



**Administrative Memorandum  
Board Minutes**

**Date:** Wednesday, July 28, 2021  
**Time:** 7:30 pm Regular Board Meeting  
**Location:** Room 501 in the Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:34 pm, in Room 501 of the Forrestdale School at 60 Forrest Avenue, Rumson, NJ 07760.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mr. Caldwell	Present	Mrs. Ginsberg	Present	Mrs. Markiewicz	Present
Dr. Connors	Absent	Mrs. Izzo	Present	Mrs. Scoble	Present
Mrs. D'Uva	Present	Dr. Jones	Present	Mrs. Swain	Present

5. **Welcome Visitors**

**Appointment**

**Grade 1 Teacher**

Approved the retroactive appointment of **Amanda Davenport**, Grade 1 Teacher, for the period beginning September 1, 2021 through June 30, 2022 at Step B 3-6 (3), \$53,820 of the negotiated agreement between the REA and Rumson Board of Education, pending Criminal History Review approval, Child Protective Measures, and Pre-employment medical approval.

**Moved:** Mrs. Markiewicz

**Seconded:** Mrs. Swain

**Roll Call Vote:** AYES 8

**Absent:** Dr. Connors

6. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence - None**

**8. Approval of Minutes**

**RECOMMENDATION**

Approved the following minutes:

June 23, 2021 - Regular meeting minutes and closed session minutes

**Moved: Mrs. Swain      Seconded: Mrs. Markiewicz**

**All in Favor: AYES: 8      Absent: Dr. Connors**

**9. Report of the Superintendent**

The Superintendent will report on the following activities and events:

- **School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights** district and school grade report for 2020.

**Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. izzo**

**All in Favor: AYES: 8      Absent: Dr. Connors**

**a. SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for May 27, 2021 - June 22, 2021

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	2	2	DP2021-01 DP2021-02
# of HIB Incidents determined	0	0	0	NA

**10. Education Committee**

- **Report of Meeting**

- **Approved the following consent agenda items (a- g) upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. Markiewicz**

**Roll Call Vote: AYES: 8      Absent: Dr. Connors**

**a. 21-22 Non-Resident Tuition Students**

Approved the following additional Non-Resident Tuition Students for the 21-22 School Year:

Grade in 21-22	# of Students	Total Tuition
Kindergarten	2	\$20,000
2nd Grade	1	\$10,000

**b. 21-22 Preschool Enrollment**

Approved the enrollment of 1 additional new preschool students at the rate of \$3,500/year for the 21-22 school year.

**c. New/Revised Curriculum**

Approved the following new/revised Curriculum

Curriculum	Grade Level	Original adoption date
Jump Start	Kindergarten	NA

**d. Outside Evaluator Approval**

Approved **Adam Krass Consulting LLC**, as an Assistive Technology Professional for the Special Services Department during the 2021-2022 school year.

**e. Outside Evaluation**

Approved **Adam Krass Consulting** to perform an Assistive Technology evaluation for student ID #243325, at the rate of \$1,400.00.

**f. Job Description Revision**

Approved revising the Coordinator of Competitive Sports job description.

**g. 21-22 Plans**

Approved the following planning documents for the 2021-2022 school year:

- Communication Plan
- Mentoring Plan

**11. Personnel Committee**

• **Report of Meeting**

• **Approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:**

**Moved: Mrs. Scoble**

**Seconded: Mrs. Markiewicz**

**Roll Call Vote: AYES: 8**

**Absent: Dr. Connors**

**a. Resignations**

**1. Grade 8 Science**

Retroactively approved accepting the resignation of **Alex Stucy**, Grade 8 Science Teacher, effective July 6, 2021.

**2. Cafeteria Aide**

Retroactively approved accepting the resignation of **Karen Pantaleo**, Cafeteria Aide, effective June 8, 2021.

**3. Guidance Counselor**

Retroactively approved accepting the resignation of **Tara Goldwyn**, Guidance Counselor, effective July 15, 2021.

**4. Kindergarten ICR (FTE .50)**

Retroactively approved accepting the resignation of **Meaghan Cavanaugh**, (FTE .50) Kdg ICR, effective July 20, 2021.

**b. Change of Position**

Approved the position change for **Jennie Lucci** from Grade 1 Teacher to Grade 2 Teacher for the 21-22 school year.

**c. Appointments**

**1. F/T Technology Assistant**

Approved the retroactive appointment of **Joseph Addonizio**, FT IT Assistant, for the period beginning on July 22, 2021 through June 30, 2022 at a salary of \$48,000/year, pending Child Protective Measures, and Pre-employment medical approval.

**2. F/T Custodian**

Approved the retroactive appointment of **Franklin Moreno**, F/T Custodian, for the period beginning on July 27, 2021 through June 30, 2022 at a salary of \$37,942/year, pending Child Protective Measures approval, and Pre-employment medical appointment scheduled.

**3. Special Education LLD Teacher**

Approved the retroactive appointment of **Lauri Chiodo**, Special Education LLD Teacher, for the period beginning September 1, 2021 through June 30, 2022 at Step M+30 3-6 (6), \$62,770 of the negotiated agreement between the REA and Rumson Board of Education, pending Criminal History Review, Child Protective Measures, and Pre-employment medical approval.

**4. District Anti-Bullying Specialists 21-22**

Approved the following **District Anti-Bullying Specialists**, as follows:

- **Jessica Piernik**
- **Allie Copmen**

**5. District Anti-Bullying Coordinator 21-22**

Approved the **District Anti-Bullying Coordinator**, as follows:

- **Nancy Pearson**

**6. District Affirmative Action Team 21-22**

Approved the **District Affirmative Action Team** as follows:

- **Spencer Austin, School Psychologist**
- **Michael Snyder, Supervisor or Special Education**
- **Jessica Piernik, School Counselor**
- **Allie Copmen, School Counselor**

**d. Rescinded Appointments for Extra-Curricular Work**

1. Approved rescinding the appointment of **Alex Stucy** for K-8 Science/STEM Science Curriculum Revision w/ 21st Century Skills Curriculum Integration, and Boys Soccer Gr. 6-8 Advisor.
2. Approved rescinding appointment of **Geni DeRusso** as Transitional Kdg Support.
3. Approved rescinding the extra-curricular appointment of **Jillian Hunt** for DP Yearbook Club
4. Approved rescinding the extra-curricular appointment of **Amanda Cowan** as Cross Country Coach.

**e. Additional Compensation / Summer Work**

Approved the following additional compensation (\*retroactive approval):

<b>Staff Member</b>	<b>Date(s)</b>	<b>Event/Duty - Location</b>	<b>Paid/Hr. / Amount Paid</b>
Dawn Cappetto	Summer Work	Grade 7 & 8 STEM Agriculture unit of study revision	Up to 15 hrs @ \$40/hr
Natalie Carroll Kate Sullivan	Summer Work	Dance Theater Units of Study for Gr. 6-8	Up to additional 6 hrs @ \$40/hr each
Megan Hrunka	8/9/21 - 9/2/21 8:30-10:30	Transitional Kindergarten Aide	Salary Rate
Jennie Lucci	Summer Work	Dial 4 Kindergarten Screening. All work including but not limited to site set up, assessment, screening, reporting, clean up	Up to additional 7 hrs @ \$50.33/hr student contact; \$40/hr non-student contact
Brooke Huff	Summer Work	Dial 4 Kindergarten Screening. All work including but not limited to site set up, assessment, screening, reporting, clean up	Up to 0.5 additional hrs \$50.33/hr student contact; \$40/hr non-student contact
Krisanne Zajac Maria Montanez	8/13/21	Assist School Physician with Fall Sports Physicals	Up to 5 hrs each @ \$50.33/hr
Kate Sullivan	Summer Work	Morning Advisory Curriculum development Grades 6-8	Up to 15 hrs @ \$40/hr
Laurie Chiodo	August 2-12, 2021	Summer ESY Transition	Up to 28 hrs @ \$46.20/hr
Jess Piernik	Summer Work	Dial 4 Kindergarten Results	Up to 4 hrs @ \$40/hr

		Review	
Amy Lepping	Summer Work	Visual & Performing Arts Curriculum Revision w/ 21st Century Skills Curr. Integration	Up to an additional 1.5 hrs @ \$40/hr
Amy Lepping	Summer Work	K-8 VPA JET Identification and Program Development	Up to an additional 1 hr @ \$40/hr

**f. 21-22 Extra-Curricular Appointments**

Approved the following 21-22 Extra-Curricular appointments:

Club Name	Amt Paid	# Advisors	Staff member
Boys Soccer Grades 6-8	\$3,020.00	1	Amanda Cowan
Cross Country Grades 6-8	\$2,717.00		Dan Morrone
Ski Club Chaperones Grades 6-8	\$50.33/hr	1+	Dara Burke Loreen Haldane Keith Laviola Chris Macioch Sommer VanDeBoe

**g. Student Observers**

Approved the following Monmouth University students to conduct their Clinical Practice in the Rumson School District, pending criminal history approval and TB test results, as follows: (\*retroactive approval)

Student Observer	Staff Member	Grade/Subject	Time Period
Kyra Stroz	Colleen Henrikson	Grade 2	8/7/2021 - 5/2022
Danielle Oxnard	Deanna Lukac Katie Gregory	Grade 3 Grade 3/ICR	8/7/2021 - 5/2022

**h. 21-22 School Improvement Panel (ScIP)**

Approved the following members of the 21-22 School Improvement Panel (ScIP):

Deane-Porter	Forrestdale
Karen Newman Lori Blahut Sarah Kubala Deanna Lukac Moirra Barrett Liz Waters Shari Feeney	Loreen Haldane Pam Mannion Sam Johnson Sommer VanDeBoe Suzanne Mauri Cathy Obszarny Amy Lepping Heather Mutto Jennifer Gibbons

**i. New Staff Bulldog Buddies / Mentor**

Approved the following new staff Bulldog Buddie/Mentor:

Position	New Staff Member	Bulldog Buddy/Mentor	Amount to be Paid
Grade 1 Teacher	Amanda Davenport	Holly Nixon	Up to 12 hrs @ \$40/hr
SpEd LLD Teacher	Laurie Chiodo	Sandy Self	NA

**12. Finance and Facilities Committee**

- Report of Meeting
- Approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:

Moved: Mrs Swain      Seconded: Mrs. Scoble

Roll Call Vote: AYES: 8      Absent: Dr. Connors

**a. Bills & Claims**

Approved the final bills lists for June 30, 2021 and July 28, 2021.

**June 30, 2021**

<b>Fund 11</b>	<b>\$ 923,399.45</b>
<b>Fund 12</b>	<b>\$ 7,852.10</b>
<b>Fund 20</b>	<b>\$ <u>26,295.20</u></b>
<b>Total</b>	<b>\$ 957,546.75</b>

**July 28, 2021**

<b>Fund 11</b>	<b>\$ 742,847.99</b>
<b>Fund 12</b>	<b>\$ 3,900.00</b>
<b>Fund 20</b>	<b>\$ 21,523.94</b>
<b>Fund 30</b>	<b>\$2,858,762.68</b>
<b>Fund 40</b>	<b><u>\$1,098,354.00</u></b>
<b>Total</b>	<b>\$4,725,388.61</b>

**b. Board Secretary’s Report**

Approved accepting the Draft Board Secretary’s Report to the Board of Education for the month ending June 30, 2021 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation.

**c. Board Secretary’s Monthly Certification**

Approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:  
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 28, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**d. Monthly Certification Budgetary Major Account Fund Status Report**

Approved accepting the Monthly Certification Budgetary Major Account Fund Status Report:  
RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of July 28, 2021 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**e. Jointure Route**

Approved a Jointure Route to Somerset Hills Learning Center with Middletown Township School District for student ID #242624, at a cost not to exceed \$52,560.

**f. Travel and Related Expenses / Professional Development**

Approved travel and related expenses, as follows:

<b>Name</b>	<b>Date</b>	<b>Event / Location</b>	<b>Cost</b>	<b>R/T mileage cost</b>
Nancy Pearson	8/24/21	Danielson for New Administration Online	\$106.00	NA
Dr. John Bormann Denise McCarthy Denise Muzyka Dara Burke JoAnn Welsh	8/04/21	NJASA Human Resources Online Workshop	\$150	NA

**g. Change Orders**

Approved the following change orders to G&P Parlamas:

Number	Description	Amount
GC-32	Casework circuitry, curtains, steel support lintels, wood panels above doors	\$20,685
GC-33	Partition, Cafeteria ceiling, HW heater	\$78,226
GC-34	Corridor wall repairs and above ceiling masonry	\$43,493
GC-35	Accelerate door delivery	\$7,888

**h. 21-22 Student Transportation Routes**

1. Approved renewal of the following **student transportation routes** for 2021-2022 with **R. Helfrich & Son:**

<u>Route Number</u>	<u>Renewal Rate</u>	<u>Route Number</u>	<u>Renewal Rate</u>
H1/101	\$27,718.50	H1/106	\$27,718.50
H1/102	\$27,718.50	H1/107	\$27,718.50
H1/103	\$27,718.50	H1/108	\$27,718.50
H1/104	\$27,718.50	H1/109	\$29,989.00
H1/105	\$27,718.50		

2. Approved the following **student transportation route** for 2021-2022 with **R. Helfrich & Son:**

<u>Route Number</u>	<u>Renewal Rate</u>
110	\$26,265.00

**i. Amendment to Consulting Agreement**

Approved the first amendment to the **Consulting Agreement with Hackensack Meridian Health Inc.** from the period of 8/20/2021 through 8/19/2022.

**13. Planning Committee**

- **Report of Meeting**

**14. Policy Committee**

- **Report of Meeting**
- **Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

**Moved: Mrs. Markiewicz                      Seconded: Mrs. Swain**

**Roll Call Vote: AYES: 8                      Absent: Dr. Connors**

**a. First Reading of New, Revised, or Abolished Policies & Regulations**

Approved the first reading of the following new, revised, or abolished policies & regulations:

- P0131 - Bylaws, Policies, and Regulations (Revised)
- P1649 - Federal Families First Coronavirus (COVID-19) Response Act (Abolished)
- P3134 - Assignment of Extra Duties (Revised)
- P & R 3142 - Nonrenewal of Non-tenured Teaching Staff Members (Revised)
- P & R 3221 - Evaluation of Teachers (Revised)
- P & R 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised)
- P & R 3223 - Evaluation of Admins, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
- P & R 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)
- P & R 4146 - Nonrenewal of Non-tenured Support Staff Member (Revised)
- P & R 6471 - School District Travel (Revised)
- R2361 - Student Chromebook Acceptable Use (Revised)

**15. New Business**

**16. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

**17. Executive Session**

RECOMMENDATION

The Board approved the following resolution at 8:20 pm.

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- **Health & Safety**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

**Moved: Mrs. Swain      Seconded: Mrs. Markiewicz**

**All in Favor: AYES: 8      Absent: Dr. Connors**

**18. Roll Call upon return to public session at 9:15 p.m.**

Mr. Caldwell	Present	Mrs. Ginsberg	Present	Mrs. Markiewicz	Present
Dr. Connors	Absent	Mrs. Izzo	Present	Mrs.Scoble	Present
Mrs. D’Uva	Present	Dr. Jones	Present	Mrs. Swain	Present

**19. Adjournment**

Motion to adjourn the meeting at 9:16 p.m.

**Roll Call: AYES: 8**

**Respectively submitted by,**

\_\_\_\_\_  
**Mrs. Denise McCarthy, SBA/BS**

**Dated: July 28, 2021**