



## Board Meeting Minutes

Date: Wednesday, April 25, 2018  
Time: 7:30 pm Student Recognition followed by Regular Board Meeting  
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 7:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present (Arr. 8:00 pm)

5. **Welcome Visitors**

6. **Student Recognition for the following:** Dr.Bormann presented the following student recognition awards:

- Math Counts Competition
- CBA Math Competition
- MAST Math Competition
- Girls Basketball Team

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Open Public Hearing on the 18-19 Budget**

9. **Tentative Budget 2018-2019**

The Board approved the following consent agenda items (a - b )upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mrs. Swain

Roll Call Vote: AYES: 9

a. **Travel and Related Expense Reimbursement 2018-2019**

**WHEREAS**, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

**WHEREAS**, the Rumson Board of Education established \$60,000 as the maximum travel amount for the current school year and has expended \$18,334 as of this date; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$75,000 for all staff and board members for the 2018-2019 school year.

b. **Adoption and Submission of the Tentative Budget 2018-2019**

The Board approved the 2018-2019 Tentative Budget as listed below for submission to the County Office of the N.J. Department of Education.

**Adjustment Enrollment**

**THEREFORE, BE IT RESOLVED** that the Rumson Board of Education includes in the proposed budget the adjustment for enrollment in the amount of **\$250,784**. The district intends to utilize this adjustment for staff, supplies and materials necessary for the additional students.

**Adjustment Health Benefits**

**THEREFORE, BE IT RESOLVED** that the Rumson Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of **\$268,021**. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

**Capital Reserve Withdrawal**

**Pond Project**

**THEREFORE, BE IT RESOLVED** that the Rumson Board of Education requests the approval of a reserve withdrawal in the amount of **\$480,000**. The district intends to utilize these funds Pond Project including outdoor instructional space.

**Maintenance on Reserve Withdrawal  
Security Renovations to School Entrances**

**THEREFORE, BE IT RESOLVED** that the Rumson Board of Education requests the approval of an emergency reserve withdrawal in the amount of **\$12,050**. The district intends to utilize these funds to partially fund the CMP for the two schools to add security.

**THEREFORE, BE IT RESOLVED**, that the budget be adopted for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools within the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
<b>2017-2018 Total Appropriations</b>	<b>\$18,256,376</b>	<b>\$528,800</b>	<b>\$861,720</b>	<b>\$19,646,896</b>
<b>Less: Anticipated Revenues</b>	<b>2,177,458</b>	<b>\$528,800</b>	<b>\$41,011</b>	<b>\$2,747,269</b>
<b>Taxes to be Raised</b>	<b>\$16,078,918</b>	<b>0.00</b>	<b>\$820,709</b>	<b>\$16,899,627</b>

**Tax Levy Certification Form A and B**

**THEREFORE, BE IT RESOLVED**, that the amount required for school purposes in the school district of Rumson, County of Monmouth for the 2018-2019 school year is **\$16,078,918** general fund and **\$820,709** debt service, and is required to be levied for local school district purposes.

**Adoption of Tax Levy Schedule**

The Board of Education adopted the tax levy schedule for the 2018-2019 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

	Tax Levy 2017-2018		
	Current Expense	Debt Service	Total
Jul-17	\$3,467,413.50	\$656,999.00	\$4,124,412.50
Sep-17	\$3,467,413.50	0	\$3,467,413.50
Nov-17	\$3,467,413.49	0	\$3,467,413.49
Jan-18	\$1,892,225.84	\$107,810.00	\$2,000,035.84
Mar-18	\$1,892,225.84	\$55,900.00	\$1,948,125.84
May-18	\$1,892,225.83	0	\$1,892,225.83
	\$16,078,918.00	\$820,709.00	\$16,899,627.00

10. Correspondence - None

**11. Approval of Minutes**

**RECOMMENDATION**

The Board approved the following minutes:

March 26, 2018 - Regular meeting minutes and closed session minutes

**Moved: Dr. Connors      Seconded: Mr. Binns**

**All in Favor: AYES: 9**

**12. Report of the Superintendent**

The Superintendent reported on the following activities and events:

● **DISTRICT HOURS FOR SUMMER 2018**

**Deane-Porter and Forrestdale Schools and the Rumson District Office will operate on the following hours for Summer 2018:**

6/25-29/18 - Monday - Friday 8:30 am - 2:30 pm

7/02 - 8/29 - Monday - Thurs - 8:30 am - 2:30 pm

7/06 - 8/24 - Fridays District will be Closed

8/30/18 - Friday 8:30 am - 2:30 pm

● **School Suspension List**

School	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	Jan. 2018	Feb. 2018	Mar. 2018	Apr. 2018
Deane-Porter	0	0	0	0	0	0	0	0
Forrestdale	0	0	0	3	2	0	0	0

● **Enrollment - as of April 25, 2018**

Deane-Porter	Forrestdale	District
413	633	1,046

● **EVVRS/HIB REPORT PRESENTATION**

Presented the Harassment, Intimidation, and Bullying (HIB) report for March 27 to April 25, 2018.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	1	2	3
# of HIB Incidents determined	0	0	0

The Board approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

**Moved: Mrs. Simons      Seconded: Mrs Melia**

**All in favor: AYES: 9**

**a. School Safety and Security Report**

Accepted the Safety and Security Report for April 2018:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	4/23/18 @ 9:45 am
DP & FD	Fire Drill	All Staff & Students	4/11/18 @ 3:15 pm
DP & FD	Evacuation Drill	All Staff & Students	4/20/18 @ 3:05 pm

**b. EVVRS/HIB REPORT APPROVAL**

Accepted the Harassment, Intimidation and Bullying (HIB) report for February 28 to March 26, 2018.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	2	0	2
# of HIB Incidents determined	0	0	0

**13. Education Committee**

- Report of Meeting - No meeting held.
- The Board approved the following consent agenda item (a-g) upon the recommendation of the Superintendent:

Moved: Mrs. Swain      Seconded: Mrs. Melia

Roll Call Vote: AYES: 9

**a. Donation Acceptance**

1. Accepted the generous donation of \$7,750 from the PTO from the 2017 Book Fair proceeds to the Library.
2. Accepted the generous donation of \$3,523.10 from The Robinson Family for the Tennis Club coaches for the 2018 spring season.

**b. 18-19 Tuition Students**

Approved the following list of 18-19 Tuition Students:

Grade Level / # of students	Tuition Each	Total Tuition
Gr. 1 / 2 students	\$9,000	\$18,000
Gr. 2 / 1 student	\$9,000	\$9,000
Gr. 3 / 1 student	\$9,000	\$9,000
Gr. 4 / 1 student	\$9,000	\$9,000
Gr. 5 / 1 student	\$9,000	\$9,000
Gr. 6 / 1 student	\$10,000	\$10,000
Gr. 7 / 2 students	\$10,000	\$20,000
Grade Level / # of Students	Rumson/RFH Staff Tuition	Total Tuition
Kdg / 1 student	\$4,500	\$4,500
Gr. 1 / 1 student	\$4,500	\$4,500
Gr. 3 / 2 students	\$4,500	\$9,000
Gr. 4 / 1 student	\$4,500	\$4,500
Gr. 6 / 2 students	\$5,000	\$10,000
Gr. 7 / 2 students	\$5,000	\$10,000
Gr. 8 / 1 student	\$5,000	\$5,000

**c. 18-19 Preschool Tuition Students**

Approved twenty-three (23) Pre-school tuition students at the rate of \$3,500 each per year for a total tuition of \$80,500.

**d. Independent Evaluations**

1. Approved the services of **Dr. Denise Aloisio** to conduct an independent pediatric neurological evaluation at the rate of \$450 for student ID #20192008.
2. Approved the services of **Integrated Speech Pathology, LLC** to conduct an Augmentative Communications evaluation at the rate of \$1,000, with follow-up meeting to review findings at the cost of \$130 for a total of \$1,130, for student ID #20192008.
3. Approved the services of **Integrated Speech Pathology, LLC** to conduct an Augmentative Communications evaluation at the rate of \$1,000, with follow-up meeting to review findings at the cost of \$130 for a total of \$1,130, for student ID #181505.

**e. Class Trips**

Approved The following class trips:

<b>Class</b>	<b>Staff Chaperones</b>	<b>Location</b>	<b>Cost to student</b>
LLD Class (5 students)	Jessica Hawkins Kris Greely Maria Montanez	Walking trip to Piping Rock w/picnic lunch & Oceanic Library	NA
LLD Class (5 students)	Jessica Hawkins Kris Greeley Maria Montanez	Life Skills ADL Cooking time Program at RFH	NA
Grade 5 Class Trip	Taylor Young-Huber Aimee Humbert Kim Rose Brittney Hogan John Belavance Meghan Kain Amanda O'Neill Carol Low Pamela Mannion Megan Rady Kristen Greeley Maria Montanez	Adventure Aquarium, Camden, NJ	\$44.00 each Includes Trans.
Gr. 7 Class Trip	Samantha Johnson Sommer VanDeBoe Kristen Kerstetter Keith Laviola Jenn Crow Kristen Downs Jen Stahl Natalie Carroll John Lebitsch Justine Otero Lu Holmes Maria Montanez	Six Flag Great Adventure	Bus only: \$25  Admissions & Bus: \$65  Admissions, Bus & Meal Voucher: \$80

**f. Rumson Memorial Day Parade**

Approved the **Rumson Marching Band** with Mr. Lebitsch to participate in the Rumson Memorial Day Parade on 5/28/18.

**g. Fundraisers**

Approved the following fundraiser:

Grade	Event / Date	Location
Grades 4-8	SGA Lunch Break “Stuff a Truck”	Blackpoint Road parking lot

**14. Personnel Committee**

- **Report of Meeting - No meeting held.**
- **The Board approved the following consent agenda items (a -n) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Melia

Roll Call Vote: AYES: 9

**a. Appointment**

1. Retroactively approved the appointment of **Donna M. McMillen**, as Forrestdale Playground / Cafeteria Aide at the hourly rate of \$15.71/hr. for 2.5 hours per day Monday to Friday, to begin as soon as possible, pending criminal history and medical approval.

**b. Leave of Absence Extension**

Approved the leave of absence extension from **Sandy Self**, originally scheduled to return to work on April 9, 2018 extended by her doctor to May 21, 2018.

**c. Chaperones Gr. 8 Washington DC Trip**

Approved the following **overnight chaperones** for the Washington DC Trip May 2018, to be paid at the contracted overnight stipend rate, as noted:

Chaperones	Dates of Trip	Rate of Pay
Sani Anekwe Lauren Bennett Dawn Cappelto Caroline DeWyngaert Edward Downey (Para) Lisa Eldridge Meghan Kain Kristen Kerstetter Suzanne Mauri Kate Sullivan Sommer VanDeBoe Tricia Zifchak Marie Montanez (Nurse)	Washington DC - 8th Gr. Class Trip on May 2018	\$109.94/night = \$219.88 each TOTAL: \$2,858.44
Mike Snyder Jennifer Gibbons	Washington DC - 8th Gr. Class Trip on May 2018	\$349.14//night 2 nights = <b>\$698.28</b> \$388.98/night 2 nights = <b>\$777.96</b>
Substitute Nurse Allied Health	Washington DC - 8th Gr. Class Trip on May 2018	\$1,224 TOTAL
Police Officer Dougherty Police Officers (2)	Washington DC - 8th Gr. Class Trip on May 2018	N/A

**d. Extended School Year Program**

Approved submission to the Executive County Superintendent for review and approval, the **2018 Extended School Year Program** for grades P-8 to run from July 5, 2018 to July 31, 2018 Monday through Thursday, from 8:30 am to 12:30 pm.

**e. LLD Summer Program**

Approved the LLD Summer program to run from July 5, 2018 to August 9, 2018 Monday through Thursday 8:30 am - 12:30 pm.

**f. Chaperones Follies**

Retroactively approved the following chaperones for the Follies 3/12/2018:

Name	Event / Date	Rate of Pay
Sani Anekwe Sandy Pignataro Barbara Leutz Kate Sullivan Judge Ellis	Forrestdale Follies / 3/12/2018 6:00 -10:00 pm	Up to 4 hours each at \$50.33/hr each = \$201.32/each TOTAL: \$1,207.92
Tricia Zifchak	FD Follies 3/12/ 2018 6:00 - 10:00 pm	Up to 4 hours at \$41.97 = \$167.88

**g. 4-School Dance Chaperones**

Retroactively approved the following staff chaperones for the 4-School Dance on April 13, 2018:

Staff member	Event / Date	Hours/Amount Paid
Sani Anekwe Loreen Haldane Taylor Young-Huber Sandy Pignataro Judge Ellis	4-School Dance 4/13/2018	Up to 3 hours @ \$50.33/hr = \$150.99 each
Kristen Greeley	4-School Dance 4/13/2018	Up to 3 hours @ \$15.71/hr = \$47.13
Tricia Zifchak	4-School Dance 4/13/2018	Up to 3 hours @ \$41.97/hr = \$125.91

**h. Homebound Instruction**

Approved homebound instruction by **Taylor Young-Huber**, for student ID #192001, for up to 5 hours per week at the rate of \$35.00/hour from April 23 - June 22, 2018.

**i. Parent Chaperones - Gr. 6 Overnight Camp Bernie Class Trip**

Approved the following parent chaperones to attend the overnight Camp Bernie Class Trip June 2018

Parents Attending (Criminal History approved)	Parents Attending (Pending Criminal History approval)
Theresa Azaceta Don Bunnell Maria Fedorcik Kelly Flinn Brian Forster Tom Frangione Rob Gagnon	Allison Caulfield Rob Cavanaugh Mary Dawson Melanie Frick Michael Lehman Mike Lilley Mark Marascio

Ed Gangemi Avery Gross Kim Magarro Donovan Mannato Shauna Murray Shannon Novak Kerry Pedone Louis Pelissier Heather Robinson Dean Scarpa Jonathan Kiley Lisa Taddeo Megan Tencza	Dr. James Martin Randi Perry Heather Robinson Phoebe Rosen Leeana Smith-Ryland
--	--

**j. Teacher Chaperones - Gr. 6 Overnight Camp Bernie Class Trip**

Approved the following teacher chaperones to attend the overnight Camp Bernie Class Trip June 2018:

Staff Chaperones	Date of Trip	Rate of Pay/Total
Judge Ellis Jenn Crow Brittaney Flynn Keith Laviola John Lebitsch Maria Montanez Heather Mutto Amanda O'Neill Carol Tagliareni Sommer VanDeBoe Lori Zucker	June 2018	2 x \$109.94/night = \$219.88 each  TOTAL: \$2,418.68
Officer Anthony Ciambrone Officer Richard Torres	June 2018	NA

**k. Additional Compensation**

Approved the following additional compensation;

Name	Date	Event / Location	Hours/Amt Paid
Nancy Petrucelli	As needed	Bus Assistant sub for Kris Greeley	\$16.97/hr.
Corine Brennan	4/23, 24, 25/18	Bus Duty	\$50.33/hr
Nancy Petrucelli	4/26, 27/18	Bus Duty	\$16.97/hr
Carol Tagliareni	4th Marking Period	Homework Club	\$50.33/hr not to exceed \$1,358.91
Judge Ellis Robin Gordon	Spring Season	Tennis Club	\$1,761.55 each (Donated by the Robinson Family)
Brittaney Flynn	4/12/18 7:45 am - 8:30 am	AM Library Duty sub for Liz Waters	\$50.33/hr
Nick Colantino	Spring Season	Baseball Coach	Resigned effective 4/17/18

John Bellavance	Spring Season	Track Coach	Resigned Effective 4/18/18
John Bellavance	Spring Season	Baseball Coach	Effective 4/18/18

**l. Unpaid Leave request**

Approved the following unpaid leave requests:

Name	Unpaid Days
Eileen Applegate	5/25/2018
Kristen Greeley	4/23 - 27/2018

**m. Job Descriptions**

Approved the following job descriptions:

- **District Level Substitute Coordinator**
- **Building Level Substitute Coordinator**

**n. SGA Dance Chaperones**

Approved The following staff chaperones for the SGA Dance on 4/27/2018:

Staff member	Event / Date	Hours/Amount Paid
Meghan Kain Sandy Pignataro Judge Ellis Loreen Haldane	SGA Dance 4/27/2018 6:30 pm - 9:30 pm	Up to 3 hours @ \$50.33/hr= \$150.99 ea. TOTAL: \$603.96

**15. Finance and Facilities Committee**

- **Report of Meeting - No meeting held.**
- **The Board approved the following consent agenda items (a-h) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain      Seconded: Mrs. Melia

Roll Call Vote: AYES: 9

**a. Bills & Claims**

Approved the April 25, 2018 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$52,936.27**.

**b. Board Secretary's Report**

Accepted the Board Secretary's Report to the Board of Education for the month ending March 31, 2018 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

**c. Transfers**

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2017-2018 budget. See attached.

**d. Board Secretary's Monthly Certification**

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 25, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of April 25, 2018 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Travel and Related Expenses**

Approved the following Travel and Related Expense:

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Debra Allen	June 6, 7, 8, 2018	NJASBO Annual Conference, AC	\$275	Mileage/ Costs \$295
Eileen Applegate	May 14 - 18, 2018 (changed from 4/30-5/4 on April agenda)	IMSE Comprehensive Orton Gillingham Training, in Secaucus	\$1,175 Funded thru IDEA funds	NA
Joanna Minnis	May 14 - 18, 2018	IMSE Comprehensive Orton Gillingham Training, in Secaucus	\$1,175 Funded thru IDEA funds	NA
Katie Gregory Joanna Minnis Eileen Applegate Corine Brennan Taylor Young Sani Anekwe Meg Rady Liza Little	May 23, 2018 8:30 am - 3:00 pm	Co-Teaching workshop presented by NJ Teacher-2-Teacher	\$1,500 Funded thru IDEA funds	NA
Vera Ridoux Shari Feeney Brooke Huff Sara Stanziola Jennie Lucci Gina Varanelli Nancy Kelly	6/8/18	KEA Year 2 - Using Gold Data to Plan Instruction / NJKEA / Trenton	NA	VR - 38 / \$11.78 SF - NA BH 109 / \$33.79 SS - NA JL - 57 / \$17.67 GV - 72 / \$22.31 NK - NA
Jennifer Stahl	6/24/18 - 6/28/18	Alfred Learner Scholar Program / JFR Summer Institute for Teachers / Columbia University	NA	NA
Amy Lepping	5/4/18	Monmouth County Youth Arts Show / Tri-District w/ RFH / Belmar Art Center	NA	NA
Dr. John Bormann	5/8/18	Digital Citizenship Symposium, Franklin Twp, NJ	\$195	NA

Kerri Walsifer	5/8/18	Digital Citizenship Symposium, Franklin Twp, NJ	\$195	48 rtm = \$14.88
----------------	--------	---	-------	------------------

**g. Food Service Renewal 17-18 School Year**

Approved renewal of the contract with **Simplified Culinary** for the 2018-2019 school year maintaining a management fee of \$15,000; school lunch prices for 18-19 to be set at \$4.75 for Forrestdale and \$4.25 for Deane-Porter.

**h. 2018-2023 Resolution for Participation in Coordinated Transportation-MOESC**

Approved the Resolution for participation in Coordinated Transportation - MOESC for the five (5) year period from July 1, 2018 through June 30, 2023.

**16. Planning Committee - No meeting held.**

**17. Policy Committee - No meeting held.**

**18. New Business**

**19. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**20. Executive Session**

RECOMMENDATION

The Board approved the following resolution at 8:42 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Student matter
- Security

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

**Moved: Mr. Binns      Seconded: Mrs. Swain**

**All in Favor: AYES: 9**

**21. Roll Call upon return to public session at 9:45 p.m.**

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

**22. Adjournment**

The meeting adjourned at 9:46 p.m.

**Moved: Dr. Jones      Seconded: Mrs. Melia**

**All in favor: AYES: 9**

**Respectfully submitted by,**

---

**Debra Allen, SBA/BS**

**DATED: April 25, 2018**