

RUMSON BOARD OF EDUCATION
Rumson, New Jersey

Board Meeting
MINUTES

Date: Wednesday, December 16, 2015
Time: 6:30 pm BOE PD Workshop
7:30 pm Regular Meeting
Location: Higgins Library, Forrestdale School

1. **Call to Order**

The meeting was called to order by the Board President at 6:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Mr. Jones	Present (6:38 pm)	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Absent	Mrs. Simons	Present
Dr. Connors	Present (7:30 pm)	Mrs. Melia	Present	Mrs. Swain	Present

5. **Board of Education Professional Development Workshop** – PARCC “How to Read Student Reports” presentation by Laurie Volpe and John Bormann.

6. **Welcome of Visitors**

7. **Student Recognition Ceremony** – Dr. Bormann recognized students for Community Service Participation and also for NJASK Academic Achievement. Pictures were taken and there was a short break from 7:34 – 7:43 pm.

8. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. **Approval of Minutes**

RECOMMENDATION:

The Board approved the following board minutes:

November 18, 2015 – Regular Meeting Minutes & Executive Session

Motion: Mrs. Melia Seconded: Mrs. Beyer

Discussion: None

All in Favor: AYES: 8

10.

Report of the Superintendent

The Superintendent to reported on the following items:

- **Recognition** – Dr. Bormann to recognized Chris Macioch for being selected to be a Google for Education Certified Trainer.
- **School Suspension List** – as of December 16, 2015

School	Sept. 2015	Oct. 2015	Nov. 2015	Dec. 2015
Deane-Porter	0	0	0	0
Forrestdale	0	0	0	1

- **Enrollment** – as of December 16, 2015

Deane-Porter Enrollment	Forrestdale Enrollment
410	554

The following consent agenda items (a & b) were accepted upon the recommendation of the Superintendent:

Motion: Mr. Binns Seconded: Dr. Jones

Discussion: None

All in Favor: AYES: 8

a. School Safety and Security Report

The Board accepted the Safety and Security Report for December 2015:

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Lockdown Drill	All Staff & Students	12/09/15 – 10:35 am
DP/FD	Fire Drill	All Staff & Students	12/18/15 – 1:10 pm

b. HIB Report

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for the period of November 14, 2015 to December 14, 2015.

RUMSON SCHOOL DISTRICT HIB SUMMARY (Nov. 14 – Dec. 14, 2015)

School	Forrestdale	Deane Porter	District
# of Total New Reports	0	0	0
# of Cases Closed	0	0	0
# of Cases Open	0	0	0
# of actual HIB cases	0	0	0

11.

Education Committee (Consent Agenda items (a-c)

- **Report of Meeting** – No meeting held. Tri-district meeting occurred.
- **The Board approved the following consent agenda items being presented for approval:**

Motion: Mrs. Swain Seconded: Dr. Jones

Discussion: None

Roll Call Vote: AYES: 8

a. NJQSAC Equivalency Application

The Board approved submission of the NJQSAC Equivalency application.

b. Settlement Agreement

The Board approved the following resolution:

BE IT RESOLVED, that the Rumson board of Education approved the confidential Interim Settlement Agreement for student ID#192001, and authorizes the Board President to execute the Settlement Agreement.

c. Homebound Instruction Contracted Services

The Board approved the following contracted services for homebound student ID#192001, pending criminal history review approval through the emergent hiring process:

Contractor	Hours	Services	Rate/Hour
Susan Foley	Up to 1.5 hours	OT	\$100/hour
Vivian Attanasio	Up to 4 hours	BCBA Services	\$125/hour
Laura Maldonado	Up to 10 hours	Barton Instructor	\$35/hour

12. **Personnel Committee (Consent Agenda items a-i)**

- **Report of Meeting** No meeting held.
- **The Board approved the following consent agenda items being presented for approval:**

Motion: Mr. Binns Seconded: Mrs. Swain

Discussion: None

Roll Call Vote: AYES: 8

a. Job Description

The Board approved the Residency Officer job description.

b. Appointment

1. Residency Officer

The Board approved **Thomas Famulary** as our district Residency Officer, at a salary of \$35/hour, effective January 18, 2016 for the remainder of the 2015-2016 school year.

2. School Physician

The Board approved **Dr. Jacqueline Brunetto**, as our School Physician who is joining the Monmouth Medical Pediatric to replace Dr. DeGroot who officially retired as of 12/4/15.

c. Basketball Chaperones

The Board approved the following basketball chaperones as follows:

Staff Member	Sport	Rate of Pay
Meghan Kain	Girls Basketball Chaperone	1.5 hrs./game @ \$35.00/hr = \$52.50/game
Tom Famulary	Boys Basketball Chaperone	1.5 hrs./game @ \$35.00/hr = \$52.50/game

d. Substitutes

The Board approved adding the following substitutes to the Rumson Active Substitute List, pending criminal history review approval where needed:

Robyn Fortino	Re: Teacher Substitute
John Denman	Re: Teacher Substitute
Nicholas Colantino	Re: Teacher Substitute
Nicole Del Colle	Re: Teacher Substitute

e. Student Teaching

- 1) The Board approved **Mollie Dunnigan**, Monmouth University student, to complete student teaching in Elementary K-6 (7 weeks) with Kelly McGowan and Elementary K-6 Spec. Education (7 weeks) with Meghan Salowe, pending criminal history review approval.
- 2) The Board approved **Deanna Lukac**, Monmouth University student, to complete student teaching in Elementary K-6 (generalist) Inclusion or Split: Elementary K-6 (generalist) for 7 weeks & Elementary K-6 Special Education for 7 weeks, teacher placement is TBD. Pending criminal history review approval.

f. Contracted Service Provider

The Board approved **Sibel Zentai**, Physical Therapist, to provide PT services for up to 12 hours per week at a cost not to exceed \$75.00/hour to begin January 11, 2016 on for the remainder of the 2015-2016 school year, pending criminal history review approval.

g. Homebound Instructor

The Board approved the following homebound instructor for fourth grade student ID #192001:

Staff Member	Hours	Services	Rate/hour
Brittney Hogan	Up to 4 hours	Math Instructor	\$35/hour

h. Bulldog Pupil Achievement Club

The Board approved the appointment of teaching staff to the Bulldog Pupil Achievement Club for the 2015-2016 school year as follows:

Assignment	Staff Members	Hours	Rate per hour
2015-2016 Title I Teachers as needed for Bulldog Pupil Achievement Club	Jenn Crow* Jamie Fitzmaurice* Nancy Kegelman*	Up to 8 each, per week	\$50.33

i. SGA Dance Chaperones

The Board approved six chaperones for the SGA Dance on January 8, 2016 as follows:

Staff	Event/Date	Salary / hour	Total Amount
Brittaney Flynn	SGA Dance, January 8, 2016	Up to 3 hours @\$50.33/hour	\$150.99
Keith Laviola	SGA Dance, January 8, 2016	Up to 3 hours @ \$50.33/hour	\$150.99
TBD	SGA Dance, January 8, 2016	Up to 3 hours @ \$50.33/hour	\$150.99
TBD	SGA Dance, January 8, 2016	Up to 3 hours @ \$50.33/hour	\$150.99
TBD	SGA Dance, January 8, 2016	Up to 3 hours @ \$50.33/hour	\$150.99
TBD	SGA Dance, January 8, 2016	Up to 3 hours @ \$50.33/hour	\$150.99

13. Facilities and Operations Committee (Consent Agenda Items a-d)

- **Report of Meeting** – Incorporated into Finance.
- **The Board approved the following consent agenda items being presented for approval:**

Motion: Mrs. Swain **Seconded:** Mr. Binns

Discussion: None

Roll Call Vote: AYES: 8

a) Nursing Services Plan 2015-2016

The Board approved submission of the **Nursing Services Plan** for 2015-2016 to the Monmouth County Office as required in code 6A:16-2.1(b).

b) Facility Use

The Board approved use of the school facility as follows:

Organization	Activity	Location	Date/time
Peninsula Soccer Club U8 (Bob VanDeBoe)	Girls Soccer	Deane-Porter gym	Thursday nights, beginning Jan. 7, 2016 thru Mar. 17, 2016 from 5:30 – 7:00 pm

c) Travel & Related Expenses

The Board approved the following travel and related expenses as follows (*retroactive approval):

Staff Member	Date	Event/Location	Cost	Est r/t mileage /cost
Denise Guerci* Pat Caudo* John Bormann* Debra Allen*	12/8/15	NJFLA/FMLA Workshop, Toms River, NJ	\$50.00 each	65 r/t/m + tolls = \$21.15 each
Jessica Piernik	4/6/2016	Elementary School Conflict Resolution Training / New Brunswick	\$20	68.0 / \$21.09
Brooke Huff Sara Stanziola Shellie Miller Karen Newman Gina Varanelli	2/22/16 and 2/23/16	SDE Kindergarten Teachers 2016 Conf. / Atlantic City Resorts Casino Hotel;	Reg: \$376 each Hotel: overnight on 2/22 not to exceed \$205/night	178.2 / \$55.24 each, per day, [total \$110.48 each]
Laurie Volpe*	11/30/15	NJDOE Understanding PARCC Score Reports / Trenton	NA	114.6 / \$35.53
Keith Laviola	12/4/15	NJDL Teaching Debate Workshop / Allentown	NA	83.2 / \$25.79
Maria Montanez*	12/3/15	School Physician Introduction / MMC Long Branch	NA	13.6 / \$4.22
Maureen Gordon*	12/11/15	Jersey Shore Gifted Consortium / Eatontown	NA	19.6 / \$6.08
Nancy Kelly	2/25/16	Strengthening Special Needs Students' Executive Functioning / Eatontown	\$239	19.2 / \$5.95

Sandy Self	3/9/16	Dyslexia Association – Teaching Students w/ Comprehension Problems / Garwood	\$205	71.6 / \$22.20
Jenn Crow Jess Piernik Vera Ridoux	3/15/16	RPDA 504 Regulations Presentation / Eatontown	\$75 each	18.2 / \$5.64 each

d. Class Trip

The Board approved the following class trip:

Location	Grade	Date
ACME Supermarket (Functional Food Prep and ADL Skill Development)	Gr. 4 LLD/MD	1/22/16

14. **Finance Committee (Consent Agenda Items a-j)**

- **Report of Meeting** – Elaine Melia reported on the meeting held on 12/10/15.

- **The Board approved the following consent agenda items (a-j):**

Motion: Mrs. Swain Seconded: Mrs. Simons

Discussion: None

Roll Call Vote: AYES: 8

a. **Bills & Claims**

The Board approved the December 2015 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$35,548.95.**

b. **Board Secretary’s Report**

The Board accepted the Board Secretary’s Report to the Board of Education for the month ending October 31, 2015 and November 30, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

d. **Board Secretary’s Monthly Certification**

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 16, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of December 16, 2015 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. **Comprehensive Maintenance Plan**

The Board approved submission of the Comprehensive Maintenance Plan for the period of July 1, 2014 – June 30, 2017 as attached.

g. **Non-Public Security Aid**

The Board approved submission of the Non-Public Security Aid requests for purchases of the Holy Cross School to the State Department of Education for final authorization and to the Monmouth Ocean Educational Services Commission for Co-operative Purchasing, as attached.

h. **Shared Services Agreement**

The Board approved the Interlocal Service Agreement with the Borough of Rumson for engineering, testing, and bidding for the restoration of the pond adjacent to Deane-Porter School.

i. **Additional Aid**

The Board approved the following additions to the 2015-2016 budget due to the receipt of additional state aid as follows:

Extraordinary Aid	\$169,015.00
Non-Public transportation Aid	\$ 3,621.00

j. **Additional Appropriations**

The Board approved additions to the 2015-2016 appropriations budget as a result of additional state aid, per attached list.

15. **Planning Committee**

- **Report of Meeting** – No meeting held. Dr. Bormann mentioned Branding Initiative.

16. **Policy Committee**

- **Report of meeting** – Dr. Jones discussed meeting held on 12/2/15.
- **The Board approved the following consent agenda item presented for approval upon the recommendation of the Superintendent:**

Motion: Mr. Binns Seconded: Dr. Connors

Discussion: None

Roll Call Vote: AYES: 8

a) **1st Reading on Policy 8505**

The Board approved the first reading of Policy 8505-Wellness Policy-Nutrient Standards for Meals and Other Foods.

17. **New Business**

a. **Establish Organization Meeting Date**

RECOMMENDATION

The Board established Wednesday, January 6, 2016 as the date for the Rumson Board of Education Annual Organization Meeting.

Motion: Mrs. Simons Seconded: Mrs. Melia

Roll Call Vote: AYES: 8

- b. **Teacher of the Year BOE representation** – Dr. Jones will be the representative for Deane-Porter and Mrs. Swain will be the representative for Forrestdale.

18. **Communication**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
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The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

19. **Executive Session - None**

20. **Adjournment**

Motion to adjourn the meeting at 8:15 p.m.

Roll Call Vote: AYES: 8