Date: Wednesday, March 16, 2016
Time: 7:30 pm Special Board Meeting Minutes
Location: Higgins Library, Forrestdale School

1. **Call to order**
The meeting was called to order by the Board President at 7:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**
Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**
Mrs. Beyer Present  Dr. Jones Present  Mrs. O’Connor Present
Mr. Binns Present  Mrs. MacGillis Present  Mrs. Simons Present
Dr. Connors Present  Mrs. Melia Present  Mrs. Swain Present
Also present: Dr. John Bormann, Superintendent; Ms. Debra Allen, Business Administrator/Board Secretary; and the public.

5. **Welcome Visitors**

6. **Communications**
To permit the fair and orderly expression of comments we ask that the public:
- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. **Tentative Budget 2016-2017**
   a. **Travel and Related Expense Reimbursement 2016-2017**

   **WHEREAS**, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

   **WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

   **WHEREAS**, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and
WHEREAS, the Rumson Board of Education established $50,000 as the maximum travel amount for the current school year and has expended $45,620.03 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $60,000 for all staff and board members for the 2016-2017 school year.

b. Adoption and Submission of the Tentative Budget 2016-2017
The Board approved the 2016-2017 Tentative Budget as listed below for submission to the County Office of the N.J. Department of Education.

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017 Total Appropriations</td>
<td>$15,952,480</td>
<td>$456,636</td>
<td>$822,120</td>
<td>$17,231,136</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$1,207,433</td>
<td>$456,636</td>
<td>$99,896</td>
<td>$1,763,965</td>
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<tr>
<td>Taxes to be Raised</td>
<td>$14,745,047</td>
<td>$0</td>
<td>$722,224</td>
<td>$15,467,271</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and
BE IT FURTHER RESOLVED, that a public hearing be held in the Higgins Library of the Forrestdale School, Rumson, New Jersey on April 27, 2016 for the purpose of conducting a public hearing on the budget for the 2016-2017 school year.

Moved: Mrs. Beyer Seconded: Dr. Connors
Roll Call: AYES: 9

8. Adjournment
Motion to adjourn the meeting at 8:05 p.m.
Moved: Mrs. Simons Seconded: Mr. Binns
Roll Call: AYES: 9

Respectfully submitted,

Ms. Debra Allen, BA/BS