



Board Meeting Minutes

Date: Wednesday, April 17, 2019
Time: 7:30 pm Student Recognition followed by Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 7:34 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Markiewicz	Present
Mr. Binns	Absent	Mrs. Ginsberg	Present	Mrs. Melia	Absent
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Present (arr. @ 7:40 pm)

5. Welcome Visitors

6. Student Recognition - Dr.Bormann and the Board recognized students in the following events:

- Future City Competition
- Spelling Bee
- Geography Bee
- Speech
- 8th Grade Dialogue
- Bulldogs and Beyond
- Math Counts Competition
- CBA Math Competition
- MAST Math Competition
- Debate Team

7. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. Correspondence - None

9. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

March 27, 2019 - Regular meeting minutes and closed session minutes

Moved: Mrs. Markiewicz **Seconded:** Mrs. Beyer
All in Favor: A7ES: 7 **Absent:** Mr. Binns; Mrs. Melia

10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspensions for the period of 3/28/19 to 4/16/19**

Deane-Porter	Forrestdale	District
0	1	1

- **Enrollment - as of April 17, 2019**

Deane-Porter	Forrestdale	District
392	612	1004

- **SSDS REPORT PRESENTATION for the period of 3/28/19 to 4/16/19**

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	2	0	2
# of HIB Investigations	2	0	2
# of HIB Incidents determined	2	0	2

The Board approved the following consent agenda items (a-b) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain **Seconded:** Dr. Connors
Roll Call: AYES: 7 **Absent:** Mr. Binns; Mrs. Melia

a. Acceptance of Safety and Security Report

Accepted the Safety and Security Report for March 2019

School	Type of Drill	Occupants Involved	Date and Time
DP	Security Drill - Evac Drill	All Staff & Students	3/8/19 @ 2:24 pm
DP	Security Drill - Fire Drill	All Afterschool Staff & Students	3/12/19 @ 3:58 pm
DP	Security Drill - Fire Drill	All Staff & Students	3/14/19 @ 1:00 pm
DP	Security Drill - Non-emer Internal LC Drill	All Afterschool Staff & Students	3/22/19 @ 3:48 pm
FD	Security Drill - Non-emer LD Team Blue/AED	All Staff & Students	3/7/19 @ 10:35 pm
FD	Security Drill - Fire Drill	All Staff & Students	3/15/19 @ 1:30 pm
FD	Security Drill - Fire Drill	All Afterschool Staff & Students	3/28/19 @ 4:19pm

FD	Security Drill - L D Drill	All Afterschool Staff & Students	3/29/19 @ 3:35pm
DP/FD	Bus Evacuation Drill	All Staff & Students	4/09/19 @ /11:15am

b. SSDS REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for 2/28/19 to 3/27/19

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	2	0	2
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

11. Education Committee

- Report of Meeting - Mrs Beyer reported on the meeting held on 4/10/19.
- The Board approved the following consent agenda item (a-k) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 7 Absent: Mr. Binns; Mrs. Melia

a. School Calendar Revisions

1. 2018-2019 School Calendar

Approved revisions to the 2018-2019 School Calendar.

2. 2019-2020 School Calendar

Approved revisions to the 2019-2020 School Calendar

b. 19-20 Non-Resident Tuition Students

Approved the following list of 19-20 Non-Resident Tuition Students: (* New enrollments)

Grade - # of students	Tuition Each	Total Tuition
Kindergarten - 2*	\$9,000	\$18,000
Grade 1 - 1 (RFH Staff)	\$4,500	\$ 4,500
Grade 2 - 2 Grade 2 - 1 (Rumson Staff)	\$9,000 \$4,500	\$22,500
Grade 3 - 2	\$9,000	\$18,000
Grade 4 - 1 Grade 4 - 1 (Rumson Staff)	\$9,000 \$4,500	\$13,500
Grade 5 - 1 (RFH Staff)	\$4,500	\$ 4,500
Grade 6 - 2 Grade 6 - 1* (RFH Staff)	\$10,000 \$ 5,000	\$25,000
Grade 7 - 2 (Rumson/RFH Staff)	\$ 5,000	\$10,000
Grade 8 - 2 Grade 8 - 2 (Rumson Staff)	\$10,000 \$ 5,000	\$30,000
TOTAL TUITION		\$146,000

c. 19-20 Preschool Tuition Students

Approved thirty(30) Pre-school tuition students at the rate of \$3,500 each per year for a total tuition of \$ 105,000.

d. Extended School Year Program

Approved submission to the Executive County Superintendent for review and approval, the **2019 Extended School Year Program** for grades P-8 to run from July 8, 2019 to Aug. 1, 2019 Monday through Thursday, from 8:30 am to 12:30 pm.

e. LLD Summer Program

Approved the LLD Summer program to run from July 8, 2019 to August 15, 2019 Monday through Thursday 8:30 am - 12:30 pm.

f. Class Trips

Approved the following class trips:

Class	Staff Chaperones	Location	Date	Cost to student
Grade 1	Carissa Berger Sarah Kubala Lori Blahut Jen Olsen Christyn Glover Holly Nixon Katie Gregory Denise Walker Krisanne Zajac, Nurse	Allaire Community Farm, Wall, NJ	5/09/19	NA - Paid by the PTO

g. Rumson Memorial Day Parade

Approved the **Rumson Marching Band** with Mr. Lebitsch to participate in the Rumson Memorial Day Parade on 5/27/19.

h. Deane-Porter / Forrestdale Events

Approved the following school events:

Event	Date/Time	Location
Gr 6 Assembly on Treacher Collins	4/12/19	FD Cafe
Gr 7 Science Assembly hosted by American Littoral Society	4/09/19	FD Cafe
Parent Academy, Gr 6 & 8 - Vaping and overnight class trips	4/30/19 - 6:30 - 8:00 PM	FD Gym, Library, Cafe
Parent Academy - Cell Phones & Developmental Readiness	5/15/19 - 7:00 PM	FD Library or Cafe (depending on number of participants)
Parent Academy - LBGTQ	6/04/19 - 1:30 PM & 6:30 PM	FD Library
SGA Dance	5/31/19 - 7:00 - 8:30 PM (Gr 6,7,8) 8:30 - 9:00 PM - Gr 8 only	FD Cafe
Wellness Month -Weekly events - Be well for the Earth - Bike to Ignite, Be well to Yourself - Screen Free & No HW Day - Be	5/01 - 30/2019 - Week of: May 1 - Week of: May 8 - Week of: May 15	FD and DP Campus

well for your social-emotional side - Be well for your mind - Mix it up in AM - Yoga in Gym before school K-8 (8:00 am) - Mindfulness near Pond in PM K-8 (3:15-4:00 pm) - Be well for your body	- Week of: May 22 - Week of: May 29	
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i. Outside Evaluation

Retroactively approved using the services of **CPC Behavioral Health** to conduct a return to school psychiatric evaluation for student ID #222624 on 4/09/19 at a cost of \$250.

j. Fundraisers

Approved the following fundraiser:

Grade	Event / Location	Date
Gr 4 Girl Scouts for Bronze Award	Collecting hygiene products for homeless in our area	May 1 - 30

k. NJSLA Science Testing Date Change

To approve moving the date for the NJSLA Science testing (Gr. 5 & 8) from Thursday, May 23rd to Tuesday, May 21st.

12. Personnel Committee

- **Report of Meeting - Dr. Jones reported on the meeting held on 4/10/19.**
- **The Board approved the following consent agenda items (a -g) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. Caldwell

Roll Call Vote: AYES: 7 **Absent:** Mr. Binns; Mrs. Melia

a. Resignations

1. Accepted, with regret, the resignation of **Lauren Bennett**, Gr. 8 Science Teacher, effective June 30, 2019.
2. Accepted, with regret, the resignation of **Brenda Ward**, PT Receptionist, effective June 30, 2019.

b. Appointments

1. Approved the appointment of **Sarah Root**, as PT Middle School ICR Teacher, at Step B 9 (FTE .82), \$44,325 (FTE .82), effective on/or about 5/20/19 to 6/30/19, pending Medical approval.
2. Approved **Sean Dwyer** as a Substitute Teacher for MS ICR, being hired through ESS beginning on 4/09/19 to on/or about 5/20/19, at \$90/day for the first 20 days, and then \$200/day thereafter.

c. Family Medical Leave Request

Approved the maternity leave request from **Gina Varanelli** to use 9 sick days for 6/10 - 6/20/19 prior to her due date of July 8, 2019. NJ Family Leave Act to commence on September 3, 2019 and conclude on/or about Nov. 25, 2019, planning to return to work on/or about Nov. 26, 2019.

d. Homebound Instruction

1. Approved **Christyn Glover**, as Homebound Instructor, for student ID #: 242820 at the rate of \$35/hour for up to 10 hours per week starting on/or about April 8, 2019 for a time to be determined.
2. Approved **MOESC** to provide Homebound Instruction for student ID # 222624 at the rate of \$75/hour for up to 10 hours per week starting on/or about April 10, 2019 for a time to be determined.

e. Chaperones Gr. 8 Washington DC Trip

Approved the following overnight chaperones for the Washington DC Trip, May 15-17, 2019 to be paid at the contracted overnight stipend rate, as noted:

Chaperones	Dates of Trip	Rate of Pay
1. Sani Anekwe 2. Lauren Bennett 3. Caroline DeWyngaert 4. Edward Downey (Para) 5. Lisa Eldridge 6. Samantha Johnson 7. Meghan Kain 8. Kathryn Loberg 9. Suzanne Mauri 10. Kate Sullivan 11. Sommer VanDeBoe 12. Marie Montanez (Nurse)	Washington DC - 8th Gr. Class Trip on May 15-17, 2019	2 nights @ \$109.94/night = \$219.88 each TOTAL: \$2,638.56
Sean Dwyer (Sub Chaperone)	Washington DC - 8th Gr. Class Trip on May 15-17, 2019	2 nights @ \$109.94/night = \$219.88 Paid through ESS
Mary Jo O'Neill (Sub Nurse)	Washington DC - 8th Gr. Class Trip on May 15-17, 2019	2 nights @ \$109.94/night = \$219.88 Paid through ESS
Mike Snyder (Admin) Jennifer Gibbons (Admin)	Washington DC - 8th Gr. Class Trip on May 15-17, 2019	2 nights @ \$369.06/night = \$738.12 2 nights @ \$411.18/night = \$822.36
Police Officer Dougherty	Washington DC - 8th Gr. Class Trip on May 15-17, 2019	N/A

f. Additional Compensation

Approved the following additional compensation: (*correction)

Name	Date	Event / Location	Hours/Amt Paid
Corinne Brennan	3/28/19	FD Follies Chaperone	4 hrs @ \$50.33/hr = \$201.32
Emily Bagnell	3/29/19	AM Door Duty (7:45 - 8:00)	.25 @ \$35/hr = \$8.75
Sam Johnson	April - May	4th track coach	\$2,718
Janice Lake	3/28/19	HW Club	1hr @ \$50.33/hr
Loreen Haldane	June 5, 6, 7	Camp Bernie Chaperones	2 nights @ \$109.94/night = \$219.88
Jennifer Gibbons	June 5, 6, 7	Camp Bernie Admin Chaperone	2 nights @ \$411.18/night = \$822.36
Vinny Sabatino*	FD Boys Baseball Coach	Spring 18-19	\$3,020*/season (Corrected from 3/27/19 agenda)

g. Unpaid Leave request

Approved the following unpaid leave requests:

Name	Unpaid Days
Chris Macioch	4/18/19
Maria Laspis	6/19/19

13. Finance and Facilities Committee

- **Report of Meeting - Mr. Caldwell reported on the meeting held on 4/08/19.**
- **The Board approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. Caldwell

Roll Call Vote: AYES: 7 **Absent:** Mr. Binns; Mrs. Melia

a. Bills & Claims

Approved the April 17, 2019 bills presented for payment as per the attached Bills & Claims and hand check list.

Fund 11	\$ 462,578.94
Fund 12	\$ 1,150.00
Fund 20	\$ 58,469.60
Fund 60	\$ 60,695.23
Fund 61	\$ 36.00
Total	\$ 582,929.77

b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending March 31, 2019 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2018-2019 budget. See attached.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of April 17, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of April 17, 2019 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Referendum Projects

To approve the following Referendum Projects:

BE IT RESOLVED, by the Rumson Board of Education to approve the submission of the

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|--|--------------------------------|
| 1. Security and HVAC Upgrades (Deane-Porter) | DOE Project #4570-040-19-5000 |
| 2. Security ad HVAC Upgrades (Forrestdale) | DOE Project #4570-050-19-4000 |
| 3. Vestibule Addition (Deane-Porter) | DOE Project # 4570-040-19-6000 |
| 4. Vestibule Addition and Drop Off Renovations (Forrestdale) | DOE Project #4570-050-19-3000 |
| 5. Corridor Renovations (Deane-Porter) | DOE Project #4570-040-19-4000 |

6. Corridor Renovations (Forrestdale) DOE Project # 4570-050-19-5000
 at Deane Porter or Forrestdale School (as applicable) to the New Jersey Department of Education for review and Department approval of an “other capital project” with debt service aid state funding and amendment of the long range facilities plan to be consistent with the project.

Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.”

BE IT RESOLVED, by the Rumson Board of Education to approve the submission of the

7. Media Center Alterations and Classroom Enclosures (DP) DOE Project #4570-040-19-3000

8. Science Classrooms, Lockers and Media Center Alterations (F)DOE Project #4570-050-19-1000

9. Multipurpose Room Addition (DP) DOE Project #4570-040-19-2000

at Deane-Porter or Forrestdale School (as applicable) to the New Jersey Department of Education for review and Department approval of a “school facilities project” with debt service aid state funding and amendment of the long range facilities plan to be consistent with the project.

Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.”

g. ESP Projects

To approve the following ESP projects:

BE IT RESOLVED, by the Rumson Board of Education to approve the submission of the

1. Energy savings projects at Deane-Porter DOE State Project #4570-040-19-1000

2. Energy savings projects at Forrestdale DOE State Project #4570-050-19-2000

at Deane-Porter or Forrestdale School (as applicable) to the New Jersey Department of Education, for review and Department approval of an “other capital project” with no state funding aid and amendment of the long range facilities plan to be consistent with the project.

Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

h. Travel and Related Expenses

Approved the following Travel and Related Expense:

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
Debra Allen	5/15/19	ESCNJ Vendor Exposition, NJ Convention & Expo Center, Edison, NJ	NA	NA
Debra Allen	6/5-7/19	NJASBO Workshop, Atlantic City	\$550	\$10
Jessica Hawkins	4/15/19 (Half Day)	Observe Hazlet District	NA	NA

i. Facility Use

Approved the following facility use:

Organization	Event/Activity	Date / Time	Facility Used
Fellowship of Christian Athletes	FCA Huddle/weekly meeting	Thursday Mornings before school	FD Gym
Natalie Carroll*	France Trip - Parent Meeting	5/01/19 / 6-7pm)	Room 406

j. Food Service Renewal 19-20 School Year

To approve renewal of the contract with **Simplified Culinary** for the 2019-2020 school year maintaining a management fee of \$15,000; school lunch prices for 19-20 to be set at \$4.75 for Forrestdale and \$4.25 for Deane-Porter.

14. Planning Committee - No meeting held.

15. Policy Committee

- **Report of Meeting - Dr. Connors reported on the meeting held on 4/03/19.**
- **The Board approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call Vote: AYES: 7 Absent: Mr. Binns; Mrs. Melia

a. First Reading

Approved the first reading on the following revised policies / regulations:

- R5533 - Pupil Smoking
- P5770 - Pupil Right of Privacy

16. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report** - Successful Parent’s Night Out. Coming up Teacher Appreciation Week.
- **REF Liaison report**

17. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. Executive Session

RECOMMENDATION

Approved the following resolution at 8:25 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Contract Negotiations

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

All in Favor: AYES: 7 Absent: Mr. Binns; Mrs. Melia

19. Roll Call upon return to public session at 9:05 p.m.

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Markiewicz	Present
Mr. Binns	Absent	Mrs. Ginsberg	Present	Mrs. Melia	Absent
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Present

Mr. Caldwell and Mrs. Markiewicz left the meeting following return to open session at 9:05 pm.

20. Motions approved after Executive Session.

Moved: Mrs. Swain **Seconded:** Dr. Connors

Roll Call Vote: AYES: 5 **Absent:** Mr. Binns; Mr. Caldwell; Mrs. Markiewicz; Mrs. Melia

- a. Resolved, by the Rumson Board of Education to approve the REA CBA MOA for Teachers and Secretaries effective July 1, 2018 through June 30, 2021.
- b. Resolved by the Rumson Board of Education to approve the REA CBA MOA for Aides effective September 1, 2018 through June 30, 2021.
- c. Resolved, by the Rumson Board of Education to approve the REA CBA MOA for Custodians effective July 1, 2018 through June 30, 2021.

21. Adjournment

The meeting adjourned at 9:20 p.m.

Moved: Dr. Jones **Seconded:** Mr. Swain

Roll Call: AYES: 5 **Absent:** Mr. Binns; Mr. Caldwell; Mrs. Markiewicz; Mrs. Melia

Respectfully submitted by,

Ms. Debra L. Allen, SBA/BS

Dated: April 17, 2019