



MEETING MINUTES
September 25, 2019

Date: Wednesday, September 25, 2019
Time: 7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Markiewicz	Present
Mr. Binns	Absent	Mrs. Ginsberg	Present	Mrs. Melia	Present
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Present

5. **Welcome Visitors**

6. **Communications**

To permit the fair and orderly expression of comments on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence - None**

8. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

August 28, 2019 - Regular meeting minutes and closed session minutes

Moved: Mrs. Swain Seconded: Mrs. Markiewicz
All in Favor: AYES: 8 Absent: Mr. Binns

9. Report of the Superintendent

The Superintendent reported on the following activities and events:

- School Suspension List**

School	Sept 2019
DP	0
FD	0

- Enrollment - as of September 25, 2019**

Dean-Porter	Forrestdale	District
406	600	1006

- SSDS/HIB Report Presentation**

To present the Student Safety Data System (SSDS) report for (Sept. 5, 2019 - Sept. 25, 2019)

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

Approved the following consent agenda items (a-d) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Dr. Connors

All in favor: AYES: 8 Absent: Mr. Binns

a. School Safety and Security Report

Accepted the Safety and Security Report for September 5-25, 2019:

School	Type of Drill	Occupants Involved	Date and Time
FD & DP	Security Drill: Fire Drill	All Staff & Students	9/24/19 @ 1:45 pm
FD & DP	Security Drill: Fire Drill	All Afterschool Staff & Students	9/25/19 @ 3:30 pm

b. SOA Regarding Use of Paraprofessional Staff

Approved the submission of the Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff for the 19-20 school year to the County office, as listed:

Location	First Name	Last Name	Certification(s)
Deane-Porter School	Beth	Brister	Para Pro Assessment
Deane-Porter School	Christine	Dolan	Standard - School Counselor Cert
Forrestdale School	Megan	Hrunka	Substitute Teacher Certificate
Deane-Porter School	Lauren	Krystopowicz	Standard - Elementary School Teacher
Deane-Porter School	Carol	Low	Para Pro Assessment

Deane-Porter School	Jennifer	O'Connell	CEAS – Elem. School Teacher
Forrestdale School	Nancy	Petrucelli	Para Pro Assessment
Deane-Porter School	Lisa	Taddeo	Standard - Elementary School Teacher
Deane-Porter School	Denise	Walker	Para Pro Assessment

c. Memorandum of Agreement (MOA) with Law Enforcement / Memorandum of Understanding (MOU)

Approved submission of the 19-20 Memorandum of Agreement with the Rumson Police Department and the Live Streaming Memorandum of Understanding, to the Monmouth County Executive County Superintendent.

d. School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Right Act

Approved submission of the 18-19 *School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Right Act* for the Forrestdale School and Deane-Porter School, to Monmouth County Executive County Superintendent.

10. Education Committee

● **Report of Meeting - No Meeting held**

● **Approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 8 Absent: Mr. Binns

a. 19-20 School Calendar

Approved the revised 19-20 school calendar to reflect change in Spring Conferences.

b. Donation Acceptance

Approved accepting the generous donations from the PTO as follows:

- \$25,000 for 19-20 Class Trips
- \$17,145 for DP/FD Garden, Greenhouse, and Aquaponics program

c. 2020 Board of Education Meeting Dates

Approved the Board of Education meeting dates for 2020 to meet at 7:30 pm with a 6:30 pm BOE workshop.

- Wednesday, January 8, 2020 Re-Org Meeting 7:30 pm
- Wednesday, January 22, 2020 Regular Meeting 7:30 pm
- Wednesday, February 26, 2020 Regular Meeting 7:30 pm
- Wednesday, March 25, 2020 Regular Meeting 7:30 pm
- Wednesday, April 29, 2020 Regular Meeting 7:30 pm
- Wednesday, May 27, 2020 Regular Meeting 7:30 pm
- Wednesday, June 17, 2020 Regular Meeting 7:30 pm

d. Field Trips 19-20

Approved the following field trips:

Grade / Staff	Location	Cost per student
2nd Grade Stacey Watt Denise Walker Colleen Henrikson Keri Lecorchik Bridget Albrizio Nancy Kegelman Moira Barrett Aimee Dougherty Krisanne Zajac	Wemrock Orchards Freehold, NJ	PTO funded

LLD Class Jessica Hawkins Nancy Petrucelli Megan Hrunka	ACME Supermarket Little Silver, NJ	PTO funded
LLD Class Jessica Hawkins Nancy Petrucelli Megan Hrunka	Eastmont Orchards & Delicious Orchards.	PTO funded

e. New/Revised Curriculum

Approved the following new/revised curriculum:

Curriculum	Grade Level(s)	Original Adoption Date
Visual and Performing Arts	K-8	May 27, 2015
Comprehensive health	Gr. 3-8	May 27, 2015
Physical Education	K-8	May 27, 2015
Social Studies	K-8	May 27, 2015
Science	4-8	May 27, 2015
World Languages	K-8	May 27, 2015
Technology	K-8	May 27, 2015
21st Century Life and Careers	K-8	May 27, 2015
English Language Arts	K-8	August, 2018
Science	K-3 5-8	August, 2017 August, 2018
Math	K-8	August, 2018

f. Student Teacher/Observer/Intern Field Experience

Approved the following student teacher observers:

Name	College	Field Experience	Staff Member	Dates/Hours
Meghan Kinsky	Georgian Court University	Seminar I/II / Internship I/II School Counselor Prgm	Nancy Pearson	Spring 2019 - May 2020 / 600 hrs

g. Outside Evaluators for Special Services Dept.

Approved the following additional therapist as “recommended outside evaluators” for the Rumson school District during the 2019-20 school year. All Licenses & Liability Insurance certificates are up to date and on file in the Special Services office.

Name	Practice	License Exp. Date
Dr. Donna Merchan	Audiological	Expires 10/31/2019

h. Outside Consultant Services

Approved consultant services from Association for the Conductive Education & Related Services, Inc., for student ID # 243325, from 9/5/19 - 6/30/20, for 5 hours per week at the rate of \$125.00 per hour

i. Parent Academy Program

Approved the R+FH Think Kindness Parent Academy childcare services on October 7, 2019 from 7:00 – 9:00 pm at Deane-Porter School.

11. Personnel Committee

- **Report of Meeting - No meeting held**

- **Approved the following consent agenda items (a-e) upon the recommendation of the Superintendent:**

Moved: Mr. Caldwell **Seconded:** Mrs. Markiewicz

Roll Call Vote: AYES: 8 **Absent:** Mr. Binns

a. Appointments

Special Education Paraprofessional

Retroactively approved the appointment of **Megan Hrunka**, as a FT 1.1 Special Education Aide at Step 1, \$16.45/hr for the 2019-2020 school year, extended day from 8:15 am to 3:15 pm effective 9/25/19 to the end of the school year..

b. Personal / Unpaid Day Requests

Approved the following Personal / Unpaid Day requests:

Staff Member	Date(s)	Status
Liz Waters	11/ 06/19 2/07/20	Less sub pay of \$120/day
Jennifer O’Connell	11/11/19	Unpaid

c. RFH Student Senior Project

Retroactively approved **Hardie Kressler**, RFH Senior Student, fulfill his Senior Project for a minimum of 10.5 hrs/week with Michelle Devoy.

d. Additional Compensation

Approved the following additional compensation:

Staff Member	Assignment	Date / Hours	Amount Paid
Meghan Kain Carol Tagliareni	New Student Testing	MK 8/28/19 up to 1.5 hrs CT 8/28/19 up to 1 hour	\$50.33/hr
Sandy Pignataro - Media Ctr Michelle Devoy- Media Ctr Maria Montanez -Media Ctr Jess Hawkins -7:45 FD Door Sarah Root - any position	AM FD Subs - As Needed	As needed	\$50.33/hr
Nancy Petrucelli	1:1 support for Student ID # 192008	For the 19-20 school year To attend the following: • Yoga Club (every Tues. effective 10/1), and • Choir (every Wed. & Fri., effective 10/1), From: 7:45a.m.-8:25a.m.	\$17.75/hr
Nancy Petrucelli	1:1 Bus Aide for student	With the exception of	\$45/day for am

	ID#192008 for 19-20	Tues, Wed & Fri mornings starting on 10/1	& pm coverage. \$22.50/day for am or pm coverage
Corine Brennan Jessica Hawkins	1.1 substitute Bus Aide for student ID#192008	As needed	\$45/day for am & pm coverage. \$22.50/day for am or pm coverage
Jennifer O'Connell	Full Day Pre-K training	9/04/19 / 3.5 hrs (beyond regular workday)	\$16.45/hr
Kim Rose Suzanne Mauri Kate Sullivan Nancy Pearson	Title I Before & After School Intervention	KR - Up to 50 hrs SM - Up to 110 hrs KS - Up to 110 hrs NP - Up to 110 hrs	\$50.33/hr each
Leighton Waters	Add'l Summer IT hours	33.5 hours @ \$13/hr	\$435.50
Liz Waters	AM FD Media Center Sup.	7:45-8:30 am @ \$50.33/hr	Up to \$6,870.05
Robin Gordon	AM FD Gym Sup.	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Corine Brennan	AM FD Rolling Car Duty	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Judge Ellis	AM FD Gr. 8 Wing Door Duty	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Sandy Pignataro	AM FD Gr. 4 Loop	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Tricia Zifchak	AM FD Door Duty	7:45-8:00 am @ \$50.33/hr	Up to \$2,264.40/yr
Sarah Root John Bellavance	AM FD Bus Duty	8:20-8:25 am @ \$50.33/hr each	Up to \$760.28/yr each
Shellie Miller	AM DP PreK Rolling Car	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Sandy Self	AM DP Cafe	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Moira Barrett	AM DP Cafe	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Taylor Young-Huber	AM DP Front Door	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Jen Nolet	AM DP Rolling Car	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Alex Stucy	AM DP Bus Duty	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Lisa Taddeo	AM DP Bus Duty	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Eileen Applegate	AM DP KDG Door	8:20-8:25 am @ \$50.33/hr	Up to \$760.28/yr
Dan Morrone Natalie Carroll	Detention Moderators (as needed)	Up to 1 hr per session	\$50.33/hr. each
Brooke Huff	KDG Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50

Sara Stanziola	KDG Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50
Nancy Kelly	KDG Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50
Jennie Lucci	KDG Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50
Karen Newman	KDG Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50
Krisanne Zajac	KDG/Pre-K Orientation	6 hrs @ \$66.68/ hr	Up to \$400.08
Shellie Miller	Pre-K Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50
Rebekah Johnson	Pre-K Orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50 = \$135.50
Ursula Glackin	Pre-K Orientation	1.5 hrs @ \$50.33/hr	\$75.50
Beth Brister - Aide	Pre-K Orientation	1.5 hrs @ \$17.75/hr	\$26.63
Christine Dolan - Aide	Pre-K Orientation	1.5 hrs @ \$16.45/hr	\$24.68
Jennifer O'Connell - Aide	Pre-K Orientation	1.5 hrs @ \$16.45/hr	\$24.68
Loreen Haldane	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Jamie Wagner	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Joanna Minnis	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Megan Salowe	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Meghan Rady	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Kelly McGowan	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Emily Bagnell	4th gr orientation	1.5 hrs @ \$40/hr 1.5 hrs @ \$50.33/hr	\$60.00 \$75.50= \$135.50
Meaghan Cavanaugh	Boys' soccer try-out evaluator	2 hrs @ 50.33/hr	\$100.66
Jenn Crow	Boys' soccer try-out evaluator	2 hrs @ 50.33/hr	\$100.66
Amanda Cowan	Boys' soccer try-out evaluator	2 hrs @ 50.33/hr	\$100.66
Bridget Albrizio	Girls' soccer try-out evaluator	6 hrs @ 50.33/hr	\$301.98
Janice Lake	Field Hockey try-out evaluator	4 hrs @ 50.33/hr	\$201.32
Jessica Piernik	CST Summer Mtgs to reflect contractual rate	9 hrs @ \$50.69	\$456.21

Eileen Applegate	CST Summer Mtgs to reflect contractual rate	3 hrs. @ \$43.92	\$131.76
Moira Barrett	CST Summer Mtgs to reflect contractual rate	2 hrs. @ \$54.94	\$109.88
Loreen Haldane	CST Summer Mtgs to reflect contractual rate	8 hrs. @ \$22.47 add'l	\$179.76
Loreen Haldane	CST Summer Mtgs to reflect contractual rate	2 hrs @ \$62.47	\$124.94
Jennifer Nolet	CST Summer Mtgs to reflect contractual rate	2 hrs. @ \$2.60 add'l	\$5.20
Meg Hrunka	CST Summer mtg to reflect contractual rate	2 hrs. @ \$16.45	\$32.90
Jessica Hawkins	CST Summer mtg to reflect contractual rate	7 hrs @ \$5.90 add'l	\$41.30

e. Parent Academy Program

Approved up to four (4) staff members to serve as chaperones for childcare for the R+FH Think Kindness Parent Academy on October 7, 2019 from 7:00 – 9:00 pm, at a rate of \$50.33/hr , to be paid through an anonymous donation:

- Brittaney Flynn
- Emily Bagnell
- TBD (2)

12. Finance and Facilities Committee

- **Report of Meeting- No meeting**
- **Approved the following consent agenda items (a -i) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Beyer
Roll Call Vote: AYES: 8 Absent: Mr. Binns

a. Bills & Claims

The Board approved the September 25, 2019 bills presented for payment as per the attached Bills & Claims and handcheck list.

Fund 11	\$ 576,447.24
Fund 12	\$ 0.00
Fund 20	\$ 80,194.58
Fund 40	\$ 725,900.00
<u>Fund 60</u>	<u>\$ 21,003.11</u>
Total	\$1,403,544.93

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending August 31, 2019 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation,

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2019-2020 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 25, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of September 25, 2019 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

Approved the following Travel and Related Expenses:

Name	Date	Event / Location	Cost	R/T Mileage / Travel
Kate Sullivan Nancy Pearson	9/23, 10/16, 11/11, 12/9/2019 1/27, 3/23, 6/1/2020	Central Jersey Consortium for Excellence and Equity / Monmouth University / Long Branch	NA	NA
Jay Bellavance	10/8, 10/15, 10/17, 10/22, 10/24/2019	Information Systems Course / Rutgers University, Neptune	\$550	NA
Vera Ridoux John Bormann	10/22-24/2019	NJSBA Convention, Atlantic City	Hotel = \$384 ea M & I 10/21 & 24 = \$49.50 ea 10/22-23 = \$66.00 ea	VR - 92.4 r/t/m = \$32.34 Tolls \$4.50 Parking \$30 JB - 115.6 r/t/m = \$40.46 Tolls \$4.50 Parking \$30
Nancy Pearson	9/25/19	MCVASD Information Session, Freehold	NA	14 r/t/m = \$4.34
C. DeWyngaert Kate Sullivan	11/23/19	NCTE National convention/Baltimore, MD	Hotel: \$157 ea M&I \$46 ea.	NA
Sandra Mikelvich	11/25/19	Initial Hazard Communication/RTK Training, Tinton Falls	\$56	NA

g. Facility Use

Approved the following facility use requests.

Organization	Use Request	Date(s)/Time(s)	Location
Rumson Recreation Kevin Delia	Travel Basketball Practice	9/11/19 - 12/14/19 Mon, Wed, Thurs, Fri. 6:00-9:00 pm	FD Gym
Rumson Men’s Basketball Robert Herrmann	Recreational Basketball	9/08/19 - 6/16/19 Sundays - 9:00-11:00 am Tuesdays - 7:30-9:30 pm	FD Gym
FCA Huddle - Weekly Mtg Joshua Bova Jim Schnappauf	Fellowship of Christian Athletes	Thursday mornings 7:45 am - 8:15 am	Media Center Classroom

h. Continued Health Benefit Reimbursement

RESOLVED, the Board of Education, after review of the actions of prior Boards and the history surrounding this matter, approved continuing the reimbursement for the cost of health benefits of Betty Albert, the spouse of deceased former employee, Larry Albert for the period July 1, 2019 through June 30, 2020.

i. Non- Participating District in Federal Child Nutrition Program

The Rumson Board of Education, a non-participating district, approved subsidising the cost of a basic lunch for students identified as eligible in the annual Free and Reduced Meals Survey. The Board Secretary will report back to the Board in October the estimated cost and the number of students.

13. Planning Committee

- **Report of Meeting - No meeting held**
- **Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Beyer

Roll Call Vote: AYES: 8 Absent: Mr. Binns

a. 19-20 Communication Plan

Approved the 19-20 Communication Plan.

14. Policy Committee - No meeting held

15. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**
- **Special BOE meeting October 17, 2019 for the purpose of holding a public presentation on the Rumson Bond Referendum**
- **Referendum Session Dates**
- **October 21, 2019 - Policy meeting following Finance @ 5:00 pm**

16. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

17. Executive Session - No session needed.

18. Roll Call upon return to public session at 8:29 p.m.

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Markiewicz	Present
Mr. Binns	Absent	Mrs. Ginsberg	Present	Mrs. Melia	Present
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Present

19. Adjournment

Motion to adjourn the meeting at 8:30 p.m.

Moved: Dr. Connors Seconded: Mrs. Melia

Roll Call: AYES: 8 Absent: Mr. Binns

Respectfully submitted,

Debra Allen, SBA/BS

Dated: September 25, 2019