

**RUMSON BOARD OF EDUCATION**  
Rumson, New Jersey

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**Board Meeting Minutes**

Date: Wednesday, February 24, 2016  
Time: 6:30 pm BOE PD Workshop - 7:30 p.m. Regular Meeting  
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 6:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present (6:45 pm)	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present (6:45 pm)	Mrs. Melia	Present	Mrs. Swain	Present

Also present: Dr. John Bormann, Superintendent; Ms. Debra Allen, BA/BS; Athina Cornell, Board Attorney; and the public.

5. **Board of Education Professional Development Workshop** – Curriculum Development

6. **Welcome of Visitors**

7. **Student Recognition Ceremony** – Dr. Bormann and the Board to recognize the following students:

- Spelling Bee winner
- Geography Bee winner
- Math Competition participants
- Speech Competition winners
- AMTNJ Middle School Math Contest participants (Fall 2015)
- MAST Academic Tournament participants (Fall 2015)

8. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. **Correspondence**

RECOMMENDATION

The Board accepted the following correspondence, to the extent known:

Bridget Albrizio                      Re: TOY Thank You

**Moved: Mrs. Simons      Seconded: Russell Binns**

**Discussion: None**

**All in Favor: AYES: 9**

10. **Approval of Minutes**

RECOMMENDATION:

The Board approved the following minutes:

- January 27, 2016 Regular Meeting Minutes

**Moved: Mr. Binns      Seconded: Mrs. Beyer**

**All in Favor: AYES: 9**

11. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

- **School Suspension List**

School	Sept. 2015	Oct. 2015	Nov. 2015	Dec. 2015	Jan. 2016	Feb. 2016
Deane-Porter	0	0	0	0	0	0
Forrestdale	0	0	0	1	1	0

- **Enrollment – as of February 19, 2016**

Deane-Porter Enrollment	Forrestdale Enrollment
410	557

**The Board approved the following consent agenda items (a-b) upon the recommendation of the Superintendent:**

**Moved: Mrs. Simons      Seconded: Mrs. Swain**

**All in Favor: AYES: 9**

a. **School Safety and Security Report**

The Board accepted the Safety and Security Report for February 2016:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Evacuation Drill	All Staff & Students	2/04/16 @ 2:00 pm
DP & FD	Fire Drill	All Staff & Students	2/23/16 @ 10:30 am

b. **EVVRS/HIB Report**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for the month of January 2016.

**RUMSON SCHOOL DISTRICT HIB SUMMARY January 2016 (Jan. 23 – Feb. 23, 2016)**

	Forrestdale	Deane Porter	District
# of Total EVVRS Incidents	0	0	0
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

12. **Education Committee (Consent Agenda items a-b)**

- **Report of Meeting** – Dr. Jones reported on the meeting held on Feb. 17, 2016.
- **The Board approved the following consent agenda items upon the recommendation of the superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. Beyer**

**Discussion: None**

**Roll Call Vote: AYES: 9**

a. **Field Trip**

The Board approved the following field trip:

Grade	Trip / Location	Date	Cost to Students
REP Grade 4 10 Students With Maureen Gordon	Storming Robots, Technology Learning Center, Branchburg, NJ	During the week of 3/14 /16 (exact date TBD)	\$65/student includes transportation.

b. **Baseball Admission Approval**

The Board approved tryout and possible addition to the Baseball Team Roster for female Grade 6 student #2708197528.

13. **Personnel Committee** (Consent Agenda – Items a-k)

- **Report of Meeting** – No meeting held.
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved: Mr. Binns      Seconded: Mrs. MacGillis**

**Discussion: None**

**Roll Call: AYES: 9**

**a. Leave of Absence Requests**

1. The Board approved medical leave of absence request from **Valerie Wagner, Music Teacher**, to begin on March 14, 2016 to return on or about April 4, 2016, if all is well. She will be using her seven (7) sick days and two (2) personal days to cover this time out.
2. The Board approved Family Medical Leave request from **John T. Bellavance, Teacher**, for the period of on/or about March 21, 2016 through March 24, 2016 and to use 3 personal days and 1 family illness day to cover this time off. He plans to return to school on/or about April 4, 2016.
3. The Board retroactively approved unpaid leave of absence request from **Nancy Kegelman, Teacher**, for February 8, 2016.

**b. Resignation**

The Board accepted the resignation of **Kim Schanck, P/T Cafeteria/Recess Aide** to be effective immediately.

**c. Appointment**

**Lunch Aide**

The Board approved appointing **Sherry Clark** as the PT Cafeteria/Lunch Aide at \$14.95/hour for 2-1/2 hours per day from 10:45-1:15 pm Monday to Friday, pending Criminal History Approval.

**d. Home Instruction**

The Board approved **Robyn Fortino**, to provide home instruction to a sixth grade student #4595306076, for 5 hours per week, for a time period TBD.

**e. Child Abuse Liaison**

The Board approved **Michael Snyder and Vera Ridoux** as the **Child Abuse Liaisons** for the 2015-2016 school year.

**f. Extra-Curricular Positions**

The Board approved the following staff members for the Extra-Curricular sports positions as listed:

Staff Member	Sport	Rate of Pay
Peggy McKean (pending criminal history approval)	Gr. 6-8 Softball Coach (pending # of participants)	As per the REA negotiated agreement
Nick Varanelli	Gr. 6-8 Track Coach (pending # of participants)	As per the REA negotiated agreement
John Bellavance and Chris Arpa (Sub Coach)	Gr. 6-8 Co-Baseball Coaches (2 total)	As per the REA negotiated agreement
Lauren Bennett	Athletic Evaluator (Baseball)	Up to 3 hours total @ \$50.33/hr = \$150.99 Total
Robin Gordon	Athletic Evaluator Softball (If needed)	Up to 3 hours total @ \$50.33/hr = \$201.32 Total

**g. SGA Dance and Chaperones**

The Board approved the SGA Dance for Grades 5-7, Friday, April 15, 2016 from 7:00 – 9:00 pm and the following chaperones will be needed:

Chaperones	Event / Date	Rate of Pay
Up to six chaperones TBD	April 15, 2016	Up to 3 hours @ \$50.33/hour = \$150.99 ea. Total: \$905.94

**h. Forrestdale Follies Chaperones**

The Board approved the following chaperones needed for the Forrestdale Follies on March 23, 2016:

Chaperones	Event / Date	Rate of Pay
Up to six chaperones TBD	March 23, 2016	Up to 4 hours @ \$50.33/hr. = \$201.32 ea. Total: \$1,207.92

**i. Camp Bernie – Overnight Chaperones**

The Board approved overnight chaperones for the annual 6<sup>th</sup> Grade class trip to Camp Bernie:

Chaperone	Trip Location	Date	Rate of Pay
Judge Ellis	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Lori Zucker	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Carol Tagliareni	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Sommer VanDeBoe	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Kristen Feyereisen	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Lori Pomphrey	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Keith Laviola	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
John Lebitsch	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Lisa Jacobowitz	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Brittaney Flynn	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Maria Montanez	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Amanda O'Neil	YMCA Camp Bernie	June 8, 9, 10, 2016	\$109.94/night = \$219.88 total
Two (2) Rumson Police Officers	YMCA Camp Bernie	June 8, 9, 10, 2016	No cost to district

**j. Peer Leader Retreat**

The Board approved **Peer Leader Retreat**, Tuesday, March 3, 2016 in preparation for Fishbowl on March 14, 2016 at Bingham Hall (walking permission slips to be distributed.)

**k. Substitutes**

The Board approved addition of the following to the Board Approved Substitute list:

Russell Montalbano RE: Substitute teacher

**14. Finance and Facilities Committee** (Consent Agenda Items – a-f)

- **Report of Meeting** – Mrs. Melia reported on the meeting held on Feb. 18, 2016.
- **The Board approved the following consent agenda items upon the recommendation of the Business Administrator:**

**Moved: Dr. Jones      Seconded: Mrs. Swain**

**Discussion: None**

**Roll Call Vote: AYES: 9**

**a. Travel and Related Expenses**

The Board approved the following Travel and Related Expenses (\* denotes those that are retroactive approvals):

Staff Member	Date	Event/Location	Cost	Est. r/t Mile/cost
John Bormann	3/03/16	NJSBA Technology Conf., Princeton Marriott, Princeton, NJ	\$200	75.8 r/t/m = \$23.50
Vera Ridoux	3/03/16	NJSBA Technology Conf., Princeton Marriott, Princeton, NJ	NA	75.8 r/t/m = \$23.50
Debra Allen	6/8-10/16	NJASBO Annual conference, Borgata Hotel, Atlantic City, NJ	\$150 Hotel, etc. TBD	172.8 r/t/m = \$53.57
Jennifer Gibbons	2/26/16	EpiSTEMology, Bradley Beach, NJ	NA	27.8 / \$8.62

Jennifer Gibbons	4/28-29/16	Legal One 2-Day workshop, MUJC, New Providence NJ	\$300	92.4 r/t/m = \$28.65
Vera Ridoux	3/4/16	Reach for Your Dreams, Freehold, NJ	NA	35.6 r/t/m = \$11.04
Laurie Volpe Mike Snyder	8/23/16 Moved from 2/8/16	NJPSA Legal One Affirmative Action Officer Certificate Program / Monroe Twp	NA	57.8 / \$17.92 each
Maureen Gordon Mark Panas Liz Waters	2/11/16*	Video in the Classroom Workshop / Iselin	NA	57.8 / \$17.92 each
Maureen Gordon	2/26/16	EpiSTEMology Workshop / Bradley Beach Elem. School	NA	27.8 / \$8.62
Valerie Wagner	2/18/16* date change	NJMEA Annual Conference / East Brunswick	NA	70.4 / \$21.82
Mike Snyder Shari Feeney Susan Bloom Susan Stypa	2/17/16*	Tools of the Mind Curriculum Workshop / Neptune	NA	26.6 / \$8.25 each
Holly Nixon Bridget Albrizio Sue Schoenfeld	3/16/16 4/25/16 5/19/16	First through Third Grade Implementation Guidelines Professional Learning Series / Rutgers New Brunswick	NA	73.2 / \$22.69/day = \$68.07 each Total: \$204.21
Jill Socha	3/14/16	Addressing Learning Barriers workshop / Iselin	\$95	58.2 / \$18.04
Ursula Glackin Deb Tomaino	4/14/16 4/15/16	NJ Speech Language & Hearing Convention / Long Branch	\$250 ea	12.6 / \$3.91 each day \$7.82 total each
Sandy Self Arlene Troynousky	4/8/16	NJ Assoc. of Learning Consultants Spring Symposium / Somerset	\$165 each	74.8 / \$23.19 each
John Lebitsch	3/10/16	FEA Wksp: Moving from Stds Practice in Arts Edu. (Assessment)	\$149	57.8 / \$17.92
Jenn Crow	3/4/16	Reach for Your Dreams, Freehold, NJ	NA	35.6 r/t/m = \$11.04
Denise Guerçi	3/14-15/16	AppliTrack Certification Class, Keyport, NJ	\$695	25.4 r/t/m each day = 50.8 Total \$15.75

**b. Bills & Claims**

The Board approved the February 2016 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$ 43,140.28.**

**c. Board Secretary's Report**

The Board accepted the Board Secretary's Report to the Board of Education for the month ending January 31, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

**d. Transfers**

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

**e. Board Secretary's Monthly Certification**

The Board accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:  
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 24, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**f. Monthly Certification Budgetary Major Account Fund Status Report**

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report:  
RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of February 24, 2016 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**15. Planning Committee**

- **Report of meeting** – Mrs. MacGillis reported on the Branding workshop.
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Dr. Jones**

**Discussion: None**

**Roll Call Vote: AYES: 9**

**16. Policy Committee (Consent agenda items a )**

- **Report of meeting**
- **The Board approved the following consent agenda items upon the recommendation of the Superintendent:**

**Moved:                  Seconded:**

**Discussion:**

**Roll Call Vote:**

**a) 2<sup>nd</sup> Reading and adoption**

The Board approved the 2<sup>nd</sup> reading and adoption of the following revised policies & regulations:

- Policy & Reg. 1240 – Evaluation of the Superintendent
- Policy & Reg. 3221 - Evaluation of Teachers
- Policy & Reg. 3222 – Evaluation of Teaching Staff Members, Excluding Teachers
- Policy & Reg. 3223 – Evaluation of Administrators, excluding Principal, Vice Principal, Assistant Principal
- Policy & Reg. 3224 – Evaluation of Principals, Vice Principals, Assistant Principals
- Policy 3431.1 (teachers) Family Leave
- Policy 4431.1 (support staff) Family Leave
- Policy 5516 – Use of Electronic Communication and Recording Devices
- Policy 5337 – Service Animals

**17. New Business**

- Special Board meeting to be held on March 16, 2016 for the purpose of presenting the Tentative Budget for 16-17 to the Board.
- **NJSBA/GSCS Delegate report**
- **PTO Liaison report** – First evening PTO meeting was well attended.
- **REF Liaison report** – Grants due March 1, 2016

18. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

19. **Executive Session**

RECOMMENDATION:

The Board approved the following resolution at 8:12 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel
- Residency

Action was taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

**Moved: Mrs. Beyer      Seconded: Mrs. Swain**

**All in Favor: AYES: 9**

20. **Roll Call upon return to public session at 8:35 p.m.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

21. **Personnel**

- i. Be it resolved that the Rumson Board of Education, upon the recommendation of the Superintendent of Schools, approves the transfer of **Victoria Iasparro, Special Education Teacher**, from Forrestdale School to Deane-Porter School effective February 29, 2016.

**Moved: Mrs. Swain      Seconded: Mrs. Simons**

**Roll Call: AYES: 9**

- ii. Be it resolved that the Rumson Board of Education, upon the recommendation of the Superintendent of Schools, approves the transfer of **Rosanne Primavera, Special Education Teacher**, from Deane-Porter School to Forrestdale School effective February 29, 2016.

**Moved: Mrs. Beyer      Seconded: Mrs. MacGillis**

**Roll Call: AYES: 9**

22. **Adjournment**

Motion to adjourn the meeting at 8:36 p.m.

**Moved: Dr. Connors      Seconded: Mr. Binns**

**Roll Call: AYES: 9**

Respectfully submitted,

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**Debra Allen, Business Administrator/Board Secretary**

**Dated: February 24, 2016**