

# RUMSON BOARD OF EDUCATION

Rumson, New Jersey

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## Board Meeting Minutes

Date: Tuesday, March 22, 2016  
Time: 6:30 pm Executive Session - 7:30 pm Regular Board Meeting  
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 6:36 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Arrived 6:38pm	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Arrived 7:41pm
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

Others attending: Dr. John Bormann, Superintendent; Ms. Debra Allen, BA/BS; Athina Cornell, Esq., School Board Attorney; and the public.

5. **Executive Session**

RECOMMENDATION

Motion to approve the following resolution at 6:38p.m.:

I moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Moved: Dr. Jones                      Seconded: Dr. Connors

Discussion: None

All in Favor: AYES: 8                      Absent: Mrs. Simons

6. **Roll Call upon return to public session at 7:36 p.m.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Absent
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

7. **Welcome Visitors**

8. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

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**9. Correspondence**

**RECOMMENDATION**

The board accepted the following correspondence, to the extent known:

Clementine Properties Re: Variance Application

**Moved: Mrs. Swain      Seconded: Mr. Binns**

**Discussion: None**

**All in favor: AYES: 8      Absent: Mrs. Simons**

**10. Approval of Minutes**

**RECOMMENDATION**

The Board approved the following minutes:

February 24, 2016 Regular meeting minutes & closed session minutes

March 16, 2016 - Special meeting minutes

**Moved: Mrs. Melia      Seconded: Mrs. Swain**

**All in Favor: AYES: 9**

**11. Report of the Superintendent**

The Superintendent reported on the following activities and events:

• **School Suspension List**

School	Sept. 2015	Oct. 2015	Nov. 2015	Dec. 2015	Jan. 2016	Feb. 2016	Mar. 2016
DP	0	0	0	0	0	0	0
FD	0	0	0	1	1	0	1

• **Enrollment - as of March 18, 2016**

Dean-Porter	Forrestdale
408	558

The Board approved the following consent agenda items (a - c) upon the recommendation of the Superintendent:

**Moved: Mrs. Swain      Seconded: Mrs. Beyer**

**All in favor: AYES: 9**

**a. School Safety and Security Report**

The Board accepted the Safety and Security Report for March 2016:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	3/01/16 - 10:00 am
DP & FD	Lockdown Drill	All Staff & Students	Scheduled

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**b. EVVRS/HIB REPORT APPROVAL**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for January 23 to February 23 , 2016.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

**c. EVVRS/HIB REPORT PRESENTATION**

Presentation of the Harassment, Intimidation, and Bullying (HIB) report for February 24 to March 22,2016.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	1	0	1
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

**12. Education Committee (Consent Agenda items a-g)**

- **Report of Meeting** - Dr. Jones reported on the meeting held on 3/16/16.
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. MacGillis**

**Discussion: None**

**Roll Call Vote: AYES: 9**

**a. Class Trip**

The Board approved he following class trips:

Staff Member	Grade	Date/Location /Description
Jessica Hawkins	Gr. 4 LLD/MD	3/11/16 * - Acme Supermarket, Little Silver, NJ - IEP Functional Development Vocational Skills
Jessica Hawkins	Gr. 4 LLD/MD	4/22/16 - Home Depot, W. Long Branch - IEP Functional Development Vocational Skills
Jessica Hawkins	G4. 4 LLD/MD	5/20/16 - Career Center, Freehold, NJ - IEP Functional Development Vocational Skills
Aimee Humbert (4/06) Brittaney Flynn (4/06) Heather Mutto (4/07) Meghan Kain (4/07) Nick Varanelli (4/6-7) Roseanne Primavera (4/6-7) Mary Jo O'Neill (Sub Nurse - 4/6-7/16)	Grade 5	4/06-07/16 - Buehler Challenger and Science Center, Paramus, NJ - Annual 5th Gr. trip
Michelle Devoy Keith Laviola	Grades 7/8	4/28/16 - RCDS - 2nd Annual Middle School Diversity Summit

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**b. CPR in School Training Kits**

The Board approved accepting the donation of one CPR in Schools Training Kit from Meridian Health.

**c. Character Education Initiative Donation**

The Board approved accepting the donation of \$400 from the Rumson Local PBA #345 for use towards Character Education/Parent Academy incentives.

**d. Non-Resident Tuition Students**

The Board approved the following 16-17 Non-Resident Tuition students:

Name	Grade	Tuition
L. D.	8	\$10,000
K. K.	2	\$ 9,000
N. M.	6	\$10,000
V. M.	4	\$ 9,000
N. S.	3	\$ 9,000
C. H. (Rumson Staff)	4	\$ 4,500
C. H. (RFH Staff)	6	\$ 5,000
M. K. (RFH Staff)	2	\$ 4,500
J. L. (RFH Staff)	8	\$ 5,000

**e. Tuition Rates**

The Board approved the tuition rates for the 16-17 school year as follows:

Resident Pre-K	\$ 2,500/year	
Non Resident Grades K-5	\$ 9,000/year	(Rumson/RFH Staff \$4,500/year)
Non-Resident Grades 6-8	\$10,000/year	(Rumson/RFH Staff \$5,000/year)

**f. Non-Resident Tuition Enrollment**

The Board approved based on enrollment, projected openings for non-resident tuition students in grades K-5 for the 16-17 school year.

**g. Outside Evaluators**

The Board approved these Outside Evaluators for the 15-16 school year:

Name	Description	Address	License Status
Dr. David Diamant, PhD	Psychologist	Shrewsbury Avenue - Suite 308 Shrewsbury, NJ 07702	Lic. Exp. 6/30/17
Dr. Brian Burgess	Psychologist	119 Maple Avenue Red Bank, NJ 07701	Lic. Exp. 6/30/17
Dr. Patricia Steen, PhD	Psychologist	41 Reckless Place	Lic. Exp. 6/30/17

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		Red Bank, NJ 07701	
Dr. Allison Block, PhD	Psychologist	116 Oceanport Avenue Little Silver, NJ 07739	Lic. Exp. 6/30/17
Dr. Denise Wegeman	Licensed Clinical Social Worker	Brook 35 Plaza 2150 Highway 35, Suite 250 Sea Girt, NJ 08750	Lic. Exp. 8/31/16

13. **Personnel Committee (Consent Agenda items a -i)**

- **Report of Meeting - Mrs. Swain reported on the meeting held on 3/9/16.**
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved: Mrs. Beyer      Seconded: Mrs. Swain**

**Discussion: None**

**Roll Call Vote: AYES: 9**

**a. Leave of Absence**

1. The Board approved request for a medical leave of absence from **Alexis Campbell** to begin immediately through a date TBD.
2. The Board approved request for a medical leave of absence for **Sue Brink**, Custodian, to begin on April 4, 2016 to return to work on approximately April 18, 2016 pending medical approval.

**b. Retirement**

1. The Board accepted with regret the retirement notice from **William Lamberson**, Custodian effective June 30, 2016.
2. The Board accepted with regret the retirement notice from **Heather deLaszlo**, Health Teacher effective June 30, 2016
3. The Board accepted with regret the retirement notice from **Ken Grasso**, Teacher, effective June 30, 2016.

**c. Resignation**

The Board accepted the letter of resignation from **Susan Collins**, Cafeteria/Recess Aide effective immediately.

**d. Appointments**

**1. Cafeteria/Recess Aide**

The Board approved appointment of **Julie McGloin** as Cafeteria/Recess Aide to begin as soon as possible, pending criminal history review approval.

**2. Grade 3 Replacement Teacher**

The Board approved the appointment of **Brittney Hogan** as the Grade 3 Leave Replacement Teacher for Alexis Campbell to begin immediately through a date TBD.

**3. P/T Basic Skills Leave Replacement Teacher**

The Board approved the appointment of **Krista Honnold** as the P/T Basic Skills Leave Replacement Teacher for Brittney Hogan to begin immediately through a date TBD.

**e. Substitutes**

The Board approved the addition of the following substitute(s) to the Board Approved Substitute list:

Renee Kontometros      Re: Substitute Teacher

**f. Substitute Pay Rate**

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The Board approved a longevity pay rate of \$85.00/day for substitutes that have been with the district for 5 years or more and have worked 10% or more of the days in each of those school years.

**g. Additional Compensation**

The Board approved the following additional compensation:

Staff Member	Event / Date	Hours / Payment
Brittney Hogan	Professional Development - Aims Web program overview	1 hr. 45 min / \$35/hr = \$61.25

**h. Student Teacher Observation**

The Board approved request from **John Denman**, College Student, to complete 15 hours of observation in elementary classroom with Judge Ellis for 6 hours on 3/23/16, Joe Novellino for 6 hours on 3/24/16 and 3 hours during the week of 4/04/16 in a classroom TBD.

**i. Chaperones**

The Board approved the following chaperones (\*retroactive approval):

Chaperone	Event/Date	Rate of Pay
Keith Laviola Michelle Devoy Megan Kain Aimee Humbert Brittaney Flynn Sandy Pignataro	<b>*SGA Dance</b> - 4/15/16 from 6:30pm-9:30 pm	Up to 3 hours @ \$50.33/hr = \$150.99 each For a total of \$905.94
Sandy Pignataro Tricia Zifchak Keith Laviola Barbara Leutz Meghan Kain Laura Randazzo	<b>Forrestdale Follies</b> - 4/23/16 From 6:00 - 9:00 pm	Up to 3 hours @ \$50.33/hr = \$150.99 each For a total of \$905.94

**14. Finance and Facilities Committee (Consent Agenda items a - i)**

- **Report of Meeting** - Mrs. Melia reported on the meeting held on 3/14/16.
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved: Mr. Binns      Seconded: Dr. Jones**

**Discussion: None**

**Roll Call Vote: AYES: 9**

**a. Bills & Claims**

The Board approved the March 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$41,394.27**.

**b. Board Secretary's Report**

The Board accepted the Board Secretary's Report to the Board of Education for the month ending February 29, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

**c. Transfers**

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The Board approved ratifying transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

**d. Board Secretary’s Monthly Certification**

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of March 22, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of March 22, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Travel and Related Expenses**

The Board approved the following Travel and Related Expenses:

Staff Member	Date	Event/Location	Cost	Est. r/t/mile cost
James O’Brien	3/14-16/2016	NJSBGA Annual Expo, Harrah’s, Atlantic City, NJ	Room: \$168.72 Other: TBD	174 r/t/m = \$53.94
Louis Pelissier	3/22/16	NJCTOSC meeting, Google, NYC	\$0.00	Train - \$32.50 r/t
Laurie Volpe Vera Ridoux	4/13/16	MC3 - PARCC Evidence Statement Analysis, Neptune HS	\$0.00	\$9.92 r/t/m - each
John Bormann	4/13/16	MC3 - PARCC Evidence Statement Analysis, Neptune HS	\$0.00	N/A
Jennifer Gibbons Caroline DeWynngaert Dawn Cappetto Amy Lepping	7/18-20/16	Summer Institute: Using Arts Infused Instruction to Enhance the Common Core/Princeton University	N/A	95.6 r/t/m = \$29.64 ea/day
John Bormann	7/18-20/16	Summer Institute: Using Arts Infused Instruction to Enhance the Common Core/Princeton University	N/A	N/A
Corine Brennan	4/14-15/16	NJ Speech Lang. & Hearing	\$250	12.6 r/t/m = \$3.91 ea/day (\$7.82 total)
Amy Lepping	3/23/16	Visual Arts Articulation/RBR	N/A	5.8 r/t/m = \$1.80

**g. 16-17 Comprehensive Equity Needs Assessment & Action Plan**

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The Board approved the acceptance and submission of the 2016-2017 Comprehensive Equity Needs Assessment, Statement of Assurance, and Action Plan.

## h. IDEA Basic and PreSchool Grant Amendments

The Board approved Amendment 1 of the IDEA Consolidated Grant Application:

	Public	PY Carryover	Non-Public	PY Carryover	Total
<b>BASIC</b>	\$202,302	-0-	\$45,316	\$557.00	\$248,175
<b>PreSchool</b>	\$ 10,109	\$ 1,299	-0-	-0-	\$ 11,408

## i. Source 4 Teachers

The Board approved entering into a contract with Source 4 Teachers for the 2016-2017 school year.

## 15. Planning Committee

- **Report of Meeting** - Next meeting will be on 4/13/16 Branding follow-up at 6:00 pm.

## 16. Policy Committee

- **Report of Meeting** - Next meeting will be held on 4/7/16 at 6:30 pm.

## 17. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report** - Dr. Bormann attended the meeting. Grant submissions are being considered.

## 18. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

## 19. Adjournment

The Board approved adjourning the meeting at 8:15 p.m.

**Moved: Mrs. Swain      Seconded: Mr. Binns**

**Roll Call: AYES: 9**