Board/Administrator Recognition Ceremony  
May 25, 2016 at 6:30 pm  
Eighth Grade Commons

Board Meeting Minutes  
May 25, 2016

Date: Wednesday, May 25, 2016  
Time: 7:30 pm Regular Board Meeting Minutes  
Location: Higgins Library, Forrestdale School

1. **Call to order**  
The meeting was called to order by the Board President at 7:30 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**  
Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

<table>
<thead>
<tr>
<th>Name</th>
<th>Arrival/Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Beyer</td>
<td>Arrived 7:50 pm</td>
</tr>
<tr>
<td>Dr. Jones</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. O’Connor</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Binns</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. MacGillis</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Simons</td>
<td>Present</td>
</tr>
<tr>
<td>Dr. Connors</td>
<td>Absent</td>
</tr>
<tr>
<td>Mrs. Melia</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Swain</td>
<td>Present</td>
</tr>
</tbody>
</table>

   Others present: Dr. John Bormann, Superintendent; Ms. Debra Allen, BA/BS; Athina Cornell, Esq., Board Attorney and the public.

5. **Executive Session**  
RECOMMENDATION  
The Board approved the following resolution at 7:35p.m.:  
I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

   - Agreement
   - New positions

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.  
Moved: Mrs. O’Bonner  
Seconded: Mrs. Simons  
Discussion: None  
All in Favor: AYES: 7

**Roll Call upon return to public session at 8:10 p.m.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Beyer</td>
<td>Present</td>
</tr>
<tr>
<td>Dr. Jones</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. O’Connor</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Binns</td>
<td>Present</td>
</tr>
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<td>Present</td>
</tr>
<tr>
<td>Mrs. Simons</td>
<td>Present</td>
</tr>
<tr>
<td>Dr. Connors</td>
<td>Absent</td>
</tr>
<tr>
<td>Mrs. Melia</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Swain</td>
<td>Present</td>
</tr>
</tbody>
</table>
6. **Welcome Visitors**

7. **Communications**
   To permit the fair and orderly expression of comments we ask that the public:
   - Wait to be recognized
   - Preface comments with your name and address
   - Direct all comments to the presiding officer
   - Discuss only concerns that have been previously addressed through proper administrative channels
   - Refrain from using any pupil or staff member’s name
   The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Personnel Committee (Consent Agenda items q 1-5)**
   - Report of Meeting
   - The Board approved the following consent agenda items upon the recommendation of the Superintendent:
     Moved: Mr. Binns  Seconded: Dr. Jones
     Discussion: None  Absent: Dr. Connors
     Roll Call Vote: AYES: 8

8q. **Appointments**
   1. **F/T Night Custodian**
      The Board approved the appointment of Hyren Rosenberg, as the **F/T Night Custodian**, effective July 1, 2016 through June 30, 2017 (90 day probationary period from July 1 through Sept. 28, 2016), at a salary of $28,118, pending criminal history review approval.

   2. **Grade 4/5 Science Teacher**
      The Board approved the appointment of Brittaney Flynn, as the Grade 4/5 Science Teacher, at Step M5, $55,970 of the negotiated CBA effective September 1, 2016 through June 30, 2016.

   3. **Grade 3 Teacher**
      The Board approved the appointment of Alyse Newman, as the Grade 3 Teacher, at Step MA 2-3, $54,370 of the negotiated CBA effective September 1, 2016 through June 30, 2016, pending criminal history review approval.

   4. **Grade 3 Teacher**
      The Board approved the appointment of Deanna Lukac, as the Grade 3 Teacher, at Step BA1, $48,320 of the negotiated CBA effective September 1, 2016 through June 30, 2016, pending criminal history review approval.

   5. **Health Teacher Grade 4-8**
      The Board approved the appointment of Lucrezia Holmes, as the Grade 4-8 Health Teacher, at Step BA 13, $57,820 of the negotiated CBA effective September 1, 2016 through June 30, 2016, pending criminal history review approval.

9. **Organization Items (consent agenda items a-p)**
   The Board approved the following organization items, upon the recommendation of the Superintendent for the 16-17 school year:
   Moved: Mrs. Swain  Seconded: Mrs. Beyer
   Discussion: None
   Roll Call: AYES: 8  Absent: Dr. Connors
a. Parliamentary Procedures
Motion to approve the adoption of the Basic Parliamentary Procedures as adapted from the *Fundamentals of School Board Membership* "Understanding Parliamentary Procedure".

b. Appointments
   **Professional Services**
   - Anthony P. Sciarrillo, Esq., Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC., General Counsel
   - Robert A. Hulsart and Company, as Board Auditors
   - Monmouth Medical Center, school physician services
   - Boynton and Boynton. District Insurance Broker of Record
   - Brown and Brown Benefit Advisors, District Health Insurance Broker of Record
   - The Asbury Park Press and the Two River Time, official newspapers for publications
   - Asbury Park, ITC, Budget and Payroll/Personnel Software
   - Genesis, Student/Staff Information System
   - IEP Direct, IEP software
   - Frontline/AppliTrack, Human Resources software
   - Transfinder, transportation software
   - Source 4 Teachers, Substitute management system
   - Michael Snyder and Laurie Volpe as the District Affirmative Action/Compliance Officers for matters relating to Title VI of the Civil Rights Act of 1984, Title IX Coordinator in accordance with 34 CFR 106.8(a),
   - Vera Ridoux, Section 504 of the Rehabilitation Act of 1973, and American Disabilities Act Coordinator in accordance with 28 CFR 35.107(a)
   - Debra Allen, Authorized Qualified Purchasing Agent, the District Public Agency Compliance Officer, Safety & Health Designee, and PEOSHA Officer
   - James O’Brien, Supervisor of Facilities, as the Asbestos Management Officer, AHERA Coordinator, Indoor Air Quality Designee, the Integrated Pest Management Coordinator, Chemical Hygiene Officer, Right To Know Contact Person and Safety & Security Officer
   - Debra Allen, Business Administrator/ Board Secretary
   - John Bormann, Superintendent as the Deputy Board Secretary
   - Debra Allen, Business Administrator/Board Secretary as the custodian of government records.
   - Michael Snyder, Child Abuse/Neglect and Missing Children Cases Liaison
   - Michael Snyder, Homeless Liaison
   - Shari Feeney and Jennifer Gibbons, Enforcement of Drug Free School Zone Liaisons with Law Enforcement Agencies
   - Maria Montanez and Krisanne Zajac, Blood Borne Pathogens Standards persons

   All contracts are on file in the Business Office.

c. Depositories and Signature
   1. The Board approved the following depositories for the 2016-2017 school year, contingent upon receipt of Political Contribution Disclosure Form:
      - First Constitution Bank
      - TD Bank
      - New Jersey Cash Management
Authorization to Sign Warrants

2. The Board approved the following signatures for district bank accounts:

<table>
<thead>
<tr>
<th>Warrant</th>
<th>Board President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unemployment</td>
<td>Business Administrator</td>
</tr>
<tr>
<td>Agency</td>
<td>Business Administrator</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>Business Administrator</td>
</tr>
<tr>
<td>Business</td>
<td>Secretary to Business Administrator</td>
</tr>
<tr>
<td>Secretary</td>
<td>Secretary to Business Administrator</td>
</tr>
<tr>
<td>Payroll</td>
<td>Business Administrator</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>Superintendent of Schools</td>
</tr>
<tr>
<td></td>
<td>Secretary to Supt. of Schools</td>
</tr>
<tr>
<td>Student Activities</td>
<td>Forrestdale Principal &amp; Assistant Principal</td>
</tr>
<tr>
<td>8th Grade</td>
<td>Forrestdale Principal &amp; Assistant Principal</td>
</tr>
<tr>
<td>Student Activities</td>
<td>Deane-Porter Principal</td>
</tr>
</tbody>
</table>

Petty Cash Accounts

The Board approved establishment of the following Imprest Petty Cash Accounts:

- Deane-Porter School: $150.00
- Forrestdale School: $400.00
- Superintendent: $1,000.00

Tax Shelters

1. The Board reapproved the Rumson Board of Education 403(b) Deferred Compensation Plan and Adoption Agreement
2. The Board reapproved the following Companies to provide 403(b) Tax Shelter Annuity salary reduction agreements for the 2016-2017 school year:
   - AXA Equitable - James Quirk, Broker
   - Oppenheimer - James Quirk, Broker
3. The Board approved Horizon as the Third Party Administrator for the 2016-2017 school year.

Approval of Existing Plans/Manuals

The Board approved the following long range plans currently in effect:
- Long Range Facilities / Comprehensive Maintenance Plan
- District Technology Plan
- Comprehensive Equity Plan
- Professional Development Plan
- Mentoring Plan
- Standard Operating Procedures
- District Purchasing Manual
- Integrated Pest Management Plan
- AHERA 3 year re-inspection July 2013
- Hazard Communication Plan
- Travel & Related Expense Reimbursements for 2016-2017
f. **Purchasing Agent**

Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2016-2017 School Year

Whereas, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

Whereas, the Rumson School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Rumson Board of Education desires to authorize its purchasing agent for the 2016-2017 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

Now Therefore Be It Resolved, that the Rumson Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

   1. The Board approved authorizing the Business Administrator to award contracts up to bid threshold ($40,000), and set quote threshold ($6,000).

g. **Chart of Accounts**

   1. The Board approved the district Uniform Minimum Chart of Accounts for New Jersey Schools.
   2. The Board approved authorizing the Business Administrator to make transfers and payment of Bills between Board Meetings.

h. **Budget**

The Board approved authorized the Superintendent and Business Administrator to implement the 2016-2017 budget pursuant with local and State policies and regulations.

i. **District Vehicle Usage**

The Board approved authorization of the custodial/maintenance unit personnel indicated on the insurance policy, the use of the district owned pick-up truck for conducting official school business as necessary.

j. **Participating in Garden State Coalition of School**

The Board approved the district's participation in the Garden State Coalition of Schools, effective July 1, 2016 through June 30, 2017.

k. **Board Representative**

The Board approved authorize the Superintendent as Board Representative to apply for and administer State and Federal programs for the 2016-2017 school year including but not limited to:

   1. Nonpublic Textbook Aid
   2. Nonpublic Nursing Aid
   3. Nonpublic Technology Aid
   4. Nonpublic Security Aid
   5. PL. Chapter 192-193, Services to Nonpublic School Students
   7. ESEA- NCLB Title I Part A Basic and Title II-Part A: Teacher Training & Recruiting
   8. Monmouth- Ocean Education Services Commission
l. **Reaffirmation of Board Policies and Regulations**
   The Board approved the adoption and reaffirm the policies, bylaws, and procedures and amendments thereto of the Rumson Board of Education heretofore adopted by previous Boards, as written in the Minutes of prior meetings.

m. **Resolution on Invoking the Doctrine of Necessity**
   WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

   WHEREAS, a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

   WHEREAS, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

   WHEREAS, the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

   WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

   NOW THEREFORE BE IT RESOLVED, that the Board of Education must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

   BE IT FURTHER RESOLVED, that the Board of Education that invokes the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

n. **Pupil Records**
   The Board approved certified school personnel to collect and maintain school records as required by state regulations.

o. **Attendance Officers**
   The Board approved the following administrators as attendance officers:
   - Ms. Shari Feeney, Principal Deane-Porter School
   - Mrs. Jennifer Gibbons, Principal Forrestdale School

p. **Residency Officer**
   The Board approved Thomas Famulary, as the District Residency Officer.
q. Code of Ethics Training
RECOMMENDATION
The Board approved the Code of Ethics training for Board Members was provided via Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC, presentation on May 25, 2016.
Moved: Mrs. Swain  Seconded: Mrs. MacGillis
All in Favor: AYES: 8  Absent: Dr. Connors

r. Adoption of N.J.S.B.A. Code of Ethics
RECOMMENDATION
The Board approved the adoption of the Code of Ethics as recommended by New Jersey School Boards Association and to append same to these minutes.
Moved: Mrs. Swain  Seconded: Mrs. Melia
All in Favor: AYES: 8  Absent: Dr. Connors

10. Approval of Minutes
RECOMMENDATION
The Board approved the following minutes:
April 27, 2016 - Regular meeting minutes and closed session minutes
Moved: __________  Seconded: _______
All in Favor: _______

11. Report of the Superintendent
The Superintendent will report on the following activities and events:
• School Suspension List

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>DP</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>FD</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

• Enrollment - as of May 25, 2016

<table>
<thead>
<tr>
<th>Dean-Porter</th>
<th>Forrestdale</th>
</tr>
</thead>
<tbody>
<tr>
<td>410</td>
<td>559</td>
</tr>
</tbody>
</table>

The Board approved the following consent agenda items (a - d) upon the recommendation of the Superintendent:
Moved: Mr. Binns  Seconded: Mrs. Swain
All in favor: AYES: 8  Absent: Dr. Connors

a. Summer Hours
The Board approved summer hours for the Rumson Borough School District beginning on Monday, June 20, 2016 through Friday, August 19, 2016, Monday - Thursday 8:30 am - 2:30 pm and Monday, August 22, 2016 through Wednesday, August 31, 2016, Monday - Friday 8:30 am - 2:30 pm.
b. **School Safety and Security Report**
   The Board approved accepting the Safety and Security Report for May 2016:
   
<table>
<thead>
<tr>
<th>School</th>
<th>Type of Drill</th>
<th>Occupants Involved</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP &amp; FD</td>
<td>Non-Emergent-AED</td>
<td>All Staff &amp; Students</td>
<td>5/18/16 @ 10:45 am</td>
</tr>
<tr>
<td>DP &amp; FD</td>
<td>Fire Drill</td>
<td>All Staff &amp; Students</td>
<td>5/23/16 @ 12:55 pm</td>
</tr>
</tbody>
</table>


c. **EVVRS/HIB REPORT APPROVAL**
   The Board approved accepting the Harassment, Intimidation and Bullying (HIB) report for 3/22/16 - 4/27/16:

<table>
<thead>
<tr>
<th>Incidents</th>
<th>Forrestdale</th>
<th>Deane-Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of total EVVRS Incidents</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Investigations</td>
<td>2</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td># of HIB Incidents determined</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>


d. **EVVRS/HIB REPORT PRESENTATION**
   The Board approved presenting the Harassment, Intimidation, and Bullying (HIB) report for 4/28/16 - 5/25/16:

<table>
<thead>
<tr>
<th>Incidents</th>
<th>Forrestdale</th>
<th>Deane-Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of total EVVRS Incidents</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Investigations</td>
<td>4</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td># of HIB Incidents determined</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

12. **Education Committee (Consent Agenda items a- k )**
   
   ● **Report of Meeting**
   ● **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**
   Moved: Mr. Binns  Seconded: Dr. Jones
   Discussion: None  Absent: Dr. Connors
   Roll Call Vote: AYES: 8

   a. **Out-of-District Placement**
   The Board approved for student ID# 192001 to be placed out of district at the Winston School for the 2016-2017 school year at a cost of $40,050.

   b. **Summer Reading Texts 2016**
   The Board approved summer reading texts for 2016 as follows:
   ● Grade 5  *Bridge to Terabithia*, by Katherine Paterson
   ● Grade 6  *No More Dead Dogs*, by Gordon Korman
   ● Grade 7  *Flipped*, by Wendelin Van Draanen
   ● Grade 8  Choice of *Incantation*, by Alice Hofman or *Witch and Wizard*, by James Patterson.
c. **2016-2017 Preschool**
   The Board approved 14 projected preschool enrollment tuition students for the 2016-2017 school year at a rate of $2,500/year per student.

d. **Non-resident Tuition Student**
   The Board approved one Non-resident tuition student for the 2016-2017 school year in Grade 1 at the rate of $9,000/year.

e. **Comprehensive Equity Plan (CEP)**
   The Board approved the submission of the revised 2016-2017 CEP and associated corrective actions.

f. **Contracted Service Providers 16-17**
   The Board approved the following contracted services providers for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>SERVICE PROVIDED</th>
<th>HOURS/WEek</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janet Alter</td>
<td>Occupational Therapist</td>
<td>Up to 35 hours/week</td>
<td>$75/hour</td>
</tr>
<tr>
<td>Sibel Zentai</td>
<td>Physical Therapist</td>
<td>Up to 17 hours/week</td>
<td>$75/hour</td>
</tr>
</tbody>
</table>


g. **Spring Sports Banquet**
   The Board approved the Spring Sports Banquet to be held on Monday, June 13, 2016.

h. **Class Trips**
   The Board approved the following class trips (*retroactive):

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Grade</th>
<th>Date/Location /Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie Walsack*</td>
<td>Grade 4 Class Trip</td>
<td>5/3/16 - Ellis Island</td>
</tr>
<tr>
<td>Nancy Petrucelli, Aide*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jenn Crow*</td>
<td>Grade 8 College &amp; Career Readiness</td>
<td>5/24/16 - Walking trip to Cups and Cakes, Rumson, NJ</td>
</tr>
</tbody>
</table>

i. **Summer LEAP Program**
   The Board approved the use of anticipated Title I funds for the implementation of the Summer LEAP Program from July 5, 2016 through July 28, 2016, Monday through Thursday from 9:00 am - 11:00 am.

j. **REF Grant Acceptance**
   The Board approved accepting the award of the following REF Grants for use in the 2016-2017 school year:
   1. Innovation Classroom $63,140
   2. STEM Furniture $ 6,436
   3. K Tablet Devices $ 9,125
   4. World Language Chromebooks $17,195
   5. Spooner Boards $ 1,200
   6. DP & FD Media Center Video Displays $11,050
k. **Extra Curricular/Co-Curricular/Inter-Scholastic Sports program rates**
   The Board approved the Extra Curricular/Co-Curricular/Inter-Scholastic Sports program rates for the 2016-2017 school year as follows:
   1. One-time signup fee: $75/student
   2. Athletic fee for each sport of participation: $100/student
   3. Club fee for each club of participation: $25/student

13. **Personnel Committee (Consent Agenda items a-p & r-w)**
   - **Report of Meeting**
   - The Board approved the following consent agenda items upon the recommendation of the Superintendent:
     Moved: Mr. Binns    Seconded: Mrs. Beyer
     Discussion: None
     Roll Call Vote: AYES: 8
   a. **Reappointments**
     SBA Contract 2016-2017
     The Board approved the contract terms for Debra Allen School Business Administrator, for the 2016-2017 school year, as approved by the Executive County Superintendent of Schools, at a salary of $132,600.

   b. **Tenured Administrators**
      (1) **DP Principal**
      The Board approved the reappointment of the Deane-Porter Principal, Shari Feeney, for the 2016-2017 school year, at a salary of $118,318 per the CBA agreement.

      (2) **FD Principal**
      The Board approved the reappointment of the Forrestdale Principal, Jennifer Gibbons, for the 2016-2017 school year, at a salary of $134,848 per the CBA agreement.

   c. **Non-Tenured Administrators**
      1. **Supervisor of Special Services**
         The Board approved the reappointment of Michael Snyder, Supervisor of Special Education, for the 2016-2017 school year at a salary of $121,039 per the CBA agreement, and will receive tenure as Supervisor on September 29, 2018.

      2. **Supervisor of Curriculum, Instruction & Assessment**
         The Board approved the reappointment of Vera Ridoux, as the Supervisor of Curriculum, Instruction and Assessment, for the 2016-2017 school year, at a salary of $115,000 per the CBA agreement.

   d. **Tenured Staff**
      1. The Board approved the reappointment of the list of Tenured staff for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.
      2. The Board approved stipend of $4,500 for Cathy Hawn as the District Student Records Data Entry for the 2016-2017 school year.

   e. **Non-tenured Staff**
      To approve the reappointment of the list of Non-Tenured staff for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.
f. **Tenured Confidential Secretaries**
   (1) The Board approved reappointment of **Dara Burke** the tenured Confidential Secretary to the School Business Administrator, for the 2016-2017 school year, at a salary of $62,670.

   (2) The Board approved reappointment of **Denise Guerci**, tenured Confidential secretary to the Superintendent, for the 2016-2017 school year, at a salary of $64,602 including stipend for Webmaster.

g. **Non-Tenured Confidential Secretary**
   The Board approved reappointment of **Pat Caudo**, Non-Tenured Confidential Secretary to the School Business Administrator, for the 2016-2017 school year, at a salary of $59,517, and will receive tenure on Sept. 15, 2017.

h. **Technology Specialist**
   To reappoint **Louis Pelissier**, F/T Technology Specialist, for the 2016-2017 school year, at a salary of $80,897.

i. **Technology Assistant (hourly)**
   To reappoint **Clint Costa**, Hourly Technology Assistant, for the 2016-2017 school year at a salary of $18.50 per hour up to 150 days/year.

j. **Supervisor of Building & Grounds**
   The Board approved reappointment of **James O'Brien**, Supervisor of Building & Grounds, for the 2016-2017 school year at a salary of $96,670.

k. **Maintenance Supervisor**
   The Board approved reappointment of **Thomas Smith**, Maintenance Supervisor, for the 2016-2017 school year at a salary of $47,513.

l. **Cafeteria/Playground Aides / Library Aides**
   The Board approved reappointment of the list of **Cafeteria/Playground Aides** and **Library Aides** for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

m. **Instructional Aides**
   The Board approved the reappointment of the list of **Instructional Para-Professionals** for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

n. **Custodians**
   The Board approved the reappointment of the list of **Custodians** for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

o. **Family Leave of Absence**
   The Board approved the Family Leave of Absence request from **Dawn Cappetto** to begin on May 20, 2016 to on or about May 27, 2016.

p. **Resignation**
   The Board approved the resignation of Kim Robinson, Library Aide, effective June 30, 2016.
r. Assignment Changes
The Board approved the following assignment changes for the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Teacher Name</th>
<th>15-16 Assignment</th>
<th>16-17 Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristen Feyereisen</td>
<td>Grade 6 ELA Teacher</td>
<td>Grade 7 ELA Teacher</td>
</tr>
<tr>
<td>Lori Zucker</td>
<td>Grade 8 ELA Teacher</td>
<td>Grade 6 ELA teacher</td>
</tr>
<tr>
<td>Janet Scratchley</td>
<td>Grade 5 Teacher</td>
<td>Supplemental Instruction</td>
</tr>
<tr>
<td>Megan Wright</td>
<td>Grade 3 Teacher</td>
<td>Kindergarten Teacher</td>
</tr>
<tr>
<td>Alexis Campbell</td>
<td>Grade 3 Teacher</td>
<td>Grade 2 Teacher</td>
</tr>
<tr>
<td>Shellie Miller</td>
<td>Kindergarten Teacher</td>
<td>Pre-school Teacher</td>
</tr>
</tbody>
</table>

s. Home Instruction
The Board approved Julie Lipton as Home Instruction teacher for a Grade 6 student, up to 10 hours @$35/hour, June 6 – June 17, 2016.

t. 2016 ESY Assignments
The Board approved the following teacher/aide assignments for the 2016 ESY from July 5-July 28, 2016 Monday thru Thursday 8:30 – 12:30 pm, as follows:

<table>
<thead>
<tr>
<th>ASSIGNMENT</th>
<th>STAFF</th>
<th>HOURS</th>
<th>LOCATION</th>
<th>ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K/Kdg Tchr</td>
<td>Shellie Miller</td>
<td>8:30 am-11:00 am</td>
<td>Deane-Porter</td>
<td>Preschool, Room 504</td>
</tr>
<tr>
<td>Pre-K/Kdg Instr Aide</td>
<td>Nancy Petrucelli</td>
<td>8:30 am-10:30 am</td>
<td>Deane-Porter</td>
<td>Preschool, Room 504</td>
</tr>
<tr>
<td>MD ELA Self-Cont Tchr</td>
<td>Jessica Hawkins</td>
<td>8:30 am-10:30 am</td>
<td>Deane-Porter</td>
<td>MD, Room 506</td>
</tr>
<tr>
<td>MD Math Self-Cont Tchr</td>
<td>Jessica Hawkins</td>
<td>10:30 am-1:00 pm</td>
<td>Deane-Porter</td>
<td>MD, Room 506</td>
</tr>
<tr>
<td>Elem Program 1-3 Tchr</td>
<td>Nancy Kelly</td>
<td>8:30 am-11:00 am</td>
<td>Deane-Porter</td>
<td>Room 505</td>
</tr>
<tr>
<td>Elem Program 1-3 Aide</td>
<td>Kris Greeley</td>
<td>8:30 am-10:30 am</td>
<td>Deane-Porter</td>
<td>Room 505</td>
</tr>
<tr>
<td>Elem 4-5 ELA Teacher</td>
<td>Sandy Pignataro</td>
<td>8:30 am-10:30 am</td>
<td>Deane-Porter</td>
<td>Room 502</td>
</tr>
<tr>
<td>Elem 4-5 Math Teacher</td>
<td>Jamie Fitzmaurice</td>
<td>10:30 am-1:00 pm</td>
<td>Deane-Porter</td>
<td>Room 500</td>
</tr>
<tr>
<td>Secondary 6-8 ELA Tchr</td>
<td>Sandy Pignataro</td>
<td>10:30 am-1:00 pm</td>
<td>Deane-Porter</td>
<td>Room 502</td>
</tr>
<tr>
<td>Secondary 6-8 Math Tchr</td>
<td>Jamie Fitzmaurice</td>
<td>8:30 am-10:30 am</td>
<td>Deane-Porter</td>
<td>Room 500</td>
</tr>
<tr>
<td>Secondary 6-8 Inst Aide</td>
<td>Sloan Lobell</td>
<td>8:30 am –12:30 pm</td>
<td>Deane-Porter</td>
<td>8:30-10:30, Room 500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10:30-12:30, Room 502</td>
</tr>
<tr>
<td>Position</td>
<td>Name</td>
<td>Hours/Week</td>
<td>Room</td>
<td>Notes</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------------------</td>
<td>------------</td>
<td>------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>School Nurse</td>
<td>Maria Montanez</td>
<td>8:30 am-1:00 pm 8 days</td>
<td>Deane-Porter Nurse’s Office Room 102</td>
<td></td>
</tr>
<tr>
<td>School Nurse</td>
<td>Krisanne Zajac</td>
<td>8:30 am – 1:00 pm 7 days</td>
<td>Deane-Porter Nurse’s Office Room 102</td>
<td></td>
</tr>
<tr>
<td>Speech Language Therapist</td>
<td>Corine Brennan</td>
<td>Up to 12 hrs/wk</td>
<td>Deane-Porter Speech, Room 104</td>
<td></td>
</tr>
<tr>
<td>Occupational Therapist (contracted)</td>
<td>Janet Alter</td>
<td>Up to 12 hrs/wk</td>
<td>Deane-Porter OT/PT Room 510</td>
<td></td>
</tr>
<tr>
<td>Physical Therapist</td>
<td>Sibel Bilgin-Zentai</td>
<td>Up to 10 hrs/wk</td>
<td>Deane-Porter OT/PT Room 510</td>
<td></td>
</tr>
</tbody>
</table>

### u. ESY 2016 Substitutes

The Board approved the following ESY Substitutes, as needed and required by N.J.A.C. 6A:14: Substitute Teachers: Moira Barrett; Brittaney Flynn; Keith Laviola; Jessica Piernik; Meghan Salowe; Sandra Self; Substitute Aides: Dee Sincox; Annie Slepecky; Liz Connor-Mazzucca; Louise Hall

### v. Bereavement Addendum

The Board retroactively approved to May 9, 2016 through June 30, 2016, the Bereavement addendum to the contract for the following non-affiliated secretaries:

- Denise Guerci Secretary to the Superintendent
- Dara Burke Secretary to the SBA/BS
- Patricia Caudo Secretary to the SBA/BS

### w. Camp Bernie Chaperones

The Board approved the following teacher chaperones and parent chaperones (list attached, pending criminal history review approval) for the Camp Bernie overnight trip:

<table>
<thead>
<tr>
<th>Staff Chaperones</th>
<th>Date of Trip</th>
<th>Rate of Pay/Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judge Ellis</td>
<td>June 8-10, 2016</td>
<td>$109.94/night = $219.88 each</td>
</tr>
<tr>
<td>Kristen Feyereisen</td>
<td></td>
<td>Total: $2,638.56</td>
</tr>
<tr>
<td>Carol Tagliareni</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brittaney Flynn</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lisa Jacobowitz</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Keith Laviola</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Lebitsch</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maria Montanez</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amanda O’Neill</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lori Pomphrey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sommer VanDeBoe</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lori Zucker</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


14. **Finance and Facilities Committee (Consent Agenda items a -k)**

- **Report of Meeting**
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

  **Moved:** Mrs. Swain  
  **Seconded:** Mrs. Simons

  **Discussion:** None  
  **Absent:** Dr. Connors

  **Roll Call Vote:** AYES: 8

  a. **Bills & Claims**

  The Board approved the May 25, 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **$61,992.12**.

  b. **Board Secretary’s Report**

  The Board approved the Board Secretary’s Report to the Board of Education for the month ending April 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

  The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

d. **Board Secretary’s Monthly Certification**

  The Board approved the acceptance of the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of May 25, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

  ________________________________  
  Board Secretary  
  ________________________________  
  Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

  The Board approved acceptance of The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of May 25, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

  f. **Travel and Related Expenses**

  The Board approved the following Travel and Related Expenses:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Date</th>
<th>Event/Location</th>
<th>Cost</th>
<th>Est. r/t/mile cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridget Albrizio</td>
<td>6/13/16</td>
<td>Wilson Fundations</td>
<td>$350 each</td>
<td>93.8 / $29.08 ea</td>
</tr>
<tr>
<td>Alexis Campbell</td>
<td></td>
<td>Level 2 Training / Princeton</td>
<td>[$1750 total]</td>
<td>[$145.39 total]</td>
</tr>
<tr>
<td>Colleen Henrikson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Keri Lecorchick</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stacey Watt</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
g. New Jersey Non-Public Security Aid Program

Resolved: that the Rumson Board of Education accepts the 2015-2016 New Jersey Non-Public Security Aid Program (NJNPSAP) allocation in the amount of $8,525 on behalf of the Holy Cross School; and

Whereas, the Rumson School District is in agreement with the security services, equipment and technology provided to the non-public school within the limit of the funds available;

Now, therefore be it resolved, that the Board of Education approves the NJNPSAP requests.

h. 2016/17 Anticipated contracts to be renewed, awarded, or to expire during the school year – PL 2015 – Ch 47

Pursuant to PL 2015, Chapter 47 the Rumson Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

i. Inter-District Public School Choice Program Act of 2010 18A:36B

Whereas the Inter-district School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and commenced with the 2011-2012 school year, and

Whereas the program was designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

Whereas students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

Whereas the district of residence shall not prevent or discourage its students from participating in the Inter-district School Choice Program,

Whereas pursuant to N.J.S.A. 18A:36B-8a(1) and subject approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and

2. Restrict enrollment of its students in a choice district to a maximum of 15 percent of the total number of students enrolled in the sending district (N.J.S.A. 8a(2) and,

Whereas the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S. A. 18A:36B-8b (3), and

Whereas in the event a district adopts any resolution restricting the enrollment of its students in choice districts and students requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

Now Therefore Be It Resolved that, upon recommendation of the Superintendent of Schools, the Rumson Board of Education in the County of Monmouth, New Jersey, a non-participating district, adopts a 10 percent cap by grade and a 15 percent cap by sending district in the number of students that may opt to attend a district of choice,

Be It Further Resolved that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this 10 percent limit in any grade and 15 percent limit by sending district.

j. Safe Routes to School Project

RESOLUTION OF THE BOARD OF EDUCATION OF RUMSON SCHOOL DISTRICT SUPPORTING THE RUMSON SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION FOR SAFE ROUTES TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS

WHEREAS, it is our understanding that Rumson proposes a Safe Routes to School Project including curbing, sidewalks with ADA-compliant aprons and driveway aprons, and

WHEREAS, this project serves school walkers and bicyclists on the route to the elementary schools; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement
in the area and will clearly provide a much safer transportation experience for student walkers  
and bike riders, as well as students with disabilities and the general population of pedestrians and  
bicyclists in Rumson; and  
WHEREAS, the project will make the route to both of the District’s elementary schools, much safer; and  
WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe  
Routes to Schools program and the policies of the Rumson School District, and that funding this project would provide a  
significant opportunity for Rumson to improve student safety in the Rumson.  
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF RUMSON SCHOOL  
DISTRICT AS FOLLOWS:

The Rumson School District fully supports the Rumson Borough’s efforts in seeking New Jersey Department of  
Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve  
safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the  
district and other users of the routes.

k. Special Education Extraordinary Aid  
Resolved: That the Rumson Board of Education authorizes the Business Administrator to submit the 2016 Special  
Education Extraordinary Aid application to the New Jersey Department of Education on or before the May 31, 2016  
deadline.

15. Planning Committee - No meeting.  
Branding Mission Committee met on May 25, 2016 at 3:15 pm  
Branding LOGO Committee to meet on June 1, 2016 at 3:15 pm

16. Policy Committee  
● Report of Meeting  
● The Board approved the following consent agenda item upon the recommendation of the Superintendent:  
Moved: Mrs. Beyer Seconded: Mr. Binns  
Discussion: None Absent: Dr. Connors  
Roll Call Vote: AYES: 8  
a. Second Reading  
The Board approved the second reading and adoption on the following revised/new policies & regulations:  
Policy 0167 - Public Participation in Board Meetings  
Policy & Reg 2422 - Health and Physical Education/2425 Physical Education  
Policy & Reg 2431 Athletic Competition/ 2431.2 Medical Examination Prior to Participation on a  
School-Sponsored Interscholastic or Intramural Team or Squad  
Policy & Reg 5111 Eligibility of Resident/Nonresident Students  
Policy & Reg 5310 - Health Services  
Policy & Reg 5330.01 - Administration of Medical Marijuana  
Policy & Reg 8462 - Reporting Potentially Missing or Abused Children  
Policy 8550 - Outstanding Food Service Charges

17. New Business  
● NJSBA/GSCS Delegate report  
● PTO Liaison report - Successful year, Bike Rodeo/Teacher appreciation  
● REF Liaison report - Kitchen Tour great day, Thank you for the Generous Gift
18. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

19. **Executive Session** - N/A

20. **Adjournment**

Motion to adjourn the meeting at 9:25p.m.

Moved: Mr. Binns         Seconded: Mrs. Swain

Roll Call: AYES: 8

Respectfully submitted by,

______________________________
Debra Allen, SBA/BS