

# RUMSON BOARD OF EDUCATION

Rumson, New Jersey

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## Board/Administrator Recognition Ceremony

May 25, 2016 at 6:30 pm

Eighth Grade Commons

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## Board Meeting Minutes

May 25, 2016

Date: Wednesday, May 25, 2016  
Time: 7:30 pm Regular Board Meeting Minutes  
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:30 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Arrived 7:50 pm	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Absent	Mrs. Melia	Present	Mrs. Swain	Present

Others present: Dr. John Bormann, Superintendent; Ms. Debra Allen, BA/BS; Athina Cornell, Esq., Board Attorney and the public.

5. **Executive Session**

RECOMMENDATION

The Board approved the following resolution at 7:35p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Agreement
- New positions

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mrs. O'Bonnor Seconded: Mrs. Simons

Discussion: None

All in Favor: AYES: 7

**Roll Call upon return to public session at 8:10 p.m.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Absent	Mrs. Melia	Present	Mrs. Swain	Present

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## 6. Welcome Visitors

## 7. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

## 8. Personnel Committee (Consent Agenda items q 1-5)

- **Report of Meeting**
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved:** Mr. Binns      **Seconded:** Dr. Jones

**Discussion:** None      **Absent:** Dr. Connors

**Roll Call Vote: AYES: 8**

### q. **Appointments**

#### (1) **F/T Night Custodian**

The Board approved the appointment of Hyren Rosenberg, as the **F/T Night Custodian**, effective July 1, 2016 through June 30, 2017 (90 day probationary period from July 1 through Sept. 28, 2016), at a salary of \$28,118, pending criminal history review approval.

#### (2) **Grade 4/5 Science Teacher**

The Board approved the appointment of **Brittaney Flynn**, as the Grade 4/5 Science Teacher, at Step M5, \$55,970 of the negotiated CBA effective September 1, 2016 through June 30, 2016.

#### (3) **Grade 3 Teacher**

The Board approved the appointment of **Alyse Newman**, as the Grade 3 Teacher, at Step MA 2-3, \$54,370 of the negotiated CBA effective September 1, 2016 through June 30, 2016, pending criminal history review approval.

#### (4) **Grade 3 Teacher**

The Board approved the appointment of **Deanna Lukac**, as the Grade 3 Teacher, at Step BA1, \$48,320 of the negotiated CBA effective September 1, 2016 through June 30, 2016, pending criminal history review approval.

#### (5) **Health Teacher Grade 4-8**

The Board approved the appointment of **Lucrezia Holmes**, as the Grade 4-8 Health Teacher, at Step BA 13, \$57,820 of the negotiated CBA effective September 1, 2016 through June 30, 2016, pending criminal history review approval.

## 9. Organization Items (consent agenda items a-p)

The Board approved the following organization items, upon the recommendation of the Superintendent for the 16-17 school year:

**Moved:** Mrs. Swain      **Seconded:** Mrs. Beyer

**Discussion:** None

**Roll Call:** AYES: 8      **Absent:** Dr. Connors

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## a. Parliamentary Procedures

Motion to approve the adoption of the Basic Parliamentary Procedures as adapted from the *Fundamentals of School Board Membership* "Understanding Parliamentary Procedure".

## b. Appointments

### Professional Services

- Anthony P. Sciarrillo, Esq., Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC., General Counsel
- Robert A. Hulsart and Company, as Board Auditors
- Monmouth Medical Center, school physician services
- Boynton and Boynton. District Insurance Broker of Record
- Brown and Brown Benefit Advisors, District Health Insurance Broker of Record
- The Asbury Park Press and the Two River Time, official newspapers for publications
- Asbury Park, ITC, Budget and Payroll/Personnel Software
- Genesis, Student/Staff Information System
- IEP Direct, IEP software
- Frontline/AppliTrack, Human Resources software
- Transfinder, transportation software
- Source 4 Teachers, Substitute management system
- Michael Snyder and Laurie Volpe as the District Affirmative Action/Compliance Officers for matters relating to Title VI of the Civil Rights Act of 1984, Title IX Coordinator in accordance with 34 CFR 106.8(a),
- Vera Ridoux, Section 504 of the Rehabilitation Act of 1973, and American Disabilities Act Coordinator in accordance with 28 CFR 35.107(a)
- Debra Allen, Authorized Qualified Purchasing Agent, the District Public Agency Compliance Officer, Safety & Health Designee, and PEOSHA Officer
- James O'Brien, Supervisor of Facilities, as the Asbestos Management Officer, AHERA Coordinator, Indoor Air Quality Designee, the Integrated Pest Management Coordinator, Chemical Hygiene Officer, Right To Know Contact Person and Safety & Security Officer
- Debra Allen, Business Administrator/ Board Secretary
- John Bormann, Superintendent as the Deputy Board Secretary
- Debra Allen, Business Administrator/Board Secretary as the custodian of government records.
- Michael Snyder, Child Abuse/Neglect and Missing Children Cases Liaison
- Michael Snyder, Homeless Liaison
- Shari Feeney and Jennifer Gibbons, Enforcement of Drug Free School Zone Liaisons with Law Enforcement Agencies
- Maria Montanez and Krisanne Zajac, Blood Borne Pathogens Standards persons

**All contracts are on file in the Business Office.**

## c. Depositories and Signature

1. The Board approved the following depositories for the 2016-2017 school year, contingent upon receipt of Political Contribution Disclosure Form:
  - First Constitution Bank
  - TD Bank
  - New Jersey Cash Management

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## Authorization to Sign Warrants

- The Board approved the following signatures for district bank accounts:

Warrant	Board President
	Business Administrator
Unemployment	Business Administrator
Agency	Business Administrator
Cafeteria	Business Administrator
	Secretary to Business Administrator
	Secretary to Business Administrator
Payroll	Business Administrator
Petty Cash	Superintendent of Schools
	Secretary to Supt. of Schools
	Business Administrator
Student Activities	Forrestdale Principal & Assistant Principal
	Business Administrator
8 <sup>th</sup> Grade	Forrestdale Principal & Assistant Principal
	Business Administrator
Student Activities	Deane-Porter Principal
	Secretary to the Principal

## Petty Cash Accounts

The Board approved establishment of the following Imprest Petty Cash Accounts:

Deane-Porter School	\$ 150.00
Forrestdale School	\$ 400.00
Superintendent	\$1,000.00

## d. Tax Shelters

- The Board reapproved the Rumson Board of Education 403(b) Deferred Compensation Plan and Adoption Agreement
- The Board reapproved the following Companies to provide 403(b) Tax Shelter Annuity salary reduction agreements for the 2016-2017 school year:
  - AXA Equitable - James Quirk, Broker
  - Oppenheimer - James Quirk, Broker
- The Board approved Horizon as the Third Party Administrator for the 2016-2017 school year.

## e. Approval of Existing Plans/Manuals

The Board approved the following long range plans currently in effect:

- Long Range Facilities / Comprehensive Maintenance Plan
- District Technology Plan
- Comprehensive Equity Plan
- Professional Development Plan
- Mentoring Plan
- Standard Operating Procedures
- District Purchasing Manual
- Integrated Pest Management Plan
- AHERA 3 year re-inspection July 2013
- Hazard Communication Plan
- Travel & Related Expense Reimbursements for 2016-2017

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## **f. Purchasing Agent**

Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2016-2017 School Year

Whereas, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

Whereas, the Rumson School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Rumson Board of Education desires to authorize its purchasing agent for the 2016-2017 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

Now Therefore Be It Resolved, that the Rumson Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

1. The Board approved authorizing the Business Administrator to award contracts up to bid threshold (\$40,000), and set quote threshold (\$6,000).

## **g. Chart of Accounts**

1. The Board approved the district Uniform Minimum Chart of Accounts for New Jersey Schools.
2. The Board approved authorizing the Business Administrator to make transfers and payment of Bills between Board Meetings.

## **h. Budget**

The Board approved authorized the Superintendent and Business Administrator to implement the 2016-2017 budget pursuant with local and State policies and regulations.

## **i. District Vehicle Usage**

The Board approved authorization of the custodial/maintenance unit personnel indicated on the insurance policy, the use of the district owned pick-up truck for conducting official school business as necessary.

## **j. Participating in Garden State Coalition of School**

The Board approved the district's participation in the Garden State Coalition of Schools, effective July 1, 2016 through June 30, 2017.

## **k. Board Representative**

The Board approved authorize the Superintendent as Board Representative to apply for and administer State and Federal programs for the 2016-2017 school year including but not limited to:

1. Nonpublic Textbook Aid
2. Nonpublic Nursing Aid
3. Nonpublic Technology Aid
4. Nonpublic Security Aid
5. PL. Chapter 192-193, Services to Nonpublic School Students
6. PL. Chapter 94-142, IDEA-B Flow-Through Basic; PL> 99-457, IDEA-B Flow-Through Preschool
7. ESEA- NCLB Title1 Part A Basic and Title II-Part A: Teacher Training & Recruiting
8. Monmouth- Ocean Education Services Commission

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**l. Reaffirmation of Board Policies and Regulations**

The Board approved the adoption and reaffirm the policies, bylaws, and procedures and amendments thereto of the Rumson Board of Education heretofore adopted by previous Boards, as written in the Minutes of prior meetings.

**m. Resolution on Invoking the Doctrine of Necessity**

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED, that the Board of Education must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the **specific nature of the conflicts of interest**; and

BE IT FURTHER RESOLVED, that the Board of Education that invokes the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

**n. Pupil Records**

The Board approved certified school personnel to collect and maintain school records as required by state regulations.

**o. Attendance Officers**

The Board approved the following administrators as attendance officers:

Ms. Shari Feeny, Principal	Deane-Porter School
Mrs. Jennifer Gibbons, Principal	Forrestdale School

**p. Residency Officer**

The Board approved Thomas Famulary, as the District Residency Officer.

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**q. Code of Ethics Training**

RECOMMENDATION

The Board approved the Code of Ethics training for Board Members was provided via Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC, presentation on May 25, 2016..

**Moved: Mrs. Swain**

**Seconded: Mrs. MacGillis**

**All in Favor: AYES: 8**

**Absent: Dr. Connors**

**r. Adoption of N.J.S.B.A. Code of Ethics**

RECOMMENDATION

The Board approved the adoption of the Code of Ethics as recommended by New Jersey School Boards Association and to append same to these minutes.

**Moved: Mrs. Swain**

**Seconded: Mrs. Melia**

**All in Favor: AYES: 8**

**Absent: Dr. Connors**

**10. Approval of Minutes**

RECOMMENDATION

The Board approved the following minutes:

April 27, 2016 - Regular meeting minutes and closed session minutes

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**All in Favor:** \_\_\_\_\_

**11. Report of the Superintendent**

The Superintendent will report on the following activities and events:

• **School Suspension List**

School	Sept 2015	Oct. 2015	Nov. 2015	Dec. 2015	Jan. 2016	Feb. 2016	Mar. 2016	April 2016	May 2016
DP	0	0	0	0	0	0	0	0	0
FD	0	0	0	1	1	0	1	0	0

• **Enrollment - as of May 25, 2016**

Dean-Porter	Forrestdale
410	559

The Board approved the following consent agenda items (a - d) upon the recommendation of the Superintendent:

**Moved:** Mr. Binns **Seconded:** Mrs. Swain

**All in favor:** AYES: 8 **Absent:** Dr. Connors

**a. Summer Hours**

The Board approved summer hours for the Rumson Borough School District beginning on Monday, June 20, 2016 through Friday, August 19, 2016, Monday - Thursday 8:30 am - 2:30 pm and Monday, August 22, 2016 through Wednesday, August 31, 2016, Monday - Friday 8:30 am - 2:30 pm.

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## b. School Safety and Security Report

The Board approved accepting the Safety and Security Report for May 2016:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Non-Emergent-AED	All Staff & Students	5/18/16 @ 10:45 am
DP & FD	Fire Drill	All Staff & Students	5/23/16 @ 12:55 pm

## c. EVVRS/HIB REPORT APPROVAL

The Board approved accepting the Harassment, Intimidation and Bullying (HIB) report for 3/22/16 - 4/27/16

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	2	0	2
# of HIB Incidents determined	0	0	0

## d. EVVRS/HIB REPORT PRESENTATION

The Board approved presenting the Harassment, Intimidation, and Bullying (HIB) report for 4/28/16 - 5/25/16.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	4	0	4
# of HIB Incidents determined	1	0	1

## 12. Education Committee (Consent Agenda items a- k)

### • Report of Meeting

- The Board approved the following consent agenda items upon the recommendation of the Superintendent:

Moved: Mr. Binns                      Seconded: Dr. Jones

Discussion: None                      Absent: Dr. Connors

Roll Call Vote: AYES: 8

### a. Out-of-District Placement

The Board approved for student ID# 192001 to be placed out of district at the Winston School for the 2016-2017 school year at a cost of \$40,050.

### b. Summer Reading Texts 2016

The Board approved summer reading texts for 2016 as follows:

- Grade 5                      Bridge to Terabithia, by Katherine Paterson
- Grade 6                      No More Dead Dogs, by Gordon Korman
- Grade 7                      Flipped, by Wendelin Van Draanen
- Grade 8                      Choice of Incantation, by Alice Hofman or Witch and Wizard, by James Patterson.



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**c. 2016-2017 Preschool**

The Board approved 14 projected preschool enrollment tuition students for the 2016-2017 school year at a rate of \$2,500/year per student.

**d. Non-resident Tuition Student**

The Board approved one Non-resident tuition student for the 2016-2017 school year in Grade 1 at the rate of \$9,000/year.

**e. Comprehensive Equity Plan (CEP)**

The Board approved the submission of the revised 2016-2017 CEP and associated corrective actions.

**f. Contracted Service Providers 16-17**

The Board approved the following contracted services providers for the 2016-2017 school year:

CONTRACTOR	SERVICE PROVIDED	HOURS/WEEK	COST
Janet Alter	Occupational Therapist	Up to 35 hours/week	\$75/hour
Sibel Zentai	Physical Therapist	Up to 17 hours/week	\$75/hour

**g. Spring Sports Banquet**

The Board approved the Spring Sports Banquet to be held on Monday, June 13, 2016.

**h. Class Trips**

The Board approved the following class trips (\*retroactive):

Staff Member	Grade	Date/Location /Description
Jamie Walsack* Nancy Petrucelli, Aide*	Grade 4 Class Trip	5/3/16 - Ellis Island
Jenn Crow*	Grade 8 College & Career Readiness	5/24/16 - Walking trip to Cups and Cakes, Rumson, NJ

**i. Summer LEAP Program**

The Board approved the use of anticipated Title I funds for the implementation of the Summer LEAP Program from July 5, 2016 through July 28, 2016, Monday through Thursday from 9:00 am - 11:00 am.

**j. REF Grant Acceptance**

The Board approved accepting the award of the following REF Grants for use in the 2016-2017 school year:

1. Innovation Classroom \$63,140
2. STEM Furniture \$ 6,436
3. K Tablet Devices \$ 9,125
4. World Language Chromebooks \$17,195
5. Spooner Boards \$ 1,200
6. DP & FD Media Center Video Displays \$11,050

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## k. Extra Curricular/Co-Curricular/Inter-Scholastic Sports program rates

The Board approved the Extra Curricular/Co-Curricular/Inter-Scholastic Sports program rates for the 2016-2017 school year as follows:

1. One-time signup fee: \$75/student
2. Athletic fee for each sport of participation: \$100/student
3. Club fee for each club of participation: \$25/student

## 13. Personnel Committee (Consent Agenda items a-p & r-w)

### • Report of Meeting

### • The Board approved the following consent agenda items upon the recommendation of the Superintendent:

Moved: Mr. Binns                      Seconded: Mrs. Beyer

Discussion: None

Roll Call Vote: AYES: 8

### a. Reappointments

#### SBA Contract 2016-2017

The Board approved the contract terms for **Debra Allen** School Business Administrator, for the 2016-2017 school year, as approved by the Executive County Superintendent of Schools, at a salary of \$132,600.

### b. Tenured Administrators

#### (1) DP Principal

The Board approved the reappointment of the Deane-Porter Principal, **Shari Feeney**, for the 2016-2017 school year, at a salary of \$118,318 per the CBA agreement.

#### (2) FD Principal

The Board approved the reappointment of the Forrestdale Principal, **Jennifer Gibbons**, for the 2016-2017 school year, at a salary of \$134,848 per the CBA agreement.

### c. Non-Tenured Administrators

#### 1. Supervisor of Special Services

The Board approved the reappointment of **Michael Snyder**, Supervisor of Special Education, for the 2016-2017 school year at a salary of \$121,039 per the CBA agreement, and will receive tenure as Supervisor on September 29, 2018.

#### 2. Supervisor of Curriculum, Instruction & Assessment

The Board approved the reappointment of **Vera Ridoux**, as the Supervisor of Curriculum, Instruction and Assessment, for the 2016-2017 school year, at a salary of \$115,000 per the CBA agreement.

### d. Tenured Staff

1. The Board approved the reappointment of the list of Tenured staff for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.
2. The Board approved stipend of \$4,500 for **Cathy Hawn** as the District Student Records Data Entry for the 2016-2017 school year.

### e. Non-tenured Staff

To approve the reappointment of the list of Non-Tenured staff for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

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**f. Tenured Confidential Secretaries**

- (1) The Board approved reappointment of **Dara Burke** the tenured Confidential Secretary to the School Business Administrator, for the 2016-2017 school year, at a salary of \$ 62,670.
- (2) The Board approved reappointment of **Denise Guerci**, tenured Confidential secretary to the Superintendent, for the 2016-2017 school year, at a salary of \$64,602 including stipend for Webmaster.

**g. Non-Tenured Confidential Secretary**

The Board approved reappointment of **Pat Caudo**, Non-Tenured Confidential Secretary to the School Business Administrator, for the 2016-2017 school year, at a salary of \$59,517, and will receive tenure on Sept. 15, 2017.

**h. Technology Specialist**

To reappoint **Louis Pelissier**, ,F/T Technology Specialist, for the 2016-2017 school year, at a salary of \$80,897.

**i. Technology Assistant (hourly)**

To reappoint **Clint Costa**, Hourly Technology Assistant, for the 2016-2017 school year at a salary of \$18.50 per hour up to 150 days/year.

**j. Supervisor of Building & Grounds**

The Board approved reappointment of **James O'Brien**, Supervisor of Building & Grounds, for the 2016-2017 school year at a salary of \$ 96,670.

**k. Maintenance Supervisor**

The Board approved reappointment of **Thomas Smith**, Maintenance Supervisor, for the 2016-2017 school year at a salary of \$ 47,513.

**l. Cafeteria/Playground Aides / Library Aides**

The Board approved reappointment of the list of **Cafeteria/Playground Aides** and Library Aids for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association..

**m. Instructional Aides**

The Board approved the reappointment of the list of **Instructional Para-Professionals** for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

**n. Custodians**

The Board approved the reappointment of the list of **Custodians** for the 2016-2017 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

**o. Family Leave of Absence**

The Board approved the Family Leave of Absence request from **Dawn Cappetto** to begin on May 20, 2016 to on or about May 27, 2016.

**p. Resignation**

The Board approved the resignation of Kim Robinson, Library Aide, effective June 30, 2016.

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**r. Assignment Changes**

The Board approved the following assignment changes for the 2016-2017 school year:

Teacher Name	15-16 Assignment	16-17 Assignment
Kristen Feyereisen	Grade 6 ELA Teacher	Grade 7 ELA Teacher
Lori Zucker	Grade 8 ELA Teacher	Grade 6 ELA teacher
Janet Scratchley	Grade 5 Teacher	Supplemental Instruction
Megan Wright	Grade 3 Teacher	Kindergarten Teacher
Alexis Campbell	Grade 3 Teacher	Grade 2 Teacher
Shellie Miller	Kindergarten Teacher	Pre-school Teacher

**s. Home Instruction**

The Board approved Lipton as Home Instruction teacher for a Grade 6 student, up to 10 hours @\$35/hour, June 6 – June 17, 2016.

**t. 2016 ESY Assignments**

The Board approved the following teacher/aide assignments for the 2016 ESY from July 5-July 28, 2016 Monday thru Thursday 8:30 – 12:30 pm, as follows:

ASSIGNMENT	STAFF	HOURS	LOCATION	ROOM
Pre-K/K/dg Tchr	Shellie Miller	8:30 am-11:00 am	Deane-Porter	Preschool, Room 504
Pre-K/K/dg Instr Aide	Nancy Petrucelli	8:30 am -10:30 am	Deane-Porter	Preschool, Room 504
MD ELA Self-Cont Tchr	Jessica Hawkins	8:30 am-10:30 am	Deane-Porter	MD, Room 506
MD Math Self-Cont Tchr	Jessica Hawkins	10:30 am-1:00 pm	Deane-Porter	MD, Room 506
Elem Program 1-3 Tchr	Nancy Kelly	8:30 am-11:00 am	Deane-Porter	Room 505
Elem Program 1-3 Aide	Kris Greeley	8:30 am-10:30 am	Deane-Porter	Room 505
Elem 4-5 ELA Teacher	Sandy Pignataro	8:30 am-10:30 am	Deane-Porter	Room 502
Elem 4-5 Math Teacher	Jamie Fitzmaurice	10:30 am-1:00 pm	Deane-Porter	Room 500
Secondary 6-8 ELA Tchr	Sandy Pignataro	10:30 am-1:00 pm	Deane-Porter	Room 502
Secondary 6-8 Math Tchr	Jamie Fitzmaurice	8:30 am-10:30 am	Deane-Porter	Room 500
Secondary 6-8 Inst Aide	Sloan Lobell	8:30 am –12:30 pm	Deane-Porter	8:30-10:30, Room 500 10:30-12:30, Room 502

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School Nurse	Maria Montanez	8:30 am-1:00 pm 8 days	Deane-Porter	Nurse's Office Room 102
School Nurse	Krisanne Zajac	8:30 am – 1:00 pm 7 days	Deane-Porter	Nurse's Office Room 102
Speech Language Therapist	Corine Brennan	Up to 12 hrs/wk	Deane-Porter	Speech, Room 104
Occupational Therapist (contracted)	Janet Alter	Up to 12 hrs/wk	Deane-Porter	OT/PT Room 510
Physical Therapist	Sibel Bilgin-Zentai	Up to 10 hrs/wk	Deane-Porter	OT/PT Room 510

**u. ESY 2016 Substitutes**

The Board approved the following ESY Substitutes, as needed and required by N.J.A.C. 6A:14: **Substitute Teachers:** Moira Barrett; Brittaney Flynn; Keith Laviola; Jessica Piernik; Meghan Salowe; Sandra Self; **Substitute Aides:** Dee Sincox; Annie Slepecky; Liz Connor-Mazzucca; Louise Hall

**v. Bereavement Addendum**

The Board retroactively approved to May 9, 2016 through June 30, 2016, the Bereavement addendum to the contract for the following non-affiliated secretaries:

Denise Guerci    Secretary to the Superintendent  
Dara Burke     Secretary to the SBA/BS  
Patricia Caudo   Secretary to the SBA/BS

**w. Camp Bernie Chaperones**

The Board approved the following teacher chaperones and parent chaperones (list attached, pending criminal history review approval) for the Camp Bernie overnight trip:

Staff Chaperones	Date of Trip	Rate of Pay/Total
Judge Ellis Kristen Feyereisen Carol Tagliareni Brittaney Flynn Lisa Jacobowitz Keith Laviola John Lebitsch Maria Montanez Amanda O'Neill Lori Pomphrey Sommer VanDeBoe Lori Zucker	June 8-10, 2016	\$109.94/night = \$219.88 each  Total: \$2,638.56

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**14. Finance and Facilities Committee (Consent Agenda items a -k)**

- **Report of Meeting**
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved:** Mrs. Swain      **Seconded:** Mrs. Simons

**Discussion:** None      **Absent:** Dr. Connors

**Roll Call Vote:** AYES: 8

**a. Bills & Claims**

The Board approved the May 25, 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$ 61,992.12**.

**b. Board Secretary's Report**

The Board approved the Board Secretary's Report to the Board of Education for the month ending April 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

**c. Transfers**

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

**d. Board Secretary's Monthly Certification**

The Board approved the acceptance of the Board Secretary's Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of May 25, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

The Board approved acceptance of The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of May 25, 2016 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Travel and Related Expenses**

The Board approved the following Travel and Related Expenses:

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Bridget Albrizio Alexis Campbell Colleen Henrikson Keri Lecorchick Stacey Watt	6/13/16	Wilson Foundations Level 2 Training / Princeton	\$350 each [\$1750 total]	93.8 / \$29.08 ea [\$145.39 total]

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**g. New Jersey Non-Public Security Aid Program**

**Resolved:** that the Rumson Board of Education accepts the 2015-2016 New Jersey Non-Public Security Aid Program (NJNPSAP) allocation in the amount of \$8,525 on behalf of the Holy Cross School; and

**Whereas,** the Rumson School District is in agreement with the security services, equipment and technology provided to the non-public school within the limit of the funds available;

**Now, therefore be it resolved,** that the Board of Education approves the NJNPSAP requests.

**h. 2016/17 Anticipated contracts to be renewed, awarded, or to expire during the school year – PL 2015 – Ch 47**

Pursuant to PL 2015, Chapter 47 the Rumson Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

**i. Inter-District Public School Choice Program Act of 2010 18A:36B**

Whereas the Inter-district School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and commenced with the 2011-2012 school year, and

Whereas the program was designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

Whereas students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

Whereas the district of residence shall not prevent or discourage its students from participating in the Inter-district School Choice Program,

Whereas pursuant to N.J.S.A. 18A:36B-8a(1) and subject approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and
2. Restrict enrollment of its students in a choice district to a maximum of 15 percent of the total number of students enrolled in the sending district (N.J.S.A. 8a(2) and,

Whereas the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S. A. 18A:36B-8b (3), and

Whereas in the event a district adopts any resolution restricting the enrollment of its students in choice districts and students requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

Now Therefore Be It Resolved that, upon recommendation of the Superintendent of Schools, the Rumson Board of Education in the County of Monmouth, New Jersey, a non-participating district, adopts a 10 percent cap by grade and a 15 percent cap by sending district in the number of students that may opt to attend a district of choice,

Be It Further Resolved that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this 10 percent limit in any grade and 15 percent limit by sending district.

**j. Safe Routes to School Project**

RESOLUTION OF THE BOARD OF EDUCATION OF RUMSON SCHOOL DISTRICT SUPPORTING THE RUMSON SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION FOR SAFE ROUTES TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS

WHEREAS, it is our understanding that Rumson proposes a Safe Routes to School Project including curbing, sidewalks with ADA-compliant aprons and driveway aprons, and

WHEREAS, this project serves school walkers and bicyclists on the route to the elementary schools; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement

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in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in Rumson; and

WHEREAS, the project will make the route to both of the District's elementary schools, much safer; and

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the Rumson School District, and that funding this project would provide a significant opportunity for Rumson to improve student safety in the Rumson.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF RUMSON SCHOOL DISTRICT AS FOLLOWS:

The Rumson School District fully supports the Rumson Borough's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

k. **Special Education Extraordinary Aid**

Resolved: That the Rumson Board of Education authorizes the Business Administrator to submit the 2016 Special Education Extraordinary Aid application to the New Jersey Department of Education on or before the May 31, 2016 deadline.

15. **Planning Committee - No meeting.**

Branding Mission Committee met on May 25, 2016 at 3:15 pm

Branding LOGO Committee to meet on June 1, 2016 at 3:15 pm

16. **Policy Committee**

• **Report of Meeting**

• **The Board approved the following consent agenda item upon the recommendation of the Superintendent:**

Moved: Mrs. Beyer      Seconded: Mr. Binns

Discussion: None      Absent: Dr. Connors

Roll Call Vote: AYES: 8

a. **Second Reading**

The Board approved the second reading and adoption on the following revised/new policies & regulations:

Policy 0167 - Public Participation in Board Meetings

Policy & Reg 2422 - Health and Physical Education/2425 Physical Education

Policy & Reg 2431 Athletic Competition/ 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

Policy & Reg 5111 Eligibility of Resident/Nonresident Students

Policy & Reg 5310 - Health Services

Policy & Reg 5330.01 - Administration of Medical Marijuana

Policy & Reg 8462 - Reporting Potentially Missing or Abused Children

Policy 8550 - Outstanding Food Service Charges

17. **New Business**

• **NJSBA/GSCS Delegate report**

• **PTO Liaison report** - Successful year, Bike Rodeo/Teacher appreciation

• **REF Liaison report** - Kitchen Tour great day, Thank you for the Generous Gift



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## 18. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

## 19. Executive Session - N/A

## 20. Adjournment

Motion to adjourn the meeting at 9:25p.m.

**Moved:**            **Mr. Binns**            **Seconded: Mrs. Swain**

**Roll Call:**        **AYES: 8**

Respectfully submitted by,

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Debra Allen, SBA/BS