



Board Meeting Minutes

Date: Wednesday, December 12, 2018
Time: 7:30 pm Regular Meeting Minutes
Location: Higgins Library, Forrestdale School

1. Call to Order

The meeting was called to order by the Board President at 7:37 p.m. in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times. An Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Present (Arr. 8:10 pm)	Dr. Connors (Arr. 7:45 pm)	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Absent	Mrs. Markiewicz	Present	Mrs. Swain	Absent

5. Welcome of Visitors

6. Election Results

a. Annual Election results from the election held on November 6, 2018 for three 3-year terms:

- Dr. John Connors 1,737 votes
- Dr. Charles H. Jones III 1,666 votes
- Mrs. Melissa Ginsberg 1,585 votes
- Mr. Thomas Harmon 1,084 votes

b. Official Statement of Results

RECOMMENDATION

Approved having the *certified statement of results* of the November 6, 2018 School Election made part of the meeting minutes.

Moved: Mrs. Melia

Seconded: Mrs. Simons

Roll Call: AYES: 5

Absent: Mrs. Beyer; Mr. Caldwell; Dr. Connors; Mrs. Swain

7. Correspondence

8. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. Approval of Minutes

RECOMMENDATION

Approved the following board minutes:

November 14, 2018 Regular Meeting Minutes and Closed session minutes

Motion: Mrs. Melia

Seconded: Mr. Binns

All in favor: AYES: 5

Absent: Mrs. Beyer; Mr. Caldwell; Dr. Connors; Mrs. Swain

10. **Report of the Superintendent**

The Superintendent reported on the following items:

- **School Suspensions for the period of Nov. 15, 2018 to Dec. 11, 2018**

School	Suspensions
Deane-Porter	0
Forrestdale	1

- **Enrollment – As of December 12, 2018**

Deane-Porter	Forrestdale	District
387	609	996

- **SSDS Report Presentation**

Presented the Student Safety Data System (SSDS) report for (Nov 15. - Dec. 11, 2018)

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

The following consent agenda items (a-b) were approved upon the recommendation of the Superintendent:

Motion: Mrs. Melia **Seconded:** Mr. Binns

All in favor: AYES: 5 **Absent:** Mrs. Beyer; Mr. Caldwell; Dr. Connors; Mrs. Swain

a. Acceptance of Safety and Security Report

Accepted the Safety and Security Report for the month of November 2018:

School	Type of Drill	Occupants Involved	Date and Time
DP	Security Drill - Fire Drill	All Staff & Students	11/07/18 @ 1:35 pm
DP	Security Drill - Fire Drill	All Afterschool Staff & Students	11/07/18 @ 3:52 pm
DP	Security Drill - Non-Emerg LD	All Staff & Students	11/16/18 @ 2:27 pm
DP	Security Drill - Non-Emerg LD	All Afterschool Staff & Students	11/16/18 @ 3:30 pm
FD	Security Drill - Lockdown - Active shooter Drill	All Staff & Students	11/05/18 @ 2:05 pm
FD	Security Drill - Lockdown Drill	All Afterschool Staff & Students	11/15/18 @ 4:35 pm
FD	Security Drill - Fire Drill	All Staff & Students	11/21/18 @ 12:41 pm
FD	Security Drill - Fire Drill	All Afterschool Staff & Students	11/30/18 @ 3:54 pm

b. SSDS Report Approval

Accepted the Student Safety Data System (SSDS) report for (Oct. 25, 2018 - Nov. 14, 2018)

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	2	0	2
# of HIB Incidents determined	0	0	0

Dr. Connors arrived at 7:45 pm.

11. **Education Committee**

- Report of meeting - Dr. Jones reported on the meeting held at 6:30 pm this evening.
- Approved the following consent agenda items (a- h) which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Dr. Connors

All in favor: AYES: 6 Absent: Mrs. Beyer; Mr. Caldwell; Dr. Connors; Mrs. Swain

a. **18-19 QSAC SOA Submission**

Approved submission of NJQSAC Statement of Assurance for the 2018-2019 school year.

b. **Donation Acceptance**

Accepted the generous donation of \$25,001.64 from the Rumson Education Foundation (REF) for the balance of the SmartBoards.

c. **Fundraisers**

Approved the following fundraisers:

Class / Group	Event	Dates
NJHS / Maureen Gordon	St. Jude Fundraiser	March 2019
SGA	Food Drive for Lunch Break	Jan. 7-11, 2019

d. **Psychiatric Evaluation**

Approved payment for student psychiatric evaluation through contracted services with CPC Behavioral Health on November 27, 2018.

e. **Preschool Tuition Student**

Approved one (1) Preschool tuition student for the remainder of the 18-19 school year beginning on 12/03/18 at the pro-rated tuition of \$2,450.

f. **Settlement Agreements**

1. Approved the Rumson Board of Education authorizing the Board President and the Board Secretary to execute a settlement agreement between the Board and the parents of student ID#181505.

g. **Neurodevelopmental Follow-up**

Approved the services of Dr. Smoller of G&A Medical Associates to conduct a Neurodevelopmental follow up appointment, at the rate of \$300.00 for student ID # 192001

h. **Home Instruction Payment**

Approved payment for home instruction for student at High Focus, through their Ed Services at \$35/hour.

12. **Personnel Committee**

- Report of meeting - No meeting held.
- Approved the following consent agenda items (a- g) which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Mr. Binns

Roll Call: AYES: 6 Absent: Mrs. Beyer; Mr. Caldwell; Mrs. Swain

a. **Appointment**

Approved the appointment of **JoAnn Welsh** as Confidential Secretary/Payroll Coordinator at a salary pro-rated on the annual salary of \$56,000, effective January 1, 2019 through June 30, 2019 with an additional 5 days in December to transition with the Business Office team. Pending Child Protective Measure Review approval.

b. **Medical Leave Request**

Approved the Medical Leave request from **Janet Scratchley** to commence on Jan. 8, 2019 to on/or about Feb. 19, 2019.

c. **Leave Replacement**

Approved **Jillian Hunt** as the Grade 3 Leave Replacement for Megan Siclare, commencing on 1/15/19 through a date to be determined, plus 2 days overlap with Megan Siclare for transition, at \$85/day being paid through Source 4 Teachers.

d. **Superintendent Authorization**

Approved authorizing the Superintendent to hire for leave replacements for any pending positions.

e. Unpaid Leave Request

Approved the following unpaid leave requests:

Name	Date Requested
Jessica Hawkins	Feb. 8, 2019
Nancy Pearson	Jan. 18, 2019

f. Field Experience Placement

Approved the placement of **Natalie Tomchak**, FDU Student Teacher to observe in a Grade 3 classroom with Deanna Lukac for a period of 10 days between January 2, 2019 and January 18, 2019. Pending medical and criminal history review approval.

g. Additional Compensation

Approved the following additional compensation (*retroactive approval):

Staff member	Duty/Event/Date	Hours - Payment/hr	Total Payment
John Lebitsch	Pep Band at FD vs HC game / 2/06/19	4 hrs @ \$50.33/hr	\$201.32
Sam Johnson	Movie Night Chaperone/12/14/18	3 hrs @ \$50.33/hr	\$150.99
Amy Lepping	To work with Gr. 4-8 students before and after school on the Chhange Center Art Installation. From: 1/10/19 until the installation is complete,	Up to 20 hrs @ \$50.33/hr	\$1,006.60
Vinny Sabatino Barbara Leutz	Add'l hrs for student supervision for Drama Performance of Monologues & Movement. Dates: 10/11/18 to 1/12/19	Up to 52 hrs each @ \$50.33/hr	\$2,617.16 ea.
Nancy Kegelman	Homework Club - One (1) hr/day - Tues., Wed., Thurs.	Up to 3 hrs./week @ \$50.33/hr	\$150.99/week

13. Finance and Facilities Committee - No meeting held.

Approved the following consent agenda item (a-f) which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Dr. Connors
 Roll Call: AYES: 6 Absent: Mrs. Beyer; Mr. Caldwell; Mrs. Swain

a. Bills & Claims

Approved the December 2018 bills presented for payment as per the attached Bills & Claims.

Fund 11	\$ 570,992.42
Fund 12	\$ 3,523.50
Fund 20	\$ 55,183.74
Fund 60	\$ 48,176.36
Total	\$ 677,876.02

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending November 30, 2018 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has yet to be reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2018-2019 budget. See attached.

d. Board Secretary's Monthly Certification

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 12, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of December 12, 2018 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. **Travel and Related Expenses**

Approved travel and related expenses, as follows:

Name	Date	Event /Vendor/Location	Cost	R/T Mileage /cost
Jay Bellavance	12/01/18*	Energy Management CEFM Course / Rutgers University / Sayerville	\$263	NA
Jennifer Brown Lori Zucker	12/10/18*	Unconscious Bias: Impact on Equity in Schools workshop / Monmouth University / Long Branch	NA	NA
Nancy Pearson	12/19/18	Middle/HS Peer Mediation Training / NJSBA / New Brunswick	NA	25.0 / \$7.75
Keith Laviola Jennifer Brown Kristen Downs	1/11/19	Chhange Gr. 7 Visit Prep / Chhange / Brookdale CC Lincroft	NA	NA
Nancy Pearson Jessica Piernik	1/11/19	Elementary Conflict Resolution Training / NJSBF / New Brunswick	NA	NP- 25.0 / \$7.75 JP- N/A
Nancy Pearson	1/30/19	Role of the School Climate Team / NJSBF / New Brunswick	NA	25.0 / \$7.75
Amy Lepping	1/10/19	Art Educator Workshop / Chhange / Brookdale CC, Lincroft	NA	NA
Louis Pelissier Clint Costa	1/31/2019 2/01/2019	TECHSPO / NJASA / Atlantic City	\$450 ea	LP- 296 / \$91.76 Parking \$30 CC- 324.8 / \$100.68 Parking \$30 Tolls \$12

14. **Planning Committee**

- Report of meeting - No meeting held.

15. **Policy Committee**

- Report of meeting - No meeting held.

16. **New Business**

- NJSBA/GSCS Delegate report
- PTO Liaison report
- REF Liaison report
- The Reorganization meeting will be held on January 9, 2019 @ 6:30 pm

17. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

Mrs. Markiewicz recused herself from the meeting due to conflict.

18. Executive Session

RECOMMENDATION:

Approved the following resolution at 7:56 p.m.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with

- Negotiations

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Motion: Mrs. Melia Seconded: Mr. Binns

All in Favor: AYES: 6 Absent: Mr. Caldwell; Mrs. Swain; Mrs. Markiewicz

Mrs. Beyer arrived at 8:10 pm

19. Roll Call upon return to public session at 8:20 pm

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Absent	Mrs. Markiewicz	Absent (Left at 7:56 pm)	Mrs. Swain	Absent

20. Adjournment

The meeting adjourned at 8:20 p.m.

All in favor: AYES: 6 Absent: Mr. Caldwell; Mrs. Swain; Mrs. Markiewicz

Respectfully submitted by,

Ms. Debra Allen, SBA/BS

DATED: 12/12/18