



**Board Meeting Minutes
November 17, 2021**

Date: Wednesday, November 17, 2021
Time: 7:00 pm Board Presentation
7:30 pm Regular Board Meeting
Location: Cafeteria of the Forrestdale School

1. **Call to Order**

The meeting was called to order by the Board President at **7:02 pm.**, in the Cafeteria of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mr. Caldwell	Present	Mrs. Izzo	Present	Mrs. Sahadi	Present
Dr. Connors	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D’Uva	Present	Mrs. Markiewicz	Present	Mrs. Swain	Absent

Others Present: Dr. John E. Bormann, Superintendent; Mrs. Denise McCarthy, School Business Administrator; and the public.

5. **Welcome of Visitors**

6. **Board Presentation** - Presented by Dr. John E. Bormann, Superintendent, on the 2021 NJ Start Strong Assessment Data.

7. **Correspondence** - None

8. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. **Approval of Minutes**

RECOMMENDATION:

Approved the following board minutes:

- October 27, 2021 Regular Meeting Minutes

Motion: Mrs. Markiewicz **Seconded:** Dr. Connors

All in favor: AYES: 8 **Absent: Mrs. Swain**

10. **Report of the Superintendent**

The Superintendent reported on the following items:

- **School Suspension List - Oct. 28, 2021 - Nov. 17, 2021**

School	Sept 2021	Oct 2021	Nov 2021
DP	0	0	0
FD	0	0	1

- **Enrollment - as of November 17, 2021**

Deane-Porter	Forrestdale	District
365	550	915

- **SSDS/HIB REPORT PRESENTATION**

To present the School Safety Data System (SSDS) report for October 27, 2021 - November 17, 2021

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Drill Report for September 20, 2021 through November 17, 2021

School	Type of Drill	Occupants Involved	Date and Time
DP	Blocked Fire Drill	All Staff & Students	11/09/21 @ 9:00 am
FD	Blocked Fire Drill	All Staff & Students	11/10/21 @ 2:00 pm
DP	Fire Drill	All Staff & Students	10/12/21 @ 9:49 am
FD	Fire Drill	All Staff & Students	10/12/21 @ 10:30 am
DP	Bus Evacuation Drill	All Students	10/15/21 @ 10:45 am
FD	Bus Evacuation Drill	All Students	10/15/21 @ 11:00 am
DP	Bomb Threat Lockdown	All Staff & Students	10/20/21 @ 2:00 pm
FD	Bomb Threat Lockdown	All Staff & Students	10/20/21 @ 2:15 pm
DP	Fire Drill	All Staff & Students	9/28/21 @ 9:52 am
FD	Fire Drill	All Staff & Students	9/28/21 @ 9:32 am
DP	Non-Emergent Internal LD	All Staff & Students	9/30/21 @ 1:32 pm
FD	Non-Emergent Internal LD	All Staff & Students	9/30/21 @ 1:07 pm

Approved the following consent agenda items (a -b), upon the recommendation of the Superintendent:

Moved: Mrs. Scoble Seconded: Dr. Connors

All in favor: AYES: 8 Absent: Mrs. Swain

a. SSDS /HIB REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for (September 22, 2021 - October 27, 2021)

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

b. Committee Assignments & Meeting Dates Revision

Retroactively approved the revised 2021 Committee Assignments & Meeting Dates.

11. Education Committee

- Report of Meeting - Mrs. Markiewicz reported on the meeting held on 11/10/21.
- Approved the following consent agenda items (a-e) which are being presented upon the recommendation of the Superintendent:

Moved: Mrs. Izzo Seconded: Dr. Connors

All in favor: AYES: 8 Absent: Mrs. Swain

a. 21-22 School Safety and Security Plan Annual Review SOA

Approved submission of the 21-22 School Safety and Security Plan Annual Review SOA.

b. Donation Acceptance

Approved the generous donation of \$1,250 from the **Rumson Education Foundation (REF)** for the 20-21 Dunikoski Music Award.

c. Outside Provider Approval

Approved and add **Data Group Central** as an outside provider for Crisis Management & Restraint training. All certifications & documentation on file in the Special Services office.

d. Crisis Management & Restraint Training

Approved Data Group Central to provide **Crisis Management & Restraint Training** certification to 15 staff members at the rate of \$900 total for two half-day sessions of approx. 6 hours. Date to be determined.

e. School Events / Class Trips / Fundraisers

Approved the following School Events / Fundraisers:

Class / Group	Event / Location	Date / Time / Location
Gr. 3 - Leadership Club - Jennie Lucci	Fundraiser - Collect candy & essential hygiene items for Operation Jersey Cares	11/01 through 11/30/2021 Deane-Porter
Gr. 8 - SGA Students Tricia Zifchak Jen Gibbons	Walking Permission Trip to Victory Park for Veterans Day	11/11/21 @ 11:00 am Victory Park
Rumson PTO & FD SGA Students Tricia Zifchak Jen Gibbons	Fundraiser (Coat Drive) To help distribute coats to needy families	12/6 through 12/12/2021 Drop Box located at Borough Hall

12. **Personnel Committee**

- **Report of meeting - Mrs. Izzo reported on the meeting held on 11/10/21.**
- **Approved the following consent agenda items (a-f) which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. D’Uva Seconded: Dr. Connors

Roll Call: AYES: 8 Absent: Mrs. Swain

a. Resignation

1. Lunch/Bus

Aide

Approved accepting the resignation of **Eileen Radovich**, Lunch/Bus Aide effective December 23, 2021.

b. Student

Internship

Retroactively approved the Student Internship of **Colleen Strazdas, Monmouth University Student**, in the Rumson School District with Ursula Glackin, Speech/Language Pathology, for approximately 150 clinical hours during the Spring 2022 Semester, January 2022 - April 2022, pending criminal history review approval, negative TB Test result, and proof of COVID-19 Vaccination.

c. Appointments

1. Grade 3 Leave Replacement

To approve appointment of **Jennifer Schiavo** as the Leave Replacement for Rachel Hayes, Grade 3 Teacher, beginning on 11/11/21 to on/or about 4/1/22, hired through ESS at the rate of \$100/day for the first 20 days, and \$200/day for each additional day thereafter.

2. Grade 1 ICR Teacher

To approve appointment of **Amanda O’Rourke**, as the Grade 1 ICR Teacher, beginning on/or about December 2, 2021 for the 21-22 school year at Step BA-1, \$52,820, of the negotiated agreement between the REA and Rumson Board of Education, pending Criminal History Review, Child Protective Measures, and Pre-employment medical approval.

d. New Staff Member Bulldog Buddy

Approved the following new staff Bulldog Buddy:

Position	New Staff Member	Bulldog Buddy/ Mentor	Mentor Fee
Grade 3 Teacher	Jennifer Schiavo	Alyse Newman	NA
Grade 1 ICR Teacher	Amanda O’Rourke	Joanna Minnis	Paid \$550/year

e. Additional Compensation

Approved the following additional compensation: (*Retroactive Approval)

Staff Member	Duty/Advisors/PD/Subs	Date / Hours	Amount Paid
Karin Masina	8th Gr. Camp Bernie Trip Overnight Nurse	Overnight: Nov. 17 & 18, 2021	2 nights @ \$180/night = \$360
Barbara Leutz Loreen Haldane	Bus Aide Sub Bus Aide Sub	As needed As needed	\$45/ day \$45/ day
Theresa Azaceta	Front Door Duty Sub	As needed* 7:45-8:00 am	\$50.33/hr

C DeWyngaert	2nd Evaluator for girls basketball tryouts	Up to 6 hrs	\$50.33/hr
Lu Holmes	2nd evaluator for boys basketball tryouts	Up to 6 hrs	\$50.33/hr
Tricia Zifchak	FD Door Duty (AM / PM)	11/15/21 - 2 hours	\$50.33/hr
Allyson Daly Judy Cooper	Library Organization	Week of 11/15 - Up to 4 hrs each	\$17.34/hr each

f. Personal / Unpaid Day Request

Approved the following unpaid day request: (*Retroactive approval)

Staff Member	Date(s) Requested	Unpaid / Less Sub pay
Meg Rady	11/08/21*	Less Sub Pay of \$120/day
Kelly Schultz	12/23/21	Less Sub Pay of \$120/day
Nancy Petrucelli	1/28/22	Unpaid day
Deanna Lukac	4/15/22	Less Sub Pay of \$120/day

13.

Finance and Facilities Committee

- **Report of Meeting - Mr. Caldwell reported on the meeting held on 11/15/21.**
- **Approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:**

Moved: Mrs. Markiewicz Seconded: Dr. Connors

Roll Call Vote: AYES: 8 Absent: Mrs. Swain

a. Election Results

Resolved: That the Rumson Board of Education accepts **Certified Statement of Election Results** of the Election held November 2, 2021 from the Board of County Canvassers.

Board Members 3 - 3 Year Terms

- **Dr. Charles H. Jones III 1,678 Votes**
- **Mr. James McManus 1,636 Votes**
- **Mrs. Linda Smith 1,424 Votes**

b. Bills & Claims

1. Approved the November 17, 2021 bills presented for payment as per the attached Bills & Claims and handcheck list.

Fund 11	\$ 467,698.08
Fund 12	\$ 2,000.00
Fund 20	\$ 44,779.81
Fund 30	\$ 1,355,984.39
Fund 60	\$ <u>6,394.57</u>
Total	\$ 1,926,856.85

2. Approved the following gross payroll expenses:

October 15, 2021	\$ 544,509.00
October 29, 2021	\$ 522,656.75
November 15, 2021	\$ 545,367.91

c. Board Secretary’s Report

Approved and accept the Board Secretary’s Report to the Board of Education for the month ending October 31, 2021 including report of the amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

d. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2021-2022 budget. See attached.

e. Board Secretary’s Monthly Certification

Approved and accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of October 31, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

f. Monthly Certification Budgetary Major Account Fund Status Report

Approved and accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 31, 2021 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

g. Travel and Related Expenses / Professional Development

Approved the travel and related expenses/Professional Development, as follows:

Name	Date	Event / Location	Cost	R/T mileage cost
Keri Lecorchick	12/10/2021	NJ G&T Shore Consortium HW Mountz School, Spring Lake	NA	NA

h. ARP ESSER Grant Application Approval

Approved the ARP ESSER Grant application for the period of March 13,2020 - Sept. 30, 2024:

Grant	Amount
ARP ESSER	\$ 679,985
ARP Accelerated Learning Coaching and Educator Support Grant	\$ 73,916
ARP Evidence-Based Summer Learning and Enrichment Activities Grant	\$ 40,000
ARP Evidence-Based Comprehensive Beyond the School Day Activities Grant	\$ 40,000
ARP NJTSS Mental Health Support Staffing Grant	\$ 45,000
Total 2020-2024 ARP ESSER Grant	\$ 878,901

i. Change Orders

Approved the following change order to G&P Parlamas:

Number	Description	Amount
GC-49	Revise wall type, additional stone for playground & sink and faucet	\$25,873.00

j. Federal Entitlement Grants Carryover FY 21

Approved the following amendments to the 2021-2022 ESEA Grants:

- **Title I** - Budget 2020-2021 carryover funds in the amount of \$16,551 to the 2021- 2022 Title I grant
- **Title IIA-** Budget 2020-2021 carryover funds in the amount of \$ 9,176 to the 2021-2022 Title IIA grant
- **Title IV** - Budget 2020-2021 carryover funds in the amount of \$ 6,471 to the 2021-2022 Title IV grant

14. **Planning Committee**

- **Report of Meeting - No meeting held.**

15. **Policy Committee**

- **Report of Meeting - Dr. Connors reported on the meeting held on 11/10/21.**
- **Approved the following consent agenda item (a -b), upon the recommendation of the Superintendent:**

Moved: Mrs. Markiewicz Seconded: Dr. Connors

Roll Call Vote: AYES: 8 Absent: Mrs. Swain

a. First Reading

Approved the first reading of the following revised Policy & Regulation:

- P & R 5751 - Sexual Harassment of Students
- P & R 7510 - Use of Facilities

b. Second Reading and Adoption

Approved the second reading and adoption of the following new/revised policies and regulations:

- P1648.13 - School Employee Vaccination Requirements - New
- P1648.14 - Safety Plan For Healthcare Settings In School Buildings – COVID-19 - New
- P2422 - Comprehensive Health and Physical Education - Revised
- P2425 - Emergency Virtual or Remote Instruction Program - New
- P2467 - Surrogate Parents and Resource Family Parents - Revised
- P5111 - Eligibility of Resident-Non-Resident Students - Revised
- P5116 - Education of Homeless Children- Revised
- P 6115.01 - Federal Awards-Funds Internal Controls - Allowability of Costs - New
- P 6115.02 - Federal Awards/Funds Internal Controls - Mandatory Disclosures - New
- P 6115.03 - Federal Awards/Funds Internal Controls - Conflict of Interest - New
- P 6311 - Contracts for Goods or Services Funded by Federal Grants - Revised
- P & R 7432 - Eye Protection - Revised
- P8420 - Emergency and Crisis Situations - Revised
- P8420.1 - Fire and Fire Drills - Revised
- P8540 - School Nutrition Programs - Revised
- P8550 - Meal Charges/Outstanding Food Service Bill - Revised

16. **New Business**

- **PTO Liaison report**
- **REF Liaison report**

17. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
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The Board is happy to listen to all comments, but this may not be the forum for any and all questions

18. **Executive Session**

RECOMMENDATION

Approved the following resolution at 8:15 p.m.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with

- **NEGOTIATIONS**
- **HEALTH & SAFETY**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Motion: Mrs. Izzo Seconded: Dr. Connors

All in Favor: AYES: 8 Absent: Mrs. Swain

19. **Roll Call upon return to public session at 8:48 pm**

Mr. Caldwell	Present	Mrs. Izzo	Present	Mrs. Sahadi	Present
Dr. Connors	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D'Uva	Present	Mrs. Markiewicz	Present	Mrs. Swain	Absent

20. **Adjournment**

The meeting adjourned at 8:51 p.m.

All in favor: AYES: 8

Respectfully submitted by,

Denise McCarthy, School Business Administrator

Dated: 11/17/21