



Board Meeting Minutes April 29, 2020

Date: Wednesday, April 29, 2020 Virtual meeting (access on district website) due to COVID-19 school closure.
Time: 6:30 pm BOE Presentation
7:30 pm Open Public Hearing on the 20-21 Budget followed by the regular BOE Meeting
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 6:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Mrs. D'Uva	Present	Dr. Jones	Present
Mr. Caldwell	Present	Mrs. Ginsberg	Present	Mrs. Markiewicz	Present
Dr. Connors	Present	Mrs. Izzo	Present	Mrs. Swain	Present

Others virtually present: Dr. John E. Bormann, Superintendent; Mrs. Denise McCarthy, School Business Administrator / Board Secretary.

5. **Welcome Visitors - None**

Mrs. Beyer - Moved for a recess at 7:10 pm

Dr. Jones - Seconded

Roll Call: AYES: 9

Roll Call upon return to regular meeting at 7:30 pm

Mrs. Beyer	Present	Mrs. D'Uva	Present	Dr. Jones	Present
Mr. Caldwell	Present	Mrs. Ginsberg	Present	Mrs. Markiewicz	Present
Dr. Connors	Present	Mrs. Izzo	Present	Mrs. Swain	Present

6. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. Board of Education Presentation

The Superintendent and Mrs. Vera Ridoux, Supervisor of Curriculum, Instruction, and Assessments, publicly reported on the following:

- 18-19 New Jersey Student Learning Standards Science Scores
- 18-19 New Jersey District/School Performance Reports
- 19-22 Future Ready Plan

8. Open Public Hearing on the 20-21 Budget

The Superintendent and School Business Administrator to publicly reported on the 2020-2021 Budget.

9. Tentative Budget 2020-2021

Approved the following items (a-d), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 9

a. Adoption of the Budget 2020-2021

WHEREAS, the Rumson Board adopted a tentative budget on March 18, 2020 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 6, 2020 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 23, 2020, and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 29, 2020 and

**Capital Reserve Withdrawal
Deane-Porter Pond Project/Acquisition of Real Property**

RESOLVED that the Rumson Board of Education requests the approval of a capital reserve withdrawal in the amount of \$1,255,000. The district intends to utilize these funds for the renovation of the Deane-Porter Pond and the Acquisition of Real Property adjacent to the Forrestdale School.

**Emergency Reserve Withdrawal
Security District Wide**

RESOLVED that the Rumson Board of Education requests the approval of an emergency reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds to cover the cost of Class III security coverage by the Rumson Police Department.

NOW THEREFORE BE IT RESOLVED, that the budget be adopted for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	TOTAL
2020-2021 Total Expenditures	\$20,069,268	\$519,905	\$1,330,300	\$21,919,473
Less: Anticipated Revenues	<u>3,256,385</u>	<u>519,905</u>	<u>40,059</u>	<u>3,816,349</u>
Taxes to be Raised	\$16,812,883	\$0.00	\$1,290,241	\$18,103,124

b. Travel and Related Expense Reimbursement

WHEREAS, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson Board of Education established \$75,000 as the maximum travel, amount for the current school year and has expended \$14,165 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$75,000 for all staff and board members for the 2020-2021 school year.

c. A4F Tax Levy Certification Form A

RESOLVED, that the amount required for school purposes in the school district of Rumson County of Monmouth for the 2020-2021 school year is \$18,103,124 and is required to be levied for local school district purposes.

d. Adopt Tax Levy Schedule

RESOLVED, that the Board of Education adopt the tax levy schedule for the 2020-2021 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

	General Fund	Debt Service	Total
Boro	\$16,812,883.00	\$1,290,241.00	\$18,103,124
2020			
July	\$3,730,612.17	\$1,070,900.00	\$4,801,512.17
September	\$3,730,612.16		\$3,730,612.16
November	\$3,730,612.16		\$3,730,612.16
2021			
January	\$1,873,682.17	\$160,764.00	\$2,034,446.17
March	\$1,873,682.17	\$58,577.00	\$1,932,259.17
May	\$1,873,682.17		\$1,873,682.17
	\$16,812,883.00	\$1,290,241.00	\$18,103,124.00

10. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

March 18, 2020 - Regular meeting minutes and closed session minutes

Moved: Mrs. Swain **Seconded:** Mrs. Markiewicz

All in Favor: AYES: 9

11. Report of the Superintendent

The Superintendent reported on the following activities and events:

• **School Suspensions for the period of 3/18/2020 - 4/28/2020**

Deane-Porter	Forrestdale	District
0	0	0

• **Enrollment - as of April 28, 2020**

Deane-Porter	Forrestdale	District
408	597	1,005

• **HIB REPORT PRESENTATION**

Presented the Harassment, Intimidation & Bullying (HIB) report for March 18, 2020 - April 28, 2020

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of HIB Investigations	2	0	2	FD 19-20-13 FD 19-20-14
# of HIB Incidents determined	0	0	0	NA

Approved the following consent agenda items (a-b), to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain **Seconded:** Mrs. Beyer

Roll Call: AYES: 9

a. Safety and Security Report

Approved accepting the Safety and Security Report for March 18, 2020 - April 28, 2020

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	NA	NA	NA due to COVID-19 school closure

b. HIB REPORT APPROVAL

Approved the Harassment, Intimidation & Bullying (HIB) report for Feb. 25, 2020 to March 17, 2020

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA

12. Education Committee

- **Report of Meetings - Mrs. Markiewicz reported on the meeting held on 4/01/2020.**
- **Approved the following consent agenda items (a - e) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 9

a. Use of online platforms during district virtual learning resulting from COVID-19 school closure

Approved the following online platforms for district virtual instruction:

Subject / Grade	Platform
Spanish / Gr. 6, 7, & 8	Señor Wooley
Spelling & Vocabulary / K-8	Vocabulary Spelling City
All subjects / K-8	Zoom presentation tool
Speech Therapy / K-8	Everyday Speech
JET / Gr. 3	PenPals
6-8 World Language	Yabla

b. Peer Leader Bylaws

Approved the Peer Leader Bylaws, effective for applicants for the 2020-2021 school year program.

c. Outside Evaluators

Approved the following Speech/Language therapists for the Rumson School District, during the 2019-2020 school year. Registration certificate & liability insurance certificate are up to date and on file in the Special Services office:

Integrated Speech Pathology, located at 26 Sneider Road, Warren, NJ 07059
Therapists: Christina Luna & Donna Kennedy

d. Outside Evaluation

Approved using the services of Integrated Speech Pathology, to conduct a Speech/Language evaluation, at the rate of \$500, for student ID # 242805.

e. Donation Reallocation

Approved the reallocation of the balance of the \$40,000 donation from the PTO for field trips during the 2019-2020 school year to the Forrestdale Cafeteria Renovation project.

13. Personnel Committee

- **Report of Meeting - Mrs. Swain reported on the meeting held on 4/01/2020**
- **Approved the following consent agenda items (a - d) upon the recommendation of the Superintendent:**

Moved: Mrs. Markiewicz Seconded: Mrs. Swain

Roll Call Vote: AYES: 9

a. Leave of Absence

Retroactively approved the leave request extension from **Nancy Kelly** to extend her leave from 4/01/2020 for the remainder of the 19-20 school year.

b. Leave Replacement

Retroactively approved **Betty Bourlokas** as the part time PM Leave Replacement for Nancy Kelly beginning on March 13, 2020 through the end of the 19-20 school year to be paid \$100/day paid through ESS.

c. Job Descriptions

Approved the following job descriptions:

- District Data Coordinator
- Reading Specialist

d. Personal Day Request Cancellations

Approved the following Personal Day request cancellations:

Staff Member	Date of Leave	Less Sub Pay
Sue Schoenfeld	5/21/2020 (CANCELED)	Less Sub pay of \$120/day
Meaghan Cavanaugh	4/09 & 20/2020 (CANCELED)	Less Sub pay of \$60 day

14. Finance and Facilities Committee

- Report of Meeting - Mr. Caldwell reported on the meeting held on 4/20/2020
- Approved the following consent agenda items (a - g) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Beyer

Roll Call Vote: AYES: 9

a. Bills & Claims

Approved the April 29, 2020 bills presented for payment as per the attached Bills & Claims and hand check list.

Fund 11	\$ 1,509,539.81
Fund 12	\$ 3,858.09
Fund 20	\$ 39,055.67
Fund 30	\$ 439,318.80
Fund 60	\$ 938.00
Fund 61	\$ 1,605.45
Fund 62	\$ 201.32
Total	\$ 1,994,517.14

b. Board Secretary’s Report

Approved accepting the Board Secretary’s Report to the Board of Education for the month ending March 31, 2020 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2019-2020 budget. .

d. Board Secretary’s Monthly Certification

Approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 29, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Approved accepting The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of April 29, 2020 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Settlement Agreement

Resolved, That the Rumson Board of Education, upon recommendation of legal counsel and administration, approves Settlement Agreement with the Parents of Student ID #222730 for April through June of the 2019-2020 school year and for the 2020-2021 school year.

g. Property Acquisition

Approved the following resolution:

RESOLUTION AUTHORIZING AN INTERLOCAL SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF RUMSON AND THE RUMSON BOARD OF EDUCATION FOR THE PURPOSE OF THE PURCHASE AND DEMOLITION AND SUBSEQUENT TRANSFER OF THE PROPERTY KNOWN AS 16 NARUMSON STREET (BLOCK 44 LOT 1)

WHEREAS, the State of New Jersey allows for government agencies to work together using Interlocal Shared Services Agreements for the greater good of the community and/or the communities they serve; and

WHEREAS, the Borough of Rumson is continually working with the Rumson Board of Education for the betterment of the Borough and the School District, and to help serve the Residents of the Borough of Rumson; and

WHEREAS, the Borough of Rumson and the Rumson Board of Education became aware that the property located at 16 Narumson Street (Block 44 Lot 1), was placed for sale by the owner; and

WHEREAS, the property is surrounded on two sides, south and west, by Board of Education property, and two sides, east and north, by Borough of Rumson borough street rights of way; and

WHEREAS, 16 Narumson Street (Block 44, Lot 1) is for sale and the Borough and Board of Education have reached an agreement for the purchase of said property by the Borough of Rumson, on behalf of the Rumson Board of Education, for an amount of \$725,000, plus associated closing costs; and

WHEREAS, the Rumson Board of Education has the desire to purchase said property and will have the funding available in the 2020-2021 school budget year from the Capital Reserve Account, to make said purchase from the Borough of Rumson, transferring ownership from the Borough to the School Board; and

WHEREAS, the Rumson Board of Education is also interested in having the existing dwelling demolished and the property graded with grass seed planted, prior to the property being transferred to the Board of Education; and

WHEREAS, the Borough of Rumson currently has the expertise, through its construction office, to hire and manage the demolition and disposal process of the dwelling on the property; and

WHEREAS, the cost of such demolition and disposal and subsequent required grading and seeding of the property will be paid for by the Borough of Rumson and will be added to the overall transfer cost of the property to be paid to the Borough of Rumson by the Rumson Board of Education; and

WHEREAS, the cost of the demolition and disposal and subsequent required grading and seeding of the property shall not exceed \$40,000;

WHEREAS, the Borough of Rumson will insure the property from the date of sale to the date of transfer to the Rumson Board of Education, at such time, the Rumson Board of Education will insure the property from the transfer date forward; and

WHEREAS, the Borough of Rumson and the Rumson Board of Education expect the transfer of the property to take place no later than Oct 31st, 2020; and

NOW, THEREFORE, BE IT RESOLVED that the Rumson Board of Education hereby approves the Interlocal Shared Services Agreement with the Borough of Rumson for the purchase, plus associated closing costs, demolition and future transfer of the property known as 16 Narumson Street (Block 44 Lot 1) to the Rumson Board of Education; and

BE IT FURTHER RESOLVED that the Board of Education President and the Board of Education Secretary are hereby authorized to sign the aforementioned Interlocal Services Agreement and any other necessary documents with the Borough of Rumson on behalf of the Rumson Board of Education; and

BE IT FURTHER RESOLVED that two certified copies of this Resolution be forwarded to the Borough of Rumson to be combined with a similar Resolution previously approved by the Borough of Rumson, at their Mayor and Council Meeting on April 29th, 2020, and that the two Resolutions combined shall constitute the Interlocal Shared Services Agreement between both agencies.

15. Planning Committee - No meeting held

16. Policy Committee

- **Report of Meeting - Mrs. Ginsberg reported on the meeting held on 4/01/2020**
- **Approved the following consent agenda items (a- c) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 9

a. First Reading

Approved the first reading of the following new and revised Policies & Regulations:

- Bylaw 0152 - Board Officers
- P&R 1581 - Domestic Violence
- P2422 - Health & Physical Education
- P&R 5330 - Administration of Medication
- P7234 - Supervision of Construction
- P8210 - School Year
- P8220 - School Day
- R8220 - School Closing
- P8462 - Reporting Potentially Missing or Abused Children

b. Grading Policy Waivers

Approved the waiver of the following Policies and Regulations for the third trimester and year-end final grades for the 2019-2020 school year due to the COVID-19 school closure:

- P&R 2624 Grading System

c. Grading Procedures

Approved the adoption of the virtual learning trimester 3 and final year-end grading procedures for the 2019-2020 school year due to the COVID-19 school closure.

17. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**

18. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
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- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

19. Executive Session - None

20. Roll Call - N/A

21. Adjournment

Meeting adjourned at 8:42 p.m.

Moved: Mrs. Swain Seconded: Dr. Jones

Roll Call: AYES: 9

Respectfully submitted,

Denise McCarthy, CPA, PSA, SFO, QPA
Schol Business Administrator / Board Secretary

Dated: April 29, 2020