



**Board Meeting
MINUTES**

Date: Wednesday, April 26, 2017
Time: 6:30 pm Executive Session
7:00 pm Public Hearing on Budget 17-18
7:30 pm Student Recognition / Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 6:32p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Present (6:35 pm)

Others Present: Dr. John E. Bormann, Superintendent; Ms. Debra Allen, SBA/BS and the public.

5. Executive Session

RECOMMENDATION

The Board approved the following resolution at 6:33 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mrs. O'Connor Seconded: Mr. Binns/Mrs. Beyer
Discussion: NA Mrs. Swain arrived 6:35 pm
All in Favor: AYES: 7 Absent: Mrs. Simons

6. Roll Call upon return to public session at 7:05 p.m.

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Present

7. Welcome Visitors

8. Open Public Hearing on the Budget - Dr. Bormann and Ms. Allen presented highlights of the proposed 17-18 budget.



9. Student Recognition for the following:

- 8th Grade Dialogue
- Math Counts Competition
- CBA Math Competition
- MAST Math Competition
- Boys Basketball Team

10. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

11. Tentative Budget 2017-2018

The Board approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mr. Caldwell

Discussion: NA

Roll Call Vote: AYES: 8 Absent: Mrs. Simons

a. Travel and Related Expense Reimbursement 2017-2018

WHEREAS, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson Board of Education established \$60,000 as the maximum travel amount for the current school year and has expended \$38,588 as of this date; now

THEREFORE, BE IT RESOLVED that the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$60,000 for all staff and board members for the 2017-2018 school year

b. Adoption of the Tentative Budget 2017-2018

WHEREAS, The Rumson Board of Education approved the 2017-2018 Tentative Budget on March 15, 2017 to be submitted to the Monmouth County Executive County Superintendent of the N.J. Department of Education for approval, and

WHEREAS, the Rumson Board of Education 2017-2018 Tentative Budget was approved by the Executive County Superintendent on April 19, 2017, and



WHEREAS, the Rumson Board of Education 2017-2018 Tentative Budget was advertised in the legal section of the Asbury Park Press on April 20, 2017; now

Adjustment Enrollment

THEREFORE, BE IT RESOLVED that the Rumson Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$123,904. The district intends to utilize this adjustment for staff, supplies and materials necessary for the additional students.

Adjustment Health Benefits

THEREFORE, BE IT RESOLVED that the Rumson Board of Education included in the proposed budget the adjustment for increases costs of health benefits in the amount of \$146,925 (\$165,225). The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Capital Reserve Withdrawal

Security Renovations and Pond Projects

THEREFORE, BE IT RESOLVED that the Rumson Board of Education included in the proposed budget a reserve withdrawal in the amount of \$540,000. The district intends to utilize these funds for the Security Renovations (\$60,000) and Pond Project (\$480,000).

Emergency Reserve Withdrawal

Security Renovations to School Entrances

THEREFORE, BE IT RESOLVED that the Rumson Board of Education included in the proposed budget an emergency reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds to renovate the main entrance of the two schools to add security.

THEREFORE, BE IT RESOLVED that the Rumson Board of Education Tentative Budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the New Jersey Department of Education in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2017-2018 Total Appropriations	\$17,217,992	\$456,309	\$841,820	\$18,516,121
Less: Anticipated Revenues	\$1,904,737	\$456,309	\$95,573	\$2,456,619
Taxes to be Raised	\$15,313,255	\$0	\$746,247	\$16,059,502

Tax Levy Certification

THEREFORE, BE IT RESOLVED that the tax levy required for school purposes for the School District of Rumson, County of Monmouth for the 2017-2018 school year is \$15,313,255 General Fund plus \$746,247 Debt Service Fund for a total of \$16,059,502.

Tax Levy 2017-2018 Payment Schedule

Month	Current Expense	Debt Service	Total
July 2017	\$3,266,076.50	\$414,760.00	\$3,680,836.50
Sept. 2017	\$3,266,076.50	\$6,125.00	\$3,272,201.50
Nov. 2017	\$3,266,076.49	0	\$3,266,076.49



Jan. 2018	\$1,838,341.84	\$169,810.00	\$2,008,151.84
Mar. 2018	\$1,838,341.84	\$155,552.00	\$1,993,893.84
May 2018	\$1,838,341.83	0	\$1,838,341.83
TOTAL	\$15,313,255.00	\$746,247.00	\$16,059,502.00

12. Correspondence - NONE

13. Approval of Minutes

RECOMMENDATION

The Board approved the following minutes:

March 15, 2017 - Regular meeting minutes and closed session minutes

Moved: Mr. Binns Seconded: Mrs. Melia

Discussion: NA

All in Favor: AYES: 8 Absent: Mrs. Simons

14. Report of the Superintendent

The Superintendent will report on the following activities and events:

- School Suspension List**

School	Sept. 2016	Oct. 2016	Nov. 2016	Dec. 2016	Jan. 2017	Feb. 2017	Mar. 2017	April 2017
Deane-Porter	0	0	0	0	0	0	0	0
Forrestdale	0	0	0	0	2	0	0	0

- Enrollment - as of April 26, 2017**

Dean-Porter	Forrestdale
394	602

- All non-resident tuition openings have been filled for the 2017-2018 school year.**

Motion to approve the following consent agenda items (a - c) upon the recommendation of the Superintendent:

Moved: Mr. Caldwell Seconded: Mrs. Swain

Discussion: NA

All in favor: AYES: 8 Absent: Mrs. Simons



a. School Safety and Security Report

The Board accepted the Safety and Security Report for April 2017:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	4/06/17 @ 10:10 am
DP & FD	Stage 2 Evac. Drill	All Staff & Students	4/19/17 @ 2:00 pm
DP FD	Bus Evac. Drill Bus Evac. Drill	All Students All Students	4/04/17 @ lunch 4/05/17 @ lunch

b. EVVRS/HIB REPORT APPROVAL

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for February 23 to March 15 , 2017.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

c. EVVRS/HIB REPORT PRESENTATION

The Harassment, Intimidation, and Bullying (HIB) report for March 16 to April 26, 2017 was presented.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

15. Education Committee

- **Report of Meeting** - Mrs. Swain reported on the meeting held on 4/03/17.
- **The Board approved the following consent agenda item (a-f) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Dr. Jones

Discussion: NA

Roll Call Vote: AYES: 8 **Absent:** Mrs. Simons

a. Fundraiser

The Board approved the following fundraiser:

Grade	Fundraiser	Date /Cost
Grade 4-8	Charity Water - Basketball shootout vs volunteer staff during morning meeting	Week of 4/03/17 - 4/07/17 Donate \$5 each to participate



b. 17-18 Non-Resident Tuition Students

The Board approved the enrollment of the following Non-Resident Tuition Students for the 17-18 school year::

Non-Resident Tuition Student	Tuition	Total/year
4 - Elementary Gr. 1 student	\$9,000/yr	TOTAL: \$54,500
1 - Elementary Gr. 2 student	\$9,000/yr	
1 - Elementary Gr. 5 student (Staff Member)	\$4,500/yr	
1 - Middle School Gr 6 student (Staff Member)	\$5,000/yr	

c. PreSchool Tuition Student 16-17

The Board approved one new preschool tuition student, ID#242879, for the remainder of the 16-17 school year at a pro-rated tuition rate of \$500 beginning on 4/18/17.

d. PreSchool Tuition Students 17-18

The Board approved seventeen (17) Preschool Tuition students at \$2,500/year each for a total tuition of \$42,500 for the 2017-2018 school year.

e. Non-Resident Tuition Student Speech Services

The Board approved charges for speech service for one (1) Gr. 1, non-resident tuition student, to receive speech services 2x per week (25 minutes each) in a small group at an annual rate of \$708.

f. Monmouth County Vocational School District Tour

The Board approved the following students, Student ID #192529; #212509; and #182531, to attend a tour of the Career Center at Monmouth County Vocational School District on Monday, May 15, 2017 from 11:00 am - 2:00 pm. The cost of transportation will be split with Fair Haven School District at a cost TBD.

16. Personnel Committee

- **Report of Meeting - Dr. Jones reported on the meeting held on 4/03/17.**
- **The Board approved the following consent agenda items (a - o) upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Mrs. Beyer

Discussion: NA

Roll Call Vote: AYES: 8 Absent: Mrs. Simons

a. Resignation

The Board accepted, with regret, the letter of resignation for **Susan Bloom, Teacher**, to be effective June 30, 2017.

b. Maternity (FMLA) Leave Request

The Board approved the maternity (FMLA) leave request for **Sara Stanzola**, Teacher to commence on June 5, 2017 using 11 sick days through June 19, 2017, following with NJ Family Leave (NJFLA) to commence on Sept. 5, 2017 and conclude on Nov. 28, 2017 and planning to return to work on November 29, 2017.



c. Appointments

1. Leave Replacement

The Board approved contracting the services of **Nicole Vancil**, through Source4Teachers to pay \$120/day, as a long term non-tenure track leave replacement teacher for Mrs. Downs effective on or about April 3, 2017 and to allow an additional five (5) days of transition at \$120/day.

2. Supervisor of Guidance

The Board approved the appointment of **Kerri Walsifer, Supervisor of Guidance** (.80 FTE) for the 17-18 school year, at a pro-rated salary of \$95,000, to begin on July 1, 2017 thru June 30, 2018, pending criminal history review approval.

d. Chaperones Gr. 8 Washington DC Trip

The Board approved the following **overnight chaperones** for the Washington DC Trip, May 17-19, 2017, to be paid at the contracted overnight stipend rate, as noted:

Chaperones	Dates of Trip	Rate of Pay
S. VanDeBoe L. Jacobowitz S. Mauri L. Eldridge D. Cappelto L. Pomphrey K. Sullivan K. Laviola J. Lebitsch M. Montanez	Washington DC - 8th Gr. Class Trip on May 17-19, 2017	\$109.94/night = \$219.88 each Total: \$2,198.80
Edward Downey	Washington DC Trip- May 17-19, 2017 3 days and 2 overnights	3 days 8:25-10 am = \$73.13 2 overnight @ \$109.54 = \$219.08 Total: \$292.21
Mike Snyder Jennifer Gibbons	Washington DC - 8th Gr. Class Trip on May 17-19, 2016	\$349.14/night 2 nights = \$698.28 \$388.98/night 2 nights = \$777.96
Mary Jo O'Neil (Sub Nurse)	Washington DC - 8th Gr. Class Trip on May 17-19, 2016	\$194.94/night 2 nights = \$369.88
Police Officer Dougherty Police Officer Torres	Washington DC - 8th Gr. Class Trip on May 17-19, 2016	N/A

e. Extended School Year Program

The Board approved submission to the Executive County Superintendent for review and approval, the **2017 Extended School Year Program** for grades P-8 to run from July 5, 2017 to July 31, 2017 Monday through Thursday, from 8:30 am to 12:30 pm.



f. Chaperones Follies

The Board retroactively approved the following chaperones for the Follies 3/30/17:

Name	Event / Date	Rate of Pay
S. Pignataro C. Low B. Hogan T. Zifchak S. Mauri B. Leutz	Forrestdale Follies / 3/30/17 6:00-10:00 pm	Up to 4 hours each at \$50.33/hr each = \$201.32/each Total: \$1,207.92

g. Camp Bernie Parent Chaperones

The Board approved the following parent chaperones to attend the overnight Camp Bernie Class Trip June 7-9, 2017.

(*pending criminal history review approval)

Parent Attending	Parent Attending
Jennifer Anderson	Michael Guarino
Jaime Barth	Tiffini Haley
Vanessa Berry	Kristen Hall
Maura Beyer	Thomas Honnold
Russell Binns	Maria Hubler
Sandra Boyle	Jeffrey Hughes
Owen Burns*	Luann Hughes
Jeffrey Cacciatore*	Taryn Iwan
Susan Cahill*	Jen Jamin*
Robert Campanella	Shearon Jones
Daniel Cashion*	Mike Judd*
Karen Centro	James Kennedy
Kristine Cicalese	Gregg Lazarescu
John Connors	Joseph Novak
Christopher Fanning	Rob Patton
Eric Gauss	Randy Rosen*
Jacqueline Gaviria	Tiffany VanNice

h. Camp Bernie Teacher Chaperones

The Board approved the following teacher chaperones for the Camp Bernie overnight trip June 7-9, 2017 :

Staff Chaperones	Date of Trip	Rate of Pay/Total
Judge Ellis Lori Zucker Carol Tagliareni Amanda O'Neill Kerstin Kerstetter Jenn Crow Britaney Flynn Lisa Jacobowitz Keith Laviola	June 7-9, 2017	2 x \$109.94/night = \$219.88 each 13 Staff attending = Total: \$2,858.44



John Lebitsch Maria Montanez Lori Pomphrey Sommer VanDeBoe		
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i. Additional Compensation

The Board approved the following additional compensation;

Staff Member	Event	Rate of Pay
Robin Gordon	Co Evaluator Softball	3 days - 3:30 - 4:45 pm @ \$50.33/hr = \$188.74
Jennie Lucci	Co Evaluator Baseball	3 days - 3:30 - 4:45 pm @ \$50.33/hr = \$188.74
Jessica Piernik Natalie Carroll Loreen Haldane Suzanne Mauri Jen Stahl Meaghan Cavanaugh	After school detention moderators - Tues & Thurs, as needed.	\$50.33/hour, as needed
Brittaney Flynn	AM Duty in Library for Liz Waters on 4/3/17	7:45 - 8:25 am @ \$50.33/hr = \$33.55

j. Unpaid Leave

The Board approved the following unpaid leave request:

Staff Member	Date
Chris Macioch	April 7, 2017
Debra Harwood	March 23, 24, 2017 April 20, 21, 24, 25, 26, 27, 2017 (8 total)

k. Class Trip

The Board approved the following class trip:

Grade	Date/Location	Transportation
Grade 5 JET 18 Students	Marsville Project at Georgian Court Univ.- 6/05/17	Parent's to supply transportation - No cost to students
LLD Class 4 students	Novas Planetarium, Toms River, NJ -	Transportation provided through Helfrich & Paid by PTO



Jessica Hawkins Kris Greeley Corine Brennan	4/24/17 - 9:15 am - 1:15 pm	
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I. Job Descriptions

The Board approved the following job descriptions:

- K-12 Subject Area Teacher
- Basic Skills Teacher
- Early Education Teacher
- Elementary Education Teacher
- School Library Media Specialist
- School Psychologist
- Special Education Teacher

m. Backup Bus Assistants for Special Ed Student

The Board approved Corine Brennan and Jessica Hawkins to be back up as Bus Assistants to and from school, for Student ID # 192008, as needed, in the absence of Kris Greeley, for remaining 2016-2017 school year, at the Teacher/Student contact rate of \$50.33 per hour.

n. New Teacher Mentor

The Board approved **Karen Newman** as the New Teacher Mentor for Jennie Lucci, Long-term substitute for Gina Varanelli. The fee of \$550 to be pro-rated from April 24, 2017 to June 19, 2017 and paid by the mentee to the mentor through Source 4 Teachers.

o. Memorandum of Agreement

The Board approved the Memorandum of Agreement between the Rumson Board of Education and the Rumson Education Association to convert the School Psychologist position from a ten (10) month position to a twelve (12) month position effective July 1, 2017.

17. Finance and Facilities Committee

- **Report of Meeting - Mrs. Melia reported on the meeting held on 4/5/17.**
- **The Board approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Dr. Jones

Discussion: NA

Roll Call Vote: AYES: 8 Absent: Mrs. Simons

a. Bills & Claims

The Board approved the April 26, 2017 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$55,968.30.**

b. Board Secretary's Report

The Board accepted the Board Secretary's Report to the Board of Education for the month ending March 31, 2017 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.



c. Transfers

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.

d. Board Secretary’s Monthly Certification

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 26, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of April 26, 2017 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

The Board approved the following Travel and Related Expense:

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Hyren Rosenberg	3/15/17 (5:30-7:30 pm)	Boiler Operation Course, Tinton Falls, NJ	\$550	NA
Michael Snyder	4/5/17 (8:30 - 11:30 am)	Cost Effective Strategies for Close the Achievement Gap for Struggling Students, Freehold Regional HS	NA	NA
Dara Burke Pat Caudo	4/27/17 (9:00 am-1:00 pm)	School Law for Admin Asst Monroe Twp, NJ	\$100 ea	\$18.60 each
Debra Allen	5/12/17 (9:00 am - 3:00 pm)	ESCNJ 2017 Vendor Expo/Wkshp, Franklin Twp	NA	\$26.35
Nancy Pearson	6/13/18	Gender Identity Workshop / NJPSA / Monroe Twp.	\$150	18 / \$5.58
Mark Panas Liz Waters	5/5/17	Partnership meeting w/ Monmouth County Conservation Assoc. / Lincroft	\$0	NA
Lisa Eldridge	5/1-5/5, 2017	IMSE Orton-Gillingham Training, Hasbrouck Heights	\$1075 each	446 / \$158.25



Sandy Self	4/28/17	Testing Accommodations for Students w/Disabilities / FEA / Monroe	\$149	NA
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g. Food Service Renewal 17-18 School Year

The Board approved renewal of the contract with **Simplified Culinary** for the 2017-2018 school year maintaining a management fee of \$15,000; new school lunch prices for 17-18 to be set at \$4.75 for Forrestdale and \$4.25 for Deane-Porter.

h. Architect Selection

The Board approved contracting Fraytak Veisz Hopkins Duthie, P.C. (FVHD) for professional services as per proposal FVHD#9010 for Architectural/Engineering fees of \$6,350 plus soft costs not to exceed \$13,500 (includes submission and review) for security entrance renovations at the Deane Porter School and the Forrestdale School.

i. Transportation Bid

The Board approved authorizing the Business Administrator to advertise for bids for bus transportation.

j. Report of Water Testing

The Board accepted the Report on the initial results of water testing for lead, conducted by LEW Corp. and follow up actions taken by the district.

18. Planning Committee - No meeting held.

- Survey closed on April 24

19. Policy Committee

- **Report of Meeting** - Dr. Connors reported on the meeting held on 4/05/17.
- **The Board approved the following consent agenda items (a-b) upon the recommendation of the Superintendent:**

Moved: Mrs. Beyer **Seconded:** Mr. Caldwell

Discussion: NA

Roll Call Vote: AYES: 8 **Absent:** Mrs. Simons

a. First Reading

The Board approved the first reading on the following new and revised policies and regulations:

- P 0000.01 Introduction (M) (Revised)
- P 0000.02 Introduction (M) (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P 2464 Gifted and Talented Students (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- P & R 5116 Education of Homeless Children (Revised)
- P 3161 Examination for Cause



b. Second Reading and Adoption

The Board approved the second reading and adoption of the following new/revised Special Education policies and regulations:

- P 2415.30 Title I - Educational Stability for Children in Foster Care
- P & R 2460 Special Education
- R 2460.1 Special Education - Location, Identification, and Referral
- R 2460.8 Special Education - Free and Appropriate Public Education
- R 2460.9 Special Education - Transition from Early Intervention Programs to Preschool Programs
- R 2460.15 Special Education - In-service Training Needs for Professional and paraprofessional staff
- R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students
- P 2467 Surrogate Parents and Foster Parents
- R5514 Student Use of Vehicles on School Grounds

20. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report** - Friday, May 12th Jump Rope Team Demonstration
- **Evaluation Timeline**

21. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

22. Adjournment

Motion to adjourn the meeting at 8:15 p.m.

Moved: Mrs. Beyer Seconded: Mr. Caldwell

Roll Call: AYES: 8 Absent: Mrs. Simons

Respectfully submitted by,

Ms. Debra Allen, SBA/BS