



**Board Meeting Minutes
November 20, 2019**

Date: Wednesday, November 20, 2019
Time: 7:30 pm with the Regular Meeting
Location: Higgins Library, Forrestdale School

1. **Call to Order**

The meeting was called to order by the Board President at 7:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

| | | | | | |
|--------------|---------|---------------|---------|-----------------|---------|
| Mrs. Beyer | Present | Dr. Connors | Present | Mrs. Markiewicz | Present |
| Mr. Binns | Absent | Mrs. Ginsberg | Present | Mrs. Melia | Present |
| Mr. Caldwell | Present | Dr. Jones | Present | Mrs. Swain | Present |

Also present: Dr. John E. Bormann, Superintendent, Ms. Debra Allen, SBA/BS, and the public.

5. **Welcome of Visitors**

6. **Correspondence - None**

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Approval of Minutes**

RECOMMENDATION:

Approved the following board minutes:

- October 30, 2019 Regular Meeting Minutes

Motion: Mrs. Beyer Seconded: Dr. Connors

All in favor: AYES: 8 Absent: Mr. Binns

9. **Report of the Superintendent**

The Superintendent to report on the following items:

- **School Suspension List – October 30, 2019 - November 19, 2019**

| Dean-Porter | Forrestdale | District |
|-------------|-------------|----------|
| 0 | 5 | 5 |

- **Enrollment – As of November 20, 2019**

| Deane-Porter | Forrestdale | District |
|--------------|-------------|----------|
| 408 | 599 | 1,007 |

- **SSDS/HIB REPORT PRESENTATION**

Presented the School Safety Data System (SSDS) report for October 30, 2019 - November 19, 2019

| Incidents | Forrestdale | Deane-Porter | District |
|-------------------------------|-------------|--------------|----------|
| # of total SSDS Incidents | 5 | 0 | 5 |
| # of HIB Investigations | 0 | 0 | 0 |
| # of HIB Incidents determined | 0 | 0 | 0 |

Approved the following consent agenda items (a -b) upon the recommendation of the Superintendent:

Motion: Mrs. Swain Seconded: Mrs. Beyer

All in favor: AYES: 8 Absent: Mr. Binns

a. SSDS/HIB REPORT APPROVAL

Approved the School Safety Data System (SSDS) report for September 26 - October 29, 2019

| Incidents | Forrestdale | Deane-Porter | District |
|-------------------------------|-------------|--------------|----------|
| # of total SSDS Incidents | 0 | 0 | 0 |
| # of HIB Investigations | 1 | 0 | 1 |
| # of HIB Incidents determined | 1 | 0 | 1 |

b. Acceptance of Safety and Security Report

Approved accepting the Safety and Security Report for October 30, 2019 to November 19, 2019

| School | Type of Drill | Occupants Involved | Date and Time |
|--------|---------------|----------------------|--------------------|
| DP | Bomb Threat | All Staff & Students | 11/15/19 @ 1:55 pm |
| FD | Bomb Threat | All Staff & Students | 11/15/19 @ 1:30 pm |

10. **Education Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a-f) which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. Markiewicz **Seconded:** Mrs. Swain
All in favor: AYES: 8 **Absent:** Mr. Binns

a. School Events / Fundraisers

Approved the following School Events / Fundraisers:

| Class / Group | Event / Location | Date / Time |
|---------------|----------------------------------|----------------|
| SGA | K-3 SGA Movie Night / FD Cafe | 7:00 - 9:00 pm |

b. Field Trips

Approved the following field trips:

| Grade / Group / Staff | Location | Cost to Student |
|--|--|--|
| FD Band & Choir Maria Montanez John Lebitsch Barbara Leutz Parents (TBD) | Field Trip - May 2020, Music in the Parks Six Flags in Jackson and performance at Middletown HS So | \$75/student (w/ season pass) \$110/student (w/out season pass) |
| FD Drama Club Barbara Leutz Vinny Sabatino Debbie Monato (parent) Other parents (TBD) | Field Trip - January 2020, Two River Theater, Red Bank, NJ Production of Shakespeare's <i>Twelfth Night</i> - Parents to supply transportation | \$18/student (includes matinee ticket + pre-show workshop) |

c. Outside Evaluations

1. Approved the services of **Dr. Susan Smith Foley**, to conduct an Occupational Therapy Evaluation, at the rate of \$1,000.00, for Student ID # 192008.
2. Approved services of **Dr. DeLuca**, to conduct a Psychological/Education evaluation at the rate of \$2,160.00, for Student ID # 192001.

d. School Climate Team

Approved the following School Climate Team members:

| Name | School Climate Team Member |
|------------------------------|---------------------------------|
| Lori Krikorian | Parent - FD School Climate Team |
| Patrolman Bryan Dougherty | DP & FD School Climate Team |

e. R.A.S.A. Volunteer

Approved **Bridget O'Connor (RFH Sophomore)**, as a Rumson After School Academy (R.A.S.A.) volunteer for the 19-20 school year, pending submission of completed Volunteer Agreement.

f. 19-20 I&RS Manual

Approved the 19-20 Intervention & Referral Services (I&RS) Manual.

11. **Personnel Committee**

- **Report of meeting. - No meeting held.**
- **Approved the following consent agenda items (a-e) which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. Beyer
Roll Call: **AYES:** 8 **Absent:** Mr. Binns

a. Probationary Period Adjustment

Approved adjustment in the probationary period as per the Collective Bargaining Agreement with the Rumson Education Association, from ninety (90) days to one-hundred-eighty (180) days for Dylan Teffeteller.

b. Personal / Unpaid Day Request

Approved the following personal / unpaid day request:

| Staff Member | Date Requested | Unpaid / Less Sub Pay |
|--------------------|--------------------------|--|
| Jennifer O'Connell | 11/06/2019 | Unpaid Day |
| Samantha Johnson | 1/02/2020 | Less sub pay of \$120/day |
| Meaghan Cavanaugh | 4/09/2020 & 4/20/2020 | Less sub pay of \$120/day Less sub pay of \$120/day |

c. Scheduled Pay Rates for Extra-Curricular/Co-curricular Positions

Approved the scheduled pay rates for extra-curricular and co-curricular positions effective October 30, 2019.

d. Appointments

1. Extra Curricular

Approved the following Extra-Curricular appointments:

| Staff | Assignment | Hours/Payment/hr | Total Pay |
|---|--------------------------------|---|-----------|
| B. Albrizio | Girls Basketball 2nd Evaluator | Up to 6 hrs @ \$50.33/hr | \$301.98 |
| L. Holmes | Boys Basketball 2nd Evaluator | Up to 6 hrs @ \$50.33/hr | \$301.98 |
| B. Flynn | Sub for AM Media Ctr | As needed @ \$50.33/hr | As needed |
| C. Macioch | Ski Trip Advisor | As needed, per scheduled trip \$50.33/hr per trip \$40/hr for 1 hr. prep per trip | As needed |
| K. Laviola L. Haldane J. Schnappauf | Ski Trip Chaperones | As needed, per scheduled trip depending on the number of participants / \$50.33/hr. | As needed |
| Dara Burke | Residency Officer | \$40/hr | As needed |

2. Special Education Leave Replacement

Approved extending the appointment of **Christyn Glover**, as Special Education Leave Replacement, for Jamie Burns from 11/25/2019 to on/or about 6/19/2020 to be paid through ESS \$200 per day, and noting that the time served in this position does not apply toward acquiring tenure.

e. Speech Language Doctoral Research Study

Retroactively approved **Ursula Glackin**, Speech Language Pathology Doctoral Candidate to conduct a research study on phonological awareness in the kindergarten classrooms.

12.

Finance and Facilities Committee

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda items (a- i) upon the recommendation of the Superintendent:**

Moved: Mrs. Markiewicz **Seconded:** Mrs. Swain

Roll Call Vote: **AYES:** 8 **Absent:** Mr. Binns

a. Election Results

Resolved: That the Rumson Board of Education accepts Certified Statement of Election Results of the Election held November 5, 2019 from the Board of County Canvassers.

Board Members 3 - 3 Year Terms

| | | |
|-------------------|------------|--------|
| Stacy Izzo | 1124 votes | |
| Tara L. D’Uva | 1108 votes | |
| Scott Caldwell | 1123 votes | |
| Question Approved | Yes 956 | No 561 |

b. Bills & Claims

Approved the November 20, 2019 bills presented for payment as per the attached Bills & Claims and handcheck list.

| | |
|----------------|------------------------|
| Fund 10 | \$ 478,841.20 |
| Fund 20 | \$ 43,847.89 |
| Fund 30 | \$ 579,665.00 |
| Fund 60 | \$ 67,353.87 |
| Fund 61 | \$ <u>53.36</u> |
| Total | \$1,169,761.32 |

c. Board Secretary’s Report

Approved accepting the Board Secretary’s Report to the Board of Education for the month ending October 30, 2019 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has yet to be reconciled with PANDA, LLC Reconciliation Service.

d. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2019-2020 budget. See attached.

e. Board Secretary’s Monthly Certification

Approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 20, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary Date

f. Monthly Certification Budgetary Major Account Fund Status Report

Approved accepting The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of November 20, 2019 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

g. Travel and Related Expenses

Approved travel and related expenses, as follows:

| Name | Date | Event / Location | Cost | R/T mileage cost |
|---|---|---|----------|--|
| Nancy Pearson | 11-15-2019 | Supporting Teachers and Students Behind the Locked Doors workshop, Montclair State Univ., Montclair | \$150 | 88 r/t/m = \$30.80 Tolls \$3.50 |
| Jessica Piernik | 12-5-2019 1-24-2020 | The Nurtured Heart Approach workshop Rutgers Univ. / Brookdale CC, Lincroft | 0 | NA |
| Jennifer Gibbons Nancy Pearson Allie Copman Lu Holmes Maria Montanez | 12/05/19 | SCTP Planning Meeting / Rutgers, New Brunswick | 0 | NA |
| Vera Ridoux Jen Gibbons Nancy Pearson Amy Lepping Lu Holmes Susan Graye Joe Novellino Lori Zucker Lauren Smith Dan Morrone Matthew Withers Michelle Devoy Scott Davidson Suzanne Mauri Kate Sullivan C. DeWyngaert | 12-3-2019 | LGTBQ Inclusive Curriculum Pilot Program Kick off Event - NJPSA/FEA, Monroe Twp. | 0 | NA |
| Michael Snyder | 11/19/19 | NJSMART Workshop, Biotech HS, Freehold, NJ | 0 | NA |
| Denise Muzyka | 11/19/19 | NJSMART Workshop, Biotech HS, Freehold, NJ | 0 | NA |
| Brittaney Flynn | 12/10-11/2019 2/17/2020 2/20/2020 7/20-24/2020 8/18-21/2020 | NJSLA Elementary School Science Advisory Committee training and meetings / NJDOE / Princeton | 0 | NA -Mileage & Sub reimbursed by Measurement Inc. |
| Jennifer Brown | 3/13/2020 | NJAMLE Award presentation and Conference NJAMLE, Kean University | 0 | NA |
| Sandy Self | 12-5-2019 | SEL Summit 2019 Long Branch Public Schools, Long Branch | 0 | NA |
| Shari Feeney Jessica Piernik | 10/8 - 11/12/19 | Mission Bee Mindfulness Online Training | \$197 ea | NA |

h. Obsolete Equipment Disposal

Approved the disposal of the following obsolete equipment that has met the district's life expectancy.

- 001 SNEVU223832 Canon FaxPhone
- 001A 002096 Toro Zero Turn 52" Mower

i. Shared Services Agreement Between the Rumson Board of Education and the Borough of Rumson

Approved that the The Rumson Board of Education authorizes the Superintendent and School Business Administrator to enter into an Agreement with the Borough of Rumson to continue providing engineering services for the Deane-Porter Pond Project.

13. **Planning Committee - No meeting held.**

14. **Policy Committee**

- **Report of Meeting - No meeting held.**
- **Approved the following consent agenda item (a) upon the recommendation of the Superintendent:**
Moved: Mrs. Swain Seconded: Mrs. Markiewicz
Roll Call Vote: AYES: 8 Absent: Mr. Binns

a. Second Reading

Approved the second reading and adoption of the following new/revised policies and regulations:

- P & R 1642 - Earned Sick Leave Law (New)
- P 2471 - Early Childhood Education
- P 3159 - Teaching Staff Member - School District
- P & R 3218 - Use, Possession, or Distribution of Substances
- P & R 4218 - Use, Possession, or Distribution of Substances
- P 4219 - Commercial Driver's License Controlled Substance
- P&R 6112 - Reimbursement of Federal and Other Grant Expenditures
- P & R 7440 - School District Security
- P&R 8600 - Student Transportation
- P8630 - Bus Driver-Bus Aide Responsibility
- R8630 - Emergency School Bus Procedures
- P8670 - Transportation of Special Needs Students
- P9210 - Parent Organizations
- P 9400 - Media Relations

15. **New Business**

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report** - Dawg Dash had the largest attendance on Saturday, Nov. 16, 2019
- **REF Liaison report** - Celebrating next fundraiser Kitchen Tour January 2020

16. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
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17. **Executive Session**

RECOMMENDATION

Approved the following resolution at 7:58 p.m.

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with

- **PERSONNEL - Retirement, UFLC**
- **CONTRACT NEGOTIATIONS**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Motion: Mrs. Swain **Seconded:** Mrs. Beyer

All in Favor: AYES: 8 **Absent:** Mr. Binns

18. **Roll Call upon return to public session at 10:04 pm**

| | | | | | |
|--------------|---------|---------------|---------|-----------------|---------|
| Mrs. Beyer | Present | Dr. Connors | Present | Mrs. Markiewicz | Present |
| Mr. Binns | Absent | Mrs. Ginsberg | Present | Mrs. Melia | Present |
| Mr. Caldwell | Present | Dr. Jones | Present | Mrs. Swain | Present |

19. **Upon return to open session the following item (a) was accepted:**

a. Retirement

Resolved: That the Rumson Board of Education accepts the resignation of Debra Allen, School Business Administrator/Board Secretary, effective March 31, 2020 with the intent to retire.

Moved: Mrs. Beyer **Seconded:** Dr. Connors

Roll Call AYES: 8 **Absent:** Mr. Binns

20. **Adjournment**

The meeting adjourned at 10:05 p.m.

Moved: Dr. Jones **Seconded:** Mrs. Melia

All in favor: AYES: 8 **Absent:** Mr. Binns

Respectfully submitted by,

Ms. Debra Allen, SBA/BS

Dated: November 20, 2019