



Board Meeting Minutes

Date: Tuesday, March 16, 2021

Time: 7:00 pm - Regular Board Meeting

- In-person attendance - visitors welcome with mask & distancing
- Zoom attendance - via link posted on district website

Location: Higgins Library of the Forrestdale School and a Zoom hosted site posted on the Rumson District website.

1. Call to order

The meeting was called to order by the Board President at 7:10 p.m., in-person and on a Zoom hosted site posted on the Rumson District website.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mr. Caldwell	Present	Mrs. Ginsberg	Present	Mrs. Markiewicz	Present
Dr. Connors	Absent	Mrs. Izzo	Present	Mrs. Scoble	Present
Mrs. D'Uva	Present	Dr. Jones	Present	Mrs. Swain	Present

Others present: Dr. John E. Bormann, Superintendent; Mrs. Denise McCarthy, SBA/BS; and the public.

5. Welcome Visitors

6. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. Correspondence - None

8. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

February 24, 2021 Regular & Executive session meeting minutes

Moved: Mrs. Swain Seconded: Mrs. Scoble

All in Favor: AYES: 8 Absent: Dr. Connors

9. Report of Superintendent

The Superintendent to report on the following activities and events:

- The following students were recognized by Dr. Bormann, and will be honored at a future recognition ceremony to be announced.
 - **Stella Saad** - FD Team 2nd Place - Future City Competition
 - **Christian J. Volk** - FD Team 2nd Place - Future City Competition
 - **Sophie Yockel** - FD Team 2nd Place - Future City Competition
 - **Julia Funck** - 1st Place Speech Competition
 - **Cooper Barrett** - 2nd Place Speech Competition
 - **Charlotte Brown** - 3rd Place Speech Competition

- **School Suspensions for the period of 2/25/21 - 3/15/21**

Deane-Porter	Forrestdale	District
0	0	0

- **Enrollment - as of March 16, 2021**

Deane-Porter	Forrestdale	District	Virtual
357	576	933	102

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Feb. 24, 2021 - Mar. 15, 2021

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Izzo

Roll Call: AYES: 8 Absent: Dr. Connors

- a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Jan. 27, 2021 - Feb. 23, 2021

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

10. Education Committee

- **Report of Meeting - Mrs. Markiewicz reported on the meeting held on 3/10/2021.**
- **Approved the following consent agenda items (a-c) upon the recommendation of the Superintendent:**

Moved: Mrs. Izzo Seconded: Mrs. Swain

Roll Call Vote: AYES: 8 Absent: Dr. Connors

a. School Events Fundraisers

Approved the following school events / fundraisers:

School Event/Fundraiser	Date	Grade / Organization
March Madness “Let’s Can Hunger” Food Drive for Backpack Crew Charity	March 17-26, 2021	SGA

b. Opening Non-Resident Tuition Student Process 21-22

Approved opening the Non-Resident Tuition Student process for the 21-22 school year under Policy 5111.

c. Outside Evaluation

Approved the use of the services of **Dr. Steven Dyckman**, to conduct a Psychiatric Evaluation, for student ID #232530 at the rate of \$1,000.00.

11. Personnel Committee

- **Report of Meeting - Mrs. Ginsberg reported on the meeting held on 3/10/2021.**
- **Approved the following consent agenda items (a - g) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. D’Uva

Roll Call Vote: AYES: 8 Absent: Dr. Connors

a. Resignations

1. Tennis Coach

Accepted the resignation of **Judge Ellis** as Tennis Coach for the 20-21 school year.

2. Track Coach

Accepted the resignation of **Nancy Kegelman** as Track Coach for the 20-21 school year.

3. Cafeteria/Recess Aide

Accepted the resignation of **Sherry Clark**, Cafeteria/Recess Aide, effective 4/08/2021.

b. Leave Request

Approved the unpaid administrative medical leave request from **Debbie Harwood**, Receptionist, for the period of April 12, 2021 to June 8, 2021 expected to return on September 20, 2021 for the 21-22 school year.

c. Appointment

1. Cafeteria / Recess Aide

Approved the appointment of **Brandi Vuksanovich**, as Cafeteria/Recess Aide for the 20-21 school year, to begin on/about April 8, 2021 at the salary of \$16.95/hr for 2.5 hours per day, 5 days per week through the emergent hire process. Pending Criminal History, Medical, and Child Protective Measures approval.

d. Additional Compensation

Approved the following additional compensation: (*retroactive)

Name	Date	Event/Location	Hours/Amount paid
Amanda Shorr* (ELA, Sci, SS) Sommer VanDeBoe* (Math)	02/18/2021 - TBD	Home Instruction Up to 10 hrs/week (SID #1152499448)	Up to 10 hrs/week total @ \$50.33/hr = \$503.30/week
Suzanne Mauri* (Math) Kate Sullivan* (ELA) Michelle Devoy* (Social Studies) Alex Stucy* (Sci)	2/18/2021 - TBD	Home Instruction Up to 10 hrs/week SID #4123411940	Up to 10 hrs/week total @ \$50.33/hr = \$503.30/week

Keith Laviola* (Social Studies)	3/15/2021 - TBD	Home Instruction SID #6109037304	Up to 2 hrs/week @ \$50.33/hr = \$100.66/week
Kim Wells* (Sci 2 hrs/wk) (Math 3 hrs/wk) (ELA - 3 hrs/wk)	3/15/2021 - TBD	Home Instruction SID #6109037304	Up to 8 hrs/week @ \$50.33/hr = \$402.64/week
Amanda Schorr*	3/15- 3/18, 2021	Transition Planning to Live Stream	Up to 2 hrs @ \$40/hr = \$80
Gabrielle Williams*	3/15 & 3/26	CST Meetings	2 hrs @ \$42.60/hr = \$85.20
Natalie Carroll	20-21 School Year	Tennis Coach	\$1,761.55/year
Tricia Zifchak	20-21 School Year	Track Coach	\$2,717/year
John Bellavance (Baseball) Amanda Cowan (Softball)	2021 Spring Season	Independent Evaluators: 1 Baseball Evaluator 1 Softball Evaluator	Up to 3 hrs each Baseball & Softball @ \$50.33/hr = \$150.99 each

e. Salary Adjustment

Approved salary revision for **Sharen Hall**, PT Middle School Social Studies ICR Virtual Teacher, Step B-7 \$52,840 from FTE .56 to FTE .60 pro-rated for the period beginning on April 12, 2021 to June 8, 2021 for a total of 41 days and \$432.96.

f. Collective Bargaining Agreement between the Rumson Board of Education and the Rumson Education Association (REA)

BE IT RESOLVED, that the Rumson Board of Education approve the Collective Bargaining Agreements between the Rumson Board of Education and the Rumson Education Association, and authorizes the Board President and Board Secretary as the attesting witness, to sign the Agreement on the Board's behalf.

g. Retroactive Pay

Approved retroactive pay for **Jennifer Gibbons**, Principal Forrestdale School in the amount of \$1,468.08 under the 21-22 RAA Memorandum of Agreement.

12. Finance and Facilities Committee

- **Report of Meeting - Mr. Caldwell reported on the meeting held on 3/15/2021.**
- **Approved the following consent agenda items (a - i) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. Ginsberg

Roll Call Vote: AYES: 8 **Absent:** Dr. Connors

a. Bills & Claims

Approved the March 2021 bills presented for payment as per the attached Bills & Claims and hand check list.

Fund 11	\$ 1,207,406.66
Fund 20	\$ 68,955.87
Fund 30	\$ 1,658,681.21
Fund 40	\$ 28,700.00
<u>Fund 60</u>	<u>\$ 290.25</u>
Total	<u>\$ 2,964,033.99</u>

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending Feb. 28, 2021 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2020-2021 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of March 16, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of March 16, 2021 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Amendment of the Long Range Facilities Plan

Approved a minor amendment to the approved 2019-2024 Long Range Facilities Plan to include a new storage shed on the Forrestdale school property. Further, the Board Authorizes Spiegle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.”

g. Submission of the Tentative Budget 2021-2022

Approved the submission of the Tentative Budget for 2021-2022 to the Monmouth County Superintendent for review, as follows:

**Adoption of Tentative Budget
2021-2022**

RESOLVED, that the tentative budget be adopted for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	TOTAL
2020-2021 Total Expenditures	\$19,398,331	\$ 969,705	\$2,221,218	\$22,589,254
Less: Anticipated Revenues	<u>2,249,190</u>	<u>969,705</u>	<u>577,711</u>	<u>3,796,606</u>
Taxes to be Raised	\$17,149,141	\$0.00	\$1,643,507	\$18,792,648

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Higgins Library of the Forrestdale School, Rumson New Jersey on April 28, 2021 at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

Capital Reserve Withdrawal

RESOLVED that the Rumson Board of Education requests the approval of a capital reserve withdrawal in the amount of \$100,000. The district intends to utilize these funds for the construction of a storage shed on the campus.

**Emergency Reserve Withdrawal
Security District Wide**

RESOLVED that the Rumson Board of Education requests the approval of an emergency reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds to cover the cost of Class III security coverage by the Rumson Police Department.

Maintenance Reserve Withdrawal

RESOLVED that the Rumson Board of Education requests the approval of a maintenance reserve withdrawal in the amount of \$20,000. The district intends to utilize these funds to clean up the Narumson property it purchased.

Travel and Related Expense Reimbursement

WHEREAS, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$30,000 for all staff and board members for the 2021-2022 school year.

h. Change Orders

Approved Change Order to G&P Parlamas in the amount of \$ 21,357, as follows:

ORDER #	Description	Amount
GC-21	Light fixture revisions	\$21,357

i. Shared Service Agreement

Approved a Shared Service Agreement with the Borough of Rumson to provide pond dredging and remediation of the pond on the Deane-Porter property.

13. Planning Committee

- **Report of Meeting - Tara D’Uva reported on the meeting held on 3/15/2021.**

14. Policy Committee

- **Report of Meeting - Dr. Bormann reported on the meeting held on 3/10/2021.**
- **Approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. D’Uva

Roll Call Vote: AYES: 8 Absent: Dr. Connors

a. Abolishment of Policies and Regulations

Approved **abolishment** of the following policies and regulations:

- Policy 3431.1 Family Leave (ABOLISHED)
- Policy 4431.1 Family Leave (ABOLISHED)
- Policy 3431.3 New Jersey Family Leave Insurance Program (ABOLISHED)
- Policy 4431.3 New Jersey Family Leave Insurance Program (ABOLISHED)
- Policy 2415.01 Academic Standards, Academic Assessments, and Accountability (ABOLISHED)
- Policy 2415.03 Highly Qualified Teachers (ABOLISHED)
- Policy / Reg 7430 School Safety (ABOLISHED)

b. First Reading on new/revised Policies and Regulations

Approved the **first reading** on the following new/revised policies and regulations:

- Bylaw 0145 Board Member Resignation and Removal (Revised)
- Policy 1643 Family Leave (New)
- Policy 2415 Every Student Succeeds Act (Revised)
- Policy 2415.02 Title I - Fiscal Responsibilities (Revised)
- Policy 2415.05 Student Surveys, Analysis and/or Evaluations (Revised)
- Policy / Reg 2415.20 Every Student Succeeds Act Complaints (Revised)
- Policy 4125 Employment of Support Staff Members (Revised)
- Policy/Reg 5330.01 Administration of Medical Cannabis Marijuana (Revised)
- Policy 6360 Political Contributions (Revised)
- Policy / Reg 7425 Lead Testing of Water in Schools (Revised)
- Policy 8330 Student Records (Revised)
- Policy 9713 Recruitment of Special Interest Groups (Revised)
- Reg 1642 Earned Sick Leave Law (Revised)

15. New Business - None

16. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
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- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

17. Executive Session - None

18. Adjournment

The meeting adjourned at 7:43 p.m.

Moved: Mrs. Swain Seconded: Mrs. Izzo
All in Favor: AYES: 8 Absent: Dr. Connors

Respectfully submitted by,

Denise McCarthy, School Business Administrator/Board Secretary

DATED: 3/16/2021