



Board Meeting Minutes

Date: Wednesday, March 15, 2023
Time: 7:00 pm Student Recognition
7:30 pm Audit Report followed by the Regular Board Meeting
Location: Multi-Purpose Room (MPR)

1. Call to order

The meeting was called to order by the Board President at 7:03 p.m., in the Multi-Purpose Room of the Rumson School District, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mrs. DeSena	Present	Mrs. Markiewicz	Absent	Mrs. Scoble	Present
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Present	Mrs. Sahadi	Present	Mrs. Swain	Present

5. Student Recognition - Dr. Bormann and the Board to presented certificates of recognition for:

- 8th Grade participation in the 2023 Future Cities Competition (Best Climate Change Response Award)
- 7th Grade participation in 2023 Future Cities Competition (3rd Place)
- 2023 Spelling Bee Winner
- CBA Math Competition Awards

6. Audit Report - Audit Report for the 21-22 SY, prepared and presented by Paul J. Cuva, C.P.A. of FWCC, P.A.

7. Welcome Visitors

8. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. Correspondence

The Board accepted the following correspondence, to the extent known:

February 16, 2023 Re: Thank you for condolences (Kegelman Family)

10. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

February 22, 2023 Regular & Executive session meeting minutes

Moved: **Mrs. Swain** **Seconded: Mr. McManus**

All in Favor: **AYES: 8** **Absent: Mrs. Markiewicz**

11. Report of Superintendent

The Superintendent reported on the following activities and events:

- **School Suspensions** - for the period of February 23, 2023 - March 15, 2023

Deane-Porter	Forrestdale	District
0	0	0

- **Enrollment** - as of March 15, 2023

Deane-Porter	Forrestdale	District
390	522	912

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Feb. 23, 2023 - Mar. 15, 2023

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

- **Acceptance of Safety and Security Drill Report**

Approved the Safety and Security Report for February 22, 2023, thru March 15, 2023

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Afterschool External Lockdown Drill	All Afterschool Staff and Students	3/17/23 @ 3:30 pm

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. McManus
 All in Favor: AYES: 8 Absent: Mrs. Markiewicz

a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Jan. 25, 2023 - Feb. 22, 2023

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

12. **Education Committee**

- Report of Meeting - No Meeting Held
- Approved the following consent agenda items (a -f) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Scoble
 All in Favor: AYES: 7 Absent: Mrs. Markiewicz
 Abstained: Mrs. DeSena

a. **Donation**

Accepted the generous donation of a piano at a value of \$5,000 from an anonymous donor.

b. **Field Trips**

Approved the following scheduled field trips.

Class/Group	Staff Attending	Trip Name / Location	Cost to Student
Gr. 6 Trip	S. Johnson L. Smith T. Dietz L. Zucker R. Roberts D. Morrone J. Bellavance	NJ Forest Resource Center, Jackson, NJ	Part of Camp Bernie
Gr 5 Trip	A. Humbert M. Kain J. Berardi D. Feehery L. Lazarczyk A. McConnell A. O'Neill K. Eagles B. Flynn K. Masina A. Copman B. Bruno (student teacher) D. Walker Officer Brian Dougherty	Camden Aquarium Camden, NJ	\$50/student

	<p><u>PARENTS:</u> J. Trafficants V. Coggshall M. Marcus C. Dagostino S. Cupps K. O'Brien M. Polloway K. Lukach C. Martin S. DeAngelis F. Frangiacomo M. Collard S. Veninata L. Hunt S. Hoitt</p>		
Grade 7	J. Brown K. Downs L. Jacob S. VanDeBoe K. Laviola J. Crow L. Schoch L. Little C. Obszarny H. Mutto C. Tagliareni K. Masina D. Morrone	Adventure Crossing USA, Jackson, NJ	\$111/student

c. School Fundraisers / Events

Approved the following school fundraisers / events: **(*retroactive approval)**

Class / Group	Fundraiser / Event	Date / Time	Cost
Spring Athletics (Event) J. Lucci	“Bulldog Team Store” with Athlete’s Alley for Personalized Athletic Shirts	Spring Sports	As per item
Boys & Girls Basketball Teams, Cheer Team (Event)	Rumson St. Patrick’s Day Parade	3/12/23*	NA
Gr K - 8 (Fundraiser)	Zonda Hip Hop Assembly	3/17/23*	Sponsored by PTO
FD Gr 4 - 8 (Fundraiser)	Science Guy Assembly	6/06/23	Sponsored by PTO
FD Student Volunteers (Event)	PTO “Rumson's Got Talent” Art Contest	All submissions due by March 4th	NA

d. 23-24 Grades 3-5 JET Rubrics

Approved the revised Grades 3-5 JET rubrics for the 23-24 school year.

e. Outside Contractor Training Session

Approved *Impact Parents* to provide onsite training session with staff and parents on “Raising Complex Kids”, on April 3rd & 4th, 2023, not to exceed the total cost of \$1,500.00

f. Continuation of Services for Special Education Student

Approved continuation of tuition payment for Student ID # 242922 at Coastal Learning Center through 6/16/2023 and Extended School Year from 7/3/23 through 8/14/23 at the per diem rate of \$343.54 and continued transportation to Coastal Learning Center with New Destination bus company at a per diem rate of \$240.47 through 6/16/23 and Extended School year from 7/3 through 8/14/23.

13. Personnel Committee

• **Report of Meeting - No Meeting Held**

• **Approved the following consent agenda items (a -f) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. Smith

All in Favor: AYES: 8 **Absent:** Mrs. Markiewicz

a. Appointment

1. Permanent Substitute

Retroactively approved the appointment of **Louisa McMillan** as a non-tenured track Permanent Substitute, hired and paid through ESS at the rate of \$150/day from 3/06/23 to a date to be determined (TBD).

b. Leave Replacement

Approved **Laura Thomas** as the non-tenured track maternity leave replacement for Amanda Sibilio Torres commencing on or about April 24, 2023 through June 16, 2023, to be hired and paid through ESS at the rate of \$200/day.

c. New Staff Member Bulldog Buddy

Approved the following new staff member Bulldog Buddy:

Position	New Staff Member	Bulldog Buddy
Grade 2 ICR	Laura Thomas	Amy Dougherty

d. Personal Day Less Sub Pay / Unpaid Day Request

Approved the following personal day/unpaid day request:

Staff Member	Date(s) Requested	Less Sub Pay / Unpaid Day (s)
Cathay Obszarny	4/06/23	Personal Day less sub pay of \$151.80
Jennifer O’Connell	4/06/23	Full unpaid day
Donna Chaknis	4/28/23 5/01/23	Full unpaid day One-half unpaid day

e. Additional Compensation

Approved the following additional compensation: (*retroactive)

Name	Date	Event/Location	Hours/Amount paid
S. Deegan	3/04/23*	FD Play Chaperone - rescinded position <i>(from Feb. 22, 2023 agenda)</i>	Up to 3 hrs @ \$50.33/hr

L. Haldane	3/02/23*	FD Play Chaperone - rescinded Position (from Feb. 22, 2023 agenda)	Up to 3 hrs @ \$50.33/hr
D. Morrone	03/04/23*	FD Play Chaperone (Replaced S. Deegan)	Up to 3 hrs @ \$50.33/hr
T. Zifchak	03/02/23*	FD Play Chaperone (Replaced L. Haldane)	Up to 3 hrs @ \$50.33/hr
J. Novellino	Spring Season	Tennis Coach	Adjusted from \$1,761 to \$3,522 (from 5/25/22 Agenda)
K. Sweeny	2/27/23*	Gr. 4, 6 Recess Supervisor	Up to 2 days/week Paid for 35 minute lunch

f. Assignment Changes

Approved the following assignment changes effective March 13, 2023:

Name	Current Assignment	New Assignment
Kelsey Moore	Gr. 3 Leave Replacement	Permanent Substitute
Clara Rosato	Gr. 7 ICR Teacher	Gr. 3 Teacher
Maria Stasinopoulous	Permanent Substitute	Gr. 7 ICR Leave Replacement

14. Finance and Facilities Committee

- Report of Meeting - Mr. McManus reported on the meeting held on 3/13/23.
- Approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Scoble

All in Favor: AYES: 8 Absent: Mrs. Markiewicz

a. Bills & Claims

1. Approved the March 2023 bills presented for payment as per the Bills & Claims report and hand check list.

Fund 11	\$ 465,210.51
Fund 20	\$ 95,936.82
Fund 60	\$ 75,617.26
Fund 61	\$ <u>240.43</u>
TOTAL	\$ 637,005.02

2. Approved the following gross payroll expenses:

March 15, 2023 \$ 598,931.93

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending February 28, 2023, including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2022-2023 budget.

d. Board Secretary’s Monthly Certification

To accept the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:
 Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 28, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

 Board Secretary

 Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted the Monthly Certification Budgetary Major Account Fund Status Report:
 RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of February 28, 2023, after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Audit Report 2021-2022

RESOLVED by the Rumson Board of Education, that the Audit Report for the 2021-2022 School Year, prepared by Paul J. Cuva, C.P.A. of FWCC, P.A., was accepted with one Finding the summary of which is attached hereto; and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Executive County Superintendent of Schools.

g. Use of Facilities

Approved the following facility use request: (*retroactive approval)

Organization	Use Request	Date(s) /Time(s)	Location	Fees
Dance Plus Academy of Dance - Joede Persson	End-of-year Production	Set up: 6/02/23 <i>(Added set up date to facility use request)</i>	MPR/Auditorium w/Concession & Ticket Area	NA
Kick Performing Arts Janet Piven	Shrek the Musical Jr. Performance	6/01/23 4:30pm-7:30pm	MPR/Auditorium w/Concession & Ticket Area	\$150 Appl Fee \$1,700 Class IV Fees Plus add'l fees for technology/custodians
Premiere Theatre Co. Kitty Cleary	Theatrical Productions	June 16-25 June 30; July 1 & 2 July 29 - Aug 6 Aug 11-13	MPR	\$150 Appl Fee \$6,400 Class IV Fees Plus add'l fees for custodians
Rumson PTO Lori Rongetti	Bone Marrow Donor Event	3/13/23* 10:30am - 1:30pm	MPR Lobby	NA
Central Jersey Hawks Steven Heath	Basketball Practice	Sundays & Tuesdays 3/19/23 - 6/27/23	FD Gym	\$150 Appl Fee Plus add'l fees for custodians

h. Professional Development / Travel and Related Expenses

Approved the following Professional Development/Travel and related expenses: (*retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T Mileage
Ursula Glackin	4/20-21/2023	NJHSA Annual Convention, Long Branch, NJ	\$255	N/A
Robert VanDeBoe	2/27-28/ 2023*	2023 SHAPE NJ Annual Convention <i>(Entered into Genesis 1/12/23)</i>	\$275	N/A
Denise McCarthy	6/6-9/2023	NJASBO, Atlantic City	\$275	Mileage: \$206.33 Parking: \$40 Hotel: \$318.15
Heather Mutto Joe Novellino	4/14 - 6/30/23	ASDEC Multisensory Math Course	\$925 each	N/A
Dr John Borman Vera Ridoux Kim O'Connor Jodi Cocchiola Bridget Albrizio Carol Tagliareni	3/22/2023	NJ Science of Reading Leadership Summit, Forsgate Country Club, Monroe, NJ	N/A	JEB - N/A VR - N/A KO - \$21.53 JC - \$33.20 BA - \$25.19 CT - \$15.51
Durie Leidner	3/03/2023*	NJABA Conference, Somerset NJ	N/A	N/A
Robin Gordon	2/27-28/2023* <i>(Corrected # of days from 1/24/23 Agenda)</i>	2023 Shape NJ Annual Convention <i>(Entered into Genesis 1/04/23)</i>	\$275	174 r/t/m @ \$0.47/mile = \$81.78 <i>(Corrected mileage from 1/24/23 Agenda)</i>
Lu Holmes	2/27-28/2023* <i>(Corrected # of days from 1/24/23 Agenda)</i>	2023 Shape NJ Annual Convention <i>(Entered into Genesis 1/12/23)</i>	\$275	16 r/t/m @ \$0.47/mi = \$7.52 <i>(Corrected mileage from 1/24/23 Agenda)</i>
John Bormann	5/17-19/23	NJASA/NJAPSA Spring Leadership Conference 2023 Atlantic City, NJ	N/A	Mileage: \$70.50 Tolls: \$6:06 Parking: \$30.00 Hotel: \$214.00

i. Health and Medical Services Agreement

Approved the Health and Medical Services Agreement between Monmouth Medical Center and the Board of Education of the Borough of Rumson for services rendered for the period of 7/01/22 through 6/30/23, pursuant to the terms of this agreement, in the amount of Five Thousand Dollars (\$5,000) pursuant to fee schedule.

j. Adoption of the Tentative Budget for FY 2023-2024

The Superintendent recommended approval to adopt the Tentative Budget for FY 2023-2024, as follows:

BE IT RESOLVED, that the tentative budget was approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	TOTAL
2023-2024 Total Expenditures	\$21,266,600	\$977,874	\$1,669,702	\$23,914,176
Less: Anticipated Revenues	\$3,167,493	\$977,874	\$447,268	\$4,592,635
Taxes to be Raised	\$18,099,107	\$ 0.00	\$1,222,434	\$19,321,541

And to advertise said tentative budget in the **Asbury Park Press** in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Multi Purpose Room (MPR) of the Rumson School District, located on Black Point Road, Rumson, NJ 07760, on **April 26, 2023**, at 6:30 pm for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

Capital Reserve Withdrawal - Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of **\$353,700** for other capital projects costs of **\$353,700**. The total cost of these projects is **\$353,700** which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a **\$60,250** withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expenses Reimbursements

WHEREAS, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Rumson Board of Education established **\$30,710** as the maximum travel amount for the current school year and has expended **\$11,620** as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of **\$34,775** for the 2023-2024 school year.

Adjustment for Health Care Costs

BE IT RESOLVED that the Rumson Board of Education included in the tentative budget the adjustment for increased costs of health benefits in the amount of **\$257,141**. The additional funds will be used to pay for the additional increases in health benefit premiums.

15. Planning Committee

- **Report of Meeting - Mrs. Scoble reported on the meeting held on 3/13/23.**

16. Policy Committee

- **Report of Meeting - No Meeting Held**

17. New Business

- **PTO Liaison report**
- **REF Liaison report**

18. Communications

Permitted the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
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- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

19. Executive Session

RECOMMENDATION

Approved the following resolution at 8:05pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- **Residency/Student Matter**
- **Superintendent’s Contract**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Scoble
All in Favor: AYES: 8 Absent: Mrs. Markiewicz

20. Roll Call upon return to public session at 8:33 p.m.

Mrs. DeSena	Present	Mrs. Markiewicz	Absent	Mrs. Scoble	Present
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Present	Mrs. Sahadi	Present	Mrs. Swain	Present

21. Adjournment

The meeting was adjourned at 8:34 p.m.

Moved: Mrs. Swain Seconded: Mrs.Scoble
All in Favor: AYES: 8 Absent: Mrs. Markiewicz

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: March 16, 2023