



Board Meeting Minutes

Date: Wednesday, December 13, 2023
Time: 7:30 pm Regular Board Meeting
Location: Multi-Purpose Auditorium

1. **Call to Order**

The meeting was called to order by the Board Secretary at **7:30 pm**, in the Multi-Purpose Auditorium, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times. An Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mrs. DeSena	Present	Mrs. Markiewicz	Absent	Mrs. Scoble	Present
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Mrs. Sahadi	Present	Mrs. Swain	Absent		

5. **Election of President** (Conducted by the Board Secretary)

MOTION for **nominations for the Office of President:**

Motion: Mr. McManus **Nominee: Mrs. Scoble** **Seconded: Mrs. Smith**

MOTION to close nomination:

Motion: Mrs. Smith **Seconded: Mr. McManus** **Nominee: Mrs. Scoble**

Vote for President: AYES: 6 **Absent: Mrs. Markiewicz; Mrs. Swain**

THEREFORE, BE IT RESOLVED, that in accordance with NJSA 18A:15-1 and Board Policy the Board of Education of the Borough of Rumson elects **Mrs. Curran Scoble** as President effective December 13, 2023 for a term prescribed by law.

The Board Secretary will turn over the meeting to the President.

6. **Welcome Visitors / BOE President Comments**

Recognition of Outgoing BOE Members:

- Dr. Charles H. Jones III
- Mrs. Kara Markiewicz
- Mrs. Linda Smith

7. **Correspondence** - None

8. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. **Approval of Minutes**

RECOMMENDATION

Approved the following board minutes:

- November 15, 2023 Regular & Executive Session Meeting Minutes
- December 5, 2023 Special Meeting Regular & Executive Session Meeting Minutes

Motion: Mr. McManus Seconded: Mrs. Smith

All in favor: AYES: 6 Absent: Mrs. Markiewicz; Mrs. Swain

10. **Report of the Superintendent**

The Superintendent reported on the following items:

• **Election Results**

Resolved: That the Rumson Board of Education accepts **Certified Statement of Election Results** of the Election held November 7, 2023 from the Board of County Canvassers.

Board Members 3 - 3 Year Terms

Mrs. Curran Scoble	1,018	Votes
Mrs. Kim Swain	1,105	Votes
Mr. Michael Roberto	1,049	Votes

• **NJSAC 2023-2024 District Performance Review (DPR) Presented by Dr. John E. Bormann**

• **Recognition**

1. Recognized **Durie Leidner, District BCBA**, for selection as a member of the NJDOE Public School BCBA Advisory Panel for 2023-2024.
2. Recognized **Matthew Miranda, Ed.D**, FD Art Teacher, for obtaining his doctorate in Educational Leadership from Monmouth University.

• **School Suspensions for the period of Nov. 16, 2023- Dec. 13, 2023**

Deane-Porter	Forrestdale	District
0	2	2

• **Enrollment – As of December 13, 2023**

Deane-Porter	Forrestdale	District
394	528	922

• **SSDS Report Presentation**

Presented the Student Safety Data System (SSDS) report for Nov. 16, 2023 - December 13, 2023

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	1	0	1	FD2324-01
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	2	2	DP2324-01 DP2324-02

• **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Report for Nov. 16, 2023 through December 13, 2023

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Medical AED Drill	All Staff & Students	11/20/23 @ 9:00 am

Approved the following consent agenda item (a), which are being presented upon the recommendation of the Superintendent:

Motion: Mr. McManus

Seconded: Mrs. DeSena

All in favor: AYES: 6

Absent: Mrs. Markiewicz; Mrs. Swain

a. SSDS Report Approval

Approved the Student Safety Data System (SSDS) report for - October 19, 2023 - November 15, 2023

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in an HIB Investigation	0	0	0	NA

11. Education Committee

- Report of Meeting - No meeting held
- Approved the following consent agenda items (a-c) which are being presented upon the recommendation of the Superintendent:

Motion: Mr. McManus

Seconded: Mrs. Sahadi

All in favor: AYES: 6

Absent: Mrs. Markiewicz; Mrs. Swain

a. NJQSAC District Performance Review (DPR) Submission

Approved submission of NJQSAC District Performance Review (DPR) for the 23-24 school year.

b. School Events / Fundraisers

Approved the following School Events / Fundraisers:

Class / Group	Event / Location	Date/ Time	Cost per student
Gr. 7 & 8 Agriculture Classes Rachel Walton	Fundraiser: Farmer's Market in FD Courtyard	12/18/23 - 12/22/23	NA
Class 2024 Four School Dance	Event/Fundraiser: Four School Dance with Knollwood, Holy Cross, RCDS hosted at FD Gym	4/19/2024 6:30 - 8:30 pm	\$10.00/student

c. PreK Enrollment 23-24

Approved the addition of one PreK student at the prorated tuition rate of \$2,700, beginning on January 2, 2024 for the remainder of the 23-24 school year.

12. Personnel Committee

- Report of meeting - No meeting held
- Approved the following consent agenda items (a-g) which are being presented upon the recommendation of the Superintendent:

Motion: Mr. McManus

Seconded: Mrs. Sahadi

All in favor: AYES: 6

Absent: Mrs. Markiewicz; Mrs. Swain

a. Resignations

1. Accepted the resignation of **Marilyn Trancucci, DP Cafeteria / Recess Aide** effective December 31, 2023.
2. Accepted the resignation notice from **Mary Kennedy, Grade 6 ICR Leave Replacement**, employed by and paid through ESS, effective December 22, 2023.
3. Accepted the resignation notice from **Felice Ponger, Permanent Substitute**, employed by and paid through ESS, effective November 15, 2023.

b. Leave of Absence

1. Approved the medical leave of absence request from **Shari Feeney, Principal Deane-Porter School** to commence on January 3, 2024 using 26 accrued sick days ending on/about February 14, 2024.

c. Appointments

1. Acting Principal Appointment

Approved the appointment of **Brittaney Flynn** as Acting Principal starting on/or about January 2, 2024 through on/or about February 14, 2024 at a salary of \$100,000 prorated at per diem basis inclusive of her current salary as Dean/Supervisor of Students while serving in the Acting Principal position and reverting back to a the base salary of \$83,380.00 upon completion of the Acting Principal position.

2. Home Instruction

Approved hiring **Kristin Greeley**, Home Instruction Teacher, through the emergent hire process, for student ID#7326143803 for up to 10 hrs/week at a contracted rate beginning on 12/12/23 to TBD.

3. Cafeteria / Recess Aide

Approved hiring **Madelaine Barbeito, Cafeteria / Recess Aide** for the remainder of the 23-24 school year rate of \$18.53/hour for 2.5 hours per day, 5 days per week, 182 days per year, starting on/or about 1/02/24 pending Criminal History Review, Pre-employment medical, and Child Protective Measures approval

d. Personal / Unpaid Day Request

Approved the following unpaid day request: (*Retroactive approval)

Staff Member	Date(s) Requested	Personal Day Less Sub Pay/ Unpaid Day
Liz Waters	1/19/24	Unpaid day
Franklin Moreno	12/28/23	Unpaid day
Kate Sullivan	RESCINDED 1/11/24 1/12/24	Unpaid Day Personal Day less sub pay \$151.80

e. Class Trips

Approved the following class trips and staff chaperones:

Class / Staff	Location of Trip	Cost to Student
Grade 4 Coordinator Pam Mannion Chaperones: P. Mannion E. Bagnell K. Sweeney M. Rady J. Berardi L. Haldane E. Kenlay K. McGowan	Reeves-Reed Arboretum - Lenape Living, Summit, NJ	\$28.00/Student

f. New Staff / Mentor

Approved the following new staff / mentor:

Position	New Staff Member	Mentor	Amount to be Paid
Gr. 5 ICR Teacher	Brian Bruno	Amanda O'Neill	Balance to be paid from the mentee to the mentor: \$348.37

g. Student Internship

Approved the following student internship placement:

Student	University	Placement	Term
Madison O'Connor	Monmouth University	School Counseling Internship I with Allie Copman	Spring 2024 (1/16 - 4/30/24) Pending Criminal History review, TB test; Confidentiality Agreement
Masters in Media Center/Library (Rutgers University)	Alyson Daly	Liz Waters	Complete 150 observation hours during Spring 2024 semester

13. **Finance and Facilities Committee**

- **Report of meeting** - No meeting held
- **Approved the following consent agenda items (a-h) which are being presented upon the recommendation of the Superintendent:**

Motion: Mr. McManus

Seconded: Mrs. DeSena

All in favor: AYES: 6

Absent: Mrs. Markiewicz; Mrs. Swain

a. Bills & Claims

1. The Board approved the December 2023 bills presented for payment as per the attached Bills & Claims.

Fund 11	\$ 718,122.53
Fund 12	\$ 146,877.81
Fund 20	\$ 50,242.27
Fund 60	\$ 73,388.91
Fund 61	\$ <u>285.32</u>
Total	\$ 988,916.84

2. Approved the following gross payroll expenses:

November 30, 2023	\$ 574,359.49
December 15, 2023	\$ 629,629.50

b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending November 30, 2023 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with adjustments with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2023-2024 budget. See attached.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of November 30, 2023 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses / Professional Development

Approved the following Professional Development: (*retroactive approval)

Name	Date	Event / Location	Cost	R/T Mileage / Other costs
Keith Laviola	12/6/23*	Engaging Students in Middle School Civics, Rutgers, Livingston, NJ	N/A	N/A
Keri Lecorchick Maureen Gordon	12/15/23	Gifted & Talent Shore Consortium, Hazlet, NJ	N/A	KL: 11.8 rtm @ \$0.47/mi = \$5.55 Tolls: 2 @ \$2.72 = \$5.44 MG: 5 rtm @ \$0.47 = \$2.35
Matt Miranda	1/11/24	Chhange, Art Educator Workshop, Brookdale, Lincroft, NJ	\$60.00	N/A
Dr. John Bormann	2/18/24 2/19/24 2/20/24 2/21/24	2024 The Summit on RTI at Work - Austin, TX	\$859.00	Airfare: \$257.81 Lodging: \$837.00 Parking: \$240.00 Shuttle Bus: \$66.00 M&IE: \$224.00 Mileage & Tolls: \$39.00

g. Use of Facilities

Approved the following facility use requests:

Organization	Use Request	Date(s) /Time (s)	Location	Fee(s)
Mid-Monmouth Travel Basketball Dorothy Whitehouse	Basketball practices & games	1/02/24 - 3/05/24 Sundays 11:00 - 5:00 pm Tuesdays 6:00 - 9:00 pm	FD Gym	Custodial Coverage Fees
Rumson Recreation Charlie Hoffman	Basketball practices & games (Pending updated Cert. of Insurance)	1/02/24 - 3/02/24 Mon, Wed, Fri 6:00-9:00 pm Saturday 8:15 - 12:30 pm	FD/DP Gym	Custodial Coverage Fees
Rumson Men’s League Mike McGuire	Basketball practices & games	1/04/24 - end of year Thursdays 7:00 - 9:00 pm Sundays 9:00 - 11:00 am	FD Gym	Custodial Coverage Fees

h. ESEA Grants 2023-2024

Approved the following amendments to the **2023-2024 ESEA Grants**:

- Title IIA - Budget 2022-2023 carryover funds in the amount of \$2,773 to the 2023-2024 ESEA Title IIA grant. The funds will be used as follows:
- \$630 for the Rumson BOE to be utilized towards an AI consultant.
- \$2,143 for Holy Cross Academy to be utilized for World Language professional development. Note: This represents a programmatic change.
- Title IV- Budget 2022-2023 carryover funds in the amount of \$ 1,280 to the 2023-2024 ESEA Title IV grant. The funds will be utilized for additional services at the CCHANGE Center.

14. Planning Committee

- **Report of meeting** - No meeting held

15. Policy Committee

- **Report of meeting** - No meeting held
- **Approved the following consent agenda item (a) which are being presented upon the recommendation of the Superintendent:**

Motion: Mr. McManus

Seconded: Mrs. Smith

All in favor: AYES: 6

Absent: Mrs. Markiewicz; Mrs. Swain

a. Second Reading and adoption of the following revised Bylaw, Policies, and Regulation

Approved the second reading and adoption of the following bylaw, policies, and regulations:

- **Bylaw 0132** Executive Authority
- **P 1220** Employment of Chief School Administrator
- **P 1310** Employment of School Business Administrator/Board Secretary
- **P 2270** Religion in Schools
- **R 2361** Acceptable Use of Computer Networks/Computers and Resources
- **R 2415** Title I Services
- **P 2421** Career and Technical Education
- **P 3161** Examination for Cause
- **P&R 3212** Attendance
- **P 3270** Professional Responsibilities
- **R 3270** Lesson Plans & Plan Books
- **P 3282** Use of Social Networking Sites
- **P 3324** Rights of Privacy
- **P 4161** Examination for Cause
- **P&R 4212** Attendance
- **R 4281** Inappropriate Staff Conduct
- **P 4282** Use of Social Networking Sites
- **P 4322** Staff Member’s Use of Cellular Telephones
- **P 4324** Right of Privacy
- **P&R 5111** Eligibility of Resident/Nonresident Students
- **P&R 5116** Education of Homeless Children and Youths
- **P 5517** School District Issued Student Identification Cards
- **R 5612** Assaults on District Board of Education Members or Employees
- **R 5613** Removal of Students for Assaults with Weapons Offences

- **P 6115.03** Federal Awards/Funds Internal Controls - Conflict of Interest
- **P 7101** Educational Adequacy of Capital Projects
- **R 7300.2** Disposition of Real Property
- **R 7300.3** Disposition of Personal Property
- **P 8350** Records Retention
- **R 8500** Food Services
- **P 8505** Local Wellness Policy/Nutrient Standards for Meals and Other Foods

16. New Business

- **BOE Committee Assignments**

17. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. Executive Session - Not needed

19. Adjournment

The meeting adjourned at 8:20 pm

All in favor: AYES: 6

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: December 14, 2023