

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

Board Meeting Minutes

July 27, 2016

Date: Wednesday, July 27, 2016
Time: 7:00 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:15p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Absent

Dr. Bormann, Superintendent and Mrs. Allen, SBA

5. **Executive Session**

RECOMMENDATION

The Board approved the following resolution at 7:15 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel
- Superintendent's merit goals

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mr. Jones Seconded: Mrs. Melia

All in Favor: AYES: 8 Absent: Mrs. Swain

6. **Roll Call upon return to public session at 7:35 p.m.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Absent

Dr. Bormann, Superintendent and Mrs. Allen, SBA

7. **Change The Order Of Business** - President O'Connor, unanimous consent.

The Board approved the Personnel Committee (Consent Agenda items a-k upon recommendation of the Superintendent

Moved: Mr. Binns Seconded: Mrs. Melia

Roll Call Vote: AYES: 8 Absent: Mrs. Swain

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

8. **Board Self-Evaluation & Goal Setting** - with Kathy Winecoff from NJ School Boards Association.
Reviewed growth over prior year, discussed district goals and established board goals for FY2017.

9. **Welcome Visitors**

10. **Communications**

To permit the fair and orderly expression of comments we ask that the public:: Mrs. Melia

- Wait to be recognized
- Preface comments with your name and address)
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

11. **Approval of Minutes**

RECOMMENDATION

The Board approved the following minutes:

June 21, 2016 - Regular meeting minutes and closed session minutes

Moved: Mrs. Beyer Seconded: Mr. Binns

All in Favor: AYES: 8 Absent: Mrs. Swain

12. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

- **New Staff Orientation (August 23, 2016)** Will include Responsive Classroom and Guided Reading
- **Professional Days (Sept. 1, 2, 2016)**
- **Enrollment - as of July 27, 2016**

Dean-Porter	Forrestdale
408	560

The Board approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Dr. Jones

All in favor: AYES: 8 Absent: Mrs. Swain

a. **2015-2016 EVVRS / HIB-ITP Period 2 Report Submission**

The Board approved submission of the Electronic Violence & Vandalism Reporting System (EVVRS). and HIB Investigations, Trainings and Programs (HIB-ITP) Data Collection Certification for Report Period 2 [January 1 - June 30, 2016] for District 4570, Rumson Boro.

b. **EVVRS/HIB REPORT APPROVAL**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for 5/26/16_- 6/15/16

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	2	0	2
# of HIB Investigations	2	0	2
# of HIB Incidents determined	0	0	0

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

13. Education Committee (Consent Agenda item a-b)

- **Report of Meeting**
- **The Board approved the following consent agenda item upon the recommendation of the Superintendent:**

Moved: Mr. Binns **Seconded:** Mrs. Beyer

Roll Call Vote: AYES: 8 **Absent:** Mrs. Swain

a. Placement

The Board approved an out-of-district placement at Cornerstone School for Student ID#: 242655 at a cost of \$81,455.00.

b. 6-8 Accelerated and Core Novels

The Board approved Grade 6 - 8 Accelerated and Core Novels as follows:

GRADE	CORE NOVELS	ACCELERATED NOVELS
Grade 6	<u>I Am Malala</u> , Young Adult Version by Malala Yousafszai <u>Aurora County All-Stars</u> , by Deborah Wiles <u>Schooled</u> , by Gordon Korman	<u>A Long Walk to Water</u> , by Linda Sue Park <u>Wonder</u> , by RJ Palacio <u>I Will Always Write Back</u> , by Caitlin Alifirenka
Grade 7	<u>Unbroken</u> , by Laura Hillenbrand (Young Adult Version) <u>The Outsiders</u> by S.E. Hinton <u>Roll of Thunder, Hear My Cry</u> by Mildred D. Taylor <u>The Boy in the Striped Pajamas</u> by John Boyne	<u>The Giver</u> , <u>Gathering Blue</u> , <u>Messenger</u> , and <u>Son</u> - companion series by Lois Lowry <u>Going Solo</u> , by Roald Dahl <u>The Poems: 1921-1940 (The Collected Works of Langston Hughes, Vol. 1)</u> by Langston Hughes
Grade 8	<u>Chains</u> by Laurie Halse Anderson <u>October Sky</u> by Homer Hickam <u>Christmas Carol</u> by Charles Dickens <u>Midsummer Night's Dream</u> by Shakespear <u>Twelve Angry Men</u> by Reginald Rose <u>Sleeping Freshmen Never Lie</u> by David Lubar	<u>The Narrative of the Life of Frederick Douglass</u> , by Frederick Douglass <u>A Raisin in the Sun</u> , by Lorraine Hansberry <u>Junior Great Books</u> , Grade 8, Levels 1, 2 & 3

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

14. Personnel Committee (Consent Agenda items a-k)

- Report of Meeting
- The Board approved the following consent agenda items upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mrs. Melia

Roll Call Vote: AYES: 8 Absent: Mrs. Swain

a. Appointments

1. Library Aides

- a. The Board approved the appointment of **Debra B. Harwood**, as the P/T AM Library Aide up to 10 hours per week, at a salary of \$15.40 per hour for the 16-17 school year, pending criminal history review approval.
- b. The Board approved the appointment **Carrie Marxen** as the P/T PM Library Aide, up to 10 hours per week, at a salary of \$15.40 perhour for the 16-17 schoo year, pending criminal history review approval.

2. Substitute/Summer Custodian

The Board retroactively approved **Nicholas Colantino**, Substitute/Summer Custodian, beginning on June 20, 2016 through June 30, 2017, at a salary of \$12,00/hr..

3. Special Education Teachers

- a. The Board approved appointment of **Kathleen M. Lykes**, as the Special Education Teacher, for the 16-17 school year at a step and salary of Step B-4, \$49,020, pending crimmial history review approval.
- b. The Board approved appointment of **Salvatore Frisina**, as the Special Education Teacher , for the 16-17 school year at a step and salary of Step B2-3, \$48,620, pending criminal hisotry review approval.

4. Guidance Counselor

The Board approved appointment of **Nancy Pearson**, as Guidance Counselor, for the 16-17 school year at a step and salary of MA+30, \$71,570, pending criminal history review approval.

b. New Teacher Mentor

The Board approved appointment of **Sue Schoenfeld** as the new teacher mentor for **Deanna Lukac**, Grade 3 Teacher, at a fee of \$550, to be paid by the mentee to the mentor through the school district for the duration of the program..

c. New Teacher Orientation/Bulldog Buddies

The Board approved teachers as Bulldog Buddies for new teacher orientation workshop presentations on August 23, 2016 from 9:00 am to 2:30 pm..

Staff Member	Position	Bulldog Buddy	Hours	Rate / Hour	Total Cost
Pamela Mannion Brittney Hogan	Gr.ade 5	Aimee Humbert	Up to 6 hours	\$35/Hour	\$210.00
Nancy Pearson	Guidance	Jessica Piernik	Up to 6 hours	\$35/Hour	\$210.00
Lucrezia Holmes	4-5 Health	John Lebitsch	Up to 6 hours	\$35/Hour	\$210.00
Kate Sullivan	Grade 8 ELA	Caroline DeWyngaert	Up to 6 hours	\$35/Hour	\$210.00
Kimberly Bohichik	BCBA	Spencer Austin	Up to 6 hours	\$35/Hour	\$210.00
Alyse Newman Deanna Lukac	Grade 3	Sue Schoenfeld	Up to 6 hours	\$35/Hour	\$210.00

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

Kathleen Lykes	Special Ed	Sandy Self	Up to 6 hours	\$35/Hour	\$210.00
Salvatore Frisina	Special Ed	Jamie Burns	Up to 6 hours	\$35/Hour	\$210.00
Debbie Harwood Carrie Marxen	AM Library Aid PM Library Aid	Liz Waters	Up to 3 hours	\$35/Hour	\$105.00

d. Extra-Curricular Appointments

The Board approved appointing Extra-Curricular advisors for the 2016-2017 school year at the CBA rates:

Advisor(s)	School/Club/Sport	Grade Level
Mark Panas Liz Waters	DP STEM Club	Grade 3
Kate Sullivan	FD Debate Club	Grades 7, 8
Dawn Cappetto Brittaney Flynn	FD STEM Club	Grades 6, 7, 8 Grades 4, 5
Nancy Pearson Sharon Mikolajczyk	FD Peer Leadership Retreat August 2017 Bingham Hall	Grade 8
Judge Ellis Lori Zucker	Camp Bernie Coordinators	Grade 6
Judge Ellis	Athletic Director	Grades 6 thru 8
Deb Tomaino	DP - AM Bus Duty (8:20 - 8:30 am)	Grades K-3
Moira Barrett	DP - AM Cafeteria Duty (8:20-8:30 am)	Grades K-3
Robin Gordon	FD - AM Gym Duty (8:20-8:30 am)	Grades 4-8
Megan Kain; Sharon Mikolajczyk; Jenn Crow; John Bellavance; Judge Ellis	FD - AM Door Duty (7:45-8:05 am)	Grades 4-8
Judge Ellis	FD - AM Bus Duty (8:20-8:30 am)	Grades 4-8
Liz Waters	FD - AM Library Monitor (7:45-8:25 am)	

e. Summer Work

The Board approved Summer Work.

Assignment	Staff Member	Hours	Rate per hour	Total Cost
Guidance Curriculum work	Nancy Pearson	Up to 15 hrs	\$35/hr	\$525
Health Plan Prep Work	Maria Montanez	Up to 24 hrs	\$35/hr	\$840

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

School Physicals for Fall Sports	Maria Montanez	Up to 6 hrs	\$50.33/hr	\$301.98
Math grading Placement Assessments	Sommer VanDeBoe	Up to 3 hrs	\$35/hr	\$105.00
ELA grading Placement Assessments	Caroline DeWyngaert	Up to 3 hrs	\$35/hr	\$105.00

f. **NCLB Coordinator**

The Board approved appointment of **Vera Ridoux**, Supervisor of Curriculum, Instruction and Assessments as the NCLB Coordinator.

g. **IDEA Coordinator**

The Board approved the appointment of **Michael Snyder**, Supervisor of Special Education as the IDEA Coordinator.

h. **Forrestdale Field Trips**

The Board approved the following Forrestdale Field Trips for 16-17 and one retroactive* trip approval:

Grade	Location	Date/Time
Grade 8*	Walking filed trip for French students to the French Market, Rumson, NJ	June 8, 2016
Grade 8	Washington DC	May 17-19, 2017
Grade 8	Waterpark	Monday, June 12, 2017
Grade 7	Six Flags Great Adventure	Tuesday, May 30, 2017
Grade 6	YMCA Camp Bernie	June 7-9, 2017
Grade 4	Ellis Island	May 23, 2017
Grade 3	Liberty Science	November 2016
Grade 2	Wemrock Farms	October 2016
Grade 1	Allaire Park	April 2017
Kindergarten	Sandy Hook	May 2017

i. **Merit Goals**

The Board approved **James O'Brien's** merit goals as per Supervisor of B&G contract for 2016-2017.

j. **Grade 4 Student Orientation**

The Board approved the following teachers for Grade 4 Student Orientation:

Teacher	Date	Total Hours/Payment
Sharon Mikolajczyk Lori Pomphrey	August 25, 2016	Up to 3 hrs @ \$35/hr = \$105 each

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

Loreen Haldane Kelly McGowan Megan Salowe Jamie Walsack		
--	--	--

k. Kindergarten Orientation

The Board approved the following teachers for Kindergarten Orientation:

Teacher	Date	Total Hours/Payment
Brook Huff Gina Varanelli Karen Newman Megan Wright Sara Stanziola Nancy Kelly Jessica Hawkins	August 22, 2016	Up to 3 hrs @ \$35/hr = \$105 each

15. Finance and Facilities Committee (Consent Agenda items a - k)

- **Report of Meeting**

- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

Moved: Mrs. Simons **Seconded:** Mr. Binns

Discussion: N/A

Roll Call Vote: AYES: 8 **Absent:** Mrs. Swain

a. Bills & Claims

The Board approved the July 27, 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$1,059.50**.

b. Board Secretary’s Report

The Board approved acceptance of the Board Secretary’s Report to the Board of Education for the month ending June 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

d. Board Secretary’s Monthly Certification

The Board approved acceptance of the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 27, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

The Board approved acceptance of The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of July 27, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

f. Travel and Related Expenses

The Board approved the following Travel and Related Expenses:

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Chris Novelli	Sept. 8, 13, 15, 20, 22, 27, 29, 2016 Oct. 4, 6, 2016	Management Supervision and Human Resources, Neptune HS, Neptune, NJ	\$888	297 r/t/m = Total \$92.07
Jessica Piernik	August 1, 2016	Legal One, Bullying, Monroe, NJ	\$150	58 r/t/m = \$17.98
Jessica Piernik	Oct. 14, 2016	Annual School Counselor Conference 2016, Lawrenceville, NJ	\$99.00	128 r/t/m = \$39.68
Nancy Pearson	August 1, 2016	Legal One, Bullying, Monroe, NJ	\$150	58 r/t/m = \$17.98
Denise Guerci	July 27, 2016	Certification Training, Rowan University	\$0.00	198.6 r/t/m = \$61.57
Liz Waters Maureen Gordon	Aug. 18-19, 2016	K-12 STEM Maker Education Conf. / Rutgers Piscataway	\$235/ea	74 r/t/m = \$22.94 ea.
Maria Montanez Krisanne Zajac	Oct. 18, 2016	NJAAP School Health Conf. / Somerset	\$175/ea	77.6 r/t/m = \$24.05 ea
Vera Ridoux	Aug. 9, 10 2016	Kindergarten System Gold Training, Scotch Plains	\$0.00	74.2 r/t/m = \$23.00
Up to 9 BOE Members (TBD) John Bormann Debra Allen Vera Ridoux Louis Pelissier	Oct. 25-27, 2016	NJ School Boards Workshop 2016, Atlantic City, NJ	\$1,400 Group Rate	176 r/t/m = \$54.56 ea
Shellie Miller Beth Brister Ursula Glackin Michael Snyder	August 16, 2016 August 17, 2016 October 6, 2016 January 13, 2017 April 25, 2017	Tools of the Mind Training, Neptune, NJ	\$0.00	32.2 r/t/m = \$9.98 each

g. NJ School Jobs 16-17

The Board approved renewal for “Unlimited Advertising” on NJSchoolJobs.com for the period of August 1, 2016 through August 1, 2017, at a cost of \$700.00.

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

h. Facility Use

The Board approved the following facility use request from Rumson Recreation:

Organization	Area to be used	Date / Time
Rumson Recreation, Kevin Delia	FD Soccer Fields	Aug 22 - Nov. 5, 2016 Mon-Fri 5:30 pm to 8:00 pm Saturday 8:00 am to 5:00 pm
Rumson Police, Anthony Ciabrone	FD Cafeteria/Gym	Mar. 10, 2017 4:00 - 10:00 pm Mar. 11, 2017 7:00 am - 6:00 pm
Rumson Boy Scouts, Andrew Young	FD Cafeteria	Wednesday Nights Sept. 7, 2016 - May 31, 2017 7:30 pm - 9:00 pm
RFH Cheerleaders, Jessica Olivera	FD Gym	Sept., Oct, Nov - Tue & Thurs 5:30 - 7:30 pm Dec - Tues & Thurs 5:30 - 7:30 pm (after 1st week tentative)

i. ESEA-NCLB Application Submission

The Board approved the submission of the ESEA-NCLB application for FY2017 and accept the grant award of funds upon approval of the FY2017 ESEA-NCLB Application:

	RSD	NPSD	TOTAL
Title 1	\$96,685	\$0.00	\$96,685
Title 2	\$18,058	\$6,116	\$24,174

j. IDEA Consolidated Application Submission

The Board approved the submission of the IDEA Consolidated application for FY2017 and accept the grant award of funds upon approval of the FY2017 IDEA Application:

	RSD	NPSD	TOTAL
IDEA FT	\$186,754	\$47,094	\$233,848
IDEA PSD	\$ 10,179	\$0.00	\$ 10,179

k. Appropriation of Funds in 16-17 Budget

The Board approved appropriating funds into the 16-17 budget as per receipt of additional FY2016 state aid as follow:

FY2015-2016 Extraordinary Aid:	\$142,452
FY2015-2016 NP Transportation Aid:	\$ 6,464

Account distribution to be determined.

16. Planning Committee

- **Report of Meeting - No meeting held.**

17. Policy Committee

- **Report of Meeting**
- **Next Meeting August 15th at 5:00 p.m.**

18. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**
- **Summer Policy Committee meeting to be held on August 15, 2016 at 5:00 pm**
- **Summer Education Committee meeting to be held on August 15, 2016 at 6:00 pm**

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

19. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

20. Adjournment

The Board approved adjournment of the meeting at 9:00 p.m.

Moved: Mrs. O'Connor Seconded: Mrs. Simons

All in Favor: AYES: 8

Respectfully submitted,

Debra Allen, SBA/BS