



**Board Meeting Minutes
October 30, 2019**

Date: Wednesday, October 30, 2019
Time: 7:00 pm BOE Presentation; 7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 7:05p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Present (arr.7:25)	Dr. Connors	Present	Mrs. Markiewicz	Absent
Mr. Binns	Present	Mrs. Ginsberg	Present	Mrs. Melia	Present
Mr. Caldwell	Present	Dr. Jones	Present	Mrs. Swain	Absent

Also present: Dr. John E. Bormann, Superintendent, Ms. Debra Allen, SBA/BS, and the public.

5. Board of Education PD Presentation -2019 NJSLA Performance was presented by Mrs. Vera Ridoux, Supervisor of Curriculum, Instruction and Assessment

6. Welcome Visitors

7. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. Correspondence - None

9. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

September 25, 2019 - Regular meeting minutes

October 17, 2019 - Special Meeting minutes

Moved: Mrs. Beyer Seconded: Mr. Caldwell

All in Favor: AYES 7 Absent: Mrs. Markiewicz; Mrs. Swain

10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List - September 26-October 29, 2019**

Deane-Porter	Forrestdale	District
0	0	0

- **Enrollment - as of October 30, 2019**

Dean-Porter	Forrestdale	District
408	602	1,010

- **SSDS/HIB REPORT PRESENTATION**

Presented the School Safety Data System (SSDS) report for (September 26 - October 29, 2019)

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	1	0	1
# of HIB Incidents determined	1	0	1

Approved the following consent agenda items (a -b), upon the recommendation of the Superintendent:

Moved: Mr. Caldwell Seconded: Dr. Connors

All in favor: AYES 7 Absent: Mrs. Markiewicz; Mrs. Swain

a. School Safety and Security Report

Accepted the Safety and Security Report from Sept. 26, 2019 to October 29, 2019

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Security Drill: Lockdown Active Shooter	All Staff & Students	9/16/19 @ 2:30 pm
DP & FD	Bus Evacuation Drill	All Staff & Students	10/11/19 @ 10:50 am
DP	Evacuation Fire Drill	All Staff & Students	10/16/19 @ 9:15 am
FD	Evacuation Fire Drill	All Staff & Students	10/16/19 @ 9:45 am
DP	Security Drill - Lockdown Drill Non-Emergent Internal	All Afterschool Staff & Students	10/29/19 @ 3:31 pm
FD	Security Drill - Lockdown Drill Non-Emergent Internal	All Afterschool Staff & Students	10/29/19 @ 3:35 pm

b. SSDS /HIB REPORT APPROVAL

Approved the Student Safety Data System (SSDS) report for (Sept. 5, 2019 - Sept. 25, 2019)

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

11. Education Committee

- Report of Meeting - Mrs. Beyer reported on the meeting held on 10/16/19.
- Approved the following consent agenda items (a-g), upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Dr. Connors

Roll Call Vote: AYES 7 Absent: Mrs. Markiewicz; Mrs. Swain

a. School Events / Fundraisers

Approved the following school events/fundraisers:

School Event / Fundraiser	Date	Grade / Organization
Vineyard Vine T-shirt sales, personalized for Rumson	Oct 17 - Oct 25	Grade 8

b. Field Trips

Approved the following field trips:

Class	Staff / Parents	Location of Trip	Cost to student
Kindergarten	Karen Newman Brooke Huff Gina Varanelli Jennie Lucci Nancy Kelly Sara Stanziola Krisanne Zajac	Charlotte's Web at the Pollak Theater, Monmouth University, West Long Branch, NJ	Funded by the PTO
Grade 1	Jen Olsen Sarah Kubala Lori Blahut Holly Nixon Katie Gregory Carissa Berger Krisanne Zajac	Allaire Community Farm, Wall Twp	Funded by the PTO
Grade 2	Kerri Lecorchick Bridget Albrizon Stacey Watt Colleen Henrikson Aimee Dougherty Nancy Kegelmann Moirra Barrett Denise Walker Krisanne Zajac	Wemrock Orchards, Freehold, NJ	Funded by PTO
Grade 3	Alyse Newman Eileen Applegate Deanna Lukac Sue Schoenfeld	Liberty Science Center, Jersey City, NJ	Funded by PTO

	Taylor Young-Huber Rachel Hayes Megan Siclare Krisanne Zajac		
Grade 4	Loreen Haldane Emily Bagnell Jamie Wagner Kelly McGowan Meg Rady Meg Salowe Joanna Minnis Maria Montanez	Philadelphia Zoo	Funded by PTO
Grade 5	Pam Mannion DJ Martino Meg Kain Aimee Humbert Jillian Hunt Clara Rosato Amanda O'Neill Maria Montanez	Camden Aquarium	Funded by PTO
JET 6 & 7 Public Speaking	Maureen Gordon Maria Montanez	Poetry Slam Workshop and Convocation Lincoln Center New York NY	Funded by BOE Transportation provided by Shore G&T Consortium
LLD Class	Jessica Hawkins Nancy Petrucelli Megan Hrunka Maria Montanez	Allaire State Park	Funded by the PTO
LLD Class	Jessica Hawkins Nancy Petrucelli Megan Hrunka Maria Montanez	The Algonquin Arts Theatre & Box Office	Funded by the PTO

c. Curriculum New/Revised

Approved adoption of the following new/revised curriculum:

Curriculum	Grade Level(s)	Adoption Date
ELA - Reading - Mystery Unit	3	10/30/19

d. New Curriculum Material

Approved the purchase of the following curriculum material for use with Gr. 6 - 8 Financial Literacy units of study: Council for Economic Education, "Financial Fitness for Life" Gr. 6-8

e. Outside Evaluation

Approved using the services of **Dr. Donna Merchant**, to conduct an Audiological Evaluation, at the rate of \$675.00, for the following student ID # 242775.

f. R.A.S.A. Volunteers

Approved the following RFH & Forrestdale students as Rumson After School Academy (R.A.S.A.) volunteers for the 19-20 school year.

- Thomas Crow - RFH
- Mackenzie Caldwell - RFH
- Mathew Smith - FD

g. Memorandum Of Understanding - Garden State Equality

Approved Memorandum Of Understanding (MOU) with Garden State Equality to participate in the LGBTQ Inclusive Curriculum Pilot Program.

12. Personnel Committee

- **Report of Meeting - Mrs. Melia reported on the meeting held on 10/16/19.**
- **Approved the following consent agenda items (a-f), upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Dr. Connors

Roll Call Vote: AYES 7 Absent: Mrs. Markiewicz; Mrs. Swain

a. Resignations

1. Accepted the resignation of **Christine Dolan**, PreK Paraprofessional, effective 10/16/19.
2. Accepted the resignation of **Sandra Mikelvich**, Night Custodian, effective 10/08/19.

b. Unpaid / Personal Day Leave Requests

Approved the following unpaid / personal leave requests:

Staff Member	Date(s) Requested	Status
Alyse Newman	5/26/2020	Less sub pay of \$120/day
Justine Otero	1/02/2020 to 4/01/2020	Unpaid Leave
Beth Brister	12/20/19	Unpaid Leave

c. Family Medical Leave Request

Approved FMLA/NJFMLA request from Denise Walker effective October 3, 2019 through October 18, 2019 and intermittently through February 2020.

d. Appointments

1. Supplemental Instruction Teacher

Approved the appointment of **Sean Dwyer** as the P/T Supplemental Instruction Teacher on Step 1 MA+30 (FTE .34) of the REA negotiated agreement, prorated salary from 10/23/19 of \$16,938/year, for the 2019-2020 school year, effective 10/23/19 pending Child Protective Measures approval.

2. P/T PreK Paraprofessional

Approved the appointment of **Ilyssa Schwartz**, as P/T (.805) PreK Paraprofessional at \$16.45/hour for 5 hrs 30 minutes per day, 183 days per year starting on 10/28/19.

3. FT Night Custodian

Approved the appointment of **Dylan Teffeteller** as a FT Night Custodian, effective November 18, 2019 at a prorated annual salary of \$31,952 which will increase on February 15, 2020 to \$33,000 contingent upon the successful completion of probation period. Pending criminal history, medical and Child Protective Measures approval.

e. Bulldog Buddy

Approved Keith Laviola as the Bulldog Buddy for Sean Dwyer.

f. Additional Compensation

Approved the following additional compensation: (*retroactive approval)

Staff	Duty / Advisors/ PD / Subs	Date / Hours	Payment/hr - Total Pay
Bridget Albrizio* Jillian Hunt*	Parent Academy Program	10/07/19 7:00-9:00 pm	2 hrs. @ \$50.33/hr = \$100.66 ea. Paid through anonymous donation
Judge Ellis*	Dean of Student - Summer Work	Up to 50 hrs	50 hrs @ \$49.52/hr = \$2,476 (Corrected rate /hr from 5/22/19 BOE agenda)

13. Finance and Facilities Committee

- **Report of Meeting - Mr. Caldwell reported on the meeting held on 10/21/19.**
- **Approved the following consent agenda items (a-l), upon the recommendation of the Superintendent:**

Moved: Mrs. Beyer Seconded: Mr. Caldwell

Roll Call Vote: AYES 7 Absent: Mrs. Markiewicz & Mrs. Swain

a. Bills & Claims

Approved the October 30, 2019 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of \$

Fund 11	\$663,133.81
Fund 12	11,381.00
Fund 20	113,139.45
Fund 40	0.00
Fund 60	42,888.67
Fund 61	140.61
Total	<u>\$830,683.54</u>

b. Board Secretary’s Report

Approved the October 30, 2019 bills presented for payment as per the attached Bills & Claims and handcheck list.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2019-2020 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 30, 2019 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

Approved the following Travel and Related Expenses:

Name	Date	Event / Location	Cost	Mileage /cost
Megan Siclare	10-14-2019 10-15-2019	Get Your Teach On / GYTO / Uncasville, CT	NA - teacher self-funded	NA
Maureen Gordon	12-13-2019 2-7-2020 6-12-2020	Shore Consortium for G&T meetings / Spring Lake (Dec), Keansburg (Feb), Oceanport (June)	NA	NA
Judge Ellis	10-29-2019	Safety For All: A Blueprint for Afterschool Activities, FEA Monroe Twp., NJ	\$149	49.4 r/t/m = \$17.29
Jennifer Gibbons Shari Feeney	12/03/19	Monmouth County Principal Association, Freehold, NJ	NA	NA

g. Facility Use

Approved the following facility use request:

Organization	Event / Area Used	Dates / Time
Rumson Recreation Kevin Delia	Rec Basketball FD Gym & DP Gym	<u>Dec. 9, 2019 - Mar. 17, 2020</u> Sundays 12-6:00 pm Mon, Wed, Thurs, Fri 6-9:00 pm Tuesdays 6-7:30pm FD - Sat. 8am-4:00 pm DP - Sat. only 8:30am-12:30 pm
Rumson Recreation Kevin Delia	Rec Basketball - FD Gym	Sundays 10/27- 11/17/19 - 12 - 3:00 pm 12/01 & 12/8/19 - 12 - 6:00 pm Tuesdays 10/29 - 12/3 6-7:30 pm
Rumson Recreation Kevin Delia	Halloween Party - FD Cafe (In case of inclement weather)	Sunday 10/27/19 - 1:30 - 6:00 pm

h. 19-20 Nursing Services Plan

Approved and submit the Nursing Services Plans for 2019-2020 school year for Deane-Porter School and Forrestdale School to the Monmouth County Office as required in code 6A:16-2.1(b).

i. FY19-20 Facilities Checklists

Accepted and approved the submission of the Health and Safety Evaluation of School Buildings Checklists for Deane-Porter School and Forrestdale School for 2019.

j. Comprehensive Maintenance Plan / M-1

Accepted and approved the submission of the Comprehensive Maintenance Plan and M-1 form for the Rumson School District in compliance with the Department of Education Requirements.

k. Federal Entitlement Grants Carryover FY19

BE IT RESOLVED, that the rumson Board of Education approves amending the IDEA Basic Grant for FY20 by appropriating \$5,435 NP carryover funds rom FY19 and authorize submission to the State.

BE IT RESOLVED, that the Rumson Board of Education approves amending the ESEA Grant for FY20 by appropriating \$14,703 Title IA carryover funds and \$653 Title IIA from FY19 and authorize submission to the State.

I. Voluntary Insurance Plan

BE IT RESOLVED, that the Rumson Board of Education approves adding AFLAC to the companies that may provide voluntary insurance plans to the employees of the Rumson Board of Education.

14. Planning Committee - No meeting held.

15. Policy Committee

- **Report of Meeting - Dr. Connors reported on the meeting held on 10/21/19.**
- **Approved the following consent agenda item (a), upon the recommendation of the Superintendent:**

Moved: Mr. Caldwell Seconded: Dr. Connors

Roll Call Vote: AYES 7 Absent: Mrs. Markiewicz; Mrs. Swain

a. First Reading

Approved the first reading on the following new/revised policies and regulations:

- P & R 1642 - Earned Sick Leave Law (New)
- P 2471 - Early Childhood Education
- P 3159 - Teaching Staff Member - School District
- P & R 3218 - Use, Possession, or Distribution of Substances
- P & R 4218 - Use, Possession, or Distribution of Substances
- P 4219 - Commercial Driver's License Controlled Substance
- P&R 6112 - Reimbursement of Federal and Other Grant Expenditures
- P & R 7440 - School District Security
- P&R 8600 - Student Transportation
- P8630 - Bus Driver-Bus Aide Responsibility
- R8630 - Emergency School Bus Procedures
- P8670 - Transportation of Special Needs Students
- P9210 - Parent Organizations
- P 9400 - Media Relations

16. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**
- **Revised Policy Committee meeting dates**
- **Referendum**

Mrs. Melia left the meeting at 9:05 pm.

17. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

18. Executive Session - No session held.

19. Adjournment

The meeting adjourned at 9:07 p.m.

Moved: Mrs. Beyer Seconded: Mr. Binns

Roll Call: AYES 6 Absent: Mrs. Markiewicz; Mrs. Melia; Mrs. Swain

Respectfully submitted by,

Debra Allen, SBA/BS

Dated: October 30, 2019