



Board Meeting Minutes

Date: Wednesday, December 21, 2016
Time: 7:30 pm Regular Meeting
Location: Higgins Library, Forrestdale School

1. **Call to Order**

The meeting was called to order by the Board President at 7:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times. An Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Absent	Dr. Jones	Absent	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

Others Present: Dr. John Bormann, Superintendent, Ms. Debra Allen, SBA/BS, and the public.

5. **Welcome of Visitors**

6. **Recognition** - Board of Education recognized the the following:

- Girls & Boys Soccer Team for being Division Champions

7. **Executive Session**

RECOMMENDATION:

The Board approved the following resolution at 7:45p.m.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Motion: Mrs. Simons **Seconded:** Mrs. Swain

All in Favor: AYES: 7 **Agsent:** Mrs. Beyer; Dr. Jones

8. **Roll Call upon return to public session at 7:57 pm**

Mrs. Beyer	Absent	Dr. Jones	Absent	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

9. **Correspondence** - None



10. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

11. Approval of Minutes

RECOMMENDATION:

The Board approved the following board minutes:

November 30, 2016 Regular Meeting Minutes

Motion: Mrs. Swain Seconded: Mrs. Melia

All in favor: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

12. Report of the Superintendent

The Superintendent reported on the following items:

- **School Suspension List** – As of December 21, 2016

School	Sept. 2016	Oct. 2016	Nov. 2016	Dec. 2016
Deane-Porter	0	0	0	0
Forrestdale	0	0	0	0

- **Enrollment** – As of December 21, 2015

Deane-Porter	Forrestdale
390	601

The following consent agenda items (a-b) were accepted upon the recommendation of the Superintendent:

Motion: Mr. Binns Seconded: Mrs. Swain

All in favor: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

a. Acceptance of Safety and Security Report

Safety and Security Report for December 2016:

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Evacuation Drill	All Staff & Students	12/02/16 @ 9:45am
DP/FD	Fire Drill	All Staff & Students	12/21/16 @ 10:30 am



b. EVVRS/HIB REPORT APPROVAL

Harassment, Intimidation, and Bullying (HIB) report for (Oct. 27 - Nov. 30, 2016) was accepted.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	1	0	1
# of HIB Incidents determined	0	0	0

c. EVVRS/HIB REPORT PRESENTATION

The Harassment, Intimidation, and Bullying (HIB) report for (Nov. 30 - Dec. 21, 2016) was presented:

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

13. Education Committee

- Report of meeting - No meeting held.
- The Board approved the following consent agenda items (a- c) which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Simons Seconded: Mrs. MacGillis

All in favor: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

a. Donation

The board accepted the generous donation of \$1,250 from the **Sarah Beels Dunikoski Trust** in honor of Sara Hanlon and Peter Roberson, the 2016 recipients of the Sarah Beels Dunikoski Award. Funds are to be designated for the vocal music program at Forrestdale School.

b. Independent Evaluations

The Board approved the following evaluations:

Evaluator	Evaluation	Student	Cost of Evaluation
Dr. Christine Tintorer	Psychiatric Evaluations	Student ID #242805 Student ID #242626	\$450.00 \$500.00
Arlene Siegwarth of Family Resource Associates	Assistive Technology Evaluation	Student ID#232713	\$520.00

c. Non-resident Tuition Student

The Board approved one student in grade 5 at the negotiated staff non-resident tuition rate of \$4,500/year pro-rated from January 2017 through June 2017.



14. **Personnel Committee**

- **Report of meeting - No meeting held.**
- **The Board approved the following consent agenda items (a- j) which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. Simons Seconded: Mrs. Melia

Roll Call: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

a. Retirement

The Board accepted, with regret, the retirement of **Linda Megill**, Instructional Aide, effective January 1, 2017.

b. Appointments

1. Leave Replacement

The Board approved contracting the services of **Jennie Lucci**, through Source4Teachers to pay \$120/day, as a long term leave replacement teacher for Mrs. Varanelli effective on or about January 17, 2017 and to allow an additional three (3) days of transition at \$120/day.

2. F/T Instructional Aide

The Board approved retroactively hiring **Isabel Wagner**, as Instructional Paraprofessional, beginning on December 12, 2016, at Step 1, a salary of \$15.40/hr for the remainder of the 16-17 school year, pending criminal history review approval through emergent hiring process.

c. Bulldog Buddies

The Board approved the appointment of the following Bulldog Buddies:

Staff Member	Position
Karen Newman	Bulldog Buddie for Jennie Lucci, Kdg. replacement teacher.
Kelly McGowan	Bulldog Buddie for Isabel Wagner, Instructional Paraprofessional

d. Class Trips

The Board approved the following class trips:

Class	Staff / Parents Attending	Location of Trip	Date
Grade 6-8 Ski Club	Additional Staff member: Chris Macioch	Windham Mtn., NY Mountain Creek, NJ (alternate date) Blue Mtn., PA Belleayre Mtn., NY	12/17/16 1/21/17 1/28/17 2/18/17 3/04/17
Grade 5	Aimee Humbert Brittaney Flynn John Bellavance Brittney Hogan Pamela Mannion Meghan Kain	Penn Museum, Phil, PA	3/16/17 (9:00 am - 4:00 pm)



LLD Class 4 Students	Jessica Hawkins Kristen Greeley Corine Brennan	Jenkinson's Aquarium Novas Planatarium (Transportation by Helfrich Bus co. paid by PTO)	1/09/17 3/10/17
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e. Substitute Approval for the Rumson Aftercare Program (RASA)

The Board approved the following list of substitutes for the Aftercare Program:

Name	Program	Certification
Bridget Albrizio Stacy Watt Megan Siclare John Bellavance Jessica Hawkins Lu Holmes Meghan Kain Nick Varanelli Liz Waters Nancy Kegelman Lauren Krystopowitz Sheryl Laviola (RFH)	Afterschool Program Subs	Teacher Certifications
Amy Manning	Afterschool Program Sub	NJ Sub Certification (Pending)
Beth Brister Breta Young Joan Dzialo	Afterschool Program Subs	No Sub Certifications

f. Home Instruction

The Board approved home instruction as follows:

Staff Member	Student	Beginning Date / Hours per wk	Total Cost
Kate Sullivan	Grade 8 Student ID #4715925608	To begin on Jan. 3, 2017 for about 4 weeks, up to 5 hrs / wk	\$35/hour = \$175/wk Total = \$700

g. Additional Compensation

The Board approved the following additional compensation:

Staff Member	Job	Date / Hours	Amount/hr / Total Cost
Brittney Hogan	Sub for Liz Waters in Media Center	11/17/16 - 7:45 - 8:25 am	\$50.33/hr = \$33.55 Total
Barbara Leutz	Concert Rehearsal (period 7 & 8)	12/19/16 - 1:03 - 2:24 pm	\$74.19



h. Title I ELA/Math 16-17 PAC Program

The Board approved the following teachers as Title I ELA/Math teachers for the Rumson 16-17 PAC program

Teacher	Dates/Hours	Cost
Sandy Self Liza Little	Dec. 1, 2016 - May, 2017 Monday- Thursday, excluding early dismissal and PARCC days, 3:15 - 4:30PM plus prep time up to 6 hrs/week	Student contact rate per agreement

i. SGA Dance Chaperones

The Board approved the SGA Dance chaperones approval:

Staff member	Event/Date	Hours/Rate per hour	Total
Brittaney Flynn Sal Frisina Megan Kane Keith Laviola Sharon Mikolajczyk Sandy Pignataro Tricia Zifchak	SGA Dance/12/16/16	Up to 3.5 hours ea. @ \$50.33/hour	\$176.15 each = \$1,233.05 TOTAL

j. Unpaid Day Request

The Board approved the following unpaid day request:

Staff Member	Request/Date
Nancy Kelly	Unpaid day on Friday, April 7, 2017

15. Facilities and Operations Committee

- Report of meeting - No meeting held.
- The Board approved the following consent agenda item (a- c) which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. MacGillis

Roll Call: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

a. Facility Use

The Board approved use of the school facility as follows (*denoted retroactive approval):

Organization	Activity	Location	Date/time
Peninsula Soccer Club U8 (Bob VanDeBoe)	Girls Soccer	Deane-Porter Gym	Mondays & Thursdays during Jan to March, 2017 5:30-7:30 pm
*Rumson-Fair Haven Girls AYP Cheerleaders (Yanira Teitelbaum)	Cheerleader Practice	Deane-Porter Gym	Wed., Dec. 7th from 5:30-6:30 pm
Rumson Recreation	Basketball	Forrestdale Gym	Tuesdays 6:00-7:30 pm 12/13*, 20*/2016 - 1/03, 10, 17, 31 2/07, 21, 28; 3/07/2017



b. Facility Use

The Board approved use of the school facility as follows (*waiving Certificate of Insurance as per Policy 751

Organization	Activity	Location	Date/time
*EF Tours (Teacher/Parent Group)	Parent Meeting	FD Classroom 406	1/11/17 - 4:00 - 5:00 pm

c. Travel and Related Expenses

The Board approved travel and related expenses, as follows:

Name	Date	Event / Location	Cost	Mileage /cost
Brittaney Flynn	3/28, 29, 30 / 2017	NJASK Science Committee, Jamesburg	NJDOE to reimburse district for cost of sub	NJDOE to reimburse tolls, mileage.
Brittaney Flynn	7/18, 19, 20 / 2017 8/22-23/2017	NJASK Science Committee, Jamesburg	N/A	NJDOE to pay \$120 per day honorarium.
Judge Ellis Dawn Cappetto	2/23/17	NGSS Workshop / FEA / Monroe Twp	\$200 ea	JE 46.4/\$14.38
John Bormann Vera Ridoux Louis Pelissier Chris Macioch Mark Panas	2/7/17	Future Ready Schools NJ Initiative - Working Session / NJSBA / Trenton	NA	CM 100/\$31 VR 73/\$22.63 MP 44/\$14.64 LP 99.2/\$61.50
Chris Macioch	12/16/16	“Innovate NJ” Winter Convening/Jersey City University / Jersey City	NA	NA
Deb Tomaino	11/17/16 11/18/16	NSHLA Conference / Philadelphia	NA	NA
Vera Ridoux Louis Pelissier	2/10/17 2/15/17	PARCC Training /State DOE: VR Forsgate CC / Monroe Twp. / LP Whippany	NA	VR 14.6 /\$4.22 LP 93/\$57.66
Corine Brennan	5/8/17 5/9/17	Social Thinking Conference socialthinking.com / Mt. Laurel	\$347.20	252 / \$78.12
Kristen Kerstetter	1/31/17	Google Tools/Apps / BER / Eatontown	\$245	NA



16. **Finance Committee**

- **Report of meeting - No meeting held.**
- **The Board approved the following consent agenda items (a- e) which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. Simons Seconded: Mrs. Melia

Roll Call: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

a. **Bills & Claims**

The Board approved the December 2016 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$41,244.68.**

b. **Board Secretary's Report**

The Board accepted the Board Secretary's Report to the Board of Education for the month ending November 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

The Board approved ratifying transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.

d. **Board Secretary's Monthly Certification**

To accept the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 21, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of December 21, 2016 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

17. **Planning Committee**

- **Report of meeting - No meeting held.**

18. **Policy Committee**

- **Report of meeting - No meeting held.**
- **The Board approved the following consent agenda items (a - b) which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call: AYES: 7 Absent: Mrs. Beyer; Dr. Jones

a. **Second Reading**

The Board approved the second reading and approval on the following new / revised policies and regulations:

- Policy 7461 - Sustainability
- Policy 2471 - Early Childhood /Preschool
- Reg 3125 - Appointment of Teachers



b. Pre-School Non-Resident Tuition Rate

The Board approved the non-resident tuition rate for Pre-School students to be \$4,500/year for half-day preschool.

19. New Business

- NJSBA/GSCS Delegate report
- PTO Liaison report
- REF Liaison report
- The Board thanked Diane MacGillis for her tenure as a board member
- Reported on the Food Bank Drive 115,000 lbs - 3 awards to Forrestdale
- Debate Club had their 1st Tournament at Bolger MS, Keansburg
- The Board thanked Mrs. Wagner, Mrs. Leutz and Mr. Lebitsch for the Holiday Concert
- January 4, 2017 - Reorg meeting 7:30 pm

20. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

21. Adjournment

The meeting was adjourned at 8:15 p.m.

All in favor: AYES: 7

Respectfully submitted,

Debra Allen

School Business Administrator/Board Secretary