



Board Meeting Minutes

Date: Wednesday, February 28, 2018
Time: 6:30 Board of Education PD
7:30 p.m. Student Recognition followed by the Regular Meeting
Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 6:42 p.m. in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times and an agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Arrived 7:40pm
Mr. Binns	Absent	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Arrived 7:35pm

5. BOE Professional Development - Mrs. Kerri Walsifer conducted a presentation on School Social-Emotional Initiatives

6. Student Recognition - Dr. Bormann to present certificates of recognition to the following students:

- Spelling Bee contest winner - Camryn Osofsky
- Geography Bee contest winner - Brendan Simons
- Speech Contest winner - Mac Healy

7. Presentation - Devin Rogers, member of the Boy Scouts of America Rumson Troop 50, presented his construction of a Rain Water Retention System for the Forrestdale Greenhouse. This project is designed to benefit our students Go Green initiative and Devin's efforts to achieve the level of Eagle Scout.

8. Welcome of Visitors

9. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

10. Correspondence

The Board accepted the following correspondence to the extent known:

From: DAWGS Parents Re: A Message for Phil Murphy

11. Approval of Minutes

RECOMMENDATION

The Board approved the following minutes:

- January 24, 2018 Meeting Minutes

Moved: Mrs. Swain Seconded: Mr. Caldwell

Roll Call: AYES: 8 Absent: Mr. Binns

12. Report of the Superintendent

The Superintendent reported on the following activities and events:

- School Suspension List - as of February 28, 2018

School	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	Jan. 2018	Feb. 2018
Deane-Porter	0	0	0	0	0	0
Forrestdale	0	0	0	3	2	0

- Enrollment - as of February 28, 2018

Deane-Porter	Forrestdale	District
409	628	1037

- **EVVRS/HIB REPORT PRESENTATION**

The Harassment, Intimidation, and Bullying (HIB) report for Jan. 25, 2018 - Feb. 28, 2018

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

The Board approved the following consent agenda items (a-b) to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Beyer

Roll Call: AYES: 8 Absent: Mr. Binns

a. Acceptance of Safety and Security Report

Accepted the Safety and Security Report for February 2017

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	2/05/18 @ 2:00 pm
DP & FD	Non-emergent LD	All Staff & Students	2/21/18 @ 10:30 am
DP & FDF	Fire Drill	All Staff & Students	2/21/18 @ 1:24 pm
DP & FD	Evacuation Drill	All Staff & Students	2/22/18 @ 3:15 pm

b. EVVRS/HIB REPORT APPROVAL

Approved the Harassment, Intimidation, and Bullying (HIB) report for Dec. 21, 2017 - Jan. 24, 2018.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

13. Education Committee

- Report of Meeting - Mr. Caldwell reported on the meeting held on 2/21/18.
- Report of Tri-District Ed Committee meeting
- The Board approved the following consent agenda item (a-i) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mr. Caldwell Seconded: Dr. Connors

Roll Call: Roll Call: AYES: 8 Absent: Mr. Binns

a. Non-Resident Tuition Students

Approved the following non-resident tuition students:

School Year	Grade	Tuition
17-18 School Year (Started on 1/31/18) (RFH Staff)	1 student - Gr. 5 1 student - Gr. 8	Gr. 5 - Pro-rated at \$2,250/yr + \$100 testing fee = \$2,350/yr Gr. 8 - Pro-rated at \$2,500/yr.+\$100 testing fee = \$2,600/yr.
18-19 School Year (RFH Staff)	1 - student Kdg	\$4,500/year

b. Class Trip

Approved the following class trips (*retroactive approval):

Class	Staff Attending	Location	Date	Cost to student
Grade 5	Pam Mannion Brittney Hogan Meghan kain Kim Rose Amanda O'Neill Aimee Humbert John Bellavance Meg Rady Carol Low Kris Greeley Nancy Petrucelli Maria Montanez	Camden Aquarium	5/7/18	\$43.10
AM Preschool 13 pupils PM Preschool 13 pupils	Shellie Miller Beth Brister Rachel O'Neil	ACME Supermarket, Fair Haven, NJ	3/02/18	Transportation provided by parents
LLD Class 4 students	Jessica Hawkins Kris Greeley	ACME Supermarket Novas Planetarium Home Depot	3/2/18 3/19/18 4/13/18	Transportation. Paid by PTO

Gr. 7 Science	Jenn Crow	French Market, Rumson, NJ	2/27/18*	Walking
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c. Outside Evaluator approval

Approved the following therapist for the 2017-2018 school year:

Evaluator	Location	License Expiration date
Barbara J. Leech, PhD Neuro-Psychologist	1218 Brinton Circle West Chester, PA 19380-4627	6/30/2019

d. Outside Evaluations

Approved the following evaluations to be completed as follows:

Evaluator	Type of Evaluation	Student	Fee Paid
FRA Tech Connection	Tech Evaluation	Student ID#242990	\$560
Dr. Christine Tintorer, Beech Tree Psychiatric	Psychiatric school evaluation	Student ID#232533	\$450
Dr. Kara Zlotnik	Neuropsychological evaluation	Student ID#182033	\$1,250
Dr. Barbara Leech	Neuropsychological evaluation	Student ID#242655	\$2,000

e. Fundraisers

Approved the following fundraiser:

Fundraiser	Date	School / Sponsor
Food Drive	June 2018	FD / Student Ed Denigan & SGA

f. Eighth Grade Dialogue

Approved participation for one selected 8th Grade student to participate in Monmouth County School Boards Annual 8th Grade Dialogue & Reception on 3/08/18 at 5:30 pm at Neptune HS, Neptune, NJ.

g. Grade 6 Read Aloud Titles

Approved the following titles for use in Grade 6 read-aloud in preparation for PTO-sponsored event:

Beyond the Sea, by Lauren Wolk

Wolf Hollow, by Lauren Wolk

h. The Memory Project

Approved Forrestdale participation in the Memory Art Project with Mrs. Amy Lepping after school.

i. 18-19 Accelerated ELA and Math Placement Rubrics

Approved the 18-19 Accelerated ELA and Mathematics Placement Rubrics.

14. Personnel Committee

- **Report of Meeting - Mrs. Melia reported on the meeting held on 2/21/18.**
- **The Board approved the following consent agenda items (a - k) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Melia

Roll Call: AYES: 8 Absent: Mr. Binns

a. Resignation

Retroactively accepted the resignation of **Nicholas Varanelli**, Sp. Ed Teacher, effective February 2, 2018.

b. Leave Requests

1. Retroactively approved the FMLA leave request from **Shari Feeney**, Principal DP, to commence on February 1, 2018 with her anticipated return to work on/or about the end of March 2018, using her accumulated sick days to cover this leave.
2. Approved the FMLA leave request from **Cathy Obszarny**, Teacher, to commence on 2/27/18 using approximately 9 accrued sick days, with her anticipated return to work on/or about 3/12/18.
3. Approved the FMLA leave request from **Sarah Kubala**, Teacher, to commence on 5/17/18 using 20 sick days from 5/17/18 through 6/14/18 and 4 sick days from 6/15/18 through 6/20/18. She will start NJFMLA on 9/03/18 and conclude on 11/02/18, with her anticipated return to work on/or about 11/05/18.
4. Retroactively approved the FMLA leave request for **Lori Pomphrey**, Gr. 4 Teacher, commencing on 2/20/18 to a time to be determined, using her accumulated sick days to cover this leave.

c. Temporary Position Change

Retroactively approved, upon recommendation of the Superintendent, to appoint **Mrs. Walsifer** as acting principal from February 1 through on/or about March 30, 2018 for a stipend of \$500 and to increase her from .80 FTE to 1.00 FTE retroactive from February 1 through on/or about March 30, 2018.

d. Temporary Position Extension

Approved the temporary position extension for **Carrie Marxen** to F/T Library Aide effective 1/30/18 to work additional 3 hours 30 minutes, from 8:15 am - 11:45 am @ \$15.71/hr for a total of \$54.99/day, to a time to be determined.

e. Change in Status

Retroactively approved a change in status from part-time to full-time for **Joanna Minnis**, Special Education Resource teacher, effective 1/31/18 through 6/30/18, at the pro-rated Step 1 MA \$54,400/yr.

f. Appointments

1. Guidance Leave Replacement

Approved appointing **Alexandra Copman**, as the Guidance Leave Replacement for Jessica Piernik, being hired through Source 4 Teachers at \$200/day, beginning on/or about 3/21/18 to June 20, 2018, with seven (7) additional days, at \$90/day, for transition with Jessica Piernik.

2. Special Education

Approved appointing **Taylor Young**, as the Special Education Teacher to begin on/or about 2/26/18 through June 30, 2018, at Step 1 BA of the REA Negotiated agreement at a prorated salary of \$ 48,650. Pending Criminal History and Pre-employment Medical approval.

3. 6-8 Spanish Leave Replacement

Retroactively approved appointing **Kathryn Loberg**, as the 6-8 Spanish Leave Replacement for Susan Strauss, being hired through Source 4 Teachers at \$200/day, beginning on 2/22/18 to June 20, 2018.

4. Gr. 7 Math Leave Replacement

Approved appointing **Samantha Johnson**, as the Gr. 7 Math Leave Replacement for Lisa Jacobowitz, being hired through Source 4 Teachers at \$200/day, beginning on/or about 3/15/18 to June 20, 2018, with three (3) additional days, at \$90/day for transition with Lisa Jacobowitz.

5. PT Gr. 8 Math Replacement

The Rumson Board of Education authorizes the Superintendent to hire staff to fill this open position and to bring it to the next action meeting of the Board for retroactive approval.

6. Basic Skills Leave Replacement

Retroactively approved appointing **Jillian Oliastro** as the BSI Math Leave Replacement for Meaghan Cavanaugh, being hired through Source 4 Teachers, at \$100/day, beginning on 2/02/18 to on/or about 3/16/18.

7. Grade 4 Leave Replacement

Approved appointing **Aimee Dougherty** as the Gr. 4 Leave replacement for Lori Pomphrey at \$200/day beginning on about 3/02/18 up to 6/20/18.

8. Special Ed. Gr. 6-8 Resource ELA Replacement

Retroactively approved appointing **Corinne Clark** as the Special Ed. Gr. 6-8 Resource ELA replacement for Cathy Obszarny, being hired through Source 4 Teachers at \$90/day, beginning on 2/27/18 to on/or about 3/12/18.

g. New Teacher Mentors and Bulldog Buddies

Approved the following new teacher mentor and bulldog buddies:

New Teacher	Mentor	Bulldog Buddy	Mentor fee to be paid
Alexandra Copman	NA	Nancy Pearson	NA
Taylor Young-Huber	John Bellavance	John Bellavance	\$550 paid by mentee
Kathryn Loberg	NA	Caroline DeWyngaert	NA
Samantha Johnson	NA	Sommer VanDeBoe	NA
Gr. 8 Math			NA
Jillian Oliastro	NA	Julie Lipton	NA

h. Student Teacher Placements

Approved the following student teacher placements:

Name	Staff Member	Field Experience / Time	Start Date
Meghan Farley Georgian Court	Nancy Pearson	School Counseling / 100 hrs	Pending Criminal History approval
Samantha Russo Brookdale CC	Lori Blahut (tentative)	Elementary (Gr. 1-4 Preferred) / 60 hrs (15 weeks)	Pending Criminal History approval

Jenifer Plummer Monmouth University	Lu Holmes	Health (K-8) / 20 hours	NA (Source 4 Teachers Sub)
Tiiu V.Kutt Brookdale CC	Jamie Burns	4 hours classroom observation only	NA

i. **Additional Compensation**

Approved the following additional compensation (*retroactive approval):

Name	Date	Event/Location	Hours/Amount paid
Sani Anekwe	1/22-26/18*	Period 6 Lunch Duty FD	19 min @ \$50.33/hr = \$15.77/day for 5 days = \$78.85
Nicholas Colantino	2/14/18* - End of school year	Homework Club after school from 3:15 - 4:15 Tues, Wed, Thurs	3 hrs/week @ \$15.71/hr = \$47.13/week
Marjorie Moore	As needed	Homework Club Sub	As needed @ \$15.71/hr
Joanna Minnis	1/26/18*	Student Coverage for 2 hrs past her schedule	2 hrs @ \$50.33/hr = \$100.66
Joanna Minnis	1/29,30,31/18*	Student Coverage for 2 hrs each day past her schedule	6 hrs @ \$50.33/hr = \$301.08
Shellie Miller Ursula Glackin	1/25/18*	Coverage at Pre-school show for 2 add'l hours	2 hrs @ \$50.33 ea = \$100.66 ea. TOTAL: \$201.32
Beth Brister	1/25/18*	Coverage at Pre-school show for 2 add'l hours	2 hrs @ \$16.97/hr = \$33.94
Carol Tagliareni	3rd Mkg Pd	Homework Club	\$50.33/hr not to exceed \$1,409.24
Keith Laviola	1/24/18	Lunch Duty sub for Sani Anekwe	19 min @ \$50.33/hr = \$15.77/day
Brittaney Flynn	2/9/18	Library Sub for Liz Waters	7:45 am - 8:25 am (40 min) 0.67 @ \$50.33/hr. = \$33.72
Tricia Zifchak Jenni Lucci	Remainder of 17-18 school yr	SGA Advisors	\$503.33 each = \$1,006.66
John Bellavance	Spring 17-18	FD Track Coach 6,7,8	\$2,718/yr.
Maureen Gordon	1/13/18	JET/Future Cities Competition	10 hrs @ \$50.33/hr = \$503.30
Suzanne Parton	As needed	RASA Substitute	As needed @ \$60/day
Aimee Dougherty	2/27/18 2/28/18 3/01/18	Evening Parent/Teacher Conferences	Up to 5 hours @ \$30/hr = \$150
Sani Anekwe	Spring 17-18	FD Baseball Coach 6,7,8 (pending CPR cert.)	\$3,020/yr.

j. Unpaid Leave Request

Approved the following unpaid leave request (*retroactive):

Staff Member	Date of Leave
Maureen Gordon	2/09/18*
Cathy Obszarny	3/29/18

k. Camp Bernie Chaperones

Approved the following Camp Bernie Chaperones:

Staff member	Date of Trip	Rate of Pay / Total
Brittaney Flynn Lori Pomphrey Carol Tagliareni Keith Laviola John Lebitsch Sommer VanDeBoe Jenn Crow Judge Ellis Lori Zucker Heather Mutto Amanda O'Neill Maria Montanez	June 6, 7, 8, 2018	2 @ \$109.94/night = \$219.88 ea.
2 Rumson Police Officers (TBD)	June 6, 7, 8, 2018	NA

15. Facilities and Finance Committee

- **Report of Meeting - Mrs. Swain reported on the meeting held on 2/19/18.**
- **The Board approved the following consent agenda items (a - i) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Beyer

Roll Call: AYES: 8 Absent: Mr. Binns

a. Bills & Claims

Approved the February 2018 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$58,235.34.**

Fund 11	\$ 34,552.25
Fund 12	\$ 0.00
Fund 20	\$ 0.00
Fund 40	\$ 104,610.00
Fund 60	<u>\$ 57,429.86</u>
TOTAL	\$ 196,592.11

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending February 28, 2018 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2017-2018 budget. See attached.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 28, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of February 28, 2018 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

Approved the following travel and related expenses:

Name	Date	Event / Location	Cost	Mileage / Other
Maura Beyer (Bd Member)	3/09/18	NJSBA Annual Technology Conference	\$99.00	NA
James O’Brien	3/11/18 3/12/18 3/13/18	2018 NJSBGA Expo / NSPMA Conf., Harrah’s Waterfront Conf. Center, Atlantic City, NJ	NA	Hotel: \$350 Meals/Incidentals 3/11 - \$48 3/12 - \$64 3/13 - \$64 3/14 - \$48 TOTAL: \$224.00
Eileen Applegate	4/30/18 to 5/04/18	IMSE Comprehensive Orton Gillingham Training, Secaucus, NY	\$1,175/funded thru Federal IDEA funds	NA
Jen Gibbons	3/7/18	Middle School Admin Mtg Manalapan/Englishtown MS	NA	NA
Natalie Carroll Justin Giusto Kathryn Loberg	2/27/2018	Tri District Articulation - WL / R-FHRHS	NA	NA
Chris Macioch	2/2/18	Monmouth County Tech Council Mtg. / Neptune HS	NA	NA
James O’Brien	4/27/18	Utilizing Technology to Achieve Sustainability in Schools / ATRA Janitorial / Kenilworth	NA	NA
Vera Ridoux Nancy Pearson Alexandra Copman	3/7/18	PARCC Test Coordinator Training / NJDOE / Monroe Twp	NA	VR 20 / \$6.20 NP 18 / \$5.58

Nancy Pearson	3/8/18	Middle School Character Education training/ NJSBA / New Brunswick	NA	NA
Corine Brennan	4/26/18 4/27/18	NJSBA Convention / NJSBA / Long Branch	\$250	20 / \$6.20
Sue Schoenfeld	3/23/18	Master Gardener Workshop / Monmouth County / Freehold	\$25	7 / \$2.17
Carol Tagliareni	3/7/18	“Hungry For Learning: Increasing Rigor” workshop / NJAMLE / Freehold	\$20	NA

g. Facility Use

Approved the following facility use:

Organization	Event	Date	Facility Used
Rumson Rec Kevin Delia	Summer Lego Camp	7/9-12/18 and 8/6-9/18 8:45 - 12:15 pm	DP Classroom 507
Rumson Rec Kevin Delia	Summer Basketball Camp - Shempy	7/9-12/18 and 7/16-19/18 8:45 - 12:45 pm	FD/DP Gym
Rumson Rec Kevin Delia	Summer Basketball Camp - Sourlis	8/6-9/18 8:15 -12:15 pm	FD/DP Gym
Rumson Rec Kevin Delia	Baseball / Softball / Soccer	3/19-6/29/18 Mon-Fri 5:00 - 8:00 pm 3/24 - 4/7/18 Sat-Sun 8:30 - 5:00 pm 4/08 - 7/1/18 Sat-Sun 12:15-5:15 pm	FD Baseball / Soccer Fields
Rumson Rec Kevin Delia	Basketball clinic	3/10/18 - 8:00-1:00 pm	DP Gym
Brittaney Flynn (Paid by Camp Invention)	2018 Camp Invention Summer Program	6/25-29/18 - 9:00 - 3:30 pm	FD Gym; Cafe, lobby, all Gr. 8 classrooms and 2 Gr. 7 classrooms

h. Integrated Preschool Program FY2018

Approved as per Grow NJ Kids, self-assessment, submission of the updated request to establish an Integrated Preschool Program FY 2018 to the NJDOE as per Criteria #1.1.1 (Dept. of Education approval).

i. CPC Behavioral Healthcare

Approved contract with CPC Behavioral Healthcare to provide upto 38 service hours and related counseling at a cost not to exceed \$10,000 retroactive to February 8, 2018 through June 30, 2018

16. Planning Committee

- **Report of meeting- Dr. Bormann reported on the meeting held on 2/21/18.**

17. Policy Committee

- **Report of Meeting - Dr. Connors reported on the meeting held on 2/19/18.**
- **The Board approved the following consent agenda item upon the recommendation of the Superintendent:**

Moved: Mrs. Melia Seconded: Mrs. Swain

Roll Call: AYES: 8 Absent: Mr. Binns

a. First Reading on new and revised policies & regs

Approved the first reading on the following new and revised policies & regulations:

- P 1511 - BOE Website Accessibility
- P 0169.02 - New Bd Member Use of Social Media
- P 3437 / P4437 - Military Leave
- P 5516.01 - Student Tracking Devices
- P 7425 - Lead Testing of Water in Schools
- P&R 7440 - School District Security
- P&R 7441 - Electronic Surveillance in Schools Bldgs and on School Grounds
- R7101 - Educational Adequacy of Capital Projects
- P&R 8630 - Bus Driver/Bus Aide Responsibility
- P9242 - Use of Electronic Signatures

18. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report - Dawn Rancitelli** - reported on Women's Round Robin and Adopt a DAWG signs
- **REF Liaison report - Representative** - reported on fundraising projects and upcoming events.

19. Communications

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

20. Executive Session

RECOMMENDATION

Motion to approve the following resolution at 8:05 pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel
- Security

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Melia

All in Favor: AYES: 8 Absent; Mr. Binns

21. Roll Call upon return to public session at 9:40 p.m.

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Absent	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

22. Adjournment

Motion to adjourn the meeting at 9:41 p.m.

All in Favor: AYES; 8

Respectfully Submitted by,

Debra Allen, School Business Administrator/Board Secretary