dr. John Bormann, Superintendent; Denise Friedmann, School Business Administrator; Anthony Sciarrillo, Esq., Board Attorney; and the public.

5. **Welcome of Visitors**

6. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence**

The Board accepted the following correspondence, to the extent known:

Lori Pomphrey Re: Thank you

Moved: _____ **Seconded:** _____

Roll Call: _____

8. **Approval of Minutes**

RECOMMENDATION:

The Board approved the following minutes:

- August 26, 2015 Regular Meeting Minutes

Moved: Mrs. Swain **Seconded: Mrs. Beyer**

Discussion: None

All in Favor: AYES: 8

9. **Report of the Superintendent** – The Superintendent reported on the following events and activities:
The following consent agenda items (a-h) to be presented for approval upon the recommendation of the Superintendent:
Moved: Mrs. Swain Seconded: Mrs. MacGillis
Discussion: None
All in favor: AYES: 8

- a. **Law Enforcement Against Drugs: Too Good for Drugs (L.E.A.D.)**
 The Board approved L.E.A.D. as the new 5th Grade Drug & Alcohol prevention Curriculum.
- b. **15-16 Professional Development Plan**
 The Board approved the 2015-2016 Professional Development report.
- c. **15-16 Mentoring Plan**
 The Board approved the 2015-2016 Mentoring Plan.
- d. **Superintendent’s Professional Development Plan**
 The Board approved the Superintendent’s Professional Development Plan for the period of July 23, 2015 through June 30, 2020.

e. **School Suspension Report for – September 2015**

School	September 2015
Deane-Porter	0
Forrestdale	0

f. **Enrollment – as of September 2015**

Deane-Porter Enrollment	Forrestdale Enrollment
409	555

g. **HIB Report**

The Sept 2015 Harassment, Intimidation and Bullying (HIB) report.

RUMSON SCHOOL DISTRICT HIB SUMMARY (September 3 – 18, 2015)

School	Forrestdale	Deane Porter	District
# of Total New Reports	0	0	0
# of Cases Closed	0	0	0
# of Cases Open	0	0	0
# of actual HIB cases	0	0	0

h. **Safety and Security Report**

RECOMMENDATION

The Board approved accepting the Safety and Security Report for September 2014:

School	Type of Drill	Occupants Involved	Date and Time
DP / FD	Fire Drill	All Staff & Students	9/17/15 – 9:35 am
DP / FD	Evacuation Drill	All Staff & Students	9/28/15 – 2:00 pm

10. **Report of the Board**

- a. Education Committee - Mrs. Swain reported on the 9/24/15 meeting.
- b. Facilities / Finance - Mrs. Beyer reported on the 9/15/15 meeting.
- c. Personnel Committee - Mrs. Simons reported on the 9/15/15 meeting.
- d. Planning Committee - No meeting held. Meeting on October 7, 2015 at 6:30 pm.
- e. Policy Committee – Dr. Connors reported on the 9/09/15 meeting.

1. **2nd Reading**

RECOMMENDATION

The Board approved 2nd reading and adoption of Policy & Regulation 5111 Eligibility of Resident/Nonresident Pupils.

Moved: Mrs. Simons Seconded: Mrs. Swain

Discussion: None

All in favor: AYS: 8

2. 1st Reading

RECOMMENDATION

The Board approved 1st reading of the following revised policies:

- 3322 – Teaching Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- 4322 – Support Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- 5330 – Administration of Medication
- 5339 – Screening for Dyslexia
- 5756 – Transgender Students
- 8820 – Opening Exercises/Ceremonies
- 5615 – Suspected Gang Activity

Moved: Mrs. Simons Seconded: Mrs. Beyer

Discussion: None

All in favor: AYES: 8

11. Personnel (Consent Agenda items a-m)

The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. MacGillis

Discussion: None

All in Favor: AYES: 8

a. Leave Request

The Board approved retroactive approval of the leave request from **Lori Pomphrey** for the period beginning September 1, 2015 returning on September 21, 2015 to be using three (3) personal days and two (2) family illness days and the remaining nine (9) days will be unpaid.

b. Leave Replacement

The Board approved retroactive approval **Marissa Massarotti** as the temporary Grade 4 Leave Replacement for Lori Pomphrey for the period of September 1, 2015 through September 18, 2015.

c. Leave Extension

The Board approved a leave extension for **Lori Zucker** to return to work on or about November 23, 2015.

d. Team Leader Position revision

The Board approved the following Team Leader:

Name	Team Leader Positions	Rate of Pay
John Lebitsch	Specials FD	REA Contracted Rate

e. Additional Compensation

The Board approved additional compensation as follows:

Staff Member	Date/Event	Hours	Total Amount
Barbara Leutz	11/19/15 – Infusing Literacy into Arts Workshop	1hr 15 min @ \$35.00/hr	\$43.75
Susan Collins Cynthia Gangemi Jennifer Hill Kenny Malecki Kim Schanck Breta Young	Cafeteria Aides Meeting – 9/17/15	30 min @ \$14.95/hr. each	\$7.46 each for a total of \$44.76

f. **15-16 District Education Advisory Committee (D.E.A.C.)**

The Board approved the DEAC Committee members:

Name	Title
Dr. John Bormann	Superintendent
Mr. Mike Snyder	Special Education Administrator
Mrs. Laurie Volpe	Central Office Administrator
Mrs. Amy Romano	FD Administrator
Ms. Shari Feeney	DP Administrator
Dr. Charles Jones	Parent/BOE Member
Mrs. Kim Rose	FD Teacher
Mrs. Rebecca Lynch	DP Teacher

g. **15-16 School Improvement Panel (SciP)**

The Board approved the School Improvement Panel (SciP):

Name	Title
Dr. John Bormann	Superintendent
Mrs. Laurie Volpe	Supervisor C&I
Mrs. Amy Romano	FD Administrator
Ms. Shari Feeney	DP Administrator
Mrs. Keri Lecorchick	DPTeacher
Mrs. Colleen Henrikson	DP Teacher

h. **AM Monitors. AM Duty appointments, Detention Moderators**

The Board approved the following:

Staff Member	Duty	Payment
John Bellavance	AM Monitor 7:45-8:05 am M-F	\$35.00/hr.
Jenn Crow (to split days)	AM Gym Duty	\$50.33/hr.
Keith Laviola	AM Bus Duty	\$35.00/hr.
Deb Tomaino	AM Bus Duty	\$35.00/hr.
Moira Barrett	AM Cafeteria Duty	\$50.33/hr.
Sandy Pignataro – MP 1 MP - 4	AM Det. Mod. Tues. 7:45-8:30 am PM Det. Mod. Tues. 3:15-4:00 pm	\$50.33/hr.
John Bellavance – MP 1	AM Det. Mod. Thurs. 7:45-8:30 am	\$50.33/hr.
Aimee Humbert – MP 1 MP-2	PM Det. Mod. Tues. 3:15-4:00 pm PM Det. Mod. Tues. 3:15-4:00 pm	\$50.33/hr.
Keith Laviola – MP 1 MP - 3	PM Det. Mod. Thurs 3:15-4:00 pm PM Det. Mod. Tues 3:15-4:00 pm	\$50.33/hr.
Sloane Lobell – MP 2 MP - 4	AM Det. Mod. Tues. 7:45-8:30 am PM Det. Mod. Thurs. 3:15-4:00 pm	\$50.33/hr.
Loreen Haldane – MP 2 MP - 3	AM Det. Mod. Thurs. 7:45-8:30 am AM Det. Mod. Thurs. 7:45-8:30 am	\$50.33/hr.
Nancy Kegelmann – MP 2 MP 3	PM Det. Mod. Thurs. 3:15-4:00 pm PM Det. Mod. Thurs. 3:15-4:00 pm	\$50.33/hr.
Jamie Walsack – MP 3 MP - 4	AM Det. Mod. Tues. 7:45-8:30 am AM Det. Mod. Tues. 7:45-8:30 am	\$50.33/hr.
Moira Barrett – MP 4	AM Det. Mod. Thurs. 7:45-8:30 am	\$50.33/hr.

i. **Fall Sports Second Evaluators**

The Board approved the following 2nd Evaluators to assist with tryouts:

Staff Member	Sport	Hours/Amount paid
Keith Laviola	Boys Soccer	Up to 3 hrs @ \$50.33/hr = \$150.99
Roseanne Primavera	Girls Soccer	Up to 3 hrs @ \$50.33/hr = \$150.99
Tricia Zifchak	Field Hockey	Up to 3 hrs @ \$50.33/hr = \$150.99

j. **Job Description Revision**

The Board approved the revised **Coordinator of Competitive Sports** job description.

k. **Substitute Pay Rate Adjustment**

The Board approved the Substitute pay rate adjustment as follows:

- with a Standard Certificate \$85/day
- with a CE/CEAS \$80/day
- with a Substitute Certificate \$75/day

l. **Teacher-to-Teacher**

The Board approved **Teacher-to-Teacher** to provide Collaborative and Co-Teaching Professional Development for the school year 2015-2016 for a total of 6 full days: 10/6/15, 10/7/15, 11/20/15, 11/12/15, 11/17/15 and 11/18/15 at a cost of \$1,400 per training day.

m. **Board of Education Meeting Dates**

The Board approved the Board of Education meeting dates to the end June 2016:

Wednesday, January 27, 2016	7:30 pm
Wednesday, February 24, 2016	7:30 pm
Wednesday, March 23, 2016	7:30 pm
Wednesday, April 27, 2016	7:30 pm
Wednesday, May 25, 2016	7:30 pm
Tuesday, June 15, 2016	7:30 pm

12. **Facilities and Operations (Consent Agenda items a-o)**

The Board approved the following consent agenda items being presented for approval:

Moved: Mrs. Melia Seconded: Mrs. MacGillis

Discussion: None

All in favor: AYES; 8

a. **Consultant**

The Board approved entering into a contract with **Kathryn E. Kret, Responsive Classroom Consultant** at the rate of \$150.23/session for a total cost not to exceed \$9,915.18.

b. **Home Instruction**

The Board approved entering into an agreement with **Princeton HealthCare System (PHCS)** for onsite education instruction (medical) services for student ID #161005.

c. **Memorandum of Agreement**

The Board approved the **Memorandum of Agreement** between the Rumson Police Department and the Rumson School District for the 2015- 2016 school year.

d. **Change Orders**

The Board approved the following change orders for the **Forrestdale Restroom Upgrades** project:

- Change Order #6 Rejected
- Change Order #7 Floor work due to Abatement \$1,460.03
- Change Order #8 Bathroom Mirrors
- Change Order #9 Additional Patching around access doors \$1,022.02

e. **FY 2014-2015 NCLB Final Report**

The Board approved submission of the 2014-2015 Final Report on NCLB.

f. **FY 2014-2015 IDEA Final Report**

The Board approved submission of the 2014-2015 Final Report on IDEA.

g. **2015 Debt Service Report**

The Board approved the submission of the 2015 Debt Service report.

h. **Non-Public Security Aid Notice**

The Board approved accepting the Non-public Security Aid funds in the amount of \$8,525.00

i. 15-16 Tuition Students

The Board approved retroactive acceptance of the following tuition students for the 2015-2016 school year:

Student	Tuition	Grade
Student ID #242633	\$2,500/yr	PreK
Student ID # 232676	\$10,014.60/yr	Grade 1

j. Substitutes

The Board approved adding the following to the attached updated Board Approved Sub List 15-16:

Christine Scott	Re: Substitute Teacher
Cynthia Smith	Re: Substitute Teacher
Stacy Howland	Re: Substitute Teacher
Lauren Krystopowicz	Re: Substitute Teacher
Sloane Lobell	Re: Substitute Teacher
Linda Megill	Re: Substitute Teacher
Mary Jo O'Neill	Re: Substitute Nurse
Martina Scarrone	Re: Substitute Teacher
Kathleen Fitzpatrick	Re: Substitute Teacher
Jennifer Eckhoff	Re: Substitute Teacher

k. Deane-Porter Class Trips

The Board approved the following Deane-Porter class trips (*Proposed new trip):

Grade	Location	Date / Time
Kindergarten	Sandy Hook National Park*	5/19/16
Grade 1	TBD	TBD
Grade 2	Wemrock Orchards	10/29/15
Grade 3	Liberty Science Center	11/12/15

l. Travel & Related Expenses

The Board approved the following faculty travel and related expenses for professional development:

Staff Member	Date	Event/Location	Cost	Est. r/t Mile/cost
James O'Brien	10/09/15	Asbestos O&M refresher, NAETI Doris Ave., Ocean, NJ	\$135.00	
Keith Laviola Dan Morrone Amy Romano	11/13/15	PARCC: Infusing Literacy Into Content Areas workshop / Monroe Twp.	\$200/ group of 3	57.8 / \$17.92 ea
Dawn Cappelto Lauren Bennett John Bormann	11/17/15	PARCC: Infusing Literacy Into Content Areas workshop / Monroe Twp.	\$200/ group of 3	57.8 / \$17.92 ea
Amy Lepping Barbara Leutz Laurie Volpe	11/19/15	PARCC: Infusing Literacy Into Content Areas workshop / Monroe Twp.	\$200/ group of 3	57.8 / \$17.92 ea
Michelle Devoy	11/13/15	PARCC: Infusing Literacy Into Content Areas / Monroe Twp	\$80	57.8 / \$17.92 ea
John Bormann Megan Wright Loreen Haldane Rebecca Lynch Justine Otero Meghan Salowe	12/7/15	Formative Assessment Workshop / Monroe Twp.	\$780 total [team of 6]	57.8 / \$17.92 ea
Amy Lepping Robin Yeager	10/5/15	AENJ Annual Conference and Workshops / Long Branch	\$270 ea	12.6 / \$3.91 ea
Judge Ellis	9/22/15*	Hazing workshop / Monroe Twp.	\$35	57.8 / \$17.92
Maria Montanez Krisanne Zajac	10/14/15	AAP/NJ School Health Conf. / Somerset	\$350 ea	77.4 / \$23.99 ea
Deb Tomaino Ursula Glackin Corine Brennan	12/4/15	NJSHA Speech/Language Day with Experts / Glassboro	\$149 ea	195.8 / \$60.70 each
	2/22/16 &	NJASHPERD Annual Conf. / Long	\$100 ea	12.6 / \$3.91 for 2

Bob VanDeBoe Robin Gordon Jim Schnappauf	2/23/16	Branch		days, \$7.82 each
Carol Tagliareni Jen Stahl Caroline DeWyngaert	11/12/15	PARCC Writing Across Content Areas workshop / Monroe Twp.	\$149 ea	57.8 / \$17.92 ea
Sue Schoenfeld Loreen Haldane Brittaney Flynn	11/4/15	PARCC Writing Across Content Areas workshop / Monroe Twp.	\$149 ea	57.8 / \$17.92 ea
Brittney Hogan	11/17/15	RTI Math Strategies / Fairfield	\$239	129.4 / \$40.11
Liz Waters	11/16/15	NJASL Fall Conference / Long Branch	\$150	12.6 / \$3.91
Sandy Pignataro	10/16/15	NJIDA Dyslexia Conf. / Somerset	\$230	77.4 / \$23.99
Sommer VanDeBoe Lisa Jacobowitz Suzanne Mauri	10/22/15 & 10/23/15	AMTNJ Regional Conference / Atlantic City	\$317 ea Plus \$200 shared hotel	177.0 / \$54.87 ea
Michael Snyder Jenn Crow Jessica Piernik	10/09/15	Homeless Training, Neptune HS, Neptune, NJ	n/a	32 / \$9.92 ea
Chris Novelli	11/18/15; 12/2, 16 & 23/15	Low Pressure Black Seal Course, 700 Hope Rd., Tinton Falls, NJ	\$550.00	18.62 / \$5.77 ea. Total: \$23.08

m. Student Teacher / Observer Placements

1. The Board approved **Alyssa Plancey**, Monmouth University Speech Pathology graduate to get supervised direct treatment time according to ASHA guidelines in Speech Language Pathology for the period of Oct. 1, 2015 through Dec. 31, 2015 with Ursala Glackin, M.A. CCC-SLP.
2. The Board approved **Kelsey McCauley**, Florida South Western State College student and Rumson resident, to complete state requirement of her Intro to Teaching Profession, to observe 5 hours in elementary with Kelly McGowan and 5 hours in Middle School with Sommer VanDeBoe. For the period TBD, pending criminal history review approval.

n. Outside Evaluator

The Board approved entering into contract with Susan Smith-Foley, MPA, OTR/L, Occupational Therapist for the purpose of conducting outside evaluation of Special Ed student ID #192001 for a litigation case, at a cost of \$900.

o. Use of Facilities

The Board approved Rumson Recreation to use the FD Cafeteria on Sunday, October 25, 2015 as a “bad weather backup” for their Halloween party. If they need to use the Cafeteria, it will be from Noon to 5:30 pm to facilitate set-up and clean-up.

13. **Finance (Consent Agenda items a-e)**

The Board approved the following consent agenda items being presented for approval:

Moved: Mrs. Swain Seconded: Dr. Jones

Discussion: None

All in favor: AYES: 8

a. Bills & Claims

The Board approved the September 2015 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$ 40,782.84.**

b. **Board Secretary's Report**

The Board approved the Board Secretary's Report to the Board of Education for the month ending July 31, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

The Board approved ratifying transfers made in the past 30 days by the Chief School Administrator within the 2014-2015 budget. See attached.

d. **Board Secretary's Monthly Certification**

The Board approved the Secretary's Monthly Certification Budgetary Line Item Status Report to be accepted: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

The Monthly Certification Budgetary Major Account Fund Status Report was accepted:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of September 30, 2015 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

14. **New Business**

1. Colleen O'Connor discussed the October 7, 2015 Goal setting and Self-Evaluation meeting. The Policy Committee meeting will be held at 6:30 pm.
2. The Board approved moving the October 28, 2015 Board of Ed and Planning Committee meetings to October 21, 2015.

Moved: Mrs. Melia Seconded: Mrs. Melia

Discussion: None

All in favor: AYES: 8

3. Mrs. Beyer reported on the N.J. Coalition of Schools meeting.

15. **Communication**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

16. **Executive Session**

RECOMMENDATION:

The Board approved the following resolution at 8:45p.m.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Contract/Negotiations
- Personnel – SBA
- RAA Contract

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Simons

Discussion: None

All in favor: AYES: 8

17. **Roll Call upon return to public session at 9:05 p.m.**
- | | | | | | |
|-------------|---------|----------------|---------|---------------|---------|
| Mrs. Beyer | Present | Dr. Jones | Present | Mrs. O'Connor | Present |
| Mr. Binns | Absent | Mrs. MacGillis | Present | Mrs. Simons | Present |
| Dr. Connors | Present | Mrs. Melia | Present | Mrs. Swain | Present |

18. **Adjournment**
 The meeting was adjourned at **9:07 p.m.**
Moved: Mrs. Beyer Seconded: Mrs. Melia
All in Favor: AYES: 8