



**Board Meeting Minutes
July 24, 2019**

Date: Wednesday, July 24, 2019
Time: 7:00 pm Regular Board Meeting
Location: Higgins Library of the Forrestdale School, Rumson, NJ 07760

1. **Call to order**

The meeting was called to order by the Board President at 7:00 p.m., in the Forrestdale School Higgins Library, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Markiewicz	Present
Mr. Binns	Present	Mrs. Ginsberg	Present	Mrs. Melia	Present
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Present

5. **Welcome Visitors**

6. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Correspondence - None**

8. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

June 19, 2019 - Regular meeting minutes and closed session minutes

Moved: **Mr. Binns** Seconded: **Dr. Connors**

All in Favor: **AYES: 9**

9. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

- School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights district and school grade report for 17-18.

- **School Safety and Security Report**

Accepted the Safety and Security Report for June 2019:

School	Type of Drill	Occupants Involved	Date and Time
Deane-Porter	Security Drill: Fire Drill	All Staff & Students	6/6/19 @ 10:30 am
Deane-Porter	Security Drill: Fire Drill	All Afterschool Staff & Students	6/6/19 @ 3:57 pm
Deane-Porter	Security Drill: LD Internal /Bomb Threat	All Afterschool Staff & Students	6/13/19 @ 3:53 pm
Deane-Porter	Security Drill: LD Internal threat	All Staff & Students	6/18/19 @ 9:16 am
Forrestdale	Security Drill: Fire Drill	All Staff & Students	6/6/19 @ 2:30 pm
Forrestdale	Security Drill: Afterschool LD	All Afterschool Staff & Students	6/11/19 @ 4:01 pm
Forrestdale	Security Drill: Fire Drill	All Afterschool Staff & Students	6/12/19 @ 4:40 pm
Forrestdale	Security Drill: LD Internal intruder	All Staff & Students	6/18/19 @ 9:30 am

Approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

Moved: Mrs. Swain

Seconded: Mr. Caldwell

All in favor: AYES: 9

a. SSDS/HIB REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for 5/22/19- 6/18/19

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	10	0	10
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

b. Future Ready Schools

Approved the Participation of the Forrestdale School, Deane-Porter School, and Rumson School District in the Future Ready Schools New Jersey Certification Program.

10. Education Committee

- **Report of Meeting - No meeting held.**

- **Approved the following consent agenda items (a-g) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Beyer

Roll Call Vote: AYES: 9

a. **Donation Acceptance**

Accepted the following generous donations from the PTO:

1. \$5,000 to be used to enrich the social-emotional learning programs in both Deane-Porter and Forrestdale.
2. Renovation of the Forrestdale exterior entrance at a value of \$27,500

b. **18-19 Promotion/Retention Rates**

Approved the promotion/retention rates for Deane-Porter and Forrestdale schools for the 18-19 school year:

Grade	# of Students	Promotion Rate	Retention Rate
Deane-Porter			
K	66	98.5%	1.5%
1	94	100%	0%
2	85	100%	0%
3	109	100%	0%
DP TOTAL:	354	99.7%	.3%
Forrestdale			
4	112	100%	0%
5	110	100%	0%
6	144	100%	0%
7	110	100%	0%
8	137	100%	0%
ED TOTAL:	613	100%	0%

c. **Rumson After School Academy (RASA)**

Approved the **Rumson After School Academy** program for the 2019-2020 school year to be operated by Robert VanDeBoe and Keith Laviola compensated at the of \$10.45 per student per school day distributed between Mr. VanDeBoe and Mr. Laviola, and the following fees for students for the program:

- Daily Regular Rate: \$15 per school day per student
- Full Time Discount Rate: \$12 per school day per student
- Full Time Discount Rate: \$12 per school day per sibling

\$10 additional fee per student on early dismissal days for pick up past 3:00 pm

d. **19-20 Peer Mediation Mini-Grant Acceptance**

Accepted the 19-20 Peer Mediation Mini-Grant from the NJ Bar Association in the amount of \$500. The funding from this mini-grant can be used for the following:

- Training supplies, materials or photocopies
- Awards and giveaways for students
- Refreshments

e. **School Climate Transformation Project**

Approved participation in the School Climate Transformation Project for the 19-20; 20-21; 21-22 school years.

f. Kean University Diversity Council Memorandum of Agreement

Approved Memorandum of Agreement for participation in Kean University Diversity Council on Global Education and Citizenship and the Rumson School District.

g. ESY Consultant

Approved consultant services of **Association for the Conductive Education & Related Services Inc.**, for student ID #243325, during Extended School Year from 7/15/19 - 8/15/19, for 5 hours per week at \$125.00 per hour.

11. Personnel Committee

- **Report of Meeting** - Mrs. Melia reported on the meeting held on July 17, 2019.

- **Approved the following consent agenda items (a-g) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Dr. Connors

Roll Call Vote: AYES: 9

a. Position Reorganization

1. New Position

Approved the creation of the new position, PT Basic Skills Instructor.

2. Position Elimination

Approved elimination of the .54 FTE ELA position due to reorganization of staff for financial reasons, and approve termination of Liza Tamashunas with 60 days notice.

3. Reassignments

Approved the following reassignments:

- a) Carol Tagliareni from Grade 6 ELA to BSI/MS ELA Teacher
- b) Amanda O'Neill from Middle School ICR to Grade 5 ICR Teacher
- c) John Bellavance from Grade 5 ICR to Middle School ICR Teacher
- d) Liza Little from Middle School ICR to 4-8 Math Resource Teacher

b. Leave of Absence

Approved medical leave of absence request from **Kristen Downs**, commencing on 9/01/19 running continuously through 11/01/19 using 42 accrued sick days for this leave as per doctor's recommendation. At the conclusion of this medical leave, following with Child Bonding Leave of Absence pursuant to the New Jersey Family Leave Act, commencing on November 4, 2019 and running continuously through December 13, 2019. Barring any unforeseen circumstances, it is her intention to return to her teaching position on December 16, 2019.

c. Appointments

1. Summer LDTC

To retroactively approve the hiring of **Kristina Simone Rems** as Summer LDTC, through emergent hire process, at \$41.65/hour for up to 100 hours to begin on/or about July 8, 2019 through August 15, 2019.

2. Summer Social Worker

To retroactively approve the hiring of **Jessica Waleck** as Summer Social Worker, through emergent hire process, at \$40.20/hour for up to 100 hours to begin on/or about July 15, 2019 through August 15, 2019.

3. Cafeteria/Recess Aide

Approved the appointment of **Marilyn Trancucci**, Cafeteria/Lunch Aide at \$16.41/hour for 2.5 hours per day, 182 days per year, pending criminal history, medical, and Child Protective Measures approval.

4. PT PreK Paraprofessional

Approved the appointment of **Christine Dolan**, PT PreK Paraprofessional (.50) at \$16.45/hour for 3 hrs 40 minutes per day, 183 days per year, pending criminal history, medical, and Child Protective Measures approval.

5. PT PM Library Aide

Approved the appointment of **Allyson Marie Neurohr**, PT PM Library Aide (.50) at \$16.41/hr for 3 hrs 30 min (11:45 am - 3:15 pm), 182 days per year, pending criminal history, medical, and Child Protective Measures approval.

d. 2019 Summer Curriculum work/Summer ESY:

Approved the following Summer work:

Position / Program	# Staff	Hours / Rate of Pay	Staff Member
Grade 3 Passion Project curriculum unit writing	2	3 hours @ \$40/hr = \$120 each	Megan Siclare Sue Schoenfeld
STEM/JET/Passion project curriculum writing	1	13 hours @ \$40/hr = \$520	Dawn Cappetto
ESY Para K-3	1	7/05-8/15/19 Mon-Thur/10:30 am - 12:30 pm @ para rate	Meghan Hrunka

e. Student Teacher/Observer/Intern Field Experience

Approved the following student teacher observers:

Name	College	Field Experience	Staff Member	Dates/Hours
Jessica Sorrenti	Monmouth University	Gr. 1 Gen Ed Gr. 1 Special Ed	Holly Nixon Katie Gregory	Sept 2019 - April 2020
Nicole Russo	Brookdale CC	PreK (30 hrs) K-3 (30 hrs)	Shellie Miller Eileen Applegate	Beginning in Sept. 2019 / 60 hours
Lawrence Silvestro	Monmouth University	K-6 General Ed K-6 Special Ed	Emily Bagnell Sandy Pignataro	Sept. 2019 - April 2020

f. Additional Compensation

Approved the following additional compensation:

Name	Date	Event/Location	Hours/Amount paid
Krisanne Zajac Maria Montanez	8/20/2019	Sports physicals at FD	Up to 4 hours @ \$50.33/hr = \$201.32 ea.

g. 19-20 Mentoring Plan

Approved the 19-20 Rumson School District Mentoring Plan and submission of the Statement of Assurance to the NJ DOE.

12. Finance and Facilities Committee

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Mrs. Swain

Roll Call Vote: AYES: 9

a. Bills & Claims

Approved the June 30, 2019 final bill list and July 24, 2019 bills list.

b. Board Secretary's Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending June 30, 2019 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation.

c. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 24, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

d. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of July 24, 2019 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

e. Travel and Related Expenses

Approved the following Travel and Related Expenses (*retroactive):

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Keith Laviola Maureen Gordon	6/26/19*	“Students Taking Action Together” SEL Training / Rutgers University / New Brunswick	NA	NA
Vera Ridoux Sommer VanDeBoe	8/06/19	Personal Finance Learning for Middle School Students / NJ Council for Economic Education / Middletown	NA	NA
Amanda Davenport	7/29/19	Fundations Training Level K / Wilson Language Training / Mt. Laurel	\$289	NA
D. Allen D. Burke J. Welsh	7/31/2019	FMLA Workshop/ NJASBO/Robbinsville, NJ	\$100 ea	DA/ NA DB 100 r/t/m/ / \$31 JW 89 r/t/m / \$28
D. Allen D. Burke J. Welsh	8/15/2019	Records Retention Workshop/NJASBO/ Robbinsville, NJ	\$100 ea.	DA / NA DB 100 r/t/m / \$31 JW 89 r/t/m / \$28

f. NJ School Jobs 19-20 Renewal

Approved renewal for “Unlimited Advertising” on NJSchoolJobs.com for the period of August 1, 2019 through August 1, 2020, at a cost of \$800.00.

g. ESY Parent Transportation Contract and Equipment Loan

Approved Parent Transportation Contract for ESY from July 8, 2019 to August 15, 2019, 24 days, for \$1,304 which covers the additional days (Student ID24335).

h. Loan of Specialized Equipment

Approved accepting the loan of specialized equipment during the ESY program from the student’s parents and to pay \$1,304 for the daily delivery and return of the equipment.

i. Transportation Jointure

Approved entering into a transportation jointure with Middletown Township Board of Education for the 2019-2020 school year for Route SHLC-1 at a cost of \$59,264.52.

j. Use of Facilities

Approved the following use of facilities: (*retroactive approval)

Organization	Sport / Event	Date(s)	Location / Time
Rumson Recreation Kevin Delia	Summer Hoops Program*	July 1 - August 5, 2019	FD Courts
Cub Scouts Pack 11 James Martin	Pack Meetings	Mondays, 9/16; 10/21; 11/18; 12/9; 1/13; 2/24; 3/16; 4/20; 5/11	DP Cafeteria 7:00 - 8:30 pm

k. Business Administrator to report on ESP Financing - Closed on June 27, 2019 with TD Equipment Finance, Inc. \$1,629,690 for 15 years at 2.56%

13. Planning Committee - No meeting held.

14. Policy Committee

- **Report of Meeting**
- **Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 9

a. First Reading

Approved the first reading on the following updated policies and regulations:

- P & R 2330 Homework
- P & R 2430 Co-Curricular Activities
- P & R 2431 Athletic Competition
- P 2471 Early Childhood Education
- R 2624 Grading System
- P 3230 Outside Activities
- P & R 3232 Tutoring Services
- P 5112 Entrance Age
- R 5200 Attendance
- P & R 5410 Promotion & Retention
- P 5411 Promotion from Eighth Grade
- R 5411 Pupil Graduation Ceremonies
- P & R 5420 Reporting Pupil Progress
- P 5440 Honoring Pupil Achievement
- R 5701 Plagiarism

15. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**
- **Committee Assignments & Dates 2019-2020 (Sept. - Dec.)**

16. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
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The Board is happy to listen to all comments, but this may not be the forum for any and all question

17. Executive Session

RECOMMENDATION

The Board approved the following resolution at 7:38 pm.

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- 1. CBA Sidebar**
- 2. Superintendent's Merit Goals**
- 3. Contract Negotiations**

Action will be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

All in Favor: AYES: 9

18. Roll Call upon return to public session at 8:23 p.m.

Mrs. Beyer	Present	Dr. Connors	Left 8:05 pm	Mrs. Markiewicz	Present
Mr. Binns	Present	Mrs. Ginsberg	Present	Mrs. Melia	Present
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Left 8:01 pm

19. Additional motion approved after Executive Session

- The Board approved the **19-20 Merit Goals** for the Superintendent by the following resolution: “BE IT RESOLVED, that the Rumson Board of Education approves the merit goals for Dr. John E. Bormann, Superintendent, as per receipt of letter of approval from the Interim Executive County Superintendent.”

Moved: Mr. Binns Seconded: Mrs. Beyer

All in Favor: AYES: 7 Absent: Dr. Connors & Mrs. Swain

20. Adjournment

Motion to adjourn the meeting at 8:24 p.m.

Moved: Mrs. Beyer Seconded: Mr. Binns

Roll Call: AYES: 7 Absent: Dr. Connors & Mrs. Swain

Respectfully submitted by,

Debra L. Allen, Board Secretary/School Business Administrator