

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

Board Meeting Minutes

August 24, 2016

Date: Wednesday, August 24, 2016
Time: 7:00 pm Regular Board Meeting Minutes
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:04 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present (7:10)	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Absent
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

Others Present: Dr. John Bormann, Superintendent, Ms. Debra Allen, SBA/BS, Athina Cornell, Esq., Board Attorney (arrived at 7:30 pm).

5. **Welcome Visitors**

6. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence**

President O'Connor changed the order of business to approve personnel items c & d1.

8. **Personnel**

The Board approved the following consent agenda items (c & d) upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Mrs. Beyer

Discussion: N/A

Roll Call Vote: AYES: 7 Absent: Dr. Jones, Mrs. Simons

c. **Rescinded appointment**

The Board approved rescinding the appointment of **Kathleen M. Lykes**, as the Special Education Teacher, for the 16-17 school year at a step and salary of Step B-4, \$49,020

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d. Appointments

1. Special Education Teacher

The Board approved the appointment of Liza Little, Special Education Teacher, for the 16-17 school year at a step and salary of Step B 2-3, \$48,620, pending criminal history review approval.

9. Approval of Minutes

RECOMMENDATION

The Board approved the following minutes:

July 27, 2016 - Regular meeting minutes and closed session minutes

Moved: Mr. Binns Seconded: Mrs. MacGillis

All in Favor: AYES: 8 Absent: Mrs. Simons

9. Report of the Superintendent

The Superintendent reported on the following activities and events:

• Enrollment - as of August 24, 2016

Dean-Porter	Forrestdale
384	593

• Retention and Promotion Rates for 2016-2017

School	Retention	Promotion
Deane-Porter	0	100%
Forrestdale	0	100%

10. Education Committee (Consent Agenda item a- k)

• Report of Meeting

• The Board approved the following consent agenda item upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mrs. Melia

Discussion: N/A

Roll Call Vote: AYES: 8 Absent: Mrs. Simons

a. 2016-2017 Preschool

The Board approved two (2) additional preschool tuition students for the 2016-2017 school year at a rate of \$2,500/year per student.

b. 16-17 BOE/District Goals

The Board approved the 16-17 Board of Education and District Goals.

c. 16-17 New Curriculum Approval

The Board approved the following New 16-17 Curriculum:

Curriculum	Grade Level
English Language Arts	K, 1, 2, 3, 4, 5, 6, 7, 8
Mathematics	6, 7, 8
Social Studies	6, 7, 8
Science	4, 5, 6, 7, 8

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d. 16-17 New Program Approval

The Board approved the following 16-17 Programs:

Title	Target Area	Grades
Framing Your Thoughts	Beginning sentence structure and Written Expression	Basic Skills Special Education Grades 1-2
Touch Math	Early numeracy skills through algebra	Special Education Basic Skills
Fountas and Pinnell Leveled Literacy Intervention	Early literacy skills, reading comprehension	Basic Skills Special Education
AimsWeb Plus	Benchmarking of Early literacy skills Early numeracy skills Reading Comprehension Math Calculation Math Computation	Grades 1-4 Basic Skills Special Education
IXL	Math calculation and computation	Grades 3-5
SMI	Math readiness via quantile assessment	Grades 5-8 Math
SRI	Reading level via lexile assessment	Grades 5-8 ELA
Discovery Techbook [%]	NGSS Science	Grades 4-5
Tools of the Mind	Pre K curriculum focus on self regulation	Pre school
Vocabulary Spelling City	Vocabulary study	Grades 3-5
Achieve3000	Reading comprehension via lexile assessment	Grades 4-8
KEA Teaching Strategies Gold	Assessment of skill development in areas of Literacy, Math, Social/Emotional	Kindergarten
Wordly Wise	Vocabulary study	Grades 6-8
Kingore Observation Inventory	Observation Inventory to guide differentiation	Grades K-2
Smarts Online Executive Functioning	Executive Functioning Skills	4-8

Textbooks

Title	Topic	Grades
Big Ideas	Math	Grade 6

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Teacher’s College Units of Study Writing	Writing	Grades K-5
Teacher’s College Units of Study Reading	Reading	Grades K-5

e. Grade 6 Accelerated Novels

The Board approved rescinding the approval of grade 6 accelerated novel: I Will Always Write Back and to approve grade 6 accelerated novel: The Boy Who Harnessed The Wind by William Kamkwamba.

f. 16-17 Assessment Calendar and Programs

The Board approved the following Assessment Calendar and Programs for 16-17:

Assessment	Grades	Dates
PARCC	Gr. 6-8	4/24-26/17, 4/28/17, 5/1/17, 5/2/17
	Gr. 3-5	5/4/17, 5/5/17, 5/8-12/17
NJASK Science	Gr. 4 and 8	5/31/17 [Makeup 6/7/17]
CogAT	Gr. 2	Week of 3/6/17 [incl. makeups]
Achieve3000	Gr. 4-8	FALL/WINTER/SPRING Dates TBD
AIMSWEB	Gr. 1-4	FALL/WINTER/SPRING Dates TBD
SRI/SMI	Gr. 5-8	FALL/WINTER/SPRING Dates TBD
KOI	Gr. 1-2	FALL/WINTER/SPRING Dates TBD
KEA	Gr. K	FALL/WINTER/SPRING Dates TBD
Fountas and Pinnell	Gr. K-5	FALL/WINTER/SPRING Dates TBD

g. 16-17 Evaluation Plan

The Board approved the 16-17 Evaluation Plan.

h. 16-17 Mentoring Plan Submission

The Board approved the 16-17 Mentor Plan and submission of Statement of Assurance to the County office.

i. Professional Development Plan Submission

The Board approved the 16-17 Professional Development Plan and submission of Statement of Assurance to the County office.

j. 16-17 Technology Plan Submission

To approve the 16-17 Technology Plan and submission to the County office.

k. Non-Resident Tuition Students

The Board approved three (3) non-resident tuition students for the 16-17 school year, one in grade 2 and one in grade 4 at the tuition rate of \$9,000/year each for a total of \$18,000/year. and one in grade 7 (staff member child) at the tuition rate of \$5,000/year.

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11. Personnel Committee (Consent Agenda items a- q)

- **Report of Meeting**
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

Moved: Dr. Jones **Seconded: Mrs. Melia**

Discussion: N/A

Roll Call Vote: AYES: 8 **Absent: Mrs. Simons**

a. **Authorization to Hire**

The Board approved authorizing the Superintendent to hire open positions between now and the September 28, 2016 Board of Education meeting for ratification at that meeting.

b. **Resignation**

The Board approved accepting the letter of resignation from Cathy Hawn, Forrestdale School Secretary, effective September 15, 2016.

c. **Rescinded appointment (moved to Item 8)**

d. **Appointments (Item d1. moved to Item 8)**

2. **DP Cafeteria/Playground Aide**

The Board approved appointment of **Karen Pantaleo** as the DP Cafeteria/Playground Aide, at a salary of \$15.40/hour for the 16-17 school year pending criminal history review approval.

e. **Affirmative Action / Title IX and 504 Officers**

The Board approved 16-17 Affirmative Action Officers: **Michael Snyder, Title IX Officer** and **Vera Ridoux, 504 Officer**.

f. **Affirmative Action Team**

The Board approved the members of the **Affirmative Action Team** for the 16-17 school year: **Spencer Austin**, School Psychologist, **Jessica Piernik**, Guidance Counselor, and **Nancy Pearson**, Guidance Counselor.

g. **English as a Second Language (ESL) Coordinator**

The Board approved **Michael Snyder** as the English as a Second Language (ESL) Coordinator for the 16-17 school year.

h. **Professional Development**

The Board approved the following professional development:

Assignment	Staff Member	Date	Rate per hour	Total Cost
DEAC / Danielson Training	N. Carroll A. Humbert L. Jacobowitz S. Kubala K. Rose M. Siclare	8/29/16	Up to 5 hrs @ \$35/each	\$175 each TOTAL: \$1,050

i. **Student Teacher Placement**

The Board approved placement of **Isabel Wagner**, Monmouth University Student Teacher, for Fall 2016 with Lori Pomphrey, grade 4 and Sandra Pignataro, Special Ed. grade 4-5 RC ELA.

j. **Extra-Curricular Appointment**

The Board approved **John Bellavance** for AM Bus Duty, 8:20 - 8:30 am, Monday - Friday at \$50.33 per hour.

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k. Summer Work

The Board approved the following Summer Work.

Assignment	Staff Member	Hours	Rate per hr	Total Cost
ELA grading Placement Assessments	Carol Tagliareni (to replace Caroline DeWyngaert)	Up to 3 hrs	\$35/hr	\$105.00
Summer Curriculum Writing	Carissa Berger	Up to 15 hrs	\$35/hr	
BSI	Julie Lipton Kim Rose	Up to 7.5 hrs ea	\$35/hr. each	\$262.50 ea.
Guidance Summer Work (non-curr)	Jenn Crow	Up to 29 hours	\$35/hr	\$1,015
Data/Health	Krisanne Zajac	Up to 18 hours	\$35/hr	\$630
Summer IEP Meeting Reps	Sandra Self Keith Laviola Jessica Piernik Brittaney Flynn	Up to 10 hours	\$35/hr each	\$350 ea.

l. Superintendent’s Merit Goals 16-17

The Board approved the **16-17 Merit Goals** for the Superintendent by the following resolution: “BE IT RESOLVED, that the Rumson Board of Education approves the merit goals for Dr. John Bormann, Superintendent, as per receipt of letter of approval from the Interim Executive County Superintendent.”

m. Grade 4 Student Orientation

The Board approved the following teachers for Grade 4 Student Orientation:

Teacher	Date	Total Hours/Payment
Jessica Hawkins	August 25, 2016	Up to 3 hrs @ \$35/hr = \$105

n. Pre-School Orientation

The Board approved the following teachers for Pre-School Orientation:

Teacher	Date	Total Hours/Payment
Shellie Miller Ursula Glackin	August 22, 2016	10:30 - 11:00 am @ \$35/hr = \$17.50 ea.
Beth Brista	August 22, 2016	10:30-11:00 am @ \$16.64/hr = \$8.32

o. Increase in Full Time Equivalency (FTE)

The Board approved increasing **Barbara Leutz**, Music Teacher, part time position from .55 Full Time Equivalency (FTE) to .647 FTE on M 19 of the guide at the revised prorated salary of \$50,964.19 effective September 1, 2016.

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p. Unpaid Leave

The Board approved permission to **Lisa Jacobowitz** to take an unpaid leave day on September 30, 2016.

q. Part-Time Staff Additional Professional Development hours

The Board approved additional professional development hours for part-time staff to attend pertinent staff development for opening week, as follows:

Name	Purpose	Hours	Rate/hour	Total
B. Leutz M. Cavanaugh	PD openingweek 9/1-2/16	Up to 6 hours	\$35/hour ea	\$315 each

12. Finance and Facilities Committee (Consent Agenda items a - g)

• Report of Meeting

• The Board approved the following consent agenda items upon the recommendation of the Superintendent:

Moved: Mrs. MacGillis Seconded: Mr. Binns

Discussion: N/A

Roll Call Vote: AYES: 8 Absent: Mrs. Simons

a. Bills & Claims

The Board approved the August 24, 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$18,262.64**.

b. Board Secretary’s Report

The Board approved accepting the Board Secretary’s Report to the Board of Education for the month ending June 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

The Board approved ratifying transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.

d. Board Secretary’s Monthly Certification

The Board approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of August 24, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

The Board approved accepting The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of August 24, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

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f. Travel and Related Expenses

The Board approved the following Travel and Related Expenses:

Name	Date	Event / Location	Cost	RT Mileage /cost
Amy Lepping Robin Yaeger	Oct. 10-11, 2016	AENJ Conference / Long Branch	\$185/ea [\$370]	12.6 r/t/m = \$3.90 each
Jessica Piernik Nancy Pearson	Oct. 14, 2016	Annual School Counselor Conference / Lawrenceville	\$99/ea [\$198]	100.4 r/t/m = \$31.12 each
Debra Allen	Sept. 23-26, 2016	ASBO Int’l, Phoenix, AZ	\$795	\$1036
Debra Allen John Bormann Vera Ridoux	Oct. 25-27, 2016	NJSBA Convention, Harrah’s Atlantic City, Atlantic City, NJ	Approved	Hotel: \$219.76 ea.

g. Facility Use

The Board approved the following facility use requests:

Organization	Area to be used	Date / Time
Cub Scouts Pack 11 (James Martin)	DP Cafeteria	Mondays, 7:00 - 9:00 PM 9/19; 10/17; 11/14; 12/12; 1/9; 3/20; 3/24; 5/08
Rumson Rec Travel Basketball (Kevin Delia)	FD Gym	Mon, Wed, Thurs., Fri. 6:30 - 9:00 PM
Rumson Rec Recreational Basketball	FD Gym	January 3, 2016 - March 9, 2017 Mon, Wed, Thurs, Fri. 6:00 - 9:00 PM Saturday 8:00 am - 5:00 pm
Rumson Rec Kdg Basketball Clinic	DP Gym	January 7, 2017 - March 11, 2017 Saturdays 8:00 am - 1:00 pm

13. Planning Committee

- Report of Meeting
- The Board approved the following consent agenda item upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Mrs. Beyer

Discussion: N/A

Roll Call Vote: AYES: 8 Absent: Mrs. Simons

a. Rumson School District Logo and Mission Statement

The Board approved the Rumson School District Logo and Mission Statement

14. Policy Committee

- Report of Meeting
- The Board approved the following consent agenda items upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Mrs. MacGillis

Discussion: N/A

Roll Call Vote: AYES; 8 Absent: Mrs. Simon

a. New and revised Policies/Regulations

The Board approved first reading on the following new and revised policies and regulations:

- P1140 Affirmative Action Program
- P1523 Comprehensive Equity Plan

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P1530	Equal Employment Opportunities
R1530	Equal Opportunities Compliant Procedure
P1550	Affirmative Action Program for Employment and Contract Practices
P/R2200	Curriculum Content
P2260	Affirmative Action Program for School and Classroom Practices
P/R2411	Guidance Counseling
P/R2423	Bilingual and ESL Education
P2610	Educational Program Evaluation
P2622	Student Assessment
P5750	Equal Educational Opportunity
P5755	Equity in Educational Programs and Services
P1220	Employment of Chief School Administrator
P1310	Employment of School Business Administrator/Board Secretary
R2414	Programs and Services for Students in High Poverty and in High Need School Districts
P3111	Creating Positions
P3124	Employment Contracts
P3125	Employment of Teaching Staff Members
P3125.2	Employment of Substitute Teachers
P/R 3126	District Mentoring Program
P3141	Resignation
P/R3144	Certification of Tenure Charges
P3159	Teaching Staff Member/School District Reporting Responsibilities
P3231	Outside Employment as Athletic Coach
P/R3240	Professional Development for Teachers and School Leaders
P/R3244	In-Service Training
P4159	Support Staff Member/School District Reporting Responsibilities
P5305	Health Services Personnel
R5330	Administration of Medication
P/R5350	Student Suicide Prevention
P9541	Student Teachers/Interns
P5339	Screening for Dyslexia
P5514	Student use of Vehicles on School Grounds
R5514	Pupil Use of Vehicles (Abolished)
P7481	Unmanned Aircraft Systems (NEW)
P/R8441	Care of Injured and Ill Persons
P/R8630	Bus Driver/Bus Aide Responsibility
P1110	Organization Chart
P1510	Rights of Persons with Handicaps or Disabilities
R1330	Evaluation of School Business Administrator
P1522	School Level Planning (Abolished)

15. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**
- **Candidates position on the ballot: 1) Scott Caldwell; 2) Elaine Melia; 3) Russell Binns (3 seats up)**
- **Important Dates:**
 - School Opens for students on Tues., 9/06/16
 - School Opens for Staff - Staff PD dates - Thurs., 9/1/16 & Fri., 9/2/16
 - Back to School Night: FD - Wed., 9/14/16; DP -Thurs., 9/15/16
 - 9/07/16 Policy - 6:30 pm; 9/21/16 Finance - 5:00 pm; Education - 6:00 pm;9/28/16 BOE - 7:30 (6:30 PARCC)

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16. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
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The Board is happy to listen to all comments, but this may not be the forum for any and all question

17. Executive Session

RECOMMENDATION

The Board approved the following resolution at 7:50p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Beyer **Seconded:** Dr. Jones

Discussion: N/A

All in Favor: AYES: 8 **Absent:** Mrs. Simons

18. Roll Call upon return to public session at 8:20p.m.

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Absent
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

19. Adjournment

The Board approved adjourning the meeting at 8:21p.m.

Moved: Ms. Beyer **Seconded:** Mr. Binns

Roll Call: AYES: 8 **Absent:** Mrs. Simons