



## Board Meeting Minutes

**Date:** Tuesday, January 24, 2023  
**Time:** 6:30 pm Board Training  
7:30 pm Regular Board Meeting  
**Location:** Multi-Purpose Room (MPR)

### 1. Call to order

The meeting was called to order by the Board Vice President at 6:30 p.m., in the Multi-Purpose Room (MPR) of the Forrestdale School, Rumson, New Jersey.

### 2. Pledge of Allegiance

### 3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times. An Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

### 4. Roll Call

Mrs. DeSena	Present	Mrs. Markiewicz	Present	Mrs. Scoble	Absent
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Present (7:10pm)	Mrs. Sahadi	Present	Mrs. Swain	Present

### 5. Board Training

- **Annual Board of Education Ethics Training** for Board Members by Cornell, Merlino, McKeever & Osborne, LLC
- **Annual Harassment, Intimidation, and Bullying Board of Education Training** by Cornell, Merlino, McKeever & Osborne, LLC

### 6. Welcome of Visitors

### 7. Communications

Permitted the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

### 8. Correspondence - None

9. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

- December 14, 2022 Meeting Minutes
- January 4, 2023 Reorganization Meeting Minutes

Moved: Mrs. Markiewicz                      Seconded: Mrs. Swain

Roll Call: AYES: 8                                      Absent: Mrs. Scoble

10. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

• **SSDS Period 1 Report**

Presentation by the Superintendent of the **Period 1 Report SSDS 9/01/2022 - 12/31/2022** Incident, Trainings & Programs

• **School Suspensions for the period of Dec. 15, 2022 - Jan. 24, 2023**

Deane-Porter	Forrestdale	District
0	0	0

• **Enrollment – As of January 24, 2023**

Deane-Porter	Forrestdale	District
390	522	912

• **SSDS Report Presentation**

Presented the Student Safety Data System (SSDS) report for Dec. 15, 2022 - January 24, 2023

Incidents	Forrestdale	Deane-Porter	District	Incidents
# of total SSDS Incidents	0	0	0	0
# of HIB Investigations	1	1	0	FD 22-23-05 DP 22-23-01
# of HIB Incidents determined	0	0	0	0

• **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for December 15, 2022 through January 24, 2023

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	AED/Medical Emergency Drill	All Staff & Students	12/16/22 @ 1:30 pm
DP/FD	Afterschool Fire Drill	All Afterschool Staff & Students	12/20/22 @ 3:30 pm
DP/FD	Fire Drill	All Staff & Students	1/05/23 @ 1:15 pm
DP/FD	Active Shooter Internal Lockdown Drill	All Staff & Students	1/20/23 @ 9:30 am

Approved the following consent agenda item (a), to be approved upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

Roll Call: AYES: 8 Absent: Mrs. Scoble

**a. SSDS REPORT APPROVAL**

Approved the Student Safety Data System (SSDS) report for Dec. 1, 2022 - December 14, 2022

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

**11. Education Committee**

- Report of Meeting - Mrs. Markiewicz reported on the meeting held on January 11, 2023.
- Approved the following consent agenda items (a-c and e-i) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

Roll Call: AYES: 8 Absent: Mrs. Scoble

**a. 23-24 School Calendar**

Approved the 23-24 School Calendar.

**b. 22-23 Assessment Date Adjustments**

Approved the Assessment Date Adjustments for 2022-2023.

Assessment	From	To
NJSLA Science	May 9 & 10	May 16, 17, 2023
NJSLA ELA (With Field Test)	May 1 & 2	May 2 & 3, 4, 2023
NJSLA Math	May 3, 4 & 8	May 9, 10, 11, 2023
Appeal Testing Math/ELA 5-7	Summer	June 8, 9, 12, 13
New Student Assessment ELA/Math		July 12, 2023; August 16, 2023
Dial IV - Current PK Students	Summer	June 6, 7, and 8, 2023
Dial IV - New Students Registered by June 1, 2023	Summer	June 12, 2023
Dial IV - New Students registered after June 1, 2023		July 10, 2023; August 9, 2023
Dial IV - Scoring of New Students		July 11, 2023; August 10, 2023
Data Discussions for JumpStart invitations		July 12, 2023

**c. Fundraisers**

Approved the following school fundraisers:

Class / Group	Event / Location	Date/ Time	Cost per student
3rd Grade Leadership Club	Valentine's Boomergram	2/01/23 - 2/10/23	Valentines are sold for \$2.00 each
Class of 2023	FD/Holy Cross Game T-shirt sale	1/23/23 - 2/10/23	Sold for \$25 each
Class of 2023	Annual Pancake Breakfast - FD Cafeteria	2/25/23 - 2/25/23	\$10/person
SGA Boomer Bingo	Valentine Boomer Bingo	2/16/23 - 2/16/23	\$10/card \$5 ea add'l Card
Class of 2023	Cups & Cakes Valentine Treats Bake Sale	1/23/23 - 2/7/23	Baked items \$5 - \$45 each

**d. Annual Tuition Rates - TABLED**

**e. 23-24 new Non-Resident Tuition Students**

Approved the following new Non-Resident Tuition Students for the 23-24 School Year:

Grade in 22-23	# of Students	Tuition
Kindergarten	2	\$10,000 each
Kindergarten	1 - (Staff Member)	\$5,000
Grade 1	1	\$10,000

**f. Out of District Transportation**

Approved transportation provided through **Monmouth-Ocean Educational Services Commission (MOESC)** through a Coordinated Transportation Services Agreement, to Coastal Learning Center for a 45-day program for Student ID # 242922, at the daily rate of \$240.47, starting on January 3, 2023 to March 9, 2023, for the total cost of \$10,821.15.

**g. Donations / Grants**

1. Approved accepting the generous donation of two (2) Grow Towers from the **Renova Environmental Company** at a value of \$1,129.
2. Approved accepting the generous donation of \$9,360 from the PTO, for the **Forrestdale Athletics Program**.
3. Approved accepting the generous donation of \$3,225.15 from the REF for **Digital Photography** as requested via the REF grant process by Mr. Matthew Miranda.
4. Approved accepting the generous donation of \$280,918.12 from the REF for **Flexible Furniture** as requested via the REF grant process by Dr. John E. Bormann.

**h. Outside Evaluator**

Approved neurologist **Dr. Romana Kulikova, NJ Neurology, Inc.**, 400 Center Street, Garwood, NJ 07027 as an outside evaluator for the district. All licenses and liability insurance certificates are up to date and on file in the Special Services office.

**i. Inclusive Education Training**

Approved New Jersey Coalition for Inclusive Education to provide (5) one hour training sessions on inclusion-related topics for Special Education K-8 staff, not to exceed a total \$3,000.00.

**12. Personnel Committee**

- **Report of Meeting - No Meeting Held**
- **Approved the following consent agenda items ( a-g) being presented for approval, upon the recommendation of the Superintendent:**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**Roll Call:** \_\_\_\_\_

**a. Appointments**

**1. P/T Clinical/School Social Worker**

Approved the appointment of **Nicole P. Nolan**, as P/T Clinical/School Social Worker hired at MA+30 Step 4-7 (4) FTE .6 over 12 months, \$46,379 of the negotiated agreement between the Rumson Board of Education and the Rumson Education Association, to begin on/or about February 10, 2023, pending Criminal History Review, Pre-employment medical, and Child Protective Measures.

**2. FT School Social Worker Leave Replacement**

Approved the non-tenure track appointment of **Karly Toto**, F/T Clinical School Social Worker Leave Replacement, hired and paid by ESS at the rate of \$240/day to begin on/or about 2/27/23 plus additional 5 additional overlap days.

**b. Personal / Unpaid Day Request**

Approved the following personal / unpaid day request:

Staff Member	Date(s) Requested	Unpaid / Less Sub pay
Kate Sullivan	February 10, 2023	Personal Day less sub pay \$151.80
Lu Holmes	February 10, 2023	Personal Day less sub pay \$151.80
Liz Waters	February 10, 2023	Full unpaid day
Carissa Berger	February 10, 2023	Personal Day less sub pay \$151.80
Chris Macioch	February 28, 2023	Full unpaid day

**c. Additional Compensation**

Approved the following additional compensation/rescission of compensation (\*retroactive approval):

Staff Member	Date(s)	Event/Duty/Location	Hours/Amount Paid
Amanda Davenport*	1/05&7 /23 AS NEEDED	Study Skills Program (SAS) substitute (ESSER)	\$50.33/hr
Liza Little	Rescinded as of 1/10/23	Study Skills Program (SAS) Advisor (ESSER)	\$50.33/hr
DJ Martino*	1/10-6/8/23	Study Skills Program Advisor (SAS) (ESSER)	\$50.33/hr
Alexandra Sondak*	1/6/23 AS NEEDED	Detention monitor	\$50.33/hr
Mike Dunn (upon obtaining sub cert)	Spring Season	Baseball Coach	\$3,020/season

Amanda Davenport Amanda O'Rourke	Spring Season	Softball Coach	\$3,020/season split \$1,510 each
Haley Scott*	1/12/23	Chaperone Band Concert	2 hr @ \$50.33/hr
Loreen Haldane	AS NEEDED	Ski Club Chaperone	\$50.33/hr
Basil Henning*	11/7/22, 11/21/22, 12/5/22, 12/19/22	Faculty Meeting Articulation Facilitation	4 hr @ \$40.00/hr
Brittney Flynn*	11/7/22, 11/21/22, 12/5/22, 12/19/22	Faculty Meeting Articulation Facilitation	4 hr @ \$40.00/hr
Maureen Gordon*	11/7/22, 11/21/22, 12/5/22, 12/19/22	Faculty Meeting Articulation Facilitation	4 hr @ \$40.00/hr
Keith Laviola*	11/7/22, 11/21/22, 12/5/22, 12/19/22	Faculty Meeting Articulation Facilitation	4 hr @ \$40.00/hr
Jessica Piernik*	11/7/22, 11/21/22, 12/5/22, 12/19/22	Faculty Meeting Articulation Facilitation	4 hr @ \$40.00/hr
Spencer Austin*	11/7/22, 11/21/22, 12/5/22, 12/19/22	Faculty Meeting Articulation Facilitation	4 hr @ \$40.00/hr

**d. New Staff Member Bulldog Buddy**

Approved the following new staff Bulldog Buddies:

Position	New Staff Member	Bulldog Buddy/Mentor	Amount Paid
P/T School Social Worker	Nicole Nolan	Allie Copman BB	NA
Gr. 3 Leave Replacement	Kelsey Moore	Rachel Hayes BB	NA
F/T School Social Worker Leave Replacement	Karly Toto	Spencer Austin BB	NA

**e. Staff Position Change**

Approved the following position changes:

- Samantha Widmer to move from Gr. 3 1:1 aide to Preschool 1:1 aide
- Edward Downey to move from Gr. 7 1:1 aide to Gr. 3 1:1 aide

**f. Student Teacher Observer**

Approved the following student teacher / observer:

Student	University	Placement	Term
Kelli Tuttle	Brookdale CC	25 hrs Pre-K with Brianna Merriman 25 hrs K-3 with Sarah Kubala Observations	15 Weeks - Start date pending criminal history review; TB test results; Confidentiality Agreement

**g. 22-23 Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff - January 2023 Submission**

Approved submission of the January 2023 ParaProfessional SOA for Paraprofessional staff as listed:

Location	First Name	Last Name	Certification(s)
Deane-Porter School	Noel	Tyminski	Associates Degree
Deane-Porter School	Jennifer	O’Connell	CEAS – Elem. School Teacher
Deane-Porter School	Nancy	Petrucci	ParaPro Assessment
Deane-Porter School	Denise	Walker	ParaPro Assessment
Forrestdale School	Edward	Downey	CEAS - Teacher of Social Studies
Forrestdale School	Samantha	Widmer	Bachelor's Degree
Forrestdale School	Lauren	Krystopowicz	Standard - Elementary School Teacher
Forrestdale School	Carol	Low	ParaPro Assessment
Forrestdale School	Lisa	Taddeo	Standard - Elementary School Teacher
Forrestdale School	Maria	Laspis	Associates Degree

**13. Finance and Facilities Committee**

- **Report of Meeting - Jamie McManus reported on the meeting held on 1/23/23.**
- **Approved the following consent agenda items (a -j) being presented for approval, upon the recommendation of the Superintendent:**

**Moved: Mrs. Swain      Seconded: Mrs. Markiewicz**

**Roll Call: AYES: 8      Absent: Mrs. Scoble**

**a. Bills & Claims**

1. Approved the January 2023 bills presented for payment as per the attached Bills & Claims and hand check list.

<b>Fund 11</b>	<b>\$ 540,232.07</b>
<b>Fund 12</b>	<b>\$ 8,465.94</b>
<b>Fund 20</b>	<b>\$ 104,473.23</b>
<b>Fund 30</b>	<b>\$ 7,317.52</b>
<b>Fund 60</b>	<b>\$ 71,919.91</b>
<b>Fund 61</b>	<b>\$ 271.23</b>
<b>Total</b>	<b>\$ 732,679.90</b>

2. Approved the following gross payroll expenses:

<b>December 23, 2022</b>	<b>\$ 564,434.07</b>
<b>January 13, 2023</b>	<b>\$ 565,481.38</b>

**b. Board Secretary’s Report**

Accepted the Board Secretary’s Report to the Board of Education for the month ending December 31, 2022 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled to PANDA, LLC Reconciliation Service.

**c. Transfers**

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2022- 2023 budget.

**d. Board Secretary’s Monthly Certification**

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**e. Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of December 31, 2022 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

**f. Request for Special Education Medicaid Initiative (SEMI) Waiver**

Approved the following request for SEMI Waiver:

**Special Education Medicaid Initiative (SEMI) Program**

**Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-24, and

**Whereas**, the Rumson Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2023-24 school year, now therefore be it

**Resolved**, that the Rumson Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2023-24 school year.

**g. Professional Development/Travel and Related Expenses**

Approved the following Professional Development/Travel and related expenses: (\*Retroactive approval)

Name	Date(s)	Event / Location	Cost	R/T Mileage /Total
Jamie O’Brien Jay Bellavance	3/19-3/22/2023	NJSBGA Expo	Hotel Expense: \$300 ea. M&IE: \$206.50 each	Mileage Costs JO 80 r/t/m @ \$0.47/mi = \$37.60 JB 182 r/t/m @ \$0.47/mi = \$85.54 Tolls \$8.40 ea Parking \$30.00 ea
Robin Gordon	2/27/2023	2023 SHAPE NJ Annual Convention	\$275.00	Mileage costs 87 r/t/m @ \$0.47/mi = \$40.89
Lu Holmes	2/27/2023	2023 SHAPE NJ Annual Convention	\$275.00	Mileage costs 8 r/t/m @ \$0.47/mi = \$3.76
Brittany Flynn	1/18-1/20, 2023	ES Operational Test Range Finding	Sub Costs covered by NJDOE	NA
Jay Bellavance	5/19/2023	PEOSH/NJ ADP, Indoor Air Quality Training, Monroe Township NJ	NA	Mileage costs 58r/t/m @ \$0.47/mi = \$27.26
John Bormann	1/25/23 - 1/27/23	NJASA Techspo ‘23 Harrah’s AC	Hotel: \$275.00 Conference: \$515.00	Mileage Costs: 150 r/t/m @ \$0.47/mi = \$70.50



				Tolls: \$6:06 - Prkg: \$30.00
Louis Pelissier	1/25/23-1/27/23	NJASA Techspo '23 Harrah's AC	Conference: \$515	Mileage Costs 345 mi @ \$0.47/mi = \$162.15 Parking: \$45.00 Tolls: \$17.70
Vera Ridoux	1/25/23 - 1/27/23	NJASA Techspo '23 Harrah's AC	Conference: \$515.00	Mileage Costs: 99.8 miles @ 47¢ per mile = \$46.91 Tolls: \$8.48

**h. Facility Use**

Approved the following facility use request: (\*retroactive use)

Organization	Use Request	Date(s) /Time(s)	Location	Fees
Rumson Recreation Charlie Hoffman	Coaches Training*	Wednesday, 1/11/23 7:45 pm - 8:45 pm	DP Gym	NA
RFH Sara Marino	Marching Band Parade Practice	4/19/23, 5/3/23, 5/10/23, 5/17/23, 5/24/23, 5/31/23 4:30 pm - 6:00 pm	Grounds-Athletic Field/Parking Lot	NA
Rumson Recreation Charlie Hoffman	Basketball Practice	1/11; 1/18; 1/25; 2/01; 2/15; 2/22/23 6:00 pm - 7:00 pm	DP Gym	NA
Susten Dance Collective- Michael Susten	Dance Recital	2/05/23 - 9:00 am - 3:00 pm	MPR/Aud w/concession & Ticket area	\$150 Appl Fee \$1,500 Facility Fee Custodial/Tech Fees to follow

**i. Approval to Cancel Stale-Dated Checks**

Approved canceling the below listed stale dated checks in the total amount of \$15,444.50 from the warrant account and deposit the funds into the general fund, of the district as miscellaneous revenue:

Check#	Date	Amount	Account
4143	1/25/2018	\$ 231.50	Warrant
4406	3/22/2018	\$ 370.00	Warrant
4454	4/26/2018	\$ 5,400.00	Warrant
2018	6/29/2018	\$ 8,000.00	Warrant
5838	6/20/2019	\$ 500.00	Warrant
5970	6/30/2019	\$ 40.00	Warrant
7103	8/27/2020	\$ 403.00	Warrant
7240	9/24/2020	\$ 500.00	Warrant

- j. **Amend the ARP IDEA Grant**  
Approved amending the ARP IDEA Grant.

14. **Planning Committee**

- **Report of Meeting - Mrs. Swain reported on the meeting held on 1/23/23.**

15. **Policy Committee**

- **Report of Meeting - Mrs. Smith reported on the meeting held on 1/23/23.**
- **Approved the following consent agenda items (a-b) being presented for approval, upon the recommendation of the Superintendent:**

**Moved:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**Roll Call:** \_\_\_\_\_

a. **Abolished Policies**

Approved the abolishment of the following policies:

- P 1648.11 The Road Forward COVID 19– Health and Safety
- P 1648-13 School Employee Vaccination Requirement.

b. **First Reading**

Approved the first reading on the following new and revised policies and regulations:

- P0152 Board Officers (Revised)
- P0161 Call, Adjournment, and Cancellation (Revised)
- P0162 Notice of Board Meetings (Revised)
- P&R2423 Bilingual and ESL Education (M) (Revised)
- P2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P&R5200 Attendance (M) (Revised)
- P5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P8140 Student Enrollment (M) (Revised)
- R8140 Enrollment Accounting (M) (Revised)
- P&R8330 Student Records (M) (Revised)
- R8420.2 Bomb Threats (M) (Revised)
- R8420.7 Lockdown Procedures (M) (Revised)
- R8420.20 Active Shooter (M) (Revised)

16. **New Business**

- **PTO Liaison report**
- **REF Liaison report**

17. **Communications**

Permitted the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name
- We ask visitors to unmute and ask their question/make their comment when called upon by the Board President, or enter your question/comment into the chat feature.
- We will also address any questions forwarded to the Board Secretary prior to the meeting at this time.

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. **Executive Session** - Not needed.

19. **Roll Call upon return to public session**

20. **Adjournment**

The meeting adjourned at 8:11 p.m.

**Motion:** Mrs. Swain      **Seconded:** Mrs. Markiewicz

**All in favor:**      **AYES:** 8      **Absent:** Mrs. Scoble

Respectfully Submitted by:

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Denise McCarthy, SBA/BS

Dated: 1/25/23