



Board Meeting Minutes

Date: Wednesday, January 26, 2022
Time: 6:30 pm Board Training
7:30 pm Regular Board Meeting
Location: Forrestdale Cafeteria

1. Call to order

The meeting was called to order by the Board President at 6:37 p.m., in the Cafeteria of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times. An Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Roll Call

Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D'Uva	Present	Mrs. Markiewicz	Present	Mrs. Smith	Present
Mrs. Izzo	Present	Mr. McManus	Present	Mrs. Swain	Present

Also Present: Dr. John E. Bormann, Superintendent; Denise McCarthy, SBA/BS; Anthony Sciarrillo/Dennis McKeever, Esq, Board Attornies, and the public.

5. Board Training

- Ethics Training** for Board Members by Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
- Annual Harassment, Intimidation, and Bullying Board of Education Training** by Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC

6. Executive Session

RECOMMENDATION:

Approved the following resolution at 6:59 p.m.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with

- Health & Safety**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non-disclosure no longer exist.

Motion: Mrs. Swain **Seconded:** Mrs. D'Uva

All in Favor: AYES: 9

7. Roll Call upon return to public session at 7:40 pm

Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D'Uva	Present	Mrs. Markiewicz	Present	Mrs. Smith	Present
Mrs. Izzo	Present	Mr. McManus	Present	Mrs. Swain	Present

8. Welcome of Visitors

9. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

10. Correspondence

Accepted the following correspondence to the extent known:

1. From: Meghan Scott 1/25/22 - Re: Masks
2. From: Rumson FH Parent Choice Freedom Group 1/25/22 - Re: COVID Protocols & Masks

11. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

- December 15, 2021 Meeting Minutes
- January 5, 2022 Re-Organization Meeting Minutes

Moved: Mrs. Swain Seconded: Mrs. Smith

Roll Call: AYES: 9

12. Report of the Superintendent

The Superintendent reported on the following activities and events:

• **SSDS Period 1 Report**

The Superintendent presented the **Period 1 Report SSDS 9/01/2021 - 12/31/2021** Incident, Trainings & Programs

• **School Suspensions for the period of Dec. 15, 2021 - Jan. 25, 2022**

Deane-Porter	Forrestdale	District
0	3	0

• **Enrollment – As of January 25, 2022**

Deane-Porter	Forrestdale	District
363	548	911

- **SSDS Report Presentation**

Presented the Student Safety Data System (SSDS) report for Dec. 15, 2021 - January 25, 2022

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for December 15, 2021 through January 25, 2022

School	Type of Drill	Occupants Involved	Date and Time
DP	Internal Active Shooter Lockdown 1/911inform	All Staff & Students	12/15/21 @ 9:30 am
FD	Internal Active Shooter Lockdown w/911inform	All Staff & Students	12/15/21 @ 9:00 am
DP	Fire Drill	All Staff & Students	1/18/22 @ 1:30 pm
FD	Fire Drill	All Staff & Students	1/18/22 @ 1:00 pm
DP	911inform Security Evacuation Drill	All Staff & Students	1/25/22 @ 10:00 am
FD	911inform Security Evacuation Drill	All Staff & Students	1/25/22 @ 9:30 am

Approved the following consent agenda item (a), to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. D’Uva
 Roll Call: AYES: 9

a. SSDS REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for Nov. 18, 2021 - December 14, 2021

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	1	0	1
# of HIB Incidents determined	1	0	1

13. Education Committee

- Report of Meeting - Mrs. Markiewicz reported on the meeting held on 1/12/22.
- Approved the following consent agenda item (a-f) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. D’Uva
 Roll Call: AYES: 9

a. 19-20 School Self-Assessment for Determining HIB Grades

Approved the submission of the **19-20 School Self-Assessment for Determining HIB Grades**.

b. Rumson School District 2021-2022 Road Forward COVID Plan

Approved the updated Rumson School District 2021-2022 Road Forward COVID Plan.

c. School Fundraisers

Approved the following fundraisers:

Class / Group	Fundraiser	Date / Time
Thomas Dietz Grade 6	Charity Water Fundraiser / Forrestdale School. Proceeds for the drought stricken areas in Africa, Asia, and Central America	3/14/22 - 4/14/22
Tricia Zifchak SGA - Grades 4-5	SGA Boomer Valentine Bingo Fundraiser - \$10/Card. Proceeds will go to the Boomer fund. (FD Cafeteria)	2/18/22
Tricia Zifchak SGA - Grade 8	SGA - Jersey Shore Rescue Mission Fundraiser. (Jewish Families & Children Services) - Collecting socks & personal Hygiene for men & women	1/24/22 - 2/14/22

d. Class Trips

Approved the following class trips:

Class	Staff Attending	Location of Trip	Date(s)	Cost to Student
Gr. 6-8 Ski Club	Tricia Zifchak Chris Macioch Keith Laviola Sommer VanDeBoe Jim Schnappauf Dara Burke	Wyndham Mtn, NY Belleayre Mtn, NY	3/12/22 3/26/22	Approx cost/student: \$152/ (covers transportation)

e. Annual Tuition Rates

Approved the **2022-2023 annual tuition rates** as follows:

- **Preschool \$ 3,500**
- **Preschool \$ 5,000 (Non-resident)**
- **Gr. K - 5 \$ 10,000 (Non-resident)**
- **Gr. 6 - 8 \$ 11,000 (Non-resident)**

f. 22-23 School Calendar

Approved the 22-23 School Calendar.

14. Personnel Committee

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a-g) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Scoble

Roll Call: AYES: 9

a. Resignation

To accept the resignation from **Brandi Vuksanovich**, Cafeteria Aide, effective on/or about February 23, 2022.

b. Leave of Absence Requests

1. Approved the paternity leave request from **David Dallas**, to use a combination of 6 family illness and personal days from 2/10/22 to 2/18/22 and then to use 10 unpaid days from 2/21/22 through 3/4/22, planning to return on/or about 3/7/22.
2. Approved the maternity leave request from **Bridget Albrizio**, to use 20 sick days from 3/21/22 through 4/15/22 and 20 days from 4/25/22 through 5/20/22. Following completion of maternity/disability leave be placed on NJFMLA to commence on 5/23/22 and conclude on 6/24/22 as long as no unforeseen complications occur during pregnancy.
3. Approved the revised extended leave of absence request from **Gina Varanelli** using 6 weeks of FIL followed by unpaid leave for the remainder of the 21-22 school year, planning to return to work in September 2022.
4. Approved the maternity leave request from **Jennifer Marotta**, to use 15 sick days from 4/25/22 to 5/13/22 followed by 6 weeks of NJFLA leave from 5/16/22 through 6/24/22, planning to return to work in September 2022.

c. Leave Replacement Extension

Approved the extension for **Jessica Sorrenti**, Kindergarten Leave Replacement for Gina Varanelli from 1/27/22 to 6/24/22, to be paid through ESS at the rate of \$240/day.

d. Appointments

1. TITLE IX Appointments

Approved the following Title IX appointments under Policy 5751- Sexual Harassment of Students:

Staff Member	Job Title
Dr. John Bormann	Title IX Appeal Officer
Dr. Michael Snyder	Title IX Decision Maker
Ms. Nancy Pearson	Title IX Coordinator
Mrs. Jessica Piernik Ms. Allie Copman Ms. Kelly Schultz	Title IX Investigators

2. Rumson Before School Academy Advisor Appointments

Approved the following appointments:

Position	Amount Paid	Advisor / Substitute
Rumson Before School Academy Advisor	\$50.33/hr plus 1 hr/wk planning @ \$40/hr	Liza Little
Rumson Before School Academy Subs	\$50.33/hr - AS NEEDED	Jennifer O'Connor Jeanine Balestrieri

e. Personal / Unpaid Day Request

Approved the following personal / unpaid day request:

Staff Member	Date(s) Requested	Unpaid / Less Sub pay
Sarah Kubala	4/15/22	Less Sub Pay of \$120/day
Lisa Jacobowitz	2/11/22	Les Sub Pay of \$120/day

f. Additional Compensation

Approved the following additional compensation (*retroactive approval):

Staff Member	Date(s)	Event/Duty/Location	Hours/Amount Paid
Debra Harwood, DP Cara Abarno, DP Theresa Azaceta, FD Bridget McCarthy, FD	1/03/22 to on/or about 1/31/22 (As needed thereafter)	AM Receptionist PM Receptionist AM Receptionist PM Receptionist	DH -Up to add'l 3.5 hrs/day CA -Up to add'l 3.5 hrs/day TA -Up to add'l 3 hrs/day BM -Up to add'l 3.5 hrs/day @ \$17.34/hr each/day
Meghan Kain Brittaney Flynn	AS NEEDED	AM Library Sub	\$50.33/hr - 7:45-8:30 am (payment from 7:45-8:25 am)
Sandy Self	12/01/21*	AM bus loop traffic monitor	\$50.33/hr 8:15 - 8:25 AM daily
Alex Sondak	AS NEEDED	Bus Aide Substitute	\$45/day
Tricia Zifchak	Effective 1/01/22	Bus 10 Bus Aide	\$45/day
Liza Little Allie Copman	AS NEEDED	Afterschool Homework Club Substitutes	\$50.33/hr each
Justine Otero	AS NEEDED	FD Cafeteria AM Duty Sub -	\$50.33/hr - 8:20-8:30 am (Payment for 8:20-8:25 am)

g. Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff 21-22 - January 2022 Submission

Approved submission of the January 2022 ParaProfessional SOA for Para-Professional staff as listed:

Location	First Name	Last Name	Certification(s)
Deane-Porter School	Beth	Brister	Para Pro Assessment
Deane-Porter School	Jennifer	O'Connell	CEAS – Elem. School Teacher
Deane-Porter School	Nancy	Petrucelli	Para Pro Assessment
Deane-Porter School	Denise	Walker	Para Pro Assessment
Forrestdale School	Judy	Chen-Cooper	Substitute Teacher Certificate

Forrestdale School	Allyson	Daly	Standard - TOSD Certificate Standard - Elementary School Teacher
Forrestdale School	Edward	Downey	CEAS - Teacher of Social Studies
Forrestdale School	Megan	Hrunka	Substitute Teacher Certificate
Forrestdale School	Lauren	Krystopowicz	Standard - Elementary School Teacher
Forrestdale School	Carol	Low	Para Pro Assessment
Forrestdale School	Lisa	Taddeo	Standard - Elementary School Teacher

15. Finance and Facilities Committee

- **Report of Meeting - Mr. Caldwell reported on the meeting held on 1/24/22.**
- **Approved the following consent agenda items (a - k) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. D’Uva

Roll Call: AYES: 9

a. Bills & Claims

1. Approved the January 2022 bills presented for payment as per the attached Bills & Claims and hand check list.

Fund 11	\$ 612,682.38
Fund 12	\$ 975.00
Fund 20	\$ 204,715.44
Fund 30	\$ 870,342.03
Fund 60	\$ 53,870.87
Fund 61	\$ 448.24
Total	\$1,743,033.96

1. Approved the following gross payroll expenses:

December 23, 2021	\$ 524,561.27
January 14, 2022	\$ 534,573.88
January 28, 2022	\$ 518,621.58

b. Board Secretary’s Report

Approved accepting the Board Secretary’s Report to the Board of Education for the month ending December 31, 2021 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with adjustments to PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2021- 2022 budget. See attached.

d. Board Secretary’s Monthly Certification

Approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 26, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Approved accepting The Monthly Certification Budgetary Major Account Fund Status Report:
 RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of December 31, 2021 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Request for Special Education Medicaid Initiative (SEMI) Waiver

Approved the following request for SEMI Waiver:

Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-23, and

Whereas, The Rumson Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2022-23 school year, now therefore be it

Resolved, That the Rumson Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-23 school year.

g. Professional Development/Travel and Related Expenses

Approved the following Professional Development/Travel and related expenses: (*Retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T Mileage /Total
Louis Pelissier	1/26 - 1/28/22*	TECHSPO / Atlantic City, NJ	\$490	R/T 345 mi @ \$0.35/mile = \$120.75 Parking: \$45.00 Tolls: \$17.70
Robin Gordon Lu Holmes Jim Schnappauf Bob VanDeBoe	2/15 - 2/16/22	SHAPE NJ Convention / Long Branch, NJ ***** Annual Membership	\$200 ea. = \$800 Total ***** \$65 ea = \$260	N/A
Maureen Gordon Keri Lecorchick	3/18/22	NJAGC Conference, Mercer College, Princeton Junction	\$219 ea = \$438 Total	MG - \$5.11 KL - \$5.43

h. Facility Use

Approved the following facility use request:

Organization	Use Request	Date(s) /Time(s)	Location
Rumson Recreation Charlie Hoffman	Travel Basketball	Sundays 1/16/22 - 3/20/22 11:30 am - 5:30 pm	Forrestdale Gym
Rumson PTO	BMX Visual Performing Arts Assembly	3/22/22 Show times: 9:15 am, 12:30 pm, & 1:30 pm Rain Date: 3/24/22	FD Blacktop
Rumson PTO	Forrestdale Follies	4/27/22 - 6 - 9:30 pm	DP/FD Auditorium

i. Change Orders

Approved the following change orders to G&P Parlamas in the net amount of \$ 27,790, as follows:

PCO #	Description	Amount
GC-51	Metaldoor frame fabrication and Moisture Vapor Treatment System for Terrazzo area	\$ 18,423
GC-52	Fire alarm requirements, window in gym and reframe vertical wall of soffit	\$ 9,367

j. Addendum to the Agreement & Rider Dated May 27, 2020 between The Rumson Board of Education and GreyHawk North America, LLC.

Approved paragraph 3.3.2 shall be amended to state the term of the post construction phase services shall extend for a two-month period to March 1, 2022 with the Construction Manager on site two days per week. Said services shall be billed at the Construction Manager's established rate for post-construction services at \$8,000 per month.

k. Resolution to approve the Withdrawal of Funds from the Maintenance Reserve Account

RESOLVED, upon recommendation of the Superintendent of Schools, that per N.J.A.C. 6A:23A-14.2, the Board of Education approved the withdrawal of funds in the amount of \$200,000 from the Maintenance Reserve Account to be used in General Fund Account 11- 000-261-420 for the purpose of renovating classrooms.

16. Planning Committee

- **Report of Meeting - Mrs. Scoble reported on the meeting held on 1/24/22.**

17. Policy Committee - No meeting held

18. New Business

- **PTO Liaison report - None**
- **REF Liaison report - None**

19. Communications

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
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- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

20. Adjournment

The meeting adjourned at 9:00 p.m.

Motion: Mrs. Swain Seconded: Mrs. D'Uva

All in favor: AYES: 9

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: 1/26/2022