1. **Call to Order**
   The meeting was called to order by the Board President at 7:09 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**
   Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**
   - Mrs. Beyer Present
   - Mr. Jones Present
   - Mrs. O’Connor Present
   - Mr. Binns Present
   - Mrs. MacGillis Present
   - Mrs. Simons Present
   - Dr. Connors Absent
   - Mrs. Melia Present
   - Mrs. Swain Present
   Others Present: Dr. John Bormann, Superintendent; Mr. Bruce Quinn, Interim Business Administrator/Board Secretary; Athina Cornell, Esq., Board Attorney and the public.

5. **Board of Education Professional Development Workshop** – Dr. Bormann presented the Board and District goals.

6. **Adjourn to Regular Meeting**
   **RECOMMENDATION**
   Motion to adjourn to the Regular Meeting of the Rumson Board of Education.
   **Moved:** Mrs. Beyer  **Seconded:** Mrs. MacGillis
   **Discussion:** None
   **All in favor:** AYES: 8

7. **Welcome of Visitors**

8. **Recognition** – Dr. Bormann to recognized the Boys Soccer team for being division champions. Dr. Bormann and Mrs. O’Connor presented certificates of recognition to the team.

9. **Correspondence**
   **RECOMMENDATION**
   The Board accepted the following correspondence, to the extent known:
   - October 28, 2015  Re: Community Issue
   **Moved:** Mr. Binns  **Seconded:** Mrs. Swain
   **Discussion:** None
   **All in Favor:** AYES: 8

10. **Communications**
    To permit the fair and orderly expression of comments we ask that the public:
    - Wait to be recognized
    - Preface comments with your name and address
    - Direct all comments to the presiding officer
    - Discuss only concerns that have been previously addressed through proper administrative channels
    - Refrain from using any pupil or staff member’s name
    The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

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11. **Approval of Minutes**  
 **RECOMMENDATION:**  
The Board approved the following board minutes:  
October 21, 2015 Regular Meeting Minutes  
**Motion:** Dr. Jones  
**Seconded:** Mrs. Beyer  
**Discussion:** None  
**All in favor:** AYES: 8

12. **Report of the Superintendent**  
The Superintendent reported on the following items:  
- **School Suspension List** – As of November 18, 2015  
  
<table>
<thead>
<tr>
<th>School</th>
<th>September 2015</th>
<th>October 2015</th>
<th>November 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

- **Enrollment** – As of November 18, 2015  

<table>
<thead>
<tr>
<th>School</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td>408</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>554</td>
</tr>
</tbody>
</table>

The following consent agenda items (a-b) were accepted upon the recommendation of the Superintendent:  
**Motion:** Mrs. Swain  
**Seconded:** Mrs. Beyer  
**Discussion:** None  
**All in favor:** AYES: 8  

a. **Acceptance of Safety and Security Report**  
The Board accepted the Safety and Security Report for November 2015:  

<table>
<thead>
<tr>
<th>School</th>
<th>Type of Drill</th>
<th>Occupants Involved</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP/FD</td>
<td>Non-Emergent AED</td>
<td>All Staff &amp; Students</td>
<td>11/11/15 – 11:00 am</td>
</tr>
<tr>
<td>DP/FD</td>
<td>Fire Drill</td>
<td>All Staff &amp; Students</td>
<td>11/23/15 – 1:10 pm</td>
</tr>
</tbody>
</table>

b. **HIB Report**  
The Board accepted the Harassment, Intimidation and Bullying (HIB) report for the period of October 16 to November 13, 2015:  

**RUMSON SCHOOL DISTRICT OCTOBER HIB SUMMARY (Oct. 16 – Nov. 13, 2015)**  

<table>
<thead>
<tr>
<th>School</th>
<th>Forrestdale</th>
<th>Deane Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of Total New Reports</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of Cases Closed</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of Cases Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of actual HIB cases</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

13. **Education Committee (Consent Agenda items a-b)**  
- **Report of meeting** – Mrs. Swain reported on the meeting held on November 11, 2015.  
- **The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:**  
  **Moved:** Mrs. Swain  
  **Seconded:** Mr. Binns  
  **Discussion:** None  
  **All in favor:** AYES: 8  
  a. **Board Goals**  
The Board approved the adoption of the Board Goals for the 2015-2016 school year.  
  b. **District Goals**  
The Board approved the adoption of the District Goals for the 2015-2016 school year.
14. Personnel Committee (Consent Agenda items a-i)
   - Report of meeting – No meeting held.
   - The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:

Moved: Mr. Binns  Seconded: Mrs. Melia
Discussion: None
Roll Call: AYES: 8

a. Retirement
   The Board accepted, with regret, the letter of retirement from Denise Friedmann, School Business Administrator/Board Secretary effective December 31, 2015.

b. Appointment
   The Board approved the appointment of Debra Allen, School Business Administrator/Board Secretary, to begin on January 1, 2016 for the remainder of the 2015-2016 school year, at a pro-rated salary of $130,000 pending criminal history review approval.

c. Leave Extension
   The Board approved the extension of medical leave for Lori Zucker to return on Monday, November 30, 2015.

d. Homebound Instruction
   The Board approved Moira Barrett and Ursula Glackin as the Homebound Instructors for a third grade student for six (6) hours per week, schedule to be determined, at a rate not to exceed $35.00/hour.

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Hours / Amount/week</th>
<th>Total Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moira Barrett</td>
<td>4 hours per week @ $35/hr</td>
<td>$140/week</td>
</tr>
<tr>
<td>Ursula Glackin</td>
<td>2 hours per week @ $35/hr</td>
<td>$70/week</td>
</tr>
</tbody>
</table>

e. Substitutes
   The Board approved the following additions to the District Board Approved Substitute List: Krista Honnold  Teacher Substitute

f. Extra-Curricular Appointments
   The Board approved the appointment of the following extra-curricular staff:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Sport</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosanne Primavera</td>
<td>Girls Basketball 2nd Evaluator</td>
<td>3 hrs @ $50.33/hr. = $150.99</td>
</tr>
<tr>
<td>Nancy Kegelman</td>
<td>Boys Basketball 2nd Evaluator</td>
<td>3 hrs @ $50.33/hr. = $150.99</td>
</tr>
<tr>
<td>Maureen Gordon</td>
<td>National Jr. Honor Society Advisor</td>
<td>$1,006/year</td>
</tr>
<tr>
<td>TBD</td>
<td>TBD - Basketball Chaperones (boys &amp; girls) 16 home games (1-1/2 hours per game)</td>
<td>$35.00/hour each = $840 each</td>
</tr>
</tbody>
</table>

g. AM Duty Appointment change
   The Board retroactively approved the following AM duty change:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Duty</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sloane Lobell (replaced K. Laviola)</td>
<td>AM Bus Duty</td>
<td>$35.00/hour</td>
</tr>
</tbody>
</table>

h. Professional Development Compensation
   The Board approved 3 hours of additional compensation for time beyond their scheduled hours on 12/09/15 for Susan Styapa and Suzi Bloom, P/T Pre-school Teachers, for professional development for IEP Direct, at their contracted hourly rate.
i. Bulldog Pupil Achievement Club
The Board retroactively approved the appointment of teaching staff to the Bulldog Pupil Achievement Club for the 2015-2016 school year as follows:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Staff Members</th>
<th>Hours</th>
<th>Rate per hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015-2016 Title I Teachers as needed for Bulldog Pupil Achievement Club</td>
<td>Moira Barrett, Corine Brennan, Aimee Humbert</td>
<td>Up to 8 each, per week</td>
<td>$50.33/hr each</td>
</tr>
</tbody>
</table>

15. Facilities and Operations (Consent Agenda items a - b)
- Report of Meeting – Mrs. Beyer reported on the meeting held on November 10, 2015.
- The Board approved the following consent agenda items being presented for approval:
  Moved: Mr. Binns  Seconded: Mrs. Simons
  Discussion: None
  All in favor: AYES: 8

a. Travel and Related Expenses
The Board approved travel and related expenses, (*retroactive), as follows:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Date</th>
<th>Event/Location</th>
<th>Cost</th>
<th>Est. r/t mileage /cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shari Feeney</td>
<td>1/22/16</td>
<td>Legal One – Monroe Twp., NJ</td>
<td>$150.00</td>
<td></td>
</tr>
<tr>
<td>*Heather Mutto</td>
<td>11/16/15</td>
<td>PARCC Math Assessments Update Gr. 3-5 / Parsippany</td>
<td>NA</td>
<td>116.4 / $36.08</td>
</tr>
<tr>
<td>*Lisa Jacobowitz *Scott Davidson</td>
<td>11/16/15</td>
<td>PARCC Math Assessments Update Gr. 6-12 / Parsippany</td>
<td>NA</td>
<td>116.4 / $36.08 each</td>
</tr>
<tr>
<td>*Laurie Volpe</td>
<td>11/10/15</td>
<td>PARCC Math Assessments Update Gr. 6-12 / Pennington</td>
<td>NA</td>
<td>131.4 / $40.73</td>
</tr>
<tr>
<td>Arlene Troyousky</td>
<td>12/3/15</td>
<td>LDTC Consortium / Millstone</td>
<td>NA</td>
<td>55.8 / $17.30</td>
</tr>
<tr>
<td>Mike Snyder</td>
<td>1/22/16</td>
<td>Legal One – School Law / Monroe Twp.</td>
<td>$150</td>
<td>57.8 / $17.92</td>
</tr>
<tr>
<td>Susan Bloom</td>
<td>12/11/15</td>
<td>Dr. Jean’s Active Learning Adventure / West Orange</td>
<td>$220 each</td>
<td>99.6 / $30.88 each</td>
</tr>
<tr>
<td>Susan Styapa</td>
<td>12/11/15</td>
<td>Dr. Jean’s Active Learning Adventure / West Orange</td>
<td>$220 each</td>
<td>99.6 / $30.88 each</td>
</tr>
<tr>
<td>Laurie Volpe</td>
<td>12/15/15</td>
<td>Fiscal Regulations of Federal Grants / Hamilton Twp.</td>
<td>NA</td>
<td>100.6 / $31.19</td>
</tr>
<tr>
<td>Laurie Volpe</td>
<td>12/4/15</td>
<td>MC3 Technology EdCamp / Monmouth Univ.</td>
<td>$79</td>
<td>17.4 / $5.39</td>
</tr>
<tr>
<td>Keith Laviola</td>
<td>12/4/15</td>
<td>NJDL Teaching Debate Wkshp, Allentown</td>
<td>NA</td>
<td>96.2 / $29.82</td>
</tr>
</tbody>
</table>

b. Sustainable Schools
The Board approved the resolution for participation of Deane-Porter and Forrestdale Schools in the Sustainable Jersey for Schools Program:

Participation in the Sustainable Jersey for Schools Certification Program

Whereas - The Rumson Board of seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas - The Rumson Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.
Whereas - Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas - Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas - The Rumson Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”) based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

Whereas - Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas - The Rumson Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Rumson Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Dr. John Bormann to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Rumson Public School(s) (Deane-Porter School and Forrestdale School) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

16. Finance (Consent Agenda items a-f)
   • Report of meeting – Mrs. Beyer reported on the meeting held on November 10, 2015.
   • The Board approved the following consent agenda items being presented for approval:
     Moved: Mr. Binns Seconded: Mrs. Swain
     Roll Call: AYES: 8
     a. Bills & Claims
        The Board approved the November 2015 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of $46,437.82.
     b. Board Secretary’s Report
        The Board accepted the Board Secretary’s Report to the Board of Education for the month ending September 30, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.
     c. Transfers
        The Board approved ratifying transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.
     d. Board Secretary’s Monthly Certification
        The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 18, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary      Dat
e. Monthly Certification Budgetary Major Account Fund Status Report
The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report:
RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of November 18, 2015 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Free and Reduced Lunch
The Board approved the financial support for Lunch Program Services for student ID #1650800191 who has demonstrated financial hardship.

17. Planning Committee
   Report of meeting – Mr. Binns reported on the meeting held on November 11, 2015

18. Policy Committee
   • Report of meeting – No meeting held.
   • Motion to approve the following consent agenda item presented for approval upon the recommendation of the Superintendent:
     Moved: Mrs. Beyer Seconded: Dr. Jones
     Discussion: None
     Roll Call: AYES: 8
     a) 2nd Reading/Adoption
        The Board approved 2nd reading and adoption of the following new and revised policies:
        • P8540 School Nutrition Programs – Revised
        • P8550 Outstanding Food Service Charges – New

19. New Business
   Mr. Quinn reported the official election results. Dr. Jones, Dr. Connors and Mrs. Simons all were re-elected to the Board.

20. Communications
   To permit the fair and orderly expression of comments we ask that the public:
   • Wait to be recognized
   • Preface comments with your name and address
   • Direct all comments to the presiding officer
   • Discuss only concerns that have been previously addressed through proper administrative channels
   • Refrain from using any pupil or staff member’s name
   The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

21. Closed Executive Session
   RECOMMENDATION:
   The Board approved the following resolution at 8:10 p.m.
   I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:
   • Personnel
   • Negotiations – RAA Contract
   • Investment of funds
   • Student matters
   Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.
   Motion: Dr. Jones Seconded: Mrs. MacGillis
   All in Favor: AYES: 8

22. Roll Call upon return to public session at 9:00 pm
   Mrs. Beyer Present  Mr. Jones Present  Mrs. O’Connor Present
   Mr. Binns Present  Mrs. MacGillis Present  Mrs. Simons Present
   Dr. Connors Absent  Mrs. Melia Present  Mrs. Swain Present

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ACTION ITEMS AFTER EXECUTIVE SESSION

23. Personnel Committee – Consent agenda items (a-f)
The Board approved following consent agenda items upon the recommendation of the Superintendent:
   Moved: Mrs. Swain    Seconded: Mrs. Simons
Discussion: None
Roll Call: AYES: 8
a. Resignation
   The Board accepted, with regret, the letter of resignation from Amy Romano, District-Wide Assistant Principal effective December 31, 2015.

b. Interim District-Wide Vice Principal
   The Board approved Thomas Famulary as Interim District-Wide Vice Principal at a rate of $450 per diem for up to four (4) days per week between January 1, 2016 and January 30, 2016.

c. Job Description
   The Board approved the following job descriptions:
   - Supervisor Student Services
   - Supervisor of Special Education
   - Supervisor of Curriculum & Instruction & Assessment
   - Principal

d. Appointment
   Supervisor of Student Services
   The Board approved the appointment of Vera Ridoux, Supervisor of Student Services, to begin on/or about January 16, 2016 for the remainder of the 2015-2016 school year, at a pro-rated salary of $107,000 pending criminal history review approval.

e. RAA Contract Approval
   The Board approved the RAA contract with for the school years 2015-2016; 2016-2017; 2017-2018 respectively.

f. Instructional Paraprofessional
   The Board approved Marissa Massarotti, as F/T Instructional Paraprofessional, to begin on November 19, 2015 for the remainder of the 2015-2016 school year, at a prorated salary of Step 1 - $14.95/hour, with benefits.

24. Finance Committee – Consent agenda items (a-c)
The Board approved the following consent agenda items upon the recommendation of the Superintendent and Business Administrator:
   Moved: Mrs. Beyer    Seconded: Mrs. MacGillis
Discussion: None
Roll Call: AYES: 8
a. Additional Depository
   The Board approved the following additional depository for the 2015-2016 school year contingent upon receipt of the Political Contribution Disclosure Forms:
   - First Constitution Bank, Rumson, Branch

b. Authorization to Sign Warrants
   The Board approved the following signatures for district bank accounts:
   1. Forrestdale Student Activities
      Forrestdale principal or designee
      Business Administrator
   2. Deane-Porter Student Activities
      Deane-Porter principal or designee

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3. Cafeteria Account (Transfer Account)
   Business Administrator
   Secretary to the Business Administrator

4. General Fund Account (Transfer Account)
   Business Administrator
   Secretary to the Business Administrator

c. Signature Cards
   The Board approved the filing of new bank signature cards as needed for these actions and the replacement of the business administrator as of January 1, 2016.

25. Adjournment
   The Board adjourned the meeting at 9:03 p.m.
   All in favor: AYES: 8

Respectfully submitted,

Bruce Quinn, Interim Business Administrator/Board Secretary

Dated: November 18, 2015