



### Board Meeting Minutes

Date: Wednesday, February 22, 2017  
Time: 6:30 pm Board of Education Student Recognition  
7:30 p.m. Regular Meeting  
Location: Higgins Library, Forrestdale School

**1. Call to order**

The meeting was called to order by the Board President at 6:30 p.m. in the Higgins Library of the Forrestdale School, Rumson, New Jersey

**2. Pledge of Allegiance**

**3. Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times and an agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

**4. Roll Call**

Mrs. Beyer	Present	Dr. Connors	Present (7:35pm)	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present (6:35pm)	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Absent

**5. Student Recognition - Dr. Bormann and the Board of Education recognized students' achievements in the following areas:**

1. Spelling Bee
2. Geography Bee
3. Speech Contest
4. PARCC Assessment
5. NJHS Induction
6. Future City Team

**6. Welcome of Visitors**

**7. Communications**

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The board is happy to listen to all comments, but this may not be the forum for any and all questions.



**8. Correspondence**

The Board accepted the following correspondence:

From: C. Bernard Blum, LLC      Re: Forrestdale’s Future City  
**Moved: Mr. Caldwell                      Seconded: Dr. Jones**  
**Roll Call: AYES: 7                              Absent: Mrs. Swain, Dr. Connors (7:35)**

**9. Approval of Minutes**

RECOMMENDATION

The Board approved the following minutes:

- January 25, 2017 Meeting Minutes

**Moved: Dr. Jones                              Seconded: Mr. Caldwell**  
**Roll Call: AYES: 7                              Absent: Mrs. Swain, Dr. Connors (7:35)**

**10. Report of the Superintendent**

The Superintendent reported on the following activities and events:

- School Suspension List - as of February 22, 2017

School	Sept. 2016	Oct. 2016	Nov. 2016	Dec. 2016	Jan. 2017	Feb. 2017
Deane-Porter	0	0	0	0	0	0
Forrestdale	0	0	0	0	2	0

- Enrollment - as of February 22, 2017

Deane-Porter	Forrestdale
393	601

**The Board approved the following consent agenda items (a- c ) to be approved upon the recommendation of the Superintendent:**

**Moved: Mrs. Melia                              Seconded: Mrs. Beyer**  
**Roll Call: AYES: 7                              Absent: Mrs. Swain, Dr. Connors (7:35)**

**a. Acceptance of Safety and Security Report**

The Board accepted the Safety and Security Report for January 2017

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Active Shooter/ Lockdown Drill	All Staff & Students	2/15/17 - 9:10 am
DP & FD	Fire Drill	All Staff & Students	2/16/17 - 1:25 pm



**b. EVVRS/HIB REPORT APPROVAL**

The Board approved the Harassment, Intimidation, and Bullying (HIB) report for Dec. 22, 2016 - Jan. 25, 2017.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

**c. EVVRS/HIB REPORT PRESENTATION**

The Board approved presentation of the Harassment, Intimidation, and Bullying (HIB) report for Jan. 26, 2017 - Feb. 22, 2017.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

**11. Education Committee**

- Report of Meeting - Dr. Bormann reported on the meeting held on 2/08/17.
- The Board approved the following consent agenda item ( a- d ) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mrs. Beyer

Seconded: Mr. Caldwell

Roll Call: AYES: 7

Absent: Mrs. Swain, Dr. Connors (7:35)

**a. Outside Evaluation**

The Board approved psychiatric evaluation to be conducted by Dr. Christine Tintore for Special Ed student #242750, at a cost not to exceed \$450.

**b. Grant Acceptance**

The Board accepted the 2016-2017 Exxon-Mobil Educational Alliance Grant Award of \$500, to be used towards a science or math program.

**c. UN Debate Tournament**

The Board approved the UN Debate Tournament hosted at Deane-Porter on Saturday, March 11, 2017 from 8:00 am to 3:30 pm, supervised by Kate Sullivan and Vera Ridoux with approx. 60 participants and about 50 parents/coaches..



**d. Fundraisers**

The Board approved the following fundraisers:

Grade	Fundraiser/Cost	Dates	Location
Grade 8	Evolution of Music - (Sponsored by NJHS) \$7/person	3/15/17	FD Gym
	Used Soccer Gear collection For Peace Passers (Sponsored by Lang & Ellen Daly)	Feb.8-24, 2017	N/A
	Unused Basketball equipment collection for Hoops Heroes (Sponsored by Sarah Hughes)	March 14 - April 3, 2017	N/A
Drama Club	Magnet Sale - \$5/car magnet		N/A
SGA/Gr. 6	Generate funds for our charity; water campaign (Collection containers and planned event TBD)	March/April/ May 2017	N/A

**12. Personnel Committee**

- **Report of Meeting - Dr. Jones reported on the meeting held on 2/08/17.**
- **The Board approved the following consent agenda items ( a - j) being presented for approval, upon the recommendation of the Superintendent:**

**Moved: Mr. Caldwell**

**Seconded: Mrs. Melia**

**Roll Call: AYES: 7**

**Absent: Mrs. Swain, Dr. Connors (7:35)**

**a. Retirement**

The Board accepted, with regret, the Letter of Retirement from **Deb Tomaino**, Speech, effective June 30, 2017.

**b. Leave of Absence**

The Board approved the Maternity Leave request from **Jennifer Hill**, Cafeteria/Playground Aide to begin on February 25, 2017, to use accumulated sick time for four (4) weeks after the baby's birth.

**c. Appointments**

**1. P/T Instructional Aide**

The Board approved hiring **Edward Downey**, P/T Instructional Aide, to begin on 2/23/17, from 10:15 am - 3:15 pm at \$15.40/hour through June 19th. or the last day of school, pending criminal history review approval through the emergent hire process.

**2. P/T Cafeteria/Playground Aide**

The Board approved hiring **Aaron Scott Pollack**, P/T Cafeteria/Playground Aide, to begin on or about 2/27/17 from 10:45 am - 1:15 pm at \$15.40/hour through June 19th. or the last day of school, pending criminal history review approval through the emergent hire process.



**d. New Teacher Mentor**

The Board approved **Holly Nixon** as the new teacher mentor for **Kathryn Gregory**, Special Education Teacher, at a fee of \$550, to be paid by the mentee to the mentor through the school district for the duration of the program.

**e. Unpaid Leave**

The Board approved the following unpaid leave request:

Staff Member	Date of Leave
Nancy Pearson	April 7, 2017
Corine Brennan	May 26, 2017

**f. Coaching Request**

The Board approved the request from **Joe Novellino**, Teacher, to coach baseball at Knollwood School in Fair Haven, NJ, after school hours for the 16-17 school year.

**g. Job Descriptions**

The Board approved the following revised/new job descriptions:

- Building and Grounds Supervisor
- Custodian
- Groundskeeper
- Head Custodian/Maintenance Supervisor
- Night-2nd Shift - Head Custodian
- Security Coordinator
- Transportation Coordinator

**h. Additional Compensation**

The Board approved the following additional compensation:

Name	Date	Event	Cost
Meghan Kain	1/26/17 - 7:45-8:25 am	Media Center Coverage (for Liz Waters)	\$50.33/hr
Brittney Hogan	1/27/17 - 7:45 - 8:25 am	Media Center coverage (for Liz Waters)	\$50.33/hr
Sal Frisina	2/07/17 & 2/16/17 - 3:15-4:30 pm	Basketball Door Duty (for Meghan Kain)	\$50.33/hr
Sandy Pignataro Meghan Kain Brittney Hogan Sal Frisina Amanda O'Neill Lisa Eldridge Tricia Zifchak Carol Low	2/23/17 - 4:30 - 6:00 pm Forrestdale Cafeteria	Valentine Game Night (rescheduled due to snow day)	Up to 2 hrs @ \$50.33/hr each = \$100.66 each <b>TOTAL: \$805.28</b>



**i. Class Trip**

The Board approved the following class trip:

Class	Date	Location
Grade 5	3/16/17 8:45 am - 5:00 pm	Penn Museum of Archaeology and Anthropology
Gr. 7, Period 5 Sci.	2/21/17 (Tentative)	Val's Pizza, Rumson, NJ (walking trip)

**j. Teacher Observation**

The Board retroactively approved observation by teacher in training, **Mary Beth Joyce**, placed with Kate Sullivan, Gr. 8 ELA on 2/01/17.

**13. Facilities and Finance Committee**

- **Report of Meeting**
- **The Board approved the following consent agenda items ( a - h) being presented for approval, upon the recommendation of the Superintendent:**

**Moved:** Mrs. Simons **Seconded:** Dr. Jones

**Roll Call:** AYES: 7 **Absent:** Mrs. Swain, Dr. Connors (7:35)

**a. Travel and Related Expenses**

The Board approved the following travel and related expenses:

Name	Date	Event / Location	Cost	Mileage /cost
Michael Snyder	2/22-23/17	Special Ed Law from A-Z, Ramada Plaza Hotel, Newark, NJ	\$575	N/A
Sue Schoenfeld Alyse Newman Deanna Lukac	3/18/17	TC "Saturday Reunion" Workshops / Columbia University	NA	NJ Train/NY Subway \$57 ea r/t <b>TOTAL: \$171</b>
Shellie Miller	3/6/17	Observe "Tools of the Mind" classroom / Linden	NA	NA
John Lebitsch Valerie Wagner	4/5/17 4/6/17 4/7/18	National Eastern Division Music Education Conf. / Atlantic City	\$180 ea	JL - 176 / \$55 + \$10 Parking VW - 176/\$55 + \$16 Parking
Spencer Austin	2/3/17	Gang Awareness Workshop / Freehold	NA	NA
James O'Brien	3/13/17 3/14/17 3/15/17	NJSBGA Expo 2017. Atlantic City	\$213 hotel	128 / \$39.68 \$10 parking; \$14 tolls; \$160/MNIE <b>TOTAL: \$223.68</b>
Arlene Troynousky Sandy Self	4/7/17	NJALC Conference, Toms River	\$140 \$165	AT - 39.7 /\$12.30



Jessica Hawkins	3/27/17 - 3/31/17	IMSE Comprehensive Ortan- Gillingham Training / Secaucus	\$1075	71 / \$22.01 Plus tolls
Sandy Self Shari Feeney John Bormann	3/3/17 5/30/17 [date correction]	NJ Early Childhood Academy / NJDOE / Trenton	NA	

**b. Bills & Claims**

The Board approved the February 2017 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$52,425.38.**

**c. Board Secretary’s Report**

The Board accepted the Board Secretary’s Report to the Board of Education for the month ending January 31, 2017 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

**d. Transfers**

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.

**e. Board Secretary’s Monthly Certification**

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 22, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**f. Monthly Certification Budgetary Major Account Fund Status Report**

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of February 22, 2017 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**g. Governmental Tax Annuity 457(b) Plan Offering**

The Board approved the following **Resolution for the Adoption of a Governmental Tax Annuity 457(b) Plan Offering**

**Whereas**, the board of Education, by this Resolution proposes to adopt a 457 Plan for the purpose of making available to eligible employees an eligible deferred compensation plan as defined in section 457(3)(I)(A) of the Internal Revenue code of 1986, as amended, and

**Whereas**, AXA Equitable (Board approved 403b vendor) offers such investment funding for said plan,

**Therefore, Be it Resolved**, that the Rumson Board of Education hereby authorized AXA Equitable to offer funding vehicles to District employees for said plan as named above.



**h. Facility Use**

The Board approved the following facility use:

Organization	Event	Date	Facility Used
Rumson Rec Kevin Delia	Soccer	3/26/17 - 6/26/17 Sundays	Forrestdale Grounds
Rumson Rec Kevin Delia	Baseball/Softball / Soccer	3/20/17 - 6/01/17 Monday - Saturday	Forrestdale Grounds
Rumson Rec Kevin Delia	Basketball Camp - Sourlis	8/14-17/17 9:00 am - 12:00 pm	Forrestdale / Deane-Porter Gym / Grounds

**14. Planning Committee**

- **Report of meeting - Dr. Bormann reported on the meeting held on 2/08/17.**

**15. Policy Committee**

- **Report of Meeting - Dr. Bormann reported on the meeting held on 2/01/17.**
- **The Board approved the following consent agenda item upon the recommendation of the Superintendent:**

**Moved: Mrs. O'Connor                      Seconded: Mrs. Beyer**

**Roll Call:                      AYES: 8                      Absent: Mrs. Swain**

**a. First Reading**

The Board approved the first reading on the following new and revised policies and regulations:

- P & R 1510 Americans with Disabilities Act
- P & R 2418 Section 504 of the Rehabilitation Act of 1973
- P & R 5116 Education of Homeless Children
- P & R 8330 Student Records
- P 3370 Teaching Staff Member Tenure
- P & R 3270 Lesson Plans and Substitute Books
- R 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- P 4124 Employment Contract
- P 4126 Confidential Secretary Benefits and compensation (revoked policy)
- P 4145 Layoffs
- P 4211 Attendance (revoked replaced with P4212 with same language)
- R 4211 Support Staff Attendance (revoked - replaced with reg. 4212 with same language)
- P 8604 Safe Routes to School
- P 7461 Green Purchasing

**16. New Business**

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**





**17. Communications**

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
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The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

**18. Executive Session**

**RECOMMENDATION**

The Board approved the following resolution at 7:40 pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

**Moved: Mrs. O'Connor**

**All in Favor: AYES: 8**

**Absent: Mrs. Swain**

**19. Roll Call upon return to public session at 8:25 p.m.**

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Absent

**20. Adjournment**

The Board adjourned the meeting at 8:26 p.m.

Mrs. O'Connor, President