



## Board Meeting Minutes

**Date:** Wednesday, March 16, 2022  
**Time:** 7:30 pm - Regular Board Meeting  
**Location:** Forrestdale Cafeteria

1. **Call to order**

The meeting was called to order by the Board President at 7:32 p.m., in the Cafeteria of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mr. Caldwell	Absent	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D’Uva	Present	Mrs. Markiewicz	Present	Mrs. Smith	Present
Mrs. Izzo	Present	Mr. McManus	Present	Mrs. Swain	Present (Arr. 8:01 pm)

5. **Professional Development** - Audit Report for the 20-21 SY, prepared and presented by Paul J. Cuva, C.P.A. of FWCC, P.A.

6. **Welcome Visitors**

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence** - None

9. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

**February 23, 2022** Regular & Executive session meeting minutes

**Moved:** Mrs. D’Uva      **Seconded:** Mrs. Izzo

**All in Favor: AYES: 9**

**10. Report of Superintendent**

The Superintendent reported on the following activities and events:

- **School Suspensions for the period of 2/24/22 - 3/15/22**

Deane-Porter	Forrestdale	District
0	3	3

- **Enrollment - as of March 16, 2022**

Deane-Porter	Forrestdale	District
363	548	911

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Feb. 23, 2022 - Mar. 15, 2022

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for February 23, 2022, thru March 15, 2022

School	Type of Drill	Occupants Involved	Date and Time
DP FD	Fire Drill	All Staff & Students	2/24/22 @ 1:45 pm 2/24/22 @ 1:30 pm
DP/FD	Fire Drill	All Staff & Students	2/28/22 @ 1:45 pm
FD DP	Severe Weather Drill	All Staff & Students	3/15/22 @ 9:15 am 3/15/22 @ 9:30 am

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Scoble      Seconded: Mrs. Izzo

Roll Call: AYES: 9

- a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Jan. 26, 2022 - Feb. 22, 2022

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	3	0	3
# of HIB Incidents determined	2	0	2

**11. Education Committee**

- **Report of Meeting** - Mrs. Markiewicz reported on the meeting held on 3/9/22.
- **Approved the following consent agenda items (a-c) upon the recommendation of the Superintendent:**

**Moved: Mrs. D’Uva    Seconded: Mrs. Scoble**

**Roll Call Vote: AYES: 9**

**a. Class Trips**

**Approved the following class trips:**

<b>Class</b>	<b>Staff Attending</b>	<b>Trip Name / Location</b>	<b>Date(s)</b>	<b>Cost to Student</b>
6th Grade Virtual Class Trip	6th Grade Team	Nathaniel Nyok, Lost Boy of The Sudan /Virtual	3/30/2022	N/A
KDG Class Trip Sandy Hook	Kindergarten Team Lauren Krystopowitz Krisanne Zajac	Sandy Hook, Sea Bright	5/23/2022	\$30.00/ student

**b. Assistive Technology Training**

Approved Adam Krass, from Adam Krass Consulting, for Assistive Technology Training for student ID # 243079, at the rate of \$800.00.

**c. Outside Evaluation**

Approved a bilingual evaluation for Student ID # 243572, through MOESC, at the rate of \$650.00.

**12. Personnel Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a -i) upon the recommendation of the Superintendent:**

**Moved: Mrs. Izzo    Seconded: Mrs. D’Uva**

**Roll Call Vote: AYES: 9**

**a. Resignations**

1. Accepted the resignation of **Janet Alter**, OT, outside contractor, effective June 24, 2022.
2. Accepted the resignation of **Beth Brister**, PreK-Para effective June 30, 2022, for retirement.
3. Accepted the resignation of **Jamie Wagner**, Gr. 4 Teacher, effective June 30, 2022, for retirement.
4. Accepted the resignation of **Bridget McCarthy**, PM Receptionist FD, effective March 25, 2022.

**b. Leave of Absence Adjustment**

Approved the adjusting the Maternity Leave request for **Jennifer Marotta** (Nolet) to now begin on April 4, 2022, using 3 personal days and 7 sick days for 4/4/22 to 4/8/22 and 4/11/11 to 4/15/22. Following Spring break to use 10 sick days for 4/25 - 4/29/22 and 5/02 - 5/06/22. Following this leave, planning to use 6 weeks of NJFLA paid leave from 5/09-6/17/22 and one week of NJFLA unpaid leave for the week of 6/20-24/22. Planning to return to work in September 2022.

**c. Appointment**

**1. Leave Replacement**

Approved the appointment of **Colleen Strazdas**, Leave Replacement for Jennifer Marotta (Nolet), beginning 5/12/22 through June 24, 2022, at the daily rate of \$200/day paid through ESS pending sub cert approval.

**d. Personal Day Less Sub Pay / Unpaid Day Request**

Approved the following personal day/unpaid day request:

Staff Member	Date(s) Requested	Less Sub Pay / Unpaid Day (s)
Shellie Miller	6/22/22	Unpaid day
Deanna Lukac Sarah Kubala Lisa Eldridge	4/15/22	Less sub pay \$120/day (If school is not closed)
Jennie Lucci	5/27/22	Less sub pay \$120/day

**e. Additional Personal Days**

To retroactively approve the request from **employee #100382** for three (3) additional personal days minus sub pay of \$120/day.

**f. Leave of Absence**

To retroactively approve the Family Leave request from **employee #100382**, pursuant to NJFLA, for five (5) days, and the use of three (3) additional personal days less sub pay of \$120/day for the period of 2/23/22 through 3/04/22.

**g. Administrative Leave**

To retroactively approve paid administrative leave for **employee #100424** from 3/07/22 to 3/18/22..

**h. 21-22 Extra-Curricular Appointment**

Approved the following 21-22 Extra-Curricular Appointment

Club Name	Amount Paid	# Advisors	Advisor Name
Baseball Gr. 6-8	\$3,020	1	Vinny Sabatino

**i. Additional Compensation**

Approved the following additional compensation: (\*retroactive)

Name	Date	Event/Location	Hours/Amount paid
Tricia Zifchak Lisa Taddeo	03/13/22*	Rumson St Patrick's Parade Chaperone to Basketball teams	Up to 3 hrs each @ \$50.33/hr
John Bellavance	AS NEEDED	Boys Baseball Sub Coach	\$50.33/hr as needed (prorated from V. Sabatino's salary)
John Bellavance	Baseball Try-outs	Boys Baseball 2nd evaluator (if needed due to numbers)	Up to 6 hrs @ \$50.33/hr
Robin Gordon	Softball Try-outs	Softball 2nd evaluator (if needed due to numbers)	Up to 6 hrs @ \$50.33/hr
John Lebitsch	03/15/22*	Holy Cross Game - Pep Band @ RFH	Up to 4 hrs @ \$50.33/hr
Jim Schnappauf	AS NEEDED*	Ski Club Chaperone	\$50.33/hr
Ed Downey	AS NEEDED	Homework club sub	\$50.33/hr
Lisa Taddeo	Effective 3/21/22	Bus Aide	\$45/day



**g. Use of Facilities**

Approved the following facility use request:

Organization	Use Request	Date(s) /Time(s)	Location
REF - Tom Collard	Monthly Board Meetings	3/08; 4/12; 5/10; 6/14 / 7:30 pm	FD Library
PTO - Chris Frangione	Bingo Night (pending Game-of-Chance approval from Rumson Borough)	5/6/22 - 4:30 - 7:30 pm (5/7/22 - Rain Date)	Baseball Fields

**h. Professional Development / Travel and Related Expenses**

Approved the following Professional Development/Travel and related expenses:

Name	Date(s)	Event / Location	Cost	R/T Mileage /Total
Ursula Glackin	4/28 & 4/29/2022	NJSHA 2022 Annual Conference, Long Branch NJ	\$250.00	N/A

**i. Change Orders**

Approved Change Order to G&P Parlamas in the amount of \$ 19,091, as follows:

ORDER #	Description	Amount
GC-56	Lobby surrounds and locker room modifications	\$19,091

**j. Adoption of the Tentative Budget for FY 2022-2023**

The Superintendent recommends approval to adopt the Tentative Budget for FY 2022-2023, as follows:

**BE IT RESOLVED**, that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	TOTAL
2022-2023 Total Expenditures	\$20,889,641	\$1,397,076	\$2,189,596	\$24,476,313
Less: Anticipated Revenues	\$3,397,517	\$1,397,076	\$401,617	\$5,196,210
Taxes to be Raised	\$17,492,124	\$0.00	\$1,787,979	\$19,280,103

And to advertise said tentative budget in the **Asbury Park Press** in accordance with the form required by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held in the Forrestdale Cafeteria of the Rumson School District, located at 60 Forrest Avenue, Rumson, NJ 07760, on **May 4, 2022**, at 6:30 pm for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

**Capital Reserve Withdrawal - Other Capital Projects**

**BE IT RESOLVED** that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of **\$733,000** for other capital projects costs of **\$733,000**. The total cost of these projects is **\$733,000** which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**Maintenance Reserve Withdrawal**

**BE IT RESOLVED**, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a **\$335,000** withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**Travel and Related Expenses Reimbursements**

**WHEREAS**, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.3 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, the Rumson Board of Education established **\$33,017** as the maximum travel amount for the current school year and has expended **\$8,064** as of this date; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of **\$37,545** for the 2022-2023 school year.

**k. New Pole Barn Project**

Approved the resolution for the New Pole Barn Project, as follows:

**WHEREAS**, a recommendation was made by the Superintendent of Schools to the Rumson Board of Education (“Board”) to seek a contract for construction services for the New Pole Barn Deane-Porter Elementary School (hereinafter “Project”); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on Tuesday, March 15, 2022 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Bidder	Base Bid	Alt. No. 1	Alt. No. 2	Alt. No. 3	Alt. No. 5 <sup>1</sup>
Gavan General Contracting	\$203,000	\$33,000	\$70,000	\$32,000	\$338,000
McCauley Construction Co.	\$260,000	\$12,000	(\$7,000)	\$10,500	\$275,000
G&P Parlamas	\$317,107	\$20,000	\$95,000	\$20,000	\$452,107
Pharos Enterprises	\$323,000	\$21,000	(\$15,000)	\$5,000	\$334,000

**WHEREAS**, the bid submitted by the above contractors exceed the established budget for the Project and therefore must be rejected; and

**NOW, THEREFORE:**

**BE IT RESOLVED**, that the Board hereby rejects the bids as unresponsive based on the established budget for the Project

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Project be rebid pursuant to N.J.S.A. 18A:18A-4.

**14. Planning Committee**

- **Report of Meeting** - Mrs. Scoble reported on the meeting held on 3/21/22.

**15. Policy Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. D’Uva**

**Roll Call Vote: AYES: 9**

**a. Second reading and adoption of the following New/Revised Policies and Regulations**

Approved the second reading and adoption of the following New/Revised Policies and Regulations:

- **P 2415.05** - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (Revised)
- **P 9560** - Administration of School Surveys (Revised)
- **P&R 2431.4** - Prevention and Treatment of Sport-Related Concussions and Head Injuries (Revised)
- **R 2460.30** - Additional/Compensatory Special Education and Related Services (New)
- **P 2622** - Student Assessment (Revised)
- **R 2622** - Student Assessment (New)
- **P 3233** - Political Activities (Revised)
- **P&R 8465** - Bias Crimes and Bias-Related Acts (Revised)

**16. New Business**

- **PTO Liaison report**
- **REF Liaison report**
- **June Board meeting date** - Moved to June 15, 2022 @ 7:00 pm.
- **May 5 - Grand Opening**

**17. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
- Refrain from using any pupil or staff member’s name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**18. Executive Session - None**

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**19. Adjournment**

The meeting adjourned at 8:27 p.m.

**Moved: Mrs. Swain      Seconded: Mrs. D’Uva**

**All in Favor: AYES: 9**

Respectfully submitted by,

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**Denise McCarthy, SBA/BS**

**Dated: March 16, 2022**