



Board Meeting Minutes

Date: Wednesday, February 28, 2024
Time: 7:30 pm - Regular Board Meeting
Location: Forrestdale Media Center

1. Call to order

The meeting was called to order by the Board President at 7:31 p.m., in the Forrestdale Media Center of the Rumson School District, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times and an agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mr. Brown	Present	Mrs. Finney	Present	Mrs. Sahadi	Present
Mrs. DeSena	Present (arrived 7:34pm)	Mr. McManus	Present	Mrs. Scoble	Present
Mrs. Esposito	Present	Mr. Roberto	Present	Mrs. Swain	Present

5. Audit Report 22-23 SY - Prepared and presented by Paul J. Cuva, C.P.A. of FWCC, P.A.

6. Welcome of Visitors

7. Communications

Permitted the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. Correspondence

9. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

- January 24, 2024 Meeting Minutes

Moved: Mrs. Swain **Seconded:** Mr. McManus

Roll Call: AYES: 9

10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspensions for the period of Jan. 25, 2024 to Feb. 28, 2024**

Deane-Porter	Forrestdale	District
1	0	1

- Enrollment - as of February 28, 2024

Deane-Porter	Forrestdale	District
399	526	925

- **SSDS REPORT PRESENTATION**

Presented the Student Safety Data System (SSDS) report for Jan. 25, 2024 - Feb. 28, 2024

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	N/A
# of HIB Investigations	1	0	1	FD2324-02
# of HIB Incidents determined	0	0	0	N/A
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	N/A

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for January 25, 2024 thru February 28, 2024

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Fire Drill	All Staff and Students	2/09/24 @ 2:15 pm
DP/FD	External Bomb Drill	All Staff and Students	2/16/24 @ 9:00 am

Approved the following consent agenda item (a) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. McManus

Roll Call: AYES: 9

- a. **SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Dec. 14, 2023 - January 24, 2024

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	N/A
# of HIB Investigations	0	1	1	DP2324-03
# of HIB Incidents determined	0	0	0	N/A
# of Principal Determinations not resulting in an HIB Investigation	1	0	1	FD2324-03

11. Education Committee

- **Report of Meeting**
- **Approved the following consent agenda items (a-h) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mr. McManus

Roll Call: AYES: 9

a. Donation Acceptance

1. Approved accepting the generous donation of \$6,365 from **Rumson PTO for the Innovation Fund** to support approved projects.
2. Approved accepting the generous donation of \$7,000 from **Rumson Education Foundation (REF)** to support an approved grant.

b. 24-25 PreK-8 Non-Resident Tuition Students

Approved PreK-8 Non-Resident Tuition Students for the 24-25 school year as follows:

24-25 Grade	# Non-Resident Students	Non-Resident Tuition Fee each	Total Tuition
PreK (4H)	2	\$7,000	\$14,000
Kdg	1	\$12,000	\$12,000 (additional services to be determined / paid)
Gr. 1	1	\$12,000	\$12,000
Gr. 1 (staff students)	2	\$5,750	\$11,500
Gr. 2	3	\$12,000	\$36,000
Gr. 3	2	\$12,000	\$24,000
Gr. 3 (staff students)	2	\$ 5,000	\$10,000
Gr. 4	2	\$12,000	\$24,000
Gr. 5	1	\$12,000	\$12,000
Gr. 6	1	\$13,000	\$13,000
Gr. 7	2	\$13,000	\$26,000
TOTAL	19		\$194,500

c. School Fundraisers and/or Events

Approved the following school fundraisers and/or events:

Class / Group	Fundraiser / Event	Date / Time	Cost
Class of 2024 T. Zifchak	Online Fundraiser T-Shirt sale for FD/Holy Cross game	2/19/24 - 2/22/24	\$28.00/T-Shirt
Athletics Jennie Lucci	Sale of Athletic Items Road Runner Sports (10% back to Athletics budget)	3/01/24 - 3/30/24	Cost of items.
Deane-Porter Elementary S. Kubala	Books and Bundt Reading Program Event	February to June 2024	N/A

d. Home Instruction

Approved Home Instruction up to 10 hours, for up to 8 weeks for SID# 8206460264 commencing on/or about 2/23/24 as follows:

Staff Member	Subject	Hours/Amount Paid
Sommer VanDeBoe	Math	Up to 3 hrs/week @ \$53.00/hr
Jen Brown	ELA	Up to 3 hrs/week @ \$53.00/hr
Keith Laviola	Social Studies	Up to 2 hrs/week @ \$53.00/hr
Jenn Crow	Science	Up to 2 hrs/week @ \$53.00/hr

e. Passive Restraint Training

Approved **Craig Domanski**, of Data Group Central, to provide Passive Restraint Training instructional service at the rate of \$150/hr for a total of \$900.

f. Student Psychiatric Evaluation

Approved the use of the services of Dr. Christine Tintorer, to conduct a Psychiatric evaluation, at the rate of \$500.00, for student ID # 243118.

g. Applied Behavior Analysis Services MOU Agreement

Approved the Applied Behavior Analysis Services MOU Agreement with **Graham Behavior Services**. Total charges not to exceed \$7,000 between February 2024 and June 2024, paid through the 23-24 REF Grant..

h. Field Trips

Approved the following field trips:

Class	Staff Attending	Date / Location of Trip	Cost / Student
Teen Arts Festival - MAPS students	M. Miranda J. Lebitsch	3/15/24 Brookdale College	No cost / Parents will provide round trip transportation
Gr. 6, 7, 8 Ski Club Trip	D. Dallas T. Zifchak C. Macioch	3/16/24 Belleayre Mountain, New York	\$220/student/trip (Lift, Bus, Chaperone) \$260/student/trip (Lift, Bus, Ski rental, Chaperone)
Gr. 6,7, 8 Public Speaking JET Students	M. Gordon	3/12/24 NJ State Theater for Mayhem Poets New Brunswick, NJ	N/A - part of Shore Consortium G&T

12. Personnel Committee

- **Report of Meeting**
- **Approved the following consent agenda items (a- e) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mr. McManus

Roll Call: AYES: 9

a. Revised Medical Leave

Approved accepting the revised medical leave for **Shari Feeney** to be extended from February 14, 2024 to return to work on March 4, 2024, using accrued sick time.

b. New Stipend Position for Rumson Gallery Webmaster

To retroactively approve to 9/01/23, a new stipend position for **Rumson Gallery Webmaster** for the 23-24 school year at \$1,800 paid through the PTO Innovation Fund.

c. Personal Day Less Sub Pay / Unpaid Day Request

Approved the following personal day/unpaid day request: (*retroactive approval)

Staff Member	Date(s) Requested	Personal Day Less Sub Pay or Unpaid Day
Cheryl Miller	2/02/24*	Unpaid PTO Day
Noel Tyminski	2/05/24*	Unpaid half sick day
	2/06/24*, 2/07/24* 2/08/24*	Unpaid sick days
Erin Haluska	2/16/24*; 3/05/24; 3/06/24; 3/28/24; 5/24/24, 5/31/24	Unpaid PTO Days
Cara Abarno	2/06/24*	Unpaid PTO day

Virginia Critton	2/09/24*	Unpaid PTO day
Chris Macioch	2/09/24*	Personal Day less sub pay \$151.80
Amanda O'Rourke	3/28/24	Personal Day less sub pay \$151.80
Karin Masina	3/28/24	Half personal day less sub pay \$75.90.
	4/08/24	Personal Day less sub pay \$151.80.
Kristen Downs	3/28/24	Half personal day less sub pay \$75.90

d. Additional Compensation

Approved the following additional compensation (*retroactive approval):

Name	Date(s)	Event / Duty / Location	Amount paid
RESCINDED J. Novellino	2024 Tennis Season	Extra-Curricular position Tennis Coach	N/A
B. Henning	2024 Tennis Season	Extra-Curricular position Tennis Coach	\$1,855.00
RESCINDED S. Johnson	Effective 3/8/24	Extra-Curricular position Gr. 6 Team Leader	N/A
Backstage A. Copman Student Section C. Obszarny Door B. Henning SUBS AS NEEDED A. Davenport J. Lake T. Zifchak D. Burke J. Welsh L. Randazzo L. Krystopowicz	Thurs, 2/29/24 7:00 - 10:00 PM	Play Chaperone	3 hrs @ \$53.00/hr = \$159 each
Backstage M. Gallagher Student Section S. Deegan Door C. Grady SUBS: AS NEEDED A. Davenport T. Zifchak	Fri, 3/01/24 7:00 - 10:00 PM	Play Chaperone	3 hrs @ \$53.00/hr = \$159 each

D. Burke J. Welsh L. Randazzo, L. Krystopowicz			
Backstage S.Pignataro Student Section D. Morrone Door B. Bruno SUBS: AS NEEDED A.Davenport, J. Lake T. Zifchak D. Burke J. Welsh L.Randazzo, L.Krystopowicz	Sat, 3/02/24 1:30 - 4:30 PM	Play Chaperone	3 hrs @ \$53.00/hr = \$159 each
S.Kubala R.McMahon A.Dougherty C.Henrikson S.Miller D.Kostecki M.Siclare S.Schoenfeld E. Downey C.Rosato J.Lebitsch E.Applegate A.O'Rourke K.Gregory A.McConnell	5/15/2024 7:00 - 9:00 PM	DP Spring Concert Chaperones	2 hrs @ \$53.00/hr = \$106 each
J. Lebitsch	2/26 - 3/02/24	Tech Week & Play - Sound	30 hrs @ \$40.00/hr = \$1,200
H. Scott	2/24 & 2/26-3/02/24	Tech Week & Play Lighting	35 hrs @ \$40.00/hr = \$1,400

e. Student Internship

Approved the following student internship placement:

Student Observer	University	Placement	Term
Mindy Hands, Art Teacher from Holy Cross School, Rumson	Brookdale CC Alternate Route Program	Dr. Matt Miranda, Art Teacher	4 hrs total to be completed by March 15, 2024 pending required paperwork
Matthew Miranda	Georgian Court University	Dr. John E. Bormann,	150 hrs per semester Spring-Summer 2024

13. Facilities and Finance Committee

- **Report of Meeting**
- **Approved the following consent agenda items (a-k) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Finney

Roll Call: AYES: 9

a. Bills & Claims

1. Approved the February 2024 bills presented for payment as per the Bills & Claims report and hand check list.

Fund 11	\$ 616,896.57
Fund 12	\$ 589.26
Fund 20	\$ 49,136.97
Fund 30	\$ 3,430.03
Fund 60	\$ 120,089.55
Fund 61	<u>\$ 621.79</u>
TOTAL	\$ 790,764.17

2. Approved the following gross payroll expenses:

Feb. 15, 2024	\$ 578,193.42
Feb. 29, 2024	\$ 576,689.29

b. Board Secretary’s Report

Approved accepting the Board Secretary’s Report to the Board of Education for the month ending January 31, 2024 including a report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 23-24 budget.

d. Board Secretary’s Monthly Certification

Approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Approved accepting The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of January 31, 2024 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Request for Special Education Medicaid Initiative (SEMI) Waiver

Approved the following request for SEMI Waiver:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-25, and

WHEREAS, the Rumson Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2024-25 school year, now therefore be it

RESOLVED, that the Rumson Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2024-25 school year.

g. Acceptance of Audit and CAP

Approved acceptance of the Audit for the fiscal year ended June 30, 2023 and the 22-23 Corrective Action Plan.

h. Resolution Authorizing the Rumson Board of Education to enter into a Cooperative Pricing Agreement

Approved this Resolution Authorizing the Rumson Board of Education to enter into a Cooperative Pricing Agreement.

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 28, 2024, the governing body of the Rumson Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This resolution shall be known, and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

i. Travel and Related Expenses / Professional Development

Approved the following Travel and related expenses/Professional Development: (*Retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T/M
Jesse Johnson Suzanne Deegan	<u>Virtual Date 6:00-8:00 pm:</u> 2/01/24* <u>Virtual Dates 8:30-4:00 pm</u> 2/26/24*, 2/27/24*, 2/29/24, 3/01/24, 6/10/24, 6/11/24, 6/12/24 <u>In-Person Date 8:30-4:00 pm:</u> 2/07/24*	NJSLA Science Advisory Committee, Hyatt Regency Hotel, New Brunswick, NJ	\$120/day per person reimbursed by NJDOE.	Mileage & tolls per person reimbursed by NJDOE
Keri Lecorchick	2/28/24	NJ Gifted & Talented committee meeting	NA	N/A
Jodi Cocchiola Bridget Albrizio Kim O'Connor	<u>Half-Day Virtual:</u> 3/01/24	NJDOE Tiered Systems of Support	N/A	N/A

Jodi Cocchiola Bridget Albrizio Kim O'Connor Vera Ridoux	3/06/24	Building Foundational Knowledge and Establishing an Infrastructure to Support NJTSS-ER Integration	N/A	N/A
Jodi Cocchiola Bridget Albrizio Kim O'Connor Vera Ridoux	4/24/24	NJDOE PD Tiered Systems of Support for Early Reading - Universal Screening	N/A	N/A

j. Use of Facilities Fees

Approved the following **Use of Facilities Fees as per Policy & Regulation 7510**, and effective for building use after June 30, 2024:

- DP Gym \$25/hr
- FD Gym \$100/hr
- DP Cafeteria \$25/hr
- FD Cafeteria \$25/hr
- FD Media Center \$25/hr
- Classrooms \$25/hr
- MPR \$2,000/Up to 7 days (M-F 4 hrs/day), (Sat/Sun/Summer - 8 hrs/day)
- Additional Custodial & Sound/Lighting Personnel Fees at staff member's hourly overtime rate apply outside of school hours.

k. Facility Use

Approved the following facility use request: (*Retroactive approval)

Organization	Use Request	Date(s) /Time(s)	Location	Fees
Rumson Education Foundation (REA)	Family Fun Night*	2/08/24* 6:00 - 8:00 pm	FD Gym, MPR, Lobby, Concession/Ticket Stand	NA

14. Planning Committee

- Report of Meeting - No meeting held

15. Policy Committee

- Report of Meeting- No meeting held

16. New Business - None

17. Communications

Permitted the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. Executive Session

RECOMMENDATION

Approved the following resolution at 8:19 pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

• **Personnel**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain Seconded: Mr. McManus

Roll Call: AYES: 9

19. Roll Call upon return to public session at 9:14 p.m.

20. Adjournment

The meeting adjourned at 9:15 p.m.

All in Favor: AYES: 9

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: February 29, 2024