



## Board Meeting Minutes

July 24, 2018

Date: Tuesday, July 24, 2018  
Time: 7:30 pm Regular Board Meeting  
Location: Higgins Library, Forrestdale School

### 1. Call to order

The meeting was called to order by the Board President at 7:37 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

### 2. Pledge of Allegiance

### 3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

### 4. Roll Call

Mrs. Beyer	Absent (Arrived 7:40)	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Absent

### 5. Welcome Visitors

### 6. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

### 7. Correspondence - None

### 8. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

June 13, 2018 - Regular meeting minutes and closed session minutes

Moved: Mr. Binns      Seconded: Mrs. Melia

All in Favor: AYES: 6      Absent: Mrs. Beyer; Mrs. Simons; Mrs. Swain

**9. Report of the Superintendent**

The Superintendent reported on the following activities and events:

- **School Suspension List - June 2018**

School	June 2018
DP	0
FD	4

- **EVVRS/HIB REPORT PRESENTATION**

Accepted the Harassment, Intimidation and Bullying (HIB) report for 6/14/18 - 7/24/18

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	2	0	2
# of HIB Incidents determined	0	0	0

Mrs. Beyer arrived at 7:40 pm

Approved the following consent agenda items (a - c) upon the recommendation of the Superintendent:

Moved: Mr. Caldwell    Seconded: Mr. Binns

All in favor: Ayes: 7    Absent: Mrs. Simons; Mrs. Swain

- a. **18-19 Comprehensive Equity Plan Annual Statement of Assurance**

Approved submission of the Comprehensive Equity Plan Annual Statement of Assurance for School Year 18-19 to the County office.

- b. **2017-2018 EVVRS / HIB-ITP Period 2 Report Submission**

Approved submission of the Electronic Violence & Vandalism Reporting System (EVVRS) and HIB Investigations, Trainings and Programs (HIB-ITP) Data Collection Certification for Report Period 2 [January 1 - June 30, 2018] for District 4570, Rumson Boro.

- c. **EVVRS/HIB REPORT APPROVAL**

Accepted the Harassment, Intimidation and Bullying (HIB) report for 5/23/18- 6/13/18

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

**10. Education Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a- g) upon the recommendation of the Superintendent:**

**Moved: Mr. Caldwell    Seconded: Dr.Connors**

**Roll Call Vote: AYES: 7 Absent: Mrs. Simons; Mrs. Swain**

**a. 17-18 Promotion/Retention Rates**

Approved the promotion/retention rates for Deane-Porter and Forrestdale schools for the 17-18 school year:

<b>Grade</b>	<b># of Students</b>	<b>Promotion Rate</b>	<b>Retention Rate</b>
<b><u>Deane-Porter</u></b>			
K	87	97.7%	2.3%
1	78	100%	0
2	110	100%	0
3	111	100%	0
<b><u>DP TOTAL:</u></b>	<b>386</b>	<b>99.5%</b>	<b>.5%</b>
<b><u>Forrestdale</u></b>			
4	109	100%	0
5	137	100%	0
6	110	100%	0
7	134	100%	0
8	142	100%	0
<b><u>FD TOTAL:</u></b>	<b>632</b>	<b>100%</b>	<b>0%</b>

**b. Donation Acceptance**

1. Accepted the generous donation of \$10,000 from the Collard Family for the Rumson School District Drama Program.
2. Accepted the generous donation of \$50,581 from the REF for Smart Boards.

**c. Grant Acceptance**

Accepted a grant from NJ Dept.of Human Services to participate in the Child Assault Prevention Program for grades K-5, 70% paid by NJDHS; 30% paid by the Rumson Board of Education.

**d. Revised Placement Rubrics**

Approved the following revised placement rubrics for the 18-19 school year:

1. Grade 5 - 6 Enrichment ELA Placement
2. Grade 5 - 6 Math Acceleration
3. Grade 7 - 8 Accelerated Math rubric

**e. 18-19 PreK Students**

Approved the addition of two (2) preschool tuition students for the 18-19 school year, at the rate of \$3,500 per student.

f. **18-19 Non-Resident Tuition Student**

Approved two (2) staff member non-resident tuition students entering into Kindergarten for the 18-19 school year at a tuition rate of \$4,500/yr. each.

g. **Blackboard, Inc. renewal**

Approved the renewal of Blackboard, Inc. Mass Notification Service at the rate of \$1,750/year for the 18-19 school year

**11. Personnel Committee**

• **Report of Meeting - No meeting held.**

• **Approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:**

**Moved: Mr. Binns      Seconded: Dr. Connors**

**Roll Call Vote: AYES: 7 Absent: Mrs. Simons; Mrs. Swain**

a. **Resignations**

1. Accepted, with regret, the resignation of Kristen Greeley, Special Ed Aide, effective July 31, 2018.
2. Accepted, with regret, the resignation of Chris Novelli, Head Night Custodian, effective June 30, 2018.
3. Accepted, with regret, the resignation of Kristen Kerstetter, Special Ed Teacher, effective immediately.

b. **New Position**

Approved, upon the recommendation of the Superintendent, the creation of the position of **Teacher Leader of Student Conduct**.

c. **New Job Description**

Approved the new job description for **Teacher Leader of Student Conduct**.

d. **Position Changes for 2018-2019**

Approved the following position changes for the 2018-2019 school year:

<b>Staff Member</b>	<b>17-18 Position</b>	<b>18-19 Position</b>
Judge Ellis	Grade 6 Science	Teacher Leader of Student Conduct
Meghan Cavanaugh	Basic Skills FTE .5	Math Intervention Teacher and Data Coach FTE .6 paid thru Title I funds
Heather Mutto	N/A	Math Intervention Teacher and Data Coach FTE .4 paid thru Title I funds
Mark Manganeli	Custodian	Head Night Shift Custodian with a stipend of \$2,800
Nancy Petrucelli	Special Ed Aide	Special Ed Aide/1:1 Bus Aide - extended to work an 8 hour day - 183 days/year.
Kathryn Loberg	PT Spanish Teacher (FTE .50)	Increased to FT Spanish Leave Replacement Teacher from 9/01/18 to 3/31/19, Salary prorated on Step M 8 at \$51,840*; return to PT Spanish Teacher (FTE .50) on 4/01/19 thru 6/30/19. (*pending settlement negotiations between the Rumson Board of Education and the Rumson Education Association) for the 2018-2019 school year).

e. **Position Elimination**

Approved the elimination of the Guidance position paid through Title 1 funds.

**f. Appointments**

**1. Grade 5 Teacher**

Approved the appointment of **Clara Van Allen**, as Grade 5 Teacher at Step M 5, Salary \$56,000\* (\*pending settlement negotiations between the Rumson Board of Education and the Rumson Education Association) for the 2018-2019 school year, pending medical screening, criminal history review and Child Protective Measures Review approval.

**2. Part Time PreK Teacher**

Approved the appointment of **Diane Caulfield**, as Part Time Pre K Teacher (FTE .805) at Step B 8, prorated salary of \$41,739\* (\*pending settlement negotiations between the Rumson Board of Education and the Rumson Education Association) for the 2018-2019 school year, pending medical screening, criminal history review and Child Protective Measures Review approval.

**3. Grade 1 Leave Replacement**

Approved the non-tenure track appointment of **Lisa Ann Mastrantonio**, Grade 1 Leave Replacement being hired through Source 4 Teachers at \$200/day, for the period of 9/04/18 through on/or about 10/15/18.

**4. Grade 6 Science Teacher**

Approved the appointment of **Lauren Springsteen Smith**, as Grade 6 Science Teacher at Step M 11-12, Salary \$61,500\* (\*pending settlement negotiations between the Rumson Board of Education and the Rumson Education Association) for the 2018-2019 school year, pending medical screening, criminal history review and Child Protective Measures Review approval.

**6. Special Education Teacher**

Approved the appointment of **Rebekah Johnson**, as Special Education Teacher at Step B 1-2, Salary \$48,650\* (\*pending settlement negotiations between the Rumson Board of Education and the Rumson Education Association) for the 2018-2019 school year, pending medical screening, criminal history review and Child Protective Measures Review approval.

**g. Additional Summer Work and Revisions**

Approved the following additional Summer Work and revisions previously approved on the 6/13/18 agenda:

Staff Member	Assignment	Schedule (times changed)	Rate of Pay
S. Miller	ESY PreK	7/05-7/31/18 Mon-Thurs 8:30- 11:00am (revised)	Up to 37.5 hrs @ \$40.10/hr = \$1,504
K. Greeley	ESY Pre-K 1:1 Para	7/05-7/31/18 Mon-Thurs 8:30 - 10:30am (revised)	Up to 30 rs @ \$15.71/hr = \$471
M. Moore	ESY Pre-K Para	7/05-7/31/18 Mon-Thurs 8:30 - 10:30 am(revised)	Up to 30 hrs @ \$15.71/hr = \$471
N. Kelly	ESY-K-3	7/05-7/31/18 Mon-Thurs 8:30 am - 11:00 am (revised)	Up to 37.5 hours @ \$45.89/hr = \$1,721
N. Petrucelli	ESY-K-3 Para	7/05-7/31/18 Mon-Thurs 8:30 am - 10:30 am (revised)	Up to 30 hours @ \$16.97/hr = \$509
S. Pignataro	ESY- (ELA) 4-5 & 6-8	7/05-7/31/18 Mon-Thurs 8:30 am - 1:00 pm (revised)	Up to 67.5 hours @ \$60.04/hr = \$4,053
J. Burns	ESY- (Math) 4-5 & 6-8	7/05-7/31/18 Mon-Thurs 8:30 am - 1:00 pm (revised)	Up to 67.5 hours @ \$40.13/hr = \$2,709
J. Hawkins	ESY-LLD	7/05-8/9/18 Mon-Thurs	Up to 94.5 hours @ \$39.33/hr

		8:30 am - 1:00 pm (revised)	= \$3,717
Dawn Parton	ESY LLD Para	7/05-8/9/18 Mon-Thurs 8:30 am - 12:30 pm	Up to 84 hrs @ \$15.71/hr = \$1,320
M. Montanez (7/16-19 & 7/31-8/09)	ESY-Nurse	7/05- 8/9/18 Mon-Thurs 8:30 am - 1:00 pm (revised)	Up to 49.5 hours @ \$68.28 = \$3,380
K. Zajac (7/5, 7/9-12, 7/23-26 & 7/30)	ESY-Nurse	7/05-7/31/18 Mon-Thurs 8:30 am - 1:00 pm (revised)	Up to 45 hours @\$63.56 = \$2,860
A. Troynousky	CST Summer Work Evals	Up to 95 hours (revised)	\$68.28/hr = \$6,487
S. Self	CST Summer Work Evals	Up to 95 hours(revised)	\$43.54/hr = \$4,136
Jessica Piernik	Summer Guidance Work	Up to 85 hrs	\$47.05/hr = \$3,999
Ali Copman	Summer Guidance Work	Up to 44 hrs (revised)	\$39.82/hr = \$1,752
Nancy Pearson	Summer Guidance Work	Up to 85 hrs (revised)	\$54.34/hr = \$4,619
Jessica Piernik	SEL Curriculum Work	Up to 15 hrs (revised)	\$35/hr = \$525
Ali Copman	SEL Curriculum Work	Up to 7 hrs (revised)	\$35/hr = \$245
Nancy Pearson	SEL Curriculum Work	Up to 15 hrs (revised)	\$35/hr = \$525
Judge Ellis	Conduct Work	Up to 30 hrs	\$45.90/hr = \$1,377
Rachel Hayes	FYT Grade 4 Training	7/23/18 - 8:30-3:30 pm 7/24/18 - 8:30-3:00 pm	6 hrs total @ \$35.00/hr = \$210
Aimee Dougherty	FYT Grade 4 Training	7/23/18 - 8:30-3:30 pm 7/24/18 - 8:30-3:00 pm	2 days @ \$90/day Sub Rate = \$180
Sandy Pignataro	FYT Grade 4 Training	7/24/18 - 8:30-3:30 pm	Up to 5 hrs @ \$35/hr = \$175

**h. Additional Compensation**

Approved the following additional compensation (\*retroactive):

Staff Member	Date(s) / Hours	Event	Amount Paid
Aimee Humbert	8/08/18	Bulldog Buddy Summer Orientation for Clara Van Allen, (Gr. 5 Teacher)	Up to 6 hrs @ \$35/hr = \$210
Shellie Miller	8/08/18	Bulldog Buddy Summer	Up to 6 hrs @

		Orientation for Diane Caulfield, (PT PreK Teacher)	\$35/hr = \$210
Natalie Carroll	8/08/18	Bulldog Buddy Summer Orientation for Kathryn Loberg (PT Spanish)	Up to 6 hrs @ \$35/hr = \$210
Jenn Crow	8/08/18	Bulldog Buddy Summer Orientation for - TBD (Gr. 6 Sci.)	Up to 6 hrs @ \$35/hr = \$210
Jamie Burns	8/08/18	Bulldog Buddy Summer Orientation for Sani Anekwe (Sp Ed)	Up to 6 hrs @ \$35/hr = \$210
Kelly McGowan	8/08/18	Bulldog Buddy Summer Orientation for M. Rady (Sp Ed)	Up to 6 hrs @ \$35/hr = \$210
Eileen Applegate	8/08/18	Bulldog Buddy Summer Orientation for T. Young (Sp Ed)	Up to 6 hrs @ \$35/hr = \$210
Lisa Eldridge	8/08/18	Bulldog Buddy Summer Orientation for - R Johnson (Gr.7 SE)	Up to 6 hrs @ \$35/hr = \$210
Caroline DeWynngaert	8/08/18	Bulldog Buddy Summer Orientation - TBD (World Lang)	Up to 6 hrs @ \$35/hr = \$210
Nancy Pearson Ali Copman Judge Ellis	7/31 & 8/01-02/18	Code of Conduct Workshop. Monroe, NJ	3 days - Up to 6 hrs/day @ \$35/hr = \$630 each
Caroline DeWynngaert Kate Sullivan	18-19 School Year	Preparation and chaperone student Chhange Poetry performance at FD Night of Fine arts	Up to 5 hrs each @ \$50.33/hr = \$261.65 each

**i. 2018-2019 Student Teachers Clinical Practice**

Approved the following student teachers, pending criminal history review approval:

Student Teacher	Clinical Practice Date	Cooperating Teacher	Degree/Placement request
Jillian Hunt	Sept. 2018 to April 2019	Bridget Albrizio	BA Elementary Ed / K-3
Nancy Hadgis	Thru summer & Fall 2018	Spencer Austin	MA Educational Psychology
Jennifer Plumer	Sept. 2018 to April 2019	L.Holmes/R Gordon	BS Health Phys Ed / K-8
Kelly Catanzaro	Sept. 2018 to April 2019	Pamela Mannion	BA English & Elem. Ed K-6
Michala Schiano	Sept. 2018 to April 2019	M. Kain/J. Novellino	BS Math & Elem. Ed K-6

**j. Administrative Intern**

Approved **Brittaney Flynn** to complete 150 hours, per semester of Administrative Internship with Jennifer Gibbons, Principal Forrestdale School.

**12. Finance and Facilities Committee**

- **Report of Meeting**
- **Motion to approve the following consent agenda items (a-l) upon the recommendation of the Superintendent:**

**Moved: Mr. Binns      Seconded: Mr. Caldwell**

**Roll Call Vote: AYES: 7 Absent: Mrs. Simons; Mrs. Swain**

**a. Bills & Claims**

Approved the June 30, 2018 final bill list.

Approved the July 24, 2018 bills presented for payment as per the attached Bills & Claims and hand check list.

Furthermore, resolved: the Rumson Board of Education authorizes the Business Administrator to pay all accounts payable for FY2018 after consultation with the CSA and Finance Committee and in compliance with policy 6470.

Fund 11	\$556,736.89
Fund 12	\$ 0.00
Fund 20	\$ 10,083.80
Fund 40	\$ 0.00
Fund 60	<u>\$ 0.00</u>
Total	\$566,460.69

**b. Board Secretary’s Report**

Accepted the Board Secretary’s Report to the Board of Education for the month ending June 30, 2018 including report of amounts appropriated, expended and transferred into or out of any item of appropriation.

**c. Additional State Aid / Transfers**

1. **Resolved,** That the Rumson Board of Education approves appropriating \$115,872 additional state school aid in the 2018-2019 school year in the Special Education-Basic Skills/Rem. & Instr. & Other Student Related and Extraordinary Support Services (11-2XX-100-XXX, 11-000-216,217-XXX) Accounts; and
2. Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2017-2018 budget and the 2018-2019 budget. See attached.

**d. Board Secretary’s Monthly Certification**

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 24, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

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Board Secretary Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of July 24, 2018 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).



**f. Travel and Related Expenses**

Approved the following Travel and Related Expenses (\*retroactive):

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Ali Copman	7/31/18, 8/01/18 & 8/02/18	Legal One Code of Conduct, FEA Conference Center, 12 Centre Dr, Monroe, NJ	\$405	AC 49.8 / \$15.44
Judge Ellis Nancy Pearson	7/31/18, 8/01/18 & 8/02/18	Legal One Code of Conduct, FEA Conference Center, 12 Centre Dr, Monroe, NJ	NA (Approved 6/13/18)	<b>Mileage corrections:</b> JE 107.4/\$33.29 NP 78 / \$24.18
Judge Ellis	9/25-26; 10/09	Anti-Bullying Specialist Certificate Program, Monroe, NJ	\$450	JE 107.4/ \$33.29
Rachel Hayes	8/2/18 8/3/18	Monarch Teacher Training / Duke Farms / Hillsborough	\$50	NA
Barbara Leutz	10/23/18	STANJ Drama Conference / Montclair University	\$45	55/ \$17.05
Jessica Piernik Nancy Pearson Allie Copman	9/17/18	Suicide Prevention Training for School Counselors / Monmouth University	\$50 each	NA
Nancy Pearson	9/20/18	Executive Functioning at School and Home / PESI / Live Webcast	\$199.99	NA
Aimee Dougherty Lisa Mastrantonio	8/28/18	Fundations Level I Workshop / Wilson Language, Mt. Laurel, NJ	\$289/ea	NA

**g. NJ School Jobs 18-19**

To approve renewal for “Unlimited Advertising” on NJSchoolJobs.com for the period of August 1, 2018 through August 1, 2019, at a cost of \$800.00.

**h. Federal Grants Application Submission**

**ESEA**

Approved the submission of the ESEA application for FY2019 and to accept the grant award of funds upon approval of the FY2019 ESEA Application:

	RSD	NPSD	TOTAL
TITLE 1	\$98,022	\$0.00	\$98,022
TITLE 2	\$10,536	\$3,210	\$13,746
TITLE 3	\$189 Refused	\$0.00	\$0.00
TITLE 4	\$7,665	\$2,335	\$10,000

**IDEA Consolidated**

Approved the submission of the IDEA Consolidated application for FY2019 and accept the grant award of funds upon approval of the FY2019 IDEA Application:

	RSD	NPSD	TOTAL
IDEA Basic	\$220,141	\$68,261	\$288,402
IDEA PSD	\$11,168	\$0.00	\$11,168

**i. Non-Public Technology Initiative Program Agreement**

Approved the Non-Public Technology Initiative Program Agreement, effective July 1, 2018 through June 30, 2019 between Monmouth Ocean Educational Services Commission (MOESC) and the Rumson Borough Board of Education.

**j. Transportation**

**Resolved,** That Rumson Board of Education awards a parent contract for student #192008 transportation to the Extended School Year Program (ESYP) operating July 5 - August 9, 2018 for \$1,125 and to rescind the June 13, 2018 award for the ESYP operating July 5- July 31, 2018.

**k. The Business Administrator’s Report on Operations**

- Integrated Pest Management Status Report
- Asbestos Management Status Report
- Report on Completion of Merit Goals for B&G Supervisor

**l. Use of Facilities**

Approved the following use of facilities:

Organization	Sport / Event	Dates / Times	Location
Rumson Recreation Kevin Delia	Soccer/Baseball/Field Hockey	8/06/18 - 11/18/18 Monday - Friday 5:30 pm - 7:00 pm Saturdays 9:00 am - 5:00 pm Sundays 12:00 pm - 6:00 pm	FD Grounds

**13. Planning Committee - No meeting held.**

**14. Policy Committee - No meeting held.**

- Report of Meeting
- Approved the following consent agenda item, upon the recommendation of the Superintendent:

Moved: Mrs. Beyer      Seconded: Dr. Connors

Roll Call Vote: AYES: 7 Absent: Mrs. Simons; Mrs. Swain

**a. Second Reading**

Approved the second reading and adoption of the following policies/regulations:

Policy / Reg	Description
P / R 1550	Equal Employment - Anti-Discrimination
P 2431	Athletic Competition
P 5533	Pupil Smoking
P / R 5350	Student Suicide Prevention
P / R 5561	Use of Physical Restraint and Seclusion

P 8462	Reporting Potentially Missing or Abused Children
R 2431.2	Medical Examination prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

**15. New Business**

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**

**16. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

**17. Executive Session - Not needed**

**18. Adjournment**

Motion to adjourn the meeting at 8:45 p.m.

**Moved: Mr. Binns**

**Seconded: Mrs. Markiewicz**

**Roll Call: AYES: 7**

**Absent: Mrs. Simons; Mrs. Swain**

**Respectfully Submitted by,**

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**Debra Allen, SBA/BS**