Board Meeting Minutes
July 24, 2019

Date: Wednesday, July 24, 2019
Time: 7:00 pm Regular Board Meeting
Location: Higgins Library of the Forrestdale School, Rumson, NJ 07760

1. **Call to order**
   The meeting was called to order by the Board President at 7:00 p.m., in the Forrestdale School Higgins Library, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**
   Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**
   Mrs. Beyer       Present       Dr. Connors   Present       Mrs. Markiewicz Present
   Mr. Binns       Present       Mrs. Ginsberg Present       Mrs. Melia    Present
   Mr. Caldwell    Present       Dr. Jones     Present       Mrs. Swain    Present

5. **Welcome Visitors**

6. **Communications**
   To permit the fair and orderly expression of comments, on agenda items, we ask that the public:
   - Wait to be recognized
   - Preface comments with your name and address
   - Direct all comments to the presiding officer
   - Discuss only concerns that have been previously addressed through proper administrative channels
   - Refrain from using any pupil or staff member’s name
   The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence - None**

8. **Approval of Minutes**
   RECOMMENDATION
   Approved the following minutes:
   June 19, 2019 - Regular meeting minutes and closed session minutes
   Moved: Mr. Binns        Seconded: Dr. Connors
   All in Favor: AYES: 9

9. **Report of the Superintendent**
   The Superintendent reported on the following activities and events:
   - School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights district and school grade report for 17-18.
• **School Safety and Security Report**
  Accepted the Safety and Security Report for June 2019:

<table>
<thead>
<tr>
<th>School</th>
<th>Type of Drill</th>
<th>Occupants Involved</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td>Security Drill: Fire Drill</td>
<td>All Staff &amp; Students</td>
<td>6/6/19 @ 10:30 am</td>
</tr>
<tr>
<td>Deane-Porter</td>
<td>Security Drill: Fire Drill</td>
<td>All Afterschool Staff &amp; Students</td>
<td>6/6/19 @ 3:57 pm</td>
</tr>
<tr>
<td>Deane-Porter</td>
<td>Security Drill: LD Internal /Bomb Threat</td>
<td>All Afterschool Staff &amp; Students</td>
<td>6/13/19 @ 3:53 pm</td>
</tr>
<tr>
<td>Deane-Porter</td>
<td>Security Drill: LD Internal threat</td>
<td>All Staff &amp; Students</td>
<td>6/18/19 @ 9:16 am</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>Security Drill: Fire Drill</td>
<td>All Staff &amp; Students</td>
<td>6/6/19 @ 2:30 pm</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>Security Drill: Afterschool LD</td>
<td>All Afterschool Staff &amp; Students</td>
<td>6/11/19 @ 4:01 pm</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>Security Drill: Fire Drill</td>
<td>All Afterschool Staff &amp; Students</td>
<td>6/12/19 @ 4:40 pm</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>Security Drill: LD Internal intruder</td>
<td>All Staff &amp; Students</td>
<td>6/18/19 @ 9:30 am</td>
</tr>
</tbody>
</table>

Approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. Caldwell
All in favor: AYES: 9

a. **SSDS/HIB REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for 5/22/19-6/18/19

<table>
<thead>
<tr>
<th>Incidents</th>
<th>Forrestdale</th>
<th>Deane-Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of total SSDS Incidents</td>
<td>10</td>
<td>0</td>
<td>10</td>
</tr>
<tr>
<td># of HIB Investigations</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td># of HIB Incidents determined</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

b. **Future Ready Schools**

Approved the Participation of the Forrestdale School, Deane-Porter School, and Rumson School District in the Future Ready Schools New Jersey Certification Program.

10. **Education Committee**

• Report of Meeting - No meeting held.
• **Approved the following consent agenda items (a-g) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Beyer
Roll Call Vote: AYES: 9

Board Minutes 7/24/19 - Page 2 of 8
a. **Donation Acceptance**
   Accepted the following generous donations from the PTO:
   1. $5,000 to be used to enrich the social-emotional learning programs in both Deane-Porter and Forrestdale.
   2. Renovation of the Forrestdale exterior entrance at a value of $27,500

b. **18-19 Promotion/Retention Rates**
   Approved the promotion/retention rates for Deane-Porter and Forrestdale schools for the 18-19 school year:

<table>
<thead>
<tr>
<th>Grade</th>
<th># of Students</th>
<th>Promotion Rate</th>
<th>Retention Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K</td>
<td>66</td>
<td>98.5%</td>
<td>1.5%</td>
</tr>
<tr>
<td>1</td>
<td>94</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td>2</td>
<td>85</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td>3</td>
<td>109</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td><strong>DP TOTAL:</strong></td>
<td><strong>354</strong></td>
<td><strong>99.7%</strong></td>
<td><strong>.3%</strong></td>
</tr>
</tbody>
</table>

   | Forrestdale | | | |
   | 4     | 112           | 100%           | 0%             |
   | 5     | 110           | 100%           | 0%             |
   | 6     | 144           | 100%           | 0%             |
   | 7     | 110           | 100%           | 0%             |
   | 8     | 137           | 100%           | 0%             |
   | **FD TOTAL:** | **613**      | **100%**       | **0%**         |

c. **Rumson After School Academy (RASA)**
   Approved the **Rumson After School Academy** program for the 2019-2020 school year to be operated by Robert VanDeBoe and Keith Laviola compensated at the rate of $10.45 per student per school day distributed between Mr. VanDeBoe and Mr. Laviola, and the following fees for students for the program:
   - Daily Regular Rate: $15 per school day per student
   - Full Time Discount Rate: $12 per school day per student
   - Full Time Discount Rate: $12 per school day per sibling
   $10 additional fee per student on early dismissal days for pick up past 3:00 pm

d. **19-20 Peer Mediation Mini-Grant Acceptance**
   Accepted the 19-20 Peer Mediation Mini-Grant from the NJ Bar Association in the amount of $500. The funding from this mini-grant can be used for the following:
   - Training supplies, materials or photocopies
   - Awards and giveaways for students
   - Refreshments

e. **School Climate Transformation Project**
   Approved participation in the School Climate Transformation Project for the 19-20; 20-21; 21-22 school years.
f. Kean University Diversity Council Memorandum of Agreement

g. ESY Consultant
   Approved consultant services of Association for the Conductive Education & Related Services Inc., for student ID #243325, during Extended School Year from 7/15/19 - 8/15/19, for 5 hours per week at $125.00 per hour.

11. Personnel Committee
   ● Report of Meeting - Mrs. Melia reported on the meeting held on July 17, 2019.
   ● Approved the following consent agenda items (a-g) upon the recommendation of the Superintendent:
     Moved: Mrs. Swain Seconded: Dr. Connors
     Roll Call Vote:  AYES: 9
     a. Position Reorganization
        1. New Position
           Approved the creation of the new position, PT Basic Skills Instructor.
        2. Position Elimination
           Approved elimination of the .54 FTE ELA position due to reorganization of staff for financial reasons, and approve termination of Liza Tamashunas with 60 days notice.
        3. Reassignments
           Approved the following reassignments:
           a) Carol Tagliareni from Grade 6 ELA to BSI/MS ELA Teacher
           b) Amanda O’Neill from Middle School ICR to Grade 5 ICR Teacher
           c) John Bellavance from Grade 5 ICR to Middle School ICR Teacher
           d) Liza Little from Middle School ICR to 4-8 Math Resource Teacher
   b. Leave of Absence
      Approved medical leave of absence request from Kristen Downs, commencing on 9/01/19 running continuously through 11/01/19 using 42 accrued sick days for this leave as per doctor’s recommendation. At the conclusion of this medical leave, following with Child Bonding Leave of Absence pursuant to the New Jersey Family Leave Act, commencing on November 4, 2019 and running continuously through December 13, 2019. Barring any unforeseen circumstances, it is her intention to return to her teaching position on December 16, 2019.
   c. Appointments
      1. Summer LDTC
         To retroactively approve the hiring of Kristina Simone Rems as Summer LDTC, through emergent hire process, at $41.65/hour for up to 100 hours to begin on/or about July 8, 2019 through August 15, 2019.
      2. Summer Social Worker
         To retroactively approve the hiring of Jessica Waleck as Summer Social Worker, through emergent hire process, at $40.20/hour for up to 100 hours to begin on/or about July 15, 2019 through August 15, 2019.
      3. Cafeteria/Recess Aide
         Approved the appointment of Marilyn Trancucci, Cafeteria/Lunch Aide at $16.41/hour for 2.5 hours per day, 182 days per year, pending criminal history, medical, and Child Protective Measures approval.
      4. PT PreK Paraprofessional
         Approved the appointment of Christine Dolan, PT PreK Paraprofessional (.50) at $16.45/hour for 3 hrs 40 minutes per day, 183 days per year, pending criminal history, medical, and Child Protective Measures approval.
5. **PT PM Library Aide**
   Approved the appointment of Allyson Marie Neurohr, PT PM Library Aide (.50) at $16.41/hr for 3 hrs 30 min (11:45 am - 3:15 pm), 182 days per year, pending criminal history, medical, and Child Protective Measures approval.

d. **2019 Summer Curriculum work/Summer ESY:**
   Approved the following Summer work:

<table>
<thead>
<tr>
<th>Position / Program</th>
<th># Staff</th>
<th>Hours / Rate of Pay</th>
<th>Staff Member</th>
</tr>
</thead>
</table>
| Grade 3 Passion Project curriculum unit writing | 2       | 3 hours @ $40/hr = $120 each                  | Megan Siclare  
|                                    |         |                                               | Sue Schoenfeld                    |
| STEM/JET/Passion project curriculum writing | 1       | 13 hours @ $40/hr = $520                     | Dawn Cappetto                     |
| ESY Para K-3                      | 1       | 7/05-8/15/19 Mon-Thur/10:30 am - 12:30 pm @ para rate | Meghan Hrunka                     |

e. **Student Teacher/Observer/Intern Field Experience**
   Approved the following student teacher observers:

<table>
<thead>
<tr>
<th>Name</th>
<th>College</th>
<th>Field Experience</th>
<th>Staff Member</th>
<th>Dates/Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Sorrenti</td>
<td>Monmouth University</td>
<td>Gr. 1 Gen Ed</td>
<td>Holly Nixon, Katie Gregory</td>
<td>Sept 2019 - April 2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Gr. 1 Special Ed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicole Russo</td>
<td>Brookdale CC</td>
<td>PreK (30 hrs)</td>
<td>Shellie Miller, Eileen Applegate</td>
<td>Beginning in Sept. 2019 / 60 hours</td>
</tr>
<tr>
<td></td>
<td></td>
<td>K-3 (30 hrs)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawrence Silvestro</td>
<td>Monmouth University</td>
<td>K-6 General Ed</td>
<td>Emily Bagnell, Sandy Pignataro</td>
<td>Sept. 2019 - April 2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>K-6 Special Ed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

f. **Additional Compensation**
   Approved the following additional compensation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event/Location</th>
<th>Hours/Amount paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Krisanne Zajac</td>
<td>8/20/2019</td>
<td>Sports physicals at FD</td>
<td>Up to 4 hours @ $50.33/hr = $201.32 ea.</td>
</tr>
<tr>
<td>Maria Montanez</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

g. **19-20 Mentoring Plan**
   Approved the 19-20 Rumson School District Mentoring Plan and submission of the Statement of Assurance to the NJ DOE.

12. **Finance and Facilities Committee**
   ● Report of Meeting - No meeting held.
   ● Approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:

   **Moved:** Mr. Binns  
   **Seconded:** Mrs. Swain

   **Roll Call Vote:**  AYES: 9

   a. **Bills & Claims**
      Approved the June 30, 2019 final bill list and July 24, 2019 bills list.

   b. **Board Secretary’s Report**
Accepted the Board Secretary’s Report to the Board of Education for the month ending June 30, 2019 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation.

c. **Board Secretary’s Monthly Certification**
   Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:
   Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 24, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

![Signature]

Board Secretary                                          Date

d. **Monthly Certification Budgetary Major Account Fund Status Report**
   Accepted The Monthly Certification Budgetary Major Account Fund Status Report:
   RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of July 24, 2019 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

e. **Travel and Related Expenses**
   Approved the following Travel and Related Expenses (*retroactive):

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Date</th>
<th>Event/Location</th>
<th>Cost</th>
<th>Est. r/t/mile cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keith Laviola</td>
<td>6/26/19*</td>
<td>“Students Taking Action Together” SEL Training / Rutgers University / New Brunswick</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Maureen Gordon</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vera Ridoux</td>
<td>8/06/19</td>
<td>Personal Finance Learning for Middle School Students / NJ Council for Economic Education / Middletown</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Sommer VanDeBoe</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amanda Davenport</td>
<td>7/29/19</td>
<td>Fundations Training Level K / Wilson Language Training / Mt. Laurel</td>
<td>$289</td>
<td>NA</td>
</tr>
<tr>
<td>D. Allen</td>
<td>7/31/2019</td>
<td>FMLA Workshop/ NJASBO/Robbinsville, NJ</td>
<td>$100 ea</td>
<td>DA / NA</td>
</tr>
<tr>
<td>D. Burke</td>
<td></td>
<td></td>
<td></td>
<td>DB 100 r/t/m/ / $31</td>
</tr>
<tr>
<td>J. Welsh</td>
<td></td>
<td></td>
<td></td>
<td>JW 89 r/t/m  / $28</td>
</tr>
<tr>
<td>D. Allen</td>
<td>8/15/2019</td>
<td>Records Retention Workshop/NJASBO/Robbinsville, NJ</td>
<td>$100 ea.</td>
<td>DA / NA</td>
</tr>
<tr>
<td>D. Burke</td>
<td></td>
<td></td>
<td></td>
<td>DB 100 r/t/m / $31</td>
</tr>
<tr>
<td>J. Welsh</td>
<td></td>
<td></td>
<td></td>
<td>JW 89 r/t/m  / $28</td>
</tr>
</tbody>
</table>

f. **NJ School Jobs 19-20 Renewal**
   Approved renewal for “Unlimited Advertising” on NJSchoolJobs.com for the period of August 1, 2019 through August 1, 2020, at a cost of $800.00.

g. **ESY Parent Transportation Contract and Equipment Loan**
   Approved Parent Transportation Contract for ESY from July 8, 2019 to August 15, 2019, 24 days, for $1,304 which covers the additional days (Student ID24335).

h. **Loan of Specialized Equipment**
   Approved accepting the loan of specialized equipment during the ESY program from the student’s parents and to pay $1,304 for the daily delivery and return of the equipment.

i. **Transportation Jointure**
Approved entering into a transportation jointure with Middletown Township Board of Education for the 2019-2020 school year for Route SHLC-1 at a cost of $59,264.52.

j. Use of Facilities
Approved the following use of facilities: (*retroactive approval)

<table>
<thead>
<tr>
<th>Organization</th>
<th>Sport / Event</th>
<th>Date(s)</th>
<th>Location / Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rumson Recreation</td>
<td>Summer Hoops Program*</td>
<td>July 1 - August 5, 2019</td>
<td>FD Courts</td>
</tr>
<tr>
<td>Kevin Delia</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cub Scouts Pack 11</td>
<td>Pack Meetings</td>
<td>Mondays, 9/16; 10/21; 11/18; 12/9; 1/13; 2/24; 3/16; 4/20; 5/11</td>
<td>DP Cafeteria 7:00 - 8:30 pm</td>
</tr>
<tr>
<td>James Martin</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

k. Business Administrator to report on ESP Financing - Closed on June 27, 2019 with TD Equipment Finance, Inc. $1,629,690 for 15 years at 2.56%

13. Planning Committee - No meeting held.

14. Policy Committee

- Report of Meeting
- Approved the following consent agenda item (a) upon the recommendation of the Superintendent:
  Moved: Mrs. Swain  Seconded: Dr. Connors
  Roll Call Vote: AYES: 9

a. First Reading

Approved the first reading on the following updated policies and regulations:
  - P & R 2330 Homework
  - P & R 2430 Co-Curricular Activities
  - P & R 2431 Athletic Competition
  - P 2471 Early Childhood Education
  - R 2624 Grading System
  - P 3230 Outside Activities
  - P & R 3232 Tutoring Services
  - P 5112 Entrance Age
  - R 5200 Attendance
  - P & R 5410 Promotion & Retention
  - P 5411 Promotion from Eighth Grade
  - R 5411 Pupil Graduation Ceremonies
  - P & R 5420 Reporting Pupil Progress
  - P 5440 Honoring Pupil Achievement
  - R 5701 Plagiarism

15. New Business

- NJSBA/GSCS Delegate report
- PTO Liaison report
- REF Liaison report
- Committee Assignments & Dates 2019-2020 (Sept. - Dec.)

16. Communications

To permit the fair and orderly expression of comments we ask that the public:
  - Wait to be recognized
  - Preface comments with your name and address
  - Direct all comments to the presiding officer
  - Discuss only concerns that have been previously addressed through proper administrative channels
  - Refrain from using any pupil or staff member’s name
The Board is happy to listen to all comments, but this may not be the forum for any and all question

17. **Executive Session**

RECOMMENDATION
The Board approved the following resolution at 7:38 pm.
Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

1. **CBA Sidebar**
2. **Superintendent’s Merit Goals**
3. **Contract Negotiations**

Action will be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain    Seconded: Mrs. Markiewicz
All in Favor: AYES: 9

18. **Roll Call upon return to public session at 8:23 p.m.**

<table>
<thead>
<tr>
<th></th>
<th>Present</th>
<th>Left 8:05 pm</th>
<th>Present</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Beyer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr. Connors</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. Markiewicz</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Binns</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. Ginsberg</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. Melia</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Caldwell</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr. Jones</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. Swain</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

19. **Additional motion approved after Executive Session**

- The Board approved the **19-20 Merit Goals** for the Superintendent by the following resolution: “BE IT RESOLVED, that the Rumson Board of Education approves the merit goals for Dr. John E. Bormann, Superintendent, as per receipt of letter of approval from the Interim Executive County Superintendent.”

Moved: Mr. Binns    Seconded: Mrs. Beyer
All in Favor: AYES: 7  Absent: Dr. Connors & Mrs. Swain

20. **Adjournment**

Motion to adjourn the meeting at 8:24 p.m.
Moved: Mrs. Beyer    Seconded: Mr. Binns
Roll Call: AYES: 7    Absent: Dr. Connors & Mrs. Swain

Respectfully submitted by,

______________________________
Debra L. Allen, Board Secretary/School Business Administrator