



Board Meeting Minutes

Date: Wednesday, May 23, 2018
Time: **6:30 pm Staff Recognition Ceremony - 8th Grade Commons Courtyard**
7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:36 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Connors	Absent	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

Others Present: Dr. John E. Bormann, Superintendent; Ms. Debra L. Allen, SBA/BS; and the public.

5. **Executive Session**

RECOMMENDATION

Approved the following resolution at 7:38 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel - renewals/changes

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Melia

All in Favor: AYES: 7 Absent: Dr. Connors; Mrs. Simons

6. **Roll Call upon return to public session at 8:08 p.m.**

Mrs. Beyer	Present	Dr. Connors	Absent	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

Others Present: Dr. John E. Bormann, Superintendent; Ms. Debra L. Allen, SBA/BS; and the public.

7. **Correspondence**

Accepted the following correspondence:

Robert & Sommer VanDeBoe	Re: Thank You
Barbara Goodwin	Re: Thank You

8. **Welcome Visitors**

9. Communications

To permit the fair and orderly expression of comments on agenda items only, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

10. Organization Items

Approved the following organization items (a-q), upon the recommendation of the Superintendent for the 2016-2017 school year:

Moved: Mrs. Swain **Seconded:** Mrs. Melia

Roll Call: **AYES:** 7 **Absent:** Dr. Connors; Mrs. Simons

a. **Parliamentary Procedures**

Adopted the Basic Parliamentary Procedures as adapted from the *Fundamentals of School Board Membership* "Understanding Parliamentary Procedure".

b. **Appointments**

Professional Services

- Anthony P. Sciarrillo, Esq., Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC., General Counsel
- Paul Cuva, of Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as Board Auditors
- Monmouth Medical Center, student school physician services
- Barnabas Corporate Care, staff school physician services
- Boynton and Boynton. District Insurance Broker of Record
- Brown and Brown Benefit Advisors, District Health Insurance Broker of Record
- The Asbury Park Press and the Two River Time, official newspapers for publications
- Asbury Park, ITC, Budget and Payroll/Personnel Software
- Genesis, Student/Staff Information System
- Genesis Staff Management
- IEP Direct, IEP software
- Transportation software, Versatrans
- Source 4 Teachers, Substitute management system
- Michael Snyder as the District Affirmative Action/Compliance Officer for matters relating to Title VI of the Civil Rights Act of 1984, Title IX Coordinator in accordance with 34 CFR 106.8(a),
- Kerri Walsifer, Section 504 of the Rehabilitation Act of 1973, and American Disabilities Act Coordinator in accordance with 28 CFR 35.107(a)
- Debra Allen, Authorized Qualified Purchasing Agent, the District Public Agency Compliance Officer, Safety & Health Designee, and PEOSHA Officer
- James O'Brien, Supervisor of Facilities, as the Asbestos Management Officer, AHERA Coordinator, Indoor Air Quality Designee, the Integrated Pest Management Coordinator, Chemical Hygiene Officer, Right To Know Contact Person and Safety & Security Officer
- Debra Allen, Business Administrator/ Board Secretary
- John Bormann, Superintendent as the Deputy Board Secretary
- Debra Allen, Business Administrator/Board Secretary as the custodian of government records.
- Kerri Walsifer, Child Abuse/Neglect and Missing Children Cases Liaison
- Michael Snyder, Homeless Liaison
- Shari Feeny and Jennifer Gibbons, Enforcement of Drug Free School Zone Liaisons with Law Enforcement Agencies
- Maria Montanez and Krisanne Zajac, Blood Borne Pathogens Standards persons

All contracts are on file in the Business Office.

c. Depositories and Signature

1. Approved the following depositories for the 2018-2019 school year, contingent upon receipt of Political Contribution Disclosure Form:

First Constitution Bank
TD Bank
New Jersey Cash Management

Authorization to Sign Warrants

2. Approved the following signatures for district bank accounts:

Warrant	Board President Business Administrator
Unemployment Agency	Business Administrator
Cafeteria	Business Administrator Secretary to Business Administrator Secretary to Business Administrator
Payroll	Business Administrator
Petty Cash	Superintendent of Schools Secretary to Supt. of Schools Business Administrator
Student Activities	Forrestdale Principal Business Administrator
8 th Grade	Forrestdale Principal Business Administrator
Student Activities	Deane-Porter Principal Secretary to the Principal

Petty Cash Accounts

Established the following Imprest Petty Cash Accounts:

Deane-Porter School	\$ 150.00
Forrestdale School	\$ 400.00
Superintendent	\$1,000.00

d. Tax Shelters

1. Reapproved the Rumson Board of Education 403(b) Deferred Compensation Plan and Adoption Agreement.
2. Reapproved the Rumson Board of Education 457 Deferred Compensation Plan and Adoption Agreement.
3. Reapproved the following Companies to provide 403(b) Tax Shelter Annuity salary reduction agreements for the 2018-2019 school year:
AXA Equitable - James Quirk, Broker
Security Benefits (NEA) - Chester Gordon
VOYA - Chester Gordon
4. Reapproved PlanConnect Third Party Administration of District 403(b) and 457 plans
5. Reapproved the Rumson 125 Plan including a Flexible Spending Account and to re-approve Horizon as the Third Party Administrator for the 2018-2019 school year.

e. Approval of Existing Plans/Manuals

Approved the following long range plans currently in effect:

- Long Range Facilities / Comprehensive Maintenance Plan
- District Technology Plan
- Comprehensive Equity Plan
- Professional Development Plan
- Mentoring Plan

- Standard Operating Procedures
- District Purchasing Manual
- Integrated Pest Management Plan
- AHERA 3 year re-inspection 2016
- Hazard Communication Plan
- Travel & Related Expense Reimbursements for 2018-2019

f. Purchasing Agent

Approved Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2018-2019 School Year

Whereas, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

Whereas, the Rumson School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Rumson Board of Education desires to authorize its purchasing agent for the 2018-2019 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

Now Therefore Be It Resolved, that the Rumson Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

1. Authorized the Business Administrator to award contracts up to bid threshold (\$40,000), and set quote threshold (\$6,000).

g. Chart of Accounts

1. Approved the district Uniform Minimum Chart of Accounts for New Jersey Schools.
2. Authorized the Business Administrator to make transfers and payment of Bills between Board Meetings.

h. Budget

Authorized Superintendent and Business Administrator to implement the 2018-2019 budget pursuant with local and State policies and regulations.

i. District Vehicle Usage

Authorized the custodial/maintenance unit personnel indicated on the insurance policy, the use of the district owned pick-up truck for conducting official school business as necessary.

j. Participating in Co-Ops

Approved the district's participation in the following Co-Ops, effective July 1, 2018 through June 30, 2019:

1. Garden State Coalition of Schools
2. ACES
3. ESC of NJ
4. ACT

k. Board Representative

Authorized the Superintendent as Board Representative to apply for and administer State and Federal programs for the 2018-2019 school year including but not limited to:

1. Nonpublic Textbook Aid
2. Nonpublic Nursing Aid
3. Nonpublic Technology Aid
4. Nonpublic Security Aid

5. PL. Chapter 192-193, Services to Nonpublic School Students
6. PL. Chapter 94-142
7. IDEA-B Flow-Through Basic; PL> 99-457, IDEA-B Flow-Through Preschool
8. ESEA- NCLB Title1 Part A Basic, Title II-Part A: Teacher Training & Recruiting, and Title IV,Part A Student Support & Academic Enrichment (SSAE)
9. Monmouth- Ocean Education Services Commission

l. Reaffirmation of Board Policies and Regulations

To hereby adopt and reaffirm the policies, bylaws, and procedures and amendments thereto of the Rumson Board of Education heretofore adopted by previous Boards, as written in the Minutes of prior meetings.

m. Resolution on Invoking the Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; an

WHEREAS, the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED, that the Board of Education must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED, that the Board of Education that invokes the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

n. Pupil Records

Approved certified school personnel to collect and maintain school records as required by state regulations.

o. Attendance Officers

Approved the following administrators as attendance officers:

Ms. Shari Feeney, Principal	Deane-Porter School
Mrs. Jennifer Gibbons, Principal	Forrestdale School

p. Code of Ethics Training

Approved Code of Ethics training for Board Members was provided via Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC, presentation in January, 2018.

q. Adoption of N.J.S.B.A. Code of Ethics

Adopted the Code of Ethics as recommended by New Jersey School Boards Association and to append same to these minutes.

11. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

April 25, 2018 - Regular meeting minutes and closed session minutes

Moved: Mrs. Beyer Seconded: Mrs. Swain

All in Favor: AYES: 7 Dr. Connors; Mrs. Simons

12. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **The Jewish Foundation for the Righteous (JFR) 2018 Summer Institute for Teachers**
- **Chase Manhattan Bank presentation on 6/7/18 to Grade 3 regarding Banking/Saving Money/Earning Interest/etc.**
- **School Suspension List**

School	Sept 2017	Oct. 2017	Nov. 2017	Dec. 2017	Jan. 2018	Feb. 2018	March 2018	April 2018	May 2018
DP	0	0	0	0	0	0	0	0	0
FD	0	0	0	3	2	0	0	0	4

- **Enrollment - as of May 23, 2018**

Deane-Porter	Forrestdale	District
415	633	1,048

- **EVVRS/HIB REPORT PRESENTATION**

Presented the Harassment, Intimidation, and Bullying (HIB) report for April 26 to May 23, 2018

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	1	0	1
# of HIB Incidents determined	1	0	1

Approved the following consent agenda items (a - c) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. Binns

All in favor: AYES: 7 Dr. Connors; Mrs. Simons

a. Superintendent Authorization

Approved the Rumson Board of Education authorizes the Superintendent to hire staff to fill open positions for the 2018-2019 school year in consultation with the Board’s Personnel Committee and to bring to the next action meeting of the Board for retroactive approval.

b. School Safety and Security Report

Accepted the Safety and Security Report for May 2018:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	5/03/18 @ 2:35 pm
DP & FD	Non-Emergent LD	All Staff & Students	Scheduled
DP & FD	Fire Drill	All Staff & Students	5/14/18 @ 3:25 pm
DP & FD	Evacuation Drill	All Staff & Students	Scheduled

c. EVVRS/HIB REPORT APPROVAL

Approved the Harassment, Intimidation, and Bullying (HIB) report for March 27 to April 25, 2018.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	1	2	3
# of HIB Incidents determined	1	0	1

13. Education Committee

- Report of Meeting - No meeting held.
- Approved the following consent agenda items (a- f) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. Binns

Roll Call Vote: AYES: 7 Dr. Connors; Mrs. Simons

a. Extra Help

Approved extra help as follows:

Student Receiving Extra Help	Student Giving Extra Help	Times
Two (2) DP Students to receive extra help while in RASA	Dylan Haley & Calvin Famula RFH Students to give extra help under the supervision of Bob VanDeBoe	Two (2) times/ week

b. Fundraisers

Approved the following fundraiser:

Grade	Fundraiser	Date	Cost
District Staff & Students	Boomergrams Fundraiser	May 2018	\$5.00 per Boomergram
Grade 7	Family Promise Organization - Donate hygiene products	June 1, 2018 - June 18, 2018	NA
District Staff	Jeans for Troops	May 25, 2018	\$5 per staff member

c. Extra-Curricular/Co-Curricular/Inter-Scholastic Sports program rates

Approved the Extra Curricular/Co-Curricular/Inter-Scholastic Sports program rates for the 2018-2019 school year as follows:

1. One-time signup fee: \$75/student
2. Athletic fee for each sport of participation: \$100/student
3. Club fee for each club of participation: \$25/student

d. Jointure Route

Approved a Jointure Route to Somerset Hills Learning Institute with Middletown Township for student (ID#242624). Transportation provided by D.A.G. Transport, with a shared Aide, at the total cost for 10 month program & ESY of \$53,760.00 for each district.

e. Preschool Tuition Students 17-18

Approved adding two (2) additional preschool students for the 17-18 Summer Plus Program at the rate of \$500 per student.

f. 7th & 8th Grade ELA Curriculum

1. Approved the following one-act play in the Grade 8 ELA curriculum:
 - Trifles, by Susan Glaspell
2. Approved the following novel for Grade 7 ELA curriculum:
 - The Witch of Blackbird Pond, by Elizabeth George Speare

14. Personnel Committee

• **Report of Meeting**

• **Approved the following consent agenda items(a-k) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. Binns

Roll Call Vote: AYES: 7 **Absent:** Dr. Connors; Mrs. Simons

a. Retirement

Accepted with regret the resignation notice from **Jill Cox**, Teacher effective June 30, 2018, for the purpose of retirement on July 1, 2018.

b. Leave Request

1. Approved the Family Leave request from **Alexis Campbell** to commence on August 21, 2018 requesting to use 18 sick days of sick leave after the birth, followed by unpaid leave of absence in accordance with the NJFLA. Following NJFLA will take unpaid leave for the remainder of the 18-19 school year and plan to return on September 3, 2019.
2. Retroactively approved the medical leave request from **Michelle Devoy** which commenced on May 8, 2018 tentatively through June 8, 2018 using 23 sick days. Further sick time if needed to be determined.

c. Leave Replacement

Approved **Peter Lyden**, as the Leave Replacement for Michelle Devoy, Gr. 8 Social Studies Teacher, being hired through Source 4 Teachers at \$200/day, beginning on May 21, 2018 to a time to be determined.

d. Job Title Change

Approved the Supervisor of Guidance title change to Supervisor of School Counseling & Guidance Services.

e Reappointments

1. Tenured Administrators

a. DP Principal

Approved the reappointment of the Deane-Porter Principal, **Shari Feeney**, for the 2018-2019 school year, at a salary of \$121,418, subject to change pending settlement of the collective bargaining agreement with administration.

b. FD Principal

Approved the reappointment of the Forrestdale Principal, **Jennifer Gibbons**, for the 2018-2019 school year, at a salary of \$138,281, subject to change pending settlement of the collective bargaining agreement with administration.

2. Non-Tenured Administrators

a. Supervisor of Special Services

Approved the reappointment of **Michael Snyder**, Supervisor of Special Education, for the 2018-2019 school year at a salary of \$124,210, subject to change pending settlement of the collective bargaining agreement with administration.

b. Supervisor of Curriculum, Instruction & Assessment

Approved the reappointment of **Vera Ridoux**, as the Supervisor of Curriculum, Instruction and Assessment, for the 2018-2019 school year, at a salary of \$118,013 , subject to change pending settlement of the collective bargaining agreement with administration.

c. Supervisor of School Counseling & Guidance Services

Approved the reappointment of **Kerri Walsifer**, as the Supervisor of School Counseling & Guidance Services, for the 2018-2019 school year, at a salary of \$94,952 (FTE .80) , subject to change pending settlement of the collective bargaining agreement with administration.

3. Contracted Service Providers 18-19

a. Occupational Therapist

Approved Janet Alter, Occupational Therapist up to 32 hours per week at the rate of \$78.00 per hour for the 18-19 school year.

b. Physical Therapist

Approved Sibel Zentai, Physical Therapist up to 12 hours per week at the rate of \$75.00 per hour. for the 18-19 school year.

c. BCBA

Approved **Progressive Therapy Assoc**, BCBA Services up to 20 hours per week at the rate of \$125/hr for the 18-19 school year.

4. Tenured Teaching/Secretarial Staff

Approved the reappointment of the following list of Tenured teaching and secretarial staff for the 2018-2019 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association. Positions subject to change. (*Pending settlement of negotiations between the Rumson Board of Education and the Rumson Education Association.)

First Name	Last Name	Position	17-18 Step*	Salary*
Bridget	Albrizio	Elementary Educaton Teacher	M 9-10	\$59,500
Moira	Barrett	Special Education Teacher	M+30 14	\$69,160

Carissa	Berger	Elementary Education Teacher	B 14	\$60,210
Lori	Blahut	Elementary Education Teacher	B 11-12	\$55,750
Alexis	Campbell	Elementary Education Teacher	M 11-12	\$61,500
Dawn	Cappetto	K-12 Subject Area Teacher	M+30 23	\$93,310
Meaghan	Cavanaugh	Basic Skills Teacher(.50)	M 9-10	\$29,750
Ursula	Glackin	Speech/Language Specialist	M 21	\$84,060
Colleen	Henrikson	Elementary Education Teacher	B 18	\$70,510
Brooke	Huff	Elementary Education Teacher	M 15	\$68,460
Nancy	Kelly	Special Education Teacher	B 15	\$62,710
Sarah	Kubala	Elementary Education Teacher	M 8	\$57,600
Janice	Lake	K-12 Subject Area Teacher	B 8	\$51,850
Keri	Lecorchick	Elementary Education Teacher	M 20	\$81,460
Julie	Lipton	Basic Skills Teacher	M+60 23	\$94,910
Karen	Newman	Elementary Education Teacher	M 19	\$78,860
Holly	Nixon	Elementary Education Teacher	M 16	\$71,060
Jen	Olsen	Elementary Education Teacher	B 21	\$78,310
Mark	Panas	K-12 Subject Area Teacher	M+30 18	\$79,460
Jessica	Piernik	Guidance Counselor	M+60 9-10	\$64,300
Sue	Schoenfeld	Elementary Education Teacher	B 23	\$84,360
Sandra	Self	LDTC	M 9-10	\$59,500
Megan	Siclare	Elementary Education Teacher	B 13	\$57,910
Sara	Stanziola	Elementary Education Teacher	B 9-10	\$53,750
Arlene	Troynousky	LDTC/School Social Worker	M+30 23	\$93,310
Robert	VanDeBoe	K-12 Subject Area teacher	M+60 17	\$78,460
Gina	Varanelli	Elementary Education Teacher	B 9-10	\$53,750
Valerie	Wagner	K-12 Subject Area Teacher	B 23	\$84,360
Stacey	Watt	Elementary Education Teacher	M+30 22	\$90,060
Robin	Yaeger	K-12 Subject Area Teacher	M 22	\$86,860
Krisanne	Zajac	School Nurse	M 22	\$86,860
Spencer	Austin	School Psychologist	M+60 16	\$75,860

Lauren	Bennett	K-12 Subject Area Teacher	B13	\$57,910
Corine	Brennan	Speech/Language Specialist	M+30 16	\$74,260
Jamie	Burns	Special Education Teacher	B+30 6	\$54,850
Natalie	Carroll	K-12 Subject Area Teacher	M 23	\$90,110
Jenn	Crow	K-12 Subject Area Teacher	M+30 21	\$87,260
Scott	Davidson	K-12 Subject Area Teacher	M 22	\$86,860
Michelle	Devoy	K-12 Subject Area Teacher	M 22	\$86,860
Caroline	DeWyngaert	K-12 Subject Area Teacher	M 23	\$90,110
Kristen	Downs	K-12 Subject Area Teacher	M 14	\$65,960
Lisa	Eldridge	Special Education Teacher	M 23	\$90,110
Judge	Ellis	K-12 Subject Area Teacher	M+30 9-10	\$62,700
Brittany	Flynn	K-12 Subject Area Teacher	M 6	\$56,600
Jamie	Wagner	Elementary Education Teacher	B 23	\$84,360
Maureen	Gordon	K-12 Subject Area Teacher/ Elementary Education Teacherr	M+30 17	\$76,860
Robin	Gordon	K-12 Subject Area Teacher	B 18	\$70,510
Loreen	Haldane	Elementary Education Teacher	B 23	\$84,360
Jessica	Hawkins	Special Education Teacher	B 9-10	\$53,750
Aimee	Humbert	Elementary Education Teacher	M 20	\$81,460
Lisa	Jacobowitz	K-12 Subject Area Teacher	M+30 22	\$90,060
Nancy	Kegelman	Special Education Teacher	M 11-12	\$61,500
Kristen	Kerstetter	Special Education Teacher	M 16	\$71,060
Keith	Laviola	K-12 Subject Area Teacher	B 9-10	\$53,750
John	Lebitsch	K-12 Subject Area Teacher	B 20	\$75,710
Amy	Lepping	K-12 Subject Area Teacher	M 23	\$90,110
Barbara	Leutz	K-12 Subject Area Teacher	M 20	\$81,460
Chris	Macioch	K-12 Subject Area Teacher	M 18	\$76,260
Suzanne	Adamson-Mauri	K-12 Subject Area Teacher	B 9-10	\$53,750
Kelly	McGowan	Elementary Education Teacher	B 23	\$84,360
Maria	Montanez	School Nurse	M+30 23	\$93,310

Dan	Morrone	K-12 Subject Area Teacher	M+30 20	\$84,660
Heather	Mutto	K-12 Subject Area Teacher / Basic Skills Teacher	M 19	\$78,860
Joseph	Novellino	K-12 Subject Area Teacher	B 23	\$84,360
Cathy	Obszarny	Special Education Teacher	B+30 18	\$74,510
Amanda	O'Neill	Special Education Teacher	B+30 21	\$82,310
Justine	Otero	K-12 Subject Area Teacher	M+30 17	\$76,860
Sandra	Pignataro	Special Education Teacher	M+30 19	\$82,060
Lori	Pomphrey	Elementary Education Teacher	M 17	\$73,660
Kimberly	Rose	Basic Skills Teacher	M 22	\$86,860
Meghan	Salowe	Elementary Education Teacher	M 13	\$63,660
Jim	Schnappauf	K-12 Subject Area Teacher	B 23	\$84,360
Janet	Scratchley	Basic Skills Teacher	M 23	\$90,110
Jennifer	Stahl	K-12 Subject Area Teacher	B 11-12	\$55,750
Carol	Tagliareni	K-12 Subject Area Teacher	M+30 19	\$82,060
Sommer	VanDeBoe	K-12 Subject Area Teacher	M+30 18	\$79,460
Liz	Waters	School Library Media Specialist/ K-12 Subject Area Teacher	M 20	\$81,460
Lori	Zucker	K-12 Subject Area Teacher	M 16	\$71,060
Diane	Ryan	Secretary	G	\$53,345
Jennifer	Wargo	Secretary	H	\$52,755
Laura	Randazzo	Secretary	D	\$48,080
Trisha	Zifchak	Secretary	E	\$50,925

5. Non-tenured Teaching/Secretarial Staff

Approved the reappointment of the following list of Non-Tenured teaching and secretarial staff for the 2018-2019 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association. (*Pending settlement of negotiations between the Rumson Board of Education and the Rumson Education Association.) (**Expectation of tenure in the 18-19 school year.)

First Name	Last Name	Position	17-18 Step*	Salary*
Sani	Anekwe	Special Education Teacher	M 1-2	\$54,400
Eileen	Applegate	Special Education Teacher	M 1-2	\$54,400

Emily	Bagnell	Elementary Education Teacher	M 1-2	\$54,400
John	Bellavance**	Special Education Teacher	B 5	\$50,250
Dorothy J.	Carew	Special Education Teacher	B 9-10	\$53,750
Kathryn	Gregory	Special Education Teacher	M 1-2	\$54,400
Brittney	Hogan	Elementary Education Teacher	M 1-2	\$54,400
Lucrezia	Holmes	K-12 Subject Area Teacher	B 14	\$60,210
Meghan	Kain**	Elementary Education Teacher	M+60 3-4	\$59,600
Deanna	Lukac	Elementary Education Teacher	B 1-2	\$48,650
Liza	Little	Special Education Teacher	B 3-4	\$49,050
Pamela	Mannion	Elementary Education Teacher	M 19	\$78,860
Shellie	Miller**	Early Childhood Education Teacher	M 3-4	\$54,800
Joanna	Minnis	Special Education Teacher	M 1-2	\$54,400
Alyse	Newman	Elementary Education Teacher	M 3-4	\$54,800
Jennifer	Nolet	Speech/Language Specialist	M 1-2	\$54,400
Nancy	Pearson	Guidance Counselor	M+30 16	\$74,260
Megan	Rady	Special Education Teacher	B 1-2	\$48,650
Susan	Strauss**	K-12 Subject Area Teacher	M 13	\$63,660
Kate	Sullivan	K-12 Subject Area Teacher	B 18	\$70,510
Liza	Tamashunas	K-12 Subject Area Teacher (.554)	M 3-4	\$30,359
Taylor	Young-Huber	Special Education Teacher	B 1-2	\$48,650
Antoinette	Zimbile	Secretary	H	\$52,755
Debra	Harwood	Receptinoist	NA	\$10,062 (\$15.71/hr)
Brenda	Ward	Receptionist	NA	\$10,062 (\$15.71/hr)

6. Tenured Confidential Secretaries

- a. Approved the reappointment of **Dara Burke** tenured Confidential Secretary, for the 2018-2019 school year, at a salary of \$65,906.48
- b. Approved the reappointment of **Denise Guerci**, tenured Confidential Secretary, for the 2018-2019 school year, at a salary of \$66,361.58
- c. Approved the reappointment of **Pat Caudo**, tenured Confidential Secretary, for the 2018-2019 school year, at a salary of \$62,590.60.

7. Technology / Bldg & Grounds / Maintenance

- a. Approved the reappointment of **Louis Pelissier**, Technology Coordinator/Network Mgr, for the 2018-2019 school year, at a salary of \$85,075.
- b. Approved the reappointment of **Clint Costa**, Technology Coordinator Assistant for the 2018-2019 school year at a salary of \$44,000.
- c. Approved the reappointment of **James O'Brien**, Building & Grounds Supervisor, for the 2018-2019 school year at a salary of \$ 102,743.
- d. To reappoint **Thomas Smith**, Maintenance Supervisor, for the 2018-2019 school year at a salary of \$49,675.

8. Cafeteria/Playground Aides / Library Aides

Approved the reappointment of the following list of **Cafeteria/Playground Aides** and Library Aids for the 2018-2019 school year, at Salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association. (*Pending settlement of negotiations between the Rumson Board of Education and the Rumson Education Association.)

First Name	Last Name	Title	Salary*	Rate/Hr.*
Dawn	Barrett	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Sherry	Clark	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Joan	Dzialo	DP Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Maria	Laspis	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Kenny	Malecki	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Julie	McGloin	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Ellen	Pittman	DP Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Katherine	Regan	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs. @ \$15.71/hr
Vicki	Reidemeister	DP Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Amy	Manning	DP Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Karen	Pantaleo	DP Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr
Christine	Seuffert	FD Cafe/Recess Aide	\$7,069.00	2.5 hrs @ \$15.71/hr

9. Instructional Aides

Approved the reappointment of the following list of **Instructional Para-Professionals** for the 2018-2019 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association. (*Pending settlement of negotiations between the Rumson Board of Education and the Rumson Education Association.)

First Name	Last Name	Title	17-18 Step*	Rate/hr*
Beth	Brister	Instructional Classroom Paraprofessional	7	\$16.97
Kristen	Greely	Instructional Classroom Paraprofessional/Bus Aide	2	\$15.71

Lauren	Krystopowicz	Instructional Classroom Paraprofessional	7	\$16.97
Carol	Low	Instructional Classroom Paraprofessional	7	\$16.97
Marissa	Massarotti	Instructional Classroom Paraprofessional	3	\$15.71
Nancy	Petrucci	Instructional Classroom Paraprofessional	7	\$16.97
Lisa	Taddeo	Instructional Classroom Paraprofessional	1	\$15.71
Denise	Walker	Instructional Classroom Paraprofessional	7	\$16.97
Aimee	Dougherty	Library Aide	2	\$15.71
Carrie	Marxen	Library Aide	2	\$15.71

10. Custodians

Approved the reappointment of the following list of **Custodians** for the 2018-2019 school year, at salaries per the negotiated agreement between the Rumson Board of Education and the Rumson Education Association.

(*Pending settlement of negotiations between the Rumson Board of Education and the Rumson Education Association.)

First Name	Last Name	Title	17-18 Salary*	Additional Pay
John	Bellavance	Custodian/Groundskeeper	\$32,754	\$2,400
Susan	Brink	Custodian	\$38,662	\$2,400
Hyren	Rosenberg	Custodian	\$28,680	NA
Warren	Littlejohn	Custodian	\$33,303	NA
Mark	Manginelli	Custodian	\$40,953	NA
Judy	Moodie	Custodian	\$42,898	NA
Chris	Novelli	Head Night Custodian	\$31,567	\$2,800
Fred	Teschke	Custodian	\$33,429	NA

11. 18-19 SBA Employment Contract

Approved the reappointment of the employment contract terms for **Debra Allen**, School Business Administrator, for the period of July 1, 2018 through June 30, 2019, as approved by the Executive County Superintendent of Schools.

f. Staff Chaperone - Gr. 6 Overnight Camp Bernie Class Trip

Approved the following chaperone to attend the overnight Camp Bernie Class Trip June 2018:

Staff Chaperone	Date of Trip	Rate of Pay/Total
Kristen Greeley	June 2018	\$109.94/night = \$219.88

g. Parent Chaperone - Gr. 6 Overnight Camp Bernie Class Trip

Approved parent chaperone **Steve Finnegan** to attend the overnight Camp Bernie Class Trip June 2018, pending criminal history review approval.

h. Unpaid Leave Request

Approved the following unpaid leave request:

Staff Member	Date
Holly Nixon	6/08/18
Jamie Burns	6/22/18
Karen Panteleo	5/11/18

i. Job Description

Approved the new job description for Recess Coordinator.

j. Student Observer

Approved student observer **Peter Lyden**, Brookdale CC student to observe 4 hours in a Special Ed classroom with Kristen Kerstetter.

k. Additional Compensation

Approved the following additional compensation:

Name	Date	Event Location	Hours/Amount Paid
Brittaney Flynn	5/14/18	Media Center Coverage	7:45 am - 8:25 am \$50.33/hr.
Maria Montanez	4/27/18	Sub Chaperone for Corinne Brennan for SGA Dance	6:30 pm - 9:30 pm / \$50.33/hr.
Barbara Leutz	5/17/18	Covering for Justine Otero 7th & 8th period	12:59 - 2:17 pm \$49.92
Tricia Zifchak	4/13/18	4-School Dance Chaperone	Up to 3 hrs @ revised rate from 4/25/18 BOE Agenda of \$50.33/hr = \$150.99
Tricia Zifchak	3/12/18	FD Follies Chaperone	Up to 4 hrs @ revised rate from 4/25/18 BOE Agenda of \$50.33/hr = \$201.32
Kristen Greeley	4/13/18	4-School Dance Chaperone	Up to 3 hrs. @ revised rate from 4/25/18 BOE Agenda of \$50.33/hr = \$150.99

15. Finance and Facilities Committee

- Report of Meeting - No meeting held.
- Motion to approve the following consent agenda items (a- m) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. Binns

Roll Call Vote: AYES: 7

a. Bills & Claims

Approved the May 23, 2018 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of \$50,447.34.

Fund 11	\$ 537,636.76
Fund 12	\$ 17,677.54
Fund 20	\$ 26,334.15
Fund 40	\$ 251,125.00
Fund 60	<u>\$ 50,536.32</u>
Total	\$ 883,309.77

b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending April 30, 2018 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2017-2018 budget. See attached.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of May 23, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of May 23, 2018 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

Approved the following Travel and Related Expenses:

Staff Member	Date	Event/Location	Cost	R/T/mile cost
John Bormann Charles Jones (Board Member)	5/30/18	GSCS Annual Meeting, Forsgate Country Club, Jamesburg, NJ	\$65 ea Total: \$130	NA
John Bormann Debra Allen	6/01/18	Strauss Esmay Educational Policy & School Law Seminar, Brookdale CC	NA	NA
Katie Gregory	8/14-16/18	Wilson Introductory Workshop, Saddle Brook Marriott	\$649	3 days r/t/m 197.4 / \$61.19
Karen Newman	6/8/18	KEA Year 2 - Using Gold Data to Plan Instruction / NJKEA / Trenton	NA	38 / \$11.78

Dawn Cappetto	8/27/18 8/28/18	Monarch Teacher Workshop / Monarch Teacher Network / Freehold	\$99	NA
Jennifer Stahl	June 2018	The Jewish Foundation for the Richteous (JFR) Summer Institute for Teachers - Columbia Univ., NYC	Paid for through a grant.	NA

g. Facility Use

To approve use of the school facility as follows (*waiving Certificate of Insurance as per Policy 751)

Name	Activity	Location	Date/Time
Natalie Carroll, French Teacher	France Trip Parent Meeting*	Room 406	May 9, 2018 / 6:00-8:30 pm
Sgt. Anthony Ciambrone, Rumson Police Dept.	Bike Rodeo	FD Grounds	May 31, 2018 (rain 6/01/18) / 3:00 - 6:00 pm

h. Inter-District Public School Choice Program Act of 2010 18A:36B

Approved the following resolution:

WHEREAS, the Inter-district School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and commenced with the 2011-2012 school year, and

WHEREAS, the program was designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

WHEREAS, students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

WHEREAS, the district of residence shall not prevent or discourage its students from participating in the Inter-district School Choice Program,

WHEREAS, pursuant to N.J.S.A. 18A:36B-8a(1) and subject approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and
2. Restrict enrollment of its students in a choice district to a maximum of 15 percent of the total number of students enrolled in the sending district (N.J.S.A. 8a(2) and,

WHEREAS, the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S. A. 18A:36B-8b (3), and

WHEREAS, in the event a district adopts any resolution restricting the enrollment of its students in choice districts and students requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

NOW, THEREFORE, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Rumson Board of Education in the County of Monmouth, New Jersey, a non-participating district, adopts a 10 percent cap by grade and a 15 percent cap by sending district in the number of students that may opt to attend a district of choice,

BE IT FURTHER RESOLVED, that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this 10 percent limit in any grade and 15 percent limit by sending district.

i. Change Order

Approved Change Order #1 on the contract with C&M Door Controls Inc., for reduction of \$1,000 on the cost of the secure entrance renovations at Deane-Porter and Forrestdale Schools. The adjusted total is \$52,000.

j. Resolution Concerning Gun Control, Mental Health Services, and Financial Assistance to Protect our Youth

Approved the following resolution:

RESOLUTION CONCERNING GUN CONTROL, MENTAL HEALTH SERVICES, AND FINANCIAL ASSISTANCE TO PROTECT OUR YOUTH.

WHEREAS, a prerequisite to student growth, learning, well-being and success is a safe and secure school environment; and

WHEREAS, children throughout the nation have been negatively affected directly and indirectly by violent crimes involving firearms; and

WHEREAS, military-style assault weapons and large-volume ammunition magazines were used in recent mass killings in schools and other locations; and

WHEREAS, profiles of school shooters illustrate the need for a thorough examination of the care and treatment of the mentally ill and for effective intervention; and

WHEREAS, the New Jersey School Boards Association's 2014 study, What Makes Schools Safe? cited reports by state and federal agencies, which found that mental health intervention did not take place prior to three-quarters of school shootings; and

WHEREAS, New Jersey has among the strongest gun control laws in the nation and the lowest incidence of gun-related deaths, but positive laws are not in place in many other states or at the federal level; and

WHEREAS, the tragedies of Parkland, Florida, of Newtown, Connecticut, of Columbine High School in Colorado, emphasize the need to address access to firearms and the delivery of mental health services.

NOW, THEREFORE, BE IT RESOLVED, that the Rumson Board of Education, in the County of Monmouth, State of New Jersey, urges President Trump and Congress to identify and implement meaningful action to address access to and ownership of military-style assault weapons and ammunition and other weapons, enhanced background checks and waiting periods, the delivery of mental health services, and financial support to ensure a safe and secure school climate; and

BE IT FURTHER RESOLVED, that the Rumson Board of Education supports Governor Murphy's call to end the "epidemic of gun violence that plagues far too many of our communities" and supports enhancements to state law and increased financial assistance for safety and security that will provide protection for our schools and communities; and

BE IT FURTHER RESOLVED, that this resolution be certified and submitted to President Donald Trump, U.S. Senator Robert Menendez, U.S. Senator Cory Booker, U.S. Representative Chris Smith, Governor Philip Murphy, State Senator Declan O'Scanlon, Jr., Assemblywoman Amy Handlin, Mayor Jonathan Hornik, the New Jersey School Boards Association, the National School Boards Association, the Office of the Commissioner of Education, the County Office of Education, and the board secretaries of each school district in Monmouth County.

k. RESOLUTION AUTHORIZING AN AGREEMENT FOR BOARD COUNSEL ADOPTED BY THE RUMSON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH

Approved the following resolution:

WHEREAS, there exists a need for board counsel services in connection with Rumson Board of Education, for the 2018-2019 School Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of Sciarrillo Cornell Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, New Jersey, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to, Sciarrillo Cornell Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, New Jersey, upon the submission of a voucher setting forth the time expended, and based upon the rate of \$165 per hour.

NOW, THEREFORE, BE IT RESOLVED, BY THE RUMSON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The board counsel firm of Sciarrillo Cornell Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, New Jersey, is hereby retained to provide board counsel services necessary in conjunction with the Rumson Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(I), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.

4. The approval of this resolution is based upon the approval of the Board Attorney.

I. RESOLUTION AUTHORIZING AN AGREEMENT FOR AUDITING SERVICES ADOPTED BY THE RUMSON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH

Approved the following resolution:

WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of Ferraioli, Wielkocz, Cerullo and Cuva, P.A, 401 Wanaque Avenue, Pompton Lakes, New Jersey, is licensed to provide such services, and

WHEREAS, the Board of Education has reviewed the firm's most recent Peer Review report, and

WHEREAS, funds in the amount of \$15,300 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, BY THE RUMSON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The auditing firm of Ferraioli, Wielkocz, Cerullo and Cuva, P.A. is hereby retained to provide Auditing services for the 2017-2018 School Year in accordance with the Request for Proposal and their proposal dated May 4, 2018.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Paul Cuva, as the Partner in charge of the audit.
4. The Board of Education is required to review firm's most recent Peer Review report prior to the engagement of the annual audit, and to acknowledge its review of the report in the minutes that authorize the engagement of the public school accountant.
5. Ferraioli, Wielkocz, Cerullo and Cuva, P.A, 401 Wanaque Avenue, Pompton Lakes, New Jersey. has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
6. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

m. Lease Purchase

Approved SHI Lease Purchase agreement #2391747 for 573 Acer Chromebooks as per Schedule A and to authorize the Business Administrator to execute the same.

16. Planning Committee - No meeting held.

17. Policy Committee - No meeting held.

18. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**

19. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

20. Executive Session

RECOMMENDATION

Approved the following resolution at 8:36 p.m.:

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Superintendent Evaluation

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mr. Binns Seconded: Mrs. Swain

All in Favor: AYES: 7 Absent: Dr. Connors; Mrs. Simons

Dr. Bormann and Ms. Allen recused themselves from the meeting at 8:35 pm.

21. Roll Call upon return to public session at 9:33 p.m.

Mrs. Beyer	Present	Dr. Connors	Absent	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

22. Adjournment

The meeting was adjourned at 9:34 p.m.

All in favor: AYES: 7

Respectfully submitted by,

Ms. Debra Allen, SBA/BS