BOARD MEETING MINUTES

Date: Wednesday, March 15, 2017
Time: 6:30 pm BOE PD - 7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. **Call to order**
   
   The meeting was called to order by the Board President at 6:40 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**
   
   Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

<table>
<thead>
<tr>
<th></th>
<th>Present</th>
<th>Dr. Connors</th>
<th>Present (7:15pm)</th>
<th>Mrs. O’Connor</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Beyer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mr. Binns</td>
<td>Absent</td>
<td>Dr. Jones</td>
<td>Present</td>
<td>Mrs. Simons</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Caldwell</td>
<td>Present</td>
<td>Mrs. Melia</td>
<td>Present</td>
<td>Mrs. Swain</td>
<td>Present (7:25pm)</td>
</tr>
</tbody>
</table>

   Others Present: Dr. John Bormann, Superintendent; Debra Allen, SBA/BS and the public.

5. **Board of Education Professional Development - ESSA**

6. **Welcome Visitors**

7. **Communications**

   To permit the fair and orderly expression of comments we ask that the public:
   
   - Wait to be recognized
   - Preface comments with your name and address
   - Direct all comments to the presiding officer
   - Discuss only concerns that have been previously addressed through proper administrative channels
   - Refrain from using any pupil or staff member’s name

   The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence** - None

9. **Approval of Minutes**

   **RECOMMENDATION**

   The Board approved the following minutes:
   
   February 22, 2017 Regular meeting minutes & closed session minutes

   **Moved:** Mrs. Beyer  **Seconded:** Mrs. Simons

   **Discussion:** None

   **All in Favor:** AYES: 8  **Absent:** Mr. Binns
10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

- **Enrollment - as of March 22, 2017**

<table>
<thead>
<tr>
<th></th>
<th>Dean-Porter</th>
<th>Forrestdale</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>392</td>
<td>601</td>
</tr>
</tbody>
</table>

The Board approved the following consent agenda items (a - c) upon the recommendation of the Superintendent:

Moved: Mrs. Simons Seconded: Dr. Jones

Discussion: None

All in favor: AYES: 8 Absent: Mr. Binns

a. **School Safety and Security Report**

The Board accepted the Safety and Security Report for March 2017:

<table>
<thead>
<tr>
<th>School</th>
<th>Type of Drill</th>
<th>Occupants Involved</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP &amp; FD</td>
<td>Fire Drill</td>
<td>All Staff &amp; Students</td>
<td>3/13/17 @ 2:45 pm</td>
</tr>
<tr>
<td>DP &amp; FD</td>
<td>AED Drill</td>
<td>All Staff &amp; Students</td>
<td>Scheduled</td>
</tr>
<tr>
<td>DP &amp; FD</td>
<td>Bomb Threat / Evac</td>
<td>All Staff &amp; Students</td>
<td>Scheduled</td>
</tr>
</tbody>
</table>

b. **EVVRS/HIB REPORT APPROVAL**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for January 26 to February 22, 2017.

<table>
<thead>
<tr>
<th>Incidents</th>
<th>Forrestdale</th>
<th>Deane-Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of total EVVRS Incidents</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Investigations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Incidents determined</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
c. EVVRS/HIB REPORT PRESENTATION

The Harassment, Intimidation, and Bullying (HIB) report for February 23 to March 15, 2017 was presented:

<table>
<thead>
<tr>
<th>Incidents</th>
<th>Forrestdale</th>
<th>Deane-Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of total EVVRS Incidents</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Investigations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Incidents determined</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

11. Education Committee

- **Report of Meeting** - Mrs. Swain reported on the meeting held on 3/8/17.
- The Board approved the following consent agenda items (a-e) upon the recommendation of the Superintendent:

  Moved: Mrs. Beyer    Seconded: Mrs. Simons

  Discussion: None

  Roll Call Vote: AYES: 8  Absent: Mr. Binns

a. 17-18 Non-Resident Tuition Students

The Board approved the enrollment of the following Non-Resident Tuition Students for the 17-18 school year:

<table>
<thead>
<tr>
<th>Non-Resident Tuition Student</th>
<th>Tuition</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 - Elementary (K-5) students</td>
<td>$9000/yr each</td>
<td>$36,000</td>
</tr>
<tr>
<td>3 - Middle School (6-8) students</td>
<td>$10,000/yr each</td>
<td>$30,000</td>
</tr>
<tr>
<td>4 - Elementary (K-3) staff students</td>
<td>$4,500/yr each</td>
<td>$18,000</td>
</tr>
<tr>
<td>4 - Middle School (6-8) staff students</td>
<td>$5,000/yr each</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

b. Outside Contractor

The Board approved retroactively Vivian Attansio, BCBA, for services for Student ID #192001 for up to 4 hours per week from January 3rd - March 15, 2017, at a cost of $125/hour for a total cost of $5,500.

c. Fundraisers

The Board approved the following fundraisers:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Fundraiser/Cost</th>
<th>Dates</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>SGA &amp; Gr. 6</td>
<td>Charity for Water - Jars in cafeteria to collect spare change to do any of the following to teachers… shave beards, lunch with teacher, etc.</td>
<td>March - May</td>
<td>Forrestdale</td>
</tr>
<tr>
<td>SGA &amp; Gr. 6 6 Chaperones Needed - TBD</td>
<td>Teacher Lip Sync Battle - Students pay admission to attend $5 each.</td>
<td>3/31/17</td>
<td>Forrestdale</td>
</tr>
<tr>
<td>PTO</td>
<td>Lunch Break - Donation Bin for gently</td>
<td>Now through</td>
<td>Forrestdale</td>
</tr>
</tbody>
</table>
used prom gowns, tux, shoes, accessories 3/31/17

Gr. 4 & 5  
**Penny collection** - For Greenhouse concrete poured path with copper accents.  March - May Forrestdale

d. Home Instruction
The Board approved home instruction for Student ID #3807899451 from 3/6/17 through 4/6/17 for up to 10 hours per week at $47/hour for a total of $2,350, provided by Education Inc.

e. Donation
The Board accepted donation from Acme, Fair Haven, of concession items to the Forrestdale School for the Evolution of Music show on March 15th. This fundraiser is sponsored by the National Junior Honor Society (NJHS). The money raised will go towards 8th Grade Graduation activities.

12. Personnel Committee
- **Report of Meeting** - Dr. Jones reported on the meeting held on 3/8/17.
- The Board approved the following consent agenda items (a - g) upon the recommendation of the Superintendent:
  
  **Moved:**  Mrs. Swain  
  **Seconded:**  Mrs. Simons  
  **Discussion:**  None  
  **Roll Call Vote:**  AYES: 8  
  Absent: Mr. Binns

  a. **Appointment**  
  **Speech Therapist**  
  The Board approved the appointment of Jennifer Lynn Nolet, Speech Therapist, at Step 1 MA $54,400 of the REA negotiated agreement, to begin September 1, 2017 through June 30, 2018, pending criminal history review approval.

  b. **Pre-Student Teaching Experience**  
  The Board approved Pre-Student Teaching Experience for Jeffrey Brace, Drexel Student, Grade 2 ICR classroom with Colleen Henrikson for 60 hours beginning on April 3, 2017 through June 16, 2017, pending criminal history review approval.

  c. **RFH Senior Project Program**  
  The Board approved Alexis Rogers, RFH Senior Student, to work as an intern with Scott Davidson, her mentor for the 17-18 school year for up to 10 hrs./week minimum.

  d. **Family Medical Leave (FMLA)**  
  The Board approved retroactively family medical leave (FMLA) request from Nicholas Varanelli, Teacher, beginning on Feb. 24, 2017 until further notice.

e. **Additional Compensation**  
The Board approved the following additional compensation:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Activity</th>
<th>Hours/Date</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corine Brennan</td>
<td>Bus Aide (round trip) for Student ID#192008</td>
<td>Up to 1 hr. on 3/21/17 Up to 1 hr. on 3/31/17</td>
<td>$50.33/hour x 2 hrs = $100.66 TOTAL</td>
</tr>
<tr>
<td>Meaghan Cavanaugh</td>
<td>LLI Training</td>
<td>Up to 3 hrs. (8:30-11:30) on 3/7/17 (Forrestdale School)</td>
<td>$35/hour = $105.00 TOTAL</td>
</tr>
</tbody>
</table>
f. **Class Trips**

The Board approved the following class trip:

<table>
<thead>
<tr>
<th>Class</th>
<th>Date</th>
<th>Location</th>
<th>Cost/Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gr. 7 - Up to 30 students</td>
<td>5/18/17 - 8:45-12:30pm</td>
<td>Sandy Hook - interdisciplinary marine and environmental education experience.</td>
<td>N/A - Students provide their own transportation</td>
</tr>
<tr>
<td>Grade 7</td>
<td>4/01/17 - 10:00 am - 12pm</td>
<td>Sandy Hook - plant their dune grass to raise awareness of importance of dune grass.</td>
<td>N/A - Students to provide their own transportation</td>
</tr>
<tr>
<td>Grade 3</td>
<td>3/30/17</td>
<td>Liberty Science Center, Jersey City, NJ</td>
<td>Cost to students: $42.00</td>
</tr>
</tbody>
</table>

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g. **Unpaid Leave**

The Board approved the following unpaid leave request:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Date of Leave</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauren Krystopowicz</td>
<td>April 18, 2017</td>
</tr>
</tbody>
</table>

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13. **Finance and Facilities Committee**

- Report of Meeting - Mrs. Melia reported on the meeting held on 3/9/17.
- The Board approved the following consent agenda items (a - i) upon the recommendation of the Superintendent:
  
  Moved: Dr. Jones  Seconded: Mrs. Swain
  
  Discussion: None
  
  Roll Call Vote: AYES: 8  Absent: Mr. Binns

a. Bills & Claims

The Board approved the March 2017 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **$42,358.60**.

b. Board Secretary’s Report

The Board approved accepting the Board Secretary’s Report to the Board of Education for the month ending February 28, 2017 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

The Board approved ratifying transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.

d. Board Secretary’s Monthly Certification

The Board approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of March 15, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

__________________________________________
Board Secretary                             Date
e. **Monthly Certification Budgetary Major Account Fund Status Report**  
The Board approved accepting The Monthly Certification Budgetary Major Account Fund Status Report:  
RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of March 15, 2017 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. **Travel and Related Expenses**  
The Board approved the following Travel and Related Expenses:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event / Location</th>
<th>Cost</th>
<th>Mileage /cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Bormann</td>
<td>1. 3/27/17</td>
<td>NJPSA/FEA Legal One Workshops: 1. Sub/ Teacher &amp; Legal Liability 2. Beyond Gender Identity</td>
<td>1. $75.00</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>2. 6/13/17</td>
<td></td>
<td>2. $150.00</td>
<td></td>
</tr>
<tr>
<td>Jay Bellavance</td>
<td>3/23/17</td>
<td>Bomb Threat Assessment: Awareness and Response, Monmouth Prosecutors Office, Freehold, NJ</td>
<td>N/A</td>
<td>32.2 miles total/ $10.00</td>
</tr>
<tr>
<td>Nancy Pearson</td>
<td>3/16/17</td>
<td>NJASK Science - School Coordinator Training / DOE / Mt. Laurel</td>
<td>$0</td>
<td>106 miles / $32.86</td>
</tr>
<tr>
<td>Chris Novelli</td>
<td>3/23/17</td>
<td>Preventive Maintenance Training / Rutgers Ctr. for Govt. Svc. / Neptune</td>
<td>$560</td>
<td>160 total / $49.60</td>
</tr>
<tr>
<td></td>
<td>3/28/17</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/4/17</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/6/17</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/11/17</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ursula Glackin</td>
<td>4/27/17</td>
<td>NJSASH Annual Convention / NJSAA / Long Branch</td>
<td>$250</td>
<td>NA</td>
</tr>
<tr>
<td></td>
<td>4/28/17</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jennifer Wargo</td>
<td>6/12/17</td>
<td>Google Level 1 Certification Bootcamp / Kiker Learning / Matawan</td>
<td>$275</td>
<td>62.8 total / $19.47</td>
</tr>
<tr>
<td></td>
<td>6/13/17</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liz Waters</td>
<td>3/17/17</td>
<td>Gifted Education Conference / NJAGC / Mercer County College</td>
<td>$219ea</td>
<td>NA</td>
</tr>
<tr>
<td>Maureen Gordon</td>
<td></td>
<td></td>
<td>$438 total</td>
<td></td>
</tr>
<tr>
<td>Shellie Miller</td>
<td>3/31/17</td>
<td>Pre-K Handwriting Without Tears training/ HWT / Princeton</td>
<td>$500</td>
<td>NA</td>
</tr>
<tr>
<td>Debra Allen</td>
<td>6/7-9/17</td>
<td>NJSASBO Annual Conf., AC, NJ</td>
<td>$275</td>
<td>$250 Transportation Expenses</td>
</tr>
</tbody>
</table>


**g. NJSIG Safety Grant Award 2017**  
The Rumson Board of Education approved the application for and the acceptance of the New Jersey School Insurance Group (NJSIG) Safety Grant Award for 2017 in the amount of $5,608; funds will be applied towards renovations to the FD entry.
h. Third Party Administrator
The Rumson Board of Education approved PlanConnect 403(b) Non-ERISA and 457(b) Governmental Program Services Agreement to act on behalf of the district as the third party administrator. Fees will be paid for by the Investment Providers for those active and inactive Plan Participants who maintain an account with the Investment Provider.

i. Auditor

14. Tentative Budget 2017-2018
The Board approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

Moved: Mrs. Beyer Seconded: Mr. Caldwell
Discussion: None
Roll Call Vote: AYES: 8 Absent: Mr. Binns

a. Travel and Related Expense Reimbursement 2017-2018
WHEREAS, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or further the efficient operation of the school district; and
WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and
WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and
WHEREAS, the Rumson Board of Education established $60,000 as the maximum travel amount for the current school year and has expended $60,000 as of this date; now
THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of $60,000 for all staff and board members for the 2017-2018 school year.

b. Adoption and Submission of the Tentative Budget 2017-2018
The Board approved the 2017-2018 Tentative Budget as listed below for submission to the County Office of the N.J. Department of Education.

Adjustment Enrollment
RESOLVED that the Rumson Board of Education includes in the proposed budget the adjustment for enrollment in the amount of $123,904. The district intends to utilize this adjustment for staff, supplies and materials necessary for the additional students.

Adjustment Health Benefits
RESOLVED that the Rumson Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of $146,925 ($165,225). The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.
Capital Reserve Withdrawal

Security Renovations and Pond Projects

RESOLVED that the Rumson Board of Education requests the approval of a reserve withdrawal in the amount of $540,000. The district intends to utilize these funds for the Security Renovations ($60,000) and Pond Project ($480,000).

Emergency Reserve Withdrawal

Security Renovations to School Entrances

RESOLVED that the Rumson Board of Education requests the approval of an emergency reserve withdrawal in the amount of $50,000. The district intends to utilize these funds to renovate the main entrance of the two schools to add security.

BE IT RESOLVED, that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018 Total Appropriations</td>
<td>$17,217,992</td>
<td>$456,309</td>
<td>$841,820</td>
<td>$18,516,121</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$1,904,737</td>
<td>$456,309</td>
<td>$95,573</td>
<td>$2,456,619</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$15,313,255</td>
<td>$0</td>
<td>$746,247</td>
<td>$16,059,502</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Higgins Library of the Forrestdale School, Rumson, New Jersey on April 26, 2017 for the purpose of conducting a public hearing on the budget for the 2017-2018 school year.

15. Planning Committee - No meeting held.

16. Policy Committee

- Report of Meeting - Dr. Connors reported on the meeting held on 3/1/17.
- The Board approved the following consent agenda items (a - b) upon the recommendation of the Superintendent:

  Moved: Mrs. Swain Seconded: Mr. Caldwell
  Discussion: None
  Roll Call Vote: AYES: 8 Absent: Mr. Binns

  a. 1st Reading

  The Board approved the first reading on the following new and revised policies and regulations:
  - P 2415.30 Title I - Educational Stability for Children in Foster Care
  - P & R 2460 Special Education
  - R 2460.1 Special Education - Location, Identification, and Referral
  - R 2460.8 Special Education - Free and Appropriate Public Education
  - R 2460.9 Special Education - Transition from Early Intervention Programs to Preschool Programs
  - R 2460.15 Special Education - In-service Training Needs for Professional and paraprofessional staff
  - R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students
  - P 2467 Surrogate Parents and Foster Parents
  - R 5514 Student Use of Vehicles on School Grounds

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b. 2nd Reading and Adoption
The Board approved the second reading and adoption on the following new and revised policies and regulations:

- P & R 1510 Americans with Disabilities Act
- P & R 2418 Section 504 of the Rehabilitation Act of 1973
- P & R 5116 Education of Homeless Children
- P & R 8330 Student Records
- P 3370 Teaching Staff Member Tenure
- P & R 3270 Lesson Plans and Substitute Books
- R 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- P 4124 Employment Contract
- P 4126 Confidential Secretary Benefits and compensation (revoked policy)
- P 4145 Layoffs
- P 4211 Attendance (revoked replaced with P4212 with same language)
- R 4211 Support Staff Attendance (revoked - replaced with reg. 4212 with same language)
- P 8604 Safe Routes to School
- P 7461 Green Purchasing

17. New Business
- NJSBA/GSCS Delegate report
- PTO Liaison report
- REF Liaison report
- Schedule Ethics, Board and Superintendent Evaluation

18. Communications
To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

19. Executive Session - N/A

20. Adjournment
The Board adjourned the meeting at 8:05p.m.
Moved: Mrs. Beyer    Seconded: Dr. Jones
Roll Call: AYES: 8    Absent: Mr. Binns

Respectfully Submitted,

Debra Allen, SBA/BS