



### Board Meeting Minutes

**Date:** Wednesday, March 13, 2024  
**Time:** 7:30 pm Regular Board Meeting  
**Location:** Multi-Purpose Room (MPR)

**1. Call to order**

The meeting was called to order by the Board President at 7:32 p.m., in the Multi-Purpose Room of the Rumson School District, Rumson, New Jersey.

**2. Pledge of Allegiance**

**3. Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

**4. Roll Call**

Mr. Brown	Present	Mrs. Finney	Present	Mrs. Sahadi	Present
Mrs. DeSena	Present	Mr. McManus	Present	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Present

**5. Welcome Visitors**

**6. Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**7. Correspondence**

**8. Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

**February 28, 2024** Regular & Executive session meeting minutes

**Moved:** Mrs. Swain      **Seconded:** Mr. McManus

**All in Favor:**      **AYES: 9**

**9. Report of Superintendent**

The Superintendent reported on the following activities and events:

- **School Suspensions** - for the period of February 29, 2024 - March 13, 2024

Deane-Porter	Forrestdale	District
0	1	0

- **Enrollment** - as of March 15, 2023

Deane-Porter	Forrestdale	District
399	526	925

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Feb. 28, 2024 - Mar. 13, 2024

Incidents	Forrestdale	Deane-Porter	District	Incident
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	1	0	1	FD2324-04
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	NA

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for February 29, 2024, thru March 13, 2024

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Fire Alarm - not a drill	All Staff & Students	3/07/24 @ 9:30 am

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain      Seconded: Mr. McManus

All in Favor: AYES: 9

- a. **SSDS/HIB REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Jan. 25, 2024 - Feb. 28, 2024

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	N/A
# of HIB Investigations	1	0	1	FD2324-02
# of HIB Incidents determined	0	0	0	N/A
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	N/A

## 10. Education Committee

- Report of Meeting - No meeting held
- Approved the following consent agenda items (a -d) upon the recommendation of the Superintendent:

Moved: Mrs. Swain      Seconded: Mr. McManus

All in Favor: AYES: 9

- a. **Donation Acceptance**

Approved acceptance of the generous donation of \$500 from Future City NJ Grant.

**b. Field Trips**

Approved the following scheduled field trips.

<b>Class/Group</b>	<b>Staff Attending</b>	<b>Date / Trip / Location</b>	<b>Cost to Student</b>
Grade 1	L. Finnerty J. Olsen C. Berger A.Davenport H. Nixon J. Minnis K. Zajac	5/07/2024 Historic Village at Allaire 4265 Atlantic Ave. Farmingdale, NJ	\$26.00/student
Grade 2	S. Kubala A.Dougherty C. Henrikson R. McMahon S. Miller A.McConnell L. Krystopowicz K. Zajac	5/29/24 Longstreet Farm 44 Longstreet Rd. Holmdel, NJ	\$25.00/student

**c. 24-25 Non-Resident Tuition Student Addition**

Approved the addition of one non-resident kindergarten student for the 24-25 school year at the annual tuition rate of \$12,000. This increases the total number of non-resident tuition students to **20** with the total tuition now being **\$206,500**.

**d. Trinity Hall Senior Project Host**

Approved **Jennie Lucci, Teacher** to host Josephine Ern, Trinity Hall senior, to complete her Beyond the Hall senior project beginning the week of May 13, 2024, pending completion of Confidentiality Agreement.

**11. Personnel Committee**

- **Report of Meeting - No meeting held**
- **Approved the following consent agenda items (a-e) upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. DeSena**

**All in Favor:      AYES: 9**

**a. Retirement Notice**

Accepted with regret the retirement notice from **James (Jamie) O'Brien** effective July 31, 2024.

**b. Resignation**

1. Accepted the resignation notice from **Colleen Pellettiere**, Cafeteria/Recess Aide, effective 3/15/23.
2. Accepted the resignation from **Kelly Cahill**, School Social Worker, effective 3/12/24.

**c. Permanent Substitute**

Approved **Colleen Pellettiere** independently contracted from and will be paid by ESS at the rate of \$150/day as a permanent substitute teacher during the 23-24 school year to begin on March 18, 2024. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.

**d. Personal Day Less Sub Pay / Unpaid Day Request**

Approved the following personal day/unpaid day request: (\*retroactive approval)

Staff Member	Date(s) Requested	Personal Day Less Sub Pay / Unpaid Day
Virgina Critton	2/28/24*	Unpaid Day
Noel Tyminski	2/29/24* & 3/01/24*	Unpaid Day

**e. Additional Compensation**

Approved the following additional compensation: (\*retroactive)

Name	Date	Event/Location	Hours/Amount paid
Dan Morrone	1/11(1.5 hrs) 1/23 (1 hr) 2/22 (1 hr)	Acting District Dean of Students - Additional hours	3.5 hrs @ \$53.00/hr = \$185.50
John Lebitsch	5/15/24	DP Spring Evening Concert - Sound System	<b>RESCINDED</b> (Approved on 2/28/24)
Mark Panas	5/15/24	DP Spring Evening Concert - Sound System.	2 hrs @ \$53.00 hr. = \$106
Amanda Davenport Amanda O'Rourke	23-24 SY	2-Softball Coaches	RESCINDED (Approved on 5/24/23 agenda)
Sandy Pignataro (*Sub - Amanda Cowan)	3/26/24 3/27/24	2nd Evaluator Tennis	Up to 6 hours @ \$53.00/hr
John Bellavance	3/13/24, 3/14/24, 3/15/24	2nd Evaluator Baseball	Up to 6 hours @ \$53.00/hr

**12. Finance and Facilities Committee**

- **Report of Meeting** - No meeting held
- **Approved the following consent agenda items (a-h) upon the recommendation of the Superintendent:**

**Moved:** Mrs. Swain      **Seconded:** Mrs. Finney

**All in Favor:**      **AYES:** 9

**a. Bills & Claims**

1. Approved the March 2024 bills presented for payment as per the Bills & Claims report and hand check list.

<b>Fund 11</b>	<b>\$ 525,993.15</b>
<b>Fund 20</b>	<b>\$ 82,235.38</b>
<b>Fund 60</b>	<b>\$ 86,505.40</b>
<b>Fund 61</b>	<b>\$ 637.11</b>
<b>TOTAL</b>	<b>\$ 695,371.04</b>

2. Approved the following gross payroll expenses:

**March 15, 2024**      **\$623,452.50**

**b. Board Secretary’s Report**

Accepted the Board Secretary’s Report to the Board of Education for the month ending February 29, 2024, including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

**c. Transfers**

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2023-2024 budget.

**d. Board Secretary’s Monthly Certification**

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:  
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 29, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

Accepted the Monthly Certification Budgetary Major Account Fund Status Report:  
RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of February 29, 2024, after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Use of Facilities**

Approved the following facility use request: (\*retroactive approval)

Organization	Use Request	Date(s) / Time(s)	Location	Fees
RFH Cheer Heather Olivo	Cheerleading Practice	3/18, 4/08, 4/22, 5/06, 5/20, 6/03, 6/10/2024 5:30 - 7:30 pm	DP Gym	Application Fee paid
Rumson Rec. Charlie Hoffman	Basketball Gr. 7-8 Boys	3/15/24 6:00 - 9:00 pm	FD Gym	NA
Rumson Rec. Charlie Hoffman	Basketball	3/14, 3/21, 4/11, 4/18 6:00 - 7:00 pm	FD Gym	NA

**g. Travel and Related Expenses / Professional Development**

Approved the following Travel and related expenses/Professional Development: (\*Retroactive approval)

Name	Date(s) / Time	Event / Location	Cost	R/T Milage
M. Gordon K. Lecorchick	4/12/24	NJAGC Conference Mercer County Community College, West Windsor NJ	\$249 each	<b>MG</b> - 32 rtm @ \$0.47/mi = \$15.04 <hr/> <b>KL</b> - 36 rtm @ \$0.47/mi = \$16.92
U. Glackin	5/09/24, 5/10/24	NJSHA Annual Convention, Harrahs Resort, Atlantic City, NJ	\$255 each	312 rtm @ \$0.47/mi = \$146.64 Tolls: \$12.12

R. Roberts	3/12/24	Amplify/Desmos 2024 Math Symposium Virtual	NA	NA
S. Deegan	<b>Virtual Dates</b> 3/01/2024, 3/12/2024, 3/14/2024, 3/15/2024 <b>8:30-4:00 pm</b>	NJSLA Science Advisory Committee	\$120/day reimbursed by NJDOE.	Mileage & tolls reimbursed by NJDOE

**h. Adoption of the Tentative Budget for FY 2024-2025**

The Superintendent recommended approval to adopt the Tentative Budget for FY 2024-2025, as follows:

**BE IT RESOLVED**, that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	TOTAL
<b>2024-2025 Total Expenditures</b>	<b>\$22,475,199</b>	<b>\$769,370</b>	<b>\$1,551,326</b>	<b>\$24,795,895</b>
<b>Less: Anticipated Revenues</b>	<b>\$3,701,573</b>	<b>\$769,370</b>	<b>\$448,425</b>	<b>\$4,919,368</b>
<b>Taxes to be Raised</b>	<b>\$18,773,626</b>	–	<b>\$1,102,901</b>	<b>\$19,876,527</b>

And to advertise said tentative budget in the **Asbury Park Press** in accordance with the form required by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held in the Multi Purpose Room (MPR) of the Rumson School District, located on Black Point Road, Rumson, NJ 07760, on **April 24, 2024**, at 6:30 pm for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

**Capital Reserve Withdrawal - Other Capital Projects**

**BE IT RESOLVED** that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of **\$440,000** for other capital projects costs of **\$440,000**. The total cost of these projects is **\$440,000** which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**Maintenance Reserve Withdrawal**

**BE IT RESOLVED**, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a **\$70,000** withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**Travel and Related Expenses Reimbursements**

**WHEREAS**, the Rumson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.3 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, the Rumson Board of Education established **\$ 34,775** as the maximum travel amount for the current school year and has expended **\$17,733** as of this date; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of **\$37,816** for the 2024-2025 school year.

**Adjustment for Health Care Costs**

**BE IT RESOLVED** that the Rumson Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of **\$180,357**. The additional funds will be used to pay for the additional increases in health benefit premiums.

**Adjustment for Enrollment**

**BE IT RESOLVED** that the Rumson Board of Education includes in the tentative budget the adjustment for enrollment in the amount of **\$129,588**. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

**13. Planning Committee**

- **Report of Meeting**

**14. Policy Committee**

- **Report of Meeting**
- **Approved the following consent agenda items (a-b) upon the recommendation of the Superintendent:**  
**Moved: Mrs. Swain      Seconded: Mrs. Scoble**  
**All in Favor:      AYES: 9**

**a. Abolished Policy**

Approved abolishment of the following policy upon first reading:

- P5755 - Equity in Educational Programs and Services - ABOLISHED

**b. First Reading on revised Policies & Regulations**

Approved the first reading on the following revised Policies & Regulations:

- P 1140 - Educational Equity Policies Affirmative Action - Revised
- P 1523 - Comprehensive Equity Plan - Revised
- P 1530 - Equal Employment Opportunities - Revised
- R 1530 - Equal Opportunity Complaint Procedure - Revised
- P 1550 - Equal Employment Anti-Discrimination Practices - Revised
- R 2200 - Curriculum Content - Revised
- P 2260 - Equity in School and Classroom Practices - Revised
- R 2260 - Equity in School and Classroom Practices Complaint Procedure - Revised
- P 2411 - Guidance Counseling - Revised
- P&R 2423 - Bilingual Education - Revised
- P&R 2431.4 - Prevention and Treatment of Sports-Related Concussion and Head Injuries - Revised
- P 3211 - Code of Ethics - Revised
- P 5570 - Sportsmanship - Revised
- P 5841 - Secret Societies - Revised
- P 5842 - Equal Access of Student Organizations - Revised
- R 7510 - Use of School Facilities - Revised
- P&R 7610 - Vandalism - Revised
- P 9323 - Notification of Juvenile Offender Case Disposition- Revised

**15. Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**16. Executive Session - Not Needed**

**17. Adjournment**

The meeting was adjourned at 8:00 p.m.

**Moved:** Mrs. Swain      **Seconded:** Mrs. Finney

**All in Favor:**      **AYES: 9**

**Respectfully submitted by,**

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**Denise McCarthy, SBA/BS**

**Dated: 3/13/24**